

Committee of the Whole

Revised Meeting Agenda

Monday, December 7, 2020, 2:00 p.m.

Remote meeting live streamed
on guelph.ca/live

Changes to the original agenda are noted with an asterisk "*".

To contain the spread of COVID-19, Committee of the Whole Meetings are being held electronically and are live streamed at guelph.ca/live

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Pages

1. Notice - Electronic Participation

1.1. Committee of the Whole

This meeting will be held by Electronic Participation in accordance with the City of Guelph Procedural By-law (2020)-20515.

2. Call to Order - Mayor

2.1. Disclosure of Pecuniary Interest

3. Staff Recognitions

3.1. 2020 Smart 50 Awards Recipient - Community Engagement Category - Our Food Future

Barbara Swartzentruber, Executive Director, Smart Cities
Cathy Kennedy, Manager, Smart Cities
Michelle Lowther, Administrative Assistant
Leah Parolin, Multi-Residential Diversion Coordinator
Kelly Guthrie, Community Engagement Coordinator
Tara Sprigg, General Manager, Corporate Communications and Customer Service
Jennifer Smith, Manager, Corporate and Community Strategic Initiatives
Alison Springate, Strategic Communications and Program Advisor

Jana Burns, County of Wellington
Andrea Ravensdale, County of Wellington
Kayla-Wray Amy, County of Wellington
Justine Dainard, County of Wellington

3.2. Community Plan - 2 Awards

1. Double honours from the International Association for Public Participation (IAP2) Canada. "A United Vision: Guelph's Community Plan" was named Project of the Year at the 2020 IAP2 Canada Core Values Awards
2. "Extending the Practice through Creativity, Contribution and Innovation in the Field"

Jennifer Smith, Manager, Corporate and Community Strategic Initiatives

Stewart McDonough, Community Plan Activator

Kelly Guthrie, Community Engagement Coordinator

Alison Springate, Strategic Communications and Program Advisor

Michelle Lowther, Administrative Assistant

Barb Swartzentruber, Executive Director, Smart Cities

4. Service Area - Governance

Chair - Mayor Guthrie

5. Items for Discussion - Governance

The following items have been extracted from Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

***5.1. Managing the Impacts of COVID-19: Update #6, 2020-238**

1

Presentation:

Scott Stewart, Chief Administrative Officer

Christopher Beveridge, Director, Health Protection, Wellington-Dufferin-Guelph Public Health

Recommendation:

That report "Managing the Impacts of COVID-19: Update 6" dated December 7, 2020 be forwarded to the local MP and MPP, FCM, AMO, OBCM and the Federal Minister of Finance and the Ministers of Municipal Affairs and Housing and Minister of Finance for the Province of Ontario.

5.2. Intergovernmental Relations Strategic Framework and 2021 Advocacy Plan, 2020-228

33

Presentation:

Jodie Sales, General Manager, Strategy, Innovation and Intergovernmental Services

Leslie Muñoz, Manager, Policy and Intergovernmental Relations

Recommendation:

1. That Council approve the Intergovernmental Relations Strategic Framework to guide intergovernmental and advocacy activities for the rest of Council's term.
2. That Council approve the 2021 Advocacy Priorities.
3. That Staff report back to Council in Q4 2021 to provide an update on intergovernmental activities in 2021 and to propose advocacy priorities for 2022.

6. Service Area Chair and Staff Announcements**7. Service Area - Infrastructure, Development and Enterprise Services**

Vice-Chair - Mayor Guthrie

8. Consent Agenda - Infrastructure, Development and Enterprise Services

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

8.1. Transition of Blue Box and Electrical and Electronic Equipment Programs to Individual Producer Responsibility, 2020-216

53

Recommendation:

1. That the City of Guelph request that the Ontario Ministry of the Environment, Conservation and Parks accommodate the City's original request to transition its Blue Box program to full producer responsibility at the earliest transition date, January 1, 2023, or, in the event that this is not possible, that the City of Guelph receive full funding for the operation of the City's Blue Box program based on 100% of reported costs until such time as the program is transitioned to producer responsibility.
2. That the City's preceding resolution be forwarded to the Ontario Ministry of the Environment, Conservation and Parks.
3. That staff be authorized to enter into negotiations with producers or producer responsibility organizations for

the purposes of developing transition strategies with respect to Blue Box services to be transitioned under the proposed Blue Box Transition regulation of the Waste Free Ontario Act once it is enacted.

4. That the City continue to provide a waste collection service for Electrical and Electronic Equipment at the Public Drop-off depot and analyze the program's performance during the first year to determine direction with respect to future program offerings.

9. Items for Discussion - Infrastructure, Development and Enterprise Services

The following items have been extracted from Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

***9.1. Real Estate Assets Update, 2020-208**

59

***Presentation:** (attached to revised agenda)
Antti Vilkkö, General Manager, Facilities and Energy Management
Ian Scott, Manager, Facility Design and Construction

Recommendation:

1. That the property at 65 Delhi Street be deemed a surplus asset and be put up for sale.
2. That a market sounding study to determine potential uses for the Drill Hall be completed by 2022, to coincide with the completion of the building stabilization efforts.
3. That the porch at 341 Forestell Road be removed and catalogued for future restoration under the Ontario Heritage Act.
4. That staff report back to City Council in Q4 2021 to provide an update on the listed properties of interest.

10. Service Area Chair and Staff Announcements

11. Adjournment

Staff Report



To	Committee of the Whole
Service Area	Office of the Chief Administrative Officer
Date	Monday, December 7, 2020
Subject	Managing the impacts of COVID-19: Update 6

Recommendation

That report “Managing the Impacts of COVID-19: Update 6” dated December 7, 2020 be forwarded to the local MP and MPP, FCM, AMO, OBCM and the Federal Minister of Finance and the Ministers of Municipal Affairs and Housing and Minister of Finance for the Province of Ontario.

Executive Summary

Purpose of Report

This report outlines the City of Guelph’s work towards managing the impacts of COVID-19 since staff’s last (interim) update to Council on October 23, 2020.

Key Findings

The City continues to work actively with community partners and as part of the Emergency Operations Control Group (EOCG) to manage the impacts of COVID-19 and respond to a second, more severe wave of the virus. The City has implemented additional precautions for facilities and programming in response to the Province having moved Guelph into level Orange of its response framework. Staff are now preparing for adjustments that will be made if and when Guelph moves to level Red, which would generate broader, more far-reaching restrictions.

Financial Implications

Council should continue to take a long-term view of the City’s financial recovery from COVID-19. The City’s 2021 Budget includes a [four-part strategy](#) to address the impacts of COVID-19 on our service delivery.

Recovering financially from the pandemic calls for identifying new opportunities, and greater cooperation with local businesses and partner organizations to bring the local economy back to a thriving position. Council can refer to the [Third Quarter Operating Variance Report](#) for full details on the COVID-19-related variance.

Report

When staff prepared its interim report to Council on managing the impacts of COVID-19 (October 23, 2020) we reported that Ontario was experiencing a record number of new COVID-19 cases in what most experts agreed to be the start of Canada’s second wave of the virus. Today, Ontario’s new daily case count far exceeds those we’ve seen so far since the beginning of the pandemic.

At the time of preparing this report, Guelph is in level Orange (Restrict) of the [Provincial COVID-19 response framework](#). Orange is characterized as intermediate-level restrictions: enhanced measures, restrictions and enforcement, while avoiding closures.

However, Guelph's test positivity rate is up, as is the effective reproductive rate. The City of Guelph, together with our community partners, has already prepared for a move to level Red (Control) which would generate broader-scale measures and restrictions across multiple sectors to control transmission (effectively, a return to modified Stage 2). Restrictions in level Red are the most severe before widescale business and organizational closures.

As part of Guelph's ongoing response, the EOCG continues to meet two to three times each week to oversee and coordinate the community's response to COVID-19. The work of the EOCG is focused on anticipating change, listening and pivoting as needed, following Provincial and Federal announcements.

Supporting our community during the second wave

Advocacy, Consultations and Delegations

Since staff's last COVID-19 report to Council, City staff have continued to engage regularly with federal, provincial and municipal partners to advocate on behalf of Guelph's interests.

A fall 2020 Provincial Budget was tabled by Ontario's Minister of Finance on November 5, alongside Bill 229, the Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020. Most notably for the City, the budget proposed changes to the property tax system, including a 30% reduction in the Business Education Tax rate and the creation of a new optional property subclass for small businesses aimed at enabling local governments to provide targeted property tax relief for small business. Municipal governments can opt to implement this reduction starting in 2021, contingent on local feasibility, and it may be matched by the provincial government.

On November 27, Mayor Guthrie hosted his final meeting as Chair of the Ontario Big City Mayors (OBCM). At that meeting, OBCM passed a motion in support of a new policy paper titled "Infrastructure Independence: Empowering Municipalities to Deliver Local Infrastructure." This discussion paper calls on Ontario and the federal government to "build back better" by investing in critical municipal infrastructure to stimulate local economic recovery. The policy paper also recommends a long-term, stable framework for infrastructure funding, an allocation-based approach to funding distribution, and for the province and federal government to reduce red tape associated to grant reporting and application requirements.

The Federation of Canadian Municipalities (FCM) has also released a policy paper titled "Building back better together: Municipal recommendations for Canada's post-COVID recovery." This policy paper calls for a successor agreement to the Safe Restart Agreement (emergency municipal relief funding), the doubling of the federal Gas Tax Fund, targeted action to end and prevent homelessness, investments in community infrastructure, public transit funding and modernization, measures for climate change mitigation and adaptation, investments in natural infrastructure and for investments to ensure universal broadband access. The policy paper also calls on the federal government to commit to a dialogue with FCM on

municipal resilience, including a discussion on modernizing municipal finances and authorities.

Through the end of 2020 and into 2021, City staff will continue to engage with OBCM, the Association of Municipalities of Ontario (AMO) and FCM to advocate for continued pandemic financial relief and funding programs to support Guelph's strategic priorities. To that end, staff were pleased that the Ministry of Infrastructure recently opened the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resilience Infrastructure Stream. Guelph has been allocated \$945k under the new program, and at the time of writing, City staff is working cross-departmentally to identify eligible projects and coordinate the City's application (Further details will be provided to Council when they become available).

Vital Focus Series: Secondary Impacts of the COVID-19 Pandemic

The City of Guelph continues to contribute staff capacity towards the recent [Vital Focus Series: Secondary Impacts of the COVID-19 Pandemic](#).

Since the last COVID-19 update, the [Vital Focus Series partnership](#) has successfully released several publications highlighting the secondary impacts of the pandemic. The series is led by Toward Common Ground, with key contributions from the City, County of Wellington, Wellington-Dufferin-Guelph Public Health (WDGPH) and the Guelph Community Foundation.

The Vital Focus series provides national and local data, and recommendations for local community organizations, institutions and all orders of government on how to mitigate and address the secondary impacts of the pandemic over the longer term. The series reveals that the effects of the pandemic aren't limited to those who are infected with COVID-19 and their families. The series builds awareness of the secondary impacts of the pandemic using evidence-based analysis and provides recommendations to help mitigate those effects. To date, the partnership has released reports on Food Insecurity, Alcohol and Substance Misuse, Mental Health, and Employment. Forthcoming releases will highlight secondary impacts on Families with Children, the Digital Divide, and Accessibility.

City staff will continue working with the partnership to identify additional secondary impacts and use the findings to help inform a new community-based advocacy strategy.

Emergency Grant allocations

In November, the City of Guelph announced [24 recipients for the Emergency Fund](#), and awarded \$150,000 in phase 2 funding to organizations, unincorporated groups and individuals who will use the funds to help adapt their services or programs to meet community needs as a result of COVID-19. This funding is the result of Council's approval at a Special Council Meeting on June 17, 2020 to direct approximately one year of funding from six granting programs within the Community Investment Strategy to the Emergency and Resiliency funding streams. The decision in June allowed teams to design, launch and award a total of \$350,000 over two phases in emergency granting by the beginning of November 2020.

Supporting the enforcement of COVID-19-related restrictions

The City of Guelph is supporting the enforcement of COVID-19-related restrictions through its Corporate and Community Safety division.

As Guelph moves through various levels of public health measures as outlined in the Province's response framework, the City is scaling its enforcement activities to match.

The City has expanded its communications with the University of Guelph so that the University is aware of large gatherings involving students and can take appropriate action.

Over the weekend of November 26–29 during Black Friday retail sales, Bylaw Enforcement coordinated enhanced enforcement at retail stores with various other agencies such as WDGPH and Guelph Police Services, with a focus on ensuring the number of people within the stores met provincial thresholds, and that personal protective equipment was in place. The response from store employees was extremely positive, and they were generally grateful that Bylaw staff were onsite reinforcing safety messages. No infractions were observed and therefore no charges were laid in any retail locations.

Holiday programming impacts

Recognizing the importance of eliminating large social gatherings and public events to slow transmission, and understanding the imperative of leading by example, this year the City will not be able to host the Guelph Farmers' Market annual holiday market, the Hanukkah menorah lighting, or the Mayor's Tree Lighting event.

Market Square will still be lit for the holidays, and staff's intent is to have the outdoor rink opened in mid-December, subject to weather, public health advice and Provincial guidelines.

The City joins WDGPH and others in wanting to encourage community members to find enjoyable ways to celebrate the holidays safely, while staying home and with those who live in their household.

Supporting Guelph businesses during the second wave

The City's economic development division continues to work with the Smart Cities office, the Small Business Enterprise Centre, Innovation Guelph, the Guelph Chamber of Commerce, the Downtown Guelph Business Association and many others to ensure that local agencies are aligned and providing the best support we can.

The following is an update on key economic support initiatives:

Grow Back Better

Since May, the Smart Cities Office and [Our Food Future](#) collaborators have been implementing programs and initiatives that have helped our community respond to and recover from COVID-19. Through [Grow Back Better](#), Our Food Future's 10-point plan in response to COVID-19, programs have been fast-tracked, infusing \$1.6 million into the community at a time when we needed it the most.

To-date, Our Food Future collaborators have helped residents and businesses receive support they need through a variety of programs including [The SEED's Emergency Food Home Delivery Program](#). This program, which receives financial support through community donations, continues to play an important role in providing access to affordable, nutritious food to community members. To date 1,100 Guelph-Wellington community members have received support and \$20,000 has been received through community donations, which has been matched dollar-

for-dollar by Our Food Future, bringing the total donation to \$40,000. As the number of COVID-19 cases rise in our community, the need for the Emergency Food Home Delivery Program continues, as does the need for community donations.

To help inform the support provided and to understand how food access and food insecurity is affected by the COVID-19 pandemic, WDGPH and Our Food Future collaborators are conducting a survey with Guelph and Wellington residents. The information gathered will inform service planning and programs in Guelph and Wellington to increase access to affordable, nutritious foods and mitigate secondary pandemic impacts.

Grow Back Better will continue to guide Our Food Future's programming through 2021 as we continue to support our community's response to COVID-19 while creating Canada's first circular food economy. Council will receive relevant updates through staff reports and established reporting channels for Our Food Future.

Guelph Shops

The City continues to support and iterate the Guelph Shops campaign. Staff are working with partners to run an enhanced Guelph Shops promotional campaign throughout December, tailored to the holiday season. The holiday campaign will be promoted through social media sponsorships, and online and print promotion via Guelph Today, Guelph Mercury Tribune, Intrigue Media and Guelph Transit advertising.

Tourism Adaptation and Recovery Fund (TARF)

FedDev has announced a new funding stream to support tourism in Guelph. While Guelph Tourism Services is leading the allocation of funds, the criteria and selection of successful businesses will be created with our partners in Regional Tourism Ontario 4 (RTO4), the Guelph Chamber of Commerce, and the Tourism Advisory Committee. At the time of writing this report, staff are still waiting to learn the total funding amount.

Guelph Farmers' Market

The City put additional precautions in place when Guelph entered level Orange (Restrict) of the Province's response framework. Indoor capacity was reduced to 100 customers at a time. Staff have prepared the Market for level Red (Control), at which point they will limit indoor capacity to 75 customers and continue to use the outdoor parking space to accommodate vendors as weather permits.

Guelph Aglow

Guelph Aglow is a hyper-local tourism initiative that will promote safe shopping and experiences around Guelph. This work is funded through the Regional Recovery and Relief Fund (RRRF), Shareable Moments Challenge (RTO4), and the department operating budget. Safe tourism activations include: 'Sparkle Square'; outdoor skating and additional seating in Market Square; Sparkles in the Park; the Riverside Park Skate Trail; and more.

Staycation campaign

The City's economic development division is working on development of an online contest for Guelph residents to encourage overnight stays in Guelph, and downtown shopping and dining. The contest is planned for Q1 2021.

Parkland dedication fee exemptions to address COVID-19 response

On October 13, 2020, Council approved waiving the parkland dedication fee that would typically apply to businesses looking to expand their square footage in cases where businesses have to expand to meet pandemic-related health and safety requirements, or to supply essential equipment.

The change allows for an exemption for industrial and commercial businesses from the parkland dedication fee if the reason for expansion is to comply with public health requirements for physical distancing, screening and/or testing for COVID-19. The fee exemption also applies in cases of expansion related to the production of urgently required safety equipment and supplies related to the pandemic.

A building permit has been issued and the noted pandemic exemption has been applied for 165 Dunlop Drive. The property owner demonstrated that the application was solely to provide screening for their employees that would help ensure the facility remains safe and operational while providing needed supply chain materials. Therefore, the exemption as outlined in 33 (h.1) of the Parkland Dedication By-law (2019) 20366 as amended by the By-laws (2019 20380 and (2020) 20531 was applied.

This application represents the only COVID-19 exemption to the Parkland Dedication bylaw in Q4 2020.

Supporting our organization during the second wave

Processes and plans developed over the spring and summer are serving the organization well as we adapt to the realities of a second, more severe wave of the virus. In addition, City administration continues to iterate and adjust in order to keep our employees safe.

Screening for employees and visitors

We've updated our approach to screening to keep employees, Council and visitors to City facilities safe. Active screening for City facilities took effect November 23. An online screening form is available to all employees; completion is mandatory before entering a City facility (Print forms are also available).

Active screening is also now mandatory for contractors and vendors entering City facilities.

Anyone coming to a City facility for a scheduled meeting, event, or program must confirm they are not sick, have not been in contact with anyone who is sick, have not travelled outside of Canada in the past 14 days, and provide contact information to help the City track possible cases of COVID-19.

Workplace Precautions During a Pandemic Policy

In November, the City rolled out its Workplace Precautions During a Pandemic Policy to ensure safe and healthy workplaces that comply with legislative directives.

Guelph-Wellington Paramedics offer Flu clinics for City employees

It's always important for frontline and/or deliverers of essential community services to be vaccinated so they can protect themselves and others from influenza. As we all know, this year, public health officials urge the flu vaccine is more important than ever.

The City offers annual influenza immunization for its employees, but logistical challenges caused by COVID-19 had the potential to disrupt this annual service for City employees. With good inter-departmental coordination, the City overcame those challenges and managed to continue its annual influenza immunization service for City employees. The result was 167 more people immunized than might otherwise have been.

This decision was driven by our corporate values and administration expects it will minimize the disruption of routine activities during seasonal influenza epidemics.

Financial Implications

The projected year-end variance that requires funding from Safe Restart Phase 1 Funding is estimated at \$5.5 million (\$2.7 million for tax supported budgets and \$2.8 million for non-tax supported budgets.) The projected year-end position includes an estimated \$19.5 million shortfall in revenue related to COVID-19-impacts; a cost increase for COVID-19 expenses of \$4.8 million; and a corresponding cost reduction through mitigation efforts of \$20.7 million. For more detail, please refer to the [Third Quarter Operating Variance Report](#).

Because of early and significant steps taken by staff and Council to mitigate expenses early in the pandemic, the City was not eligible for Phase 2 funding. However, based on projections, the City will have remaining Phase 1 Funding available of approximately \$6.5 million and will be able to transfer this to reserve to help offset COVID-19 impacts in the first quarter of 2021 (These estimates will likely change and be revised through the year-end variance reporting process, given that we are responding to the second wave of the virus along with changing Provincial requirements.).

The Safe Restart Phase 1 funding enables the contingency reserves to remain intact in 2020 and better positions the City to manage the long-term financial impacts of this pandemic without significant increases to the tax levy or user rates. It will provide the City with greater flexibility to respond to COVID-19 through 2021, and to other unexpected events in the upcoming years.

Financial Recovery

Council should continue to take a long-term view of the City's financial recovery from COVID-19. The City's 2021 Budget includes a [four-part strategy](#) to address the impacts of COVID on our service delivery.

The world has entered a 'new normal' and recovering financially from COVID-19 calls for identifying new opportunities, and greater cooperation with local businesses and partner organizations to bring the local economy back to a thriving position. Working with partners to ensure that commercial real estate is not severely impacted in the long-term will protect assessed commercial property values and limit a taxation shift to the residential sector. Council should continue to leverage the City's Strategic Plan to prioritize recovery efforts and take advantage of recovery funding and stimulus programming from other levels of government to position Guelph and be future-ready.

Consultations

This report was written in consultation with general managers, strategic business advisors, and the executive team.

Strategic Plan Alignment

The content of this staff report aligns with the Strategic Plan, Guelph. Future Ready. As a whole, the City's response to COVID-19 is aligned with each of the priority areas of the Strategic Plan. That work is in support of our community and our employees during the pandemic and through recovery, while not losing sight of long-term sustainability.

Departmental Approval

Tara Baker, General Manager Finance, City Treasurer

Report Author

Tara Sprigg, General Manager, Corporate Communications and Customer Service

This report was approved and recommended by:

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COVID-19

Managing the impacts of COVID-19


Update #6

December 7, 2020

COVID-19 update #6

- Public Health update
- Supporting the community
- Supporting businesses
- Supporting our organization and employees
- Financial implications and recovery



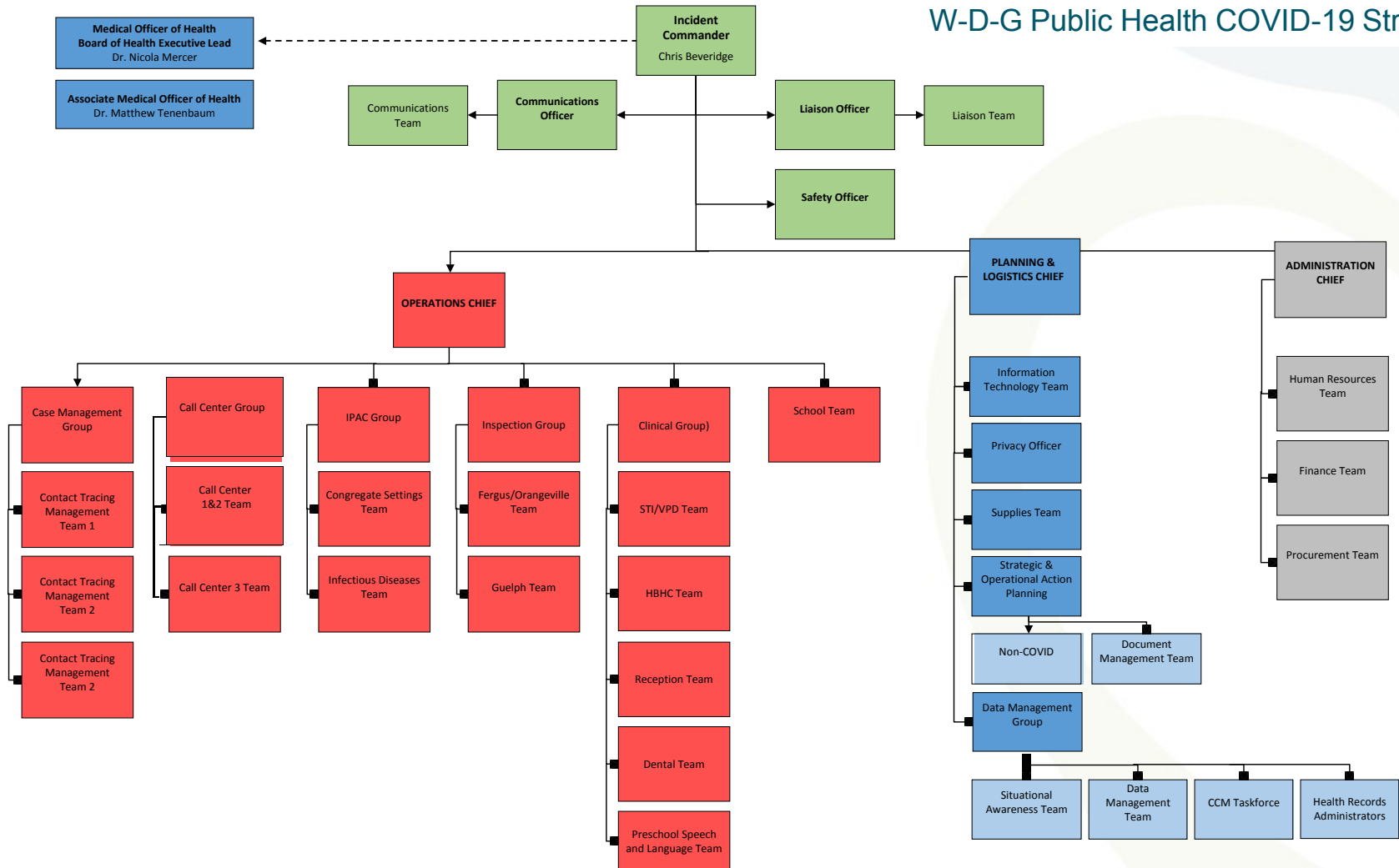


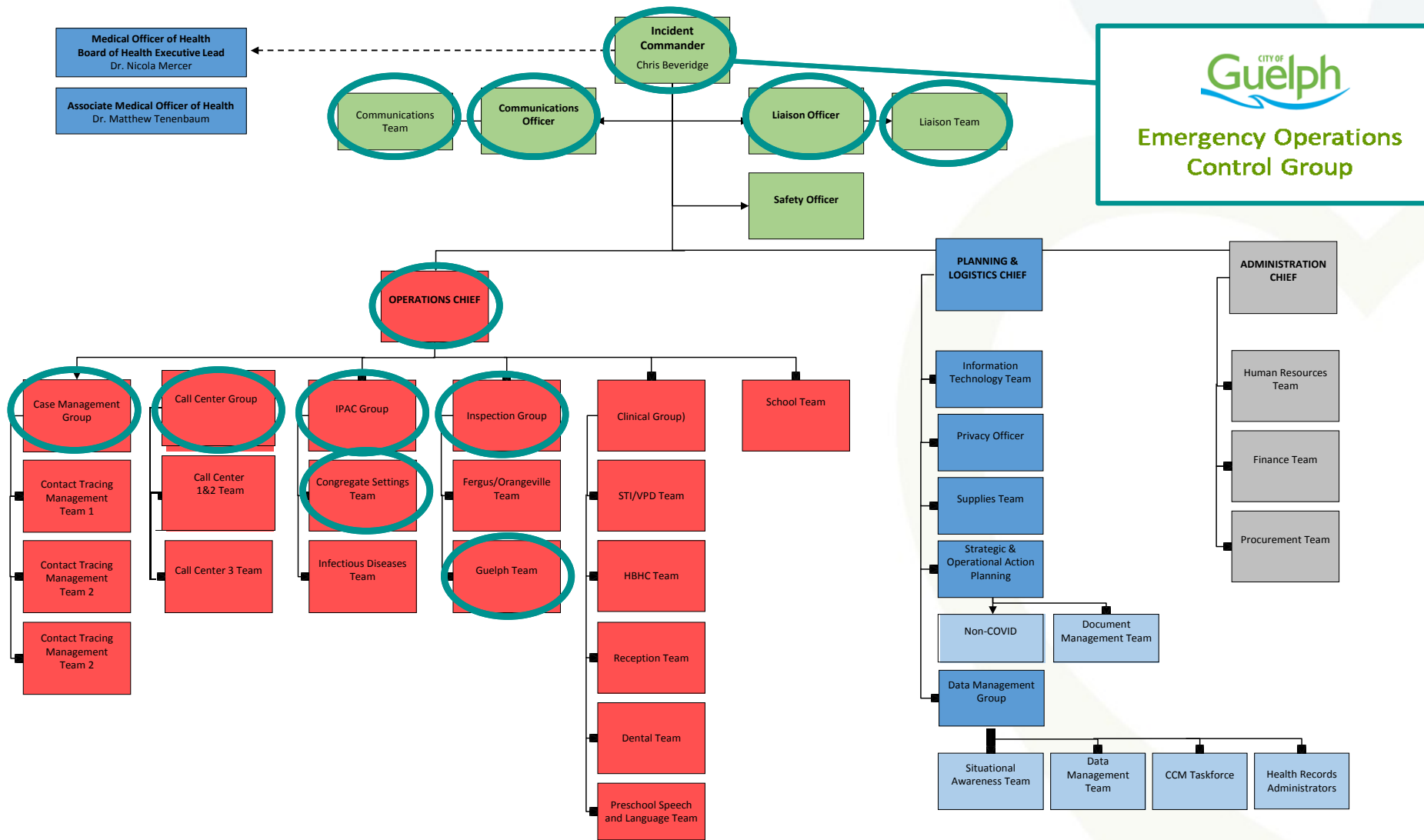
City of Guelph Council Committee of the Whole COVID-19 Update

7 December 2020

**Christopher Beveridge
Wellington-Dufferin-Guelph Public Health**

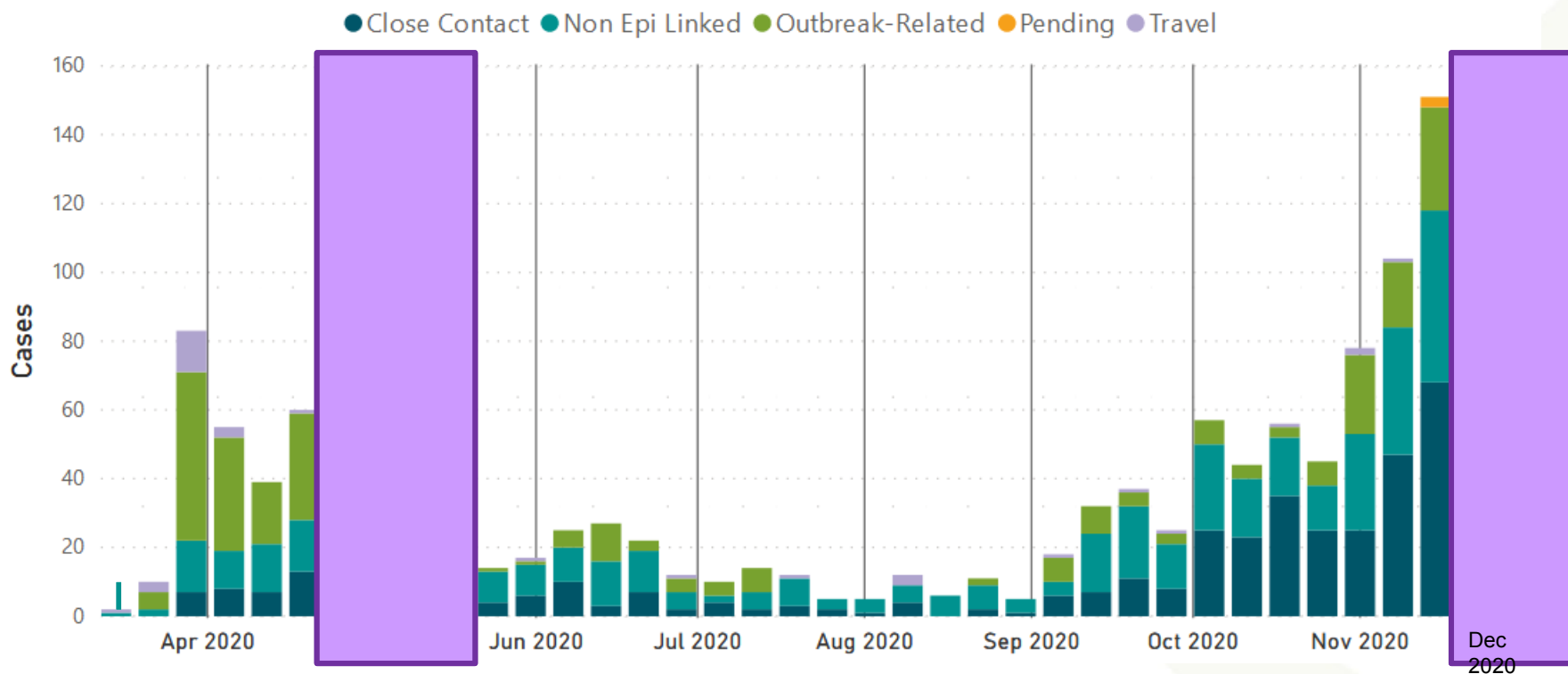
W-D-G Public Health COVID-19 Structure





Where are we in the Pandemic?







Weekly Sum of Confirmed COVID-19 Cases by Acquisition Type and Reported Date (WDG)



Provincial Reopening Framework

Act earlier by implementing measures to protect public health and prevent closures

Gradually loosen measures as trends in public health indicators improve

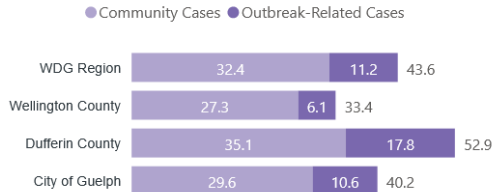
Objective	 PREVENT (Standard Measures)	 PROTECT (Strengthened Measures)	 RESTRICT (Intermediate Measures)	 CONTROL (Stringent Measures)	 LOCKDOWN (Maximum Measures)
Tactics	Focus on education and awareness of public health and workplace safety measures in place.	Enhanced targeted enforcement, fines, and enhanced education to limit further transmission.	Implement enhanced measures, restrictions, and enforcement avoiding any closures.	Implement broader-scale measures and restrictions, across multiple sectors, to control transmission.	Implement widescale measures and restrictions, including closures, to halt or interrupt transmission (Return to modified Stage 1 or pre-Stage 1).
	Restrictions reflect broadest allowance of activities in Stage 3 absent a widely available vaccine or treatment. Highest risk settings remain closed.	Apply public health measures in high risk settings.		Restrictions are the most severe available before widescale business or organizational closure.	Consider declaration of emergency.

Where are we in the Pandemic?

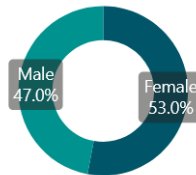
30 Nov 2020

76 Newly Confirmed	174 Active Cases	6 # in Hospital
Total Confirmed: 1389	Cases Resolved: 1175	Fatal Cases: 40

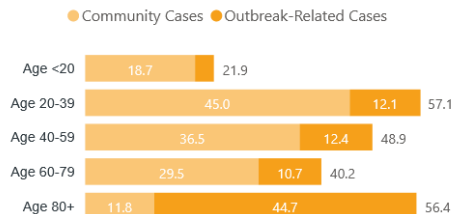
Rate of Confirmed Cases (per 10,000) by Region



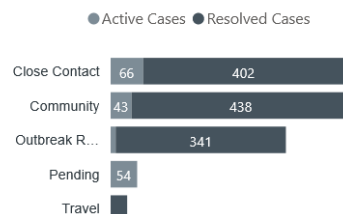
Proportion (%) of Cases, by Sex (WDG)



Rate of Confirmed Cases (per 100,000), by Age Group (WDG)

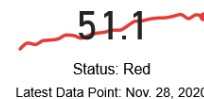


of Confirmed Cases, by Transmission Status (WDG)



Epidemiology

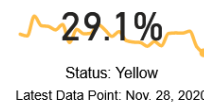
Confirmed Cases
(7-Day Moving Rate: Cases per 100,000)



Test Positivity
(7-Day Moving Average)



Non-Epi Linked Cases
(7-Day Moving Average)

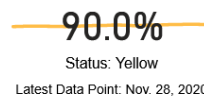


Effective Reproductive Number (R_e)
(7-Day Moving Average)

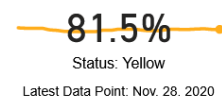


Health System Occupancy

Acute Care Occupancy
(7-Day Moving Average)



Intensive Care Occupancy
(7-Day Moving Average)



Where are we in the Pandemic?

7 Dec 2020

- <https://www.wdgpulichealth.ca/your-health/covid-19-information-public/status-cases-wdg>

COVID-19 NOTICE



By order of the
Medical Officer of
Health, you are
required to:



WEAR A FACE COVERING

Exemptions Include:

- Children under the age of 5 years
- Anyone whose ability to breathe is inhibited
- Anyone with a medical reason

*Proof of exemption is NOT required.



USE HAND SANITIZER

1. Apply 1 to 2 pumps to palms
2. Rub palms, fingers and back of hands
3. Rub hands for 15 seconds until dry

IF POSSIBLE, PLEASE KEEP A DISTANCE OF 2 METRES FROM OTHERS.

The Medical Officer of Health is issuing this order to help prevent the spread of COVID-19. Thank you for keeping our community safe.

For more information, visit
wdgpublichealth.ca/coronavirus



What Stops Transmission

Help stop the spread of COVID-19

Please keep your
physical distance



• Physical distancing
means keeping 2 metres
apart from others

Adapted with permission from Toronto Public Health

When outside your home, stay at least 2 metres (or 6 feet)
away from other people whenever possible.



519-846-2715 or 1-800-265-7293
wdgpublichealth.ca



COVID-19

1. Do you have any of the following new or worsening symptoms:



Fever (37.8°C/100°F
or higher) or chills



Cough



Difficulty
breathing or
shortness
of breath



Sore throat, trouble
swallowing



Runny or
stuffy
nose



Decrease or
loss of taste
or smell



Not feeling
well, extreme
tiredness,
sore muscles



Nausea, vomiting,
diarrhea, abdominal pain

2. Have you travelled outside of Canada in the past 14 days?

3. Have you had close contact with a confirmed or probable
case of COVID-19, without wearing medical-grade PPE
(e.g., a medical mask, eye protection)?

If you answered **YES** to any of these symptoms or questions, please go home & self-isolate right away. Book an appointment at an assessment centre for a COVID-19 test.

To find your closest assessment centre, visit wdgpublichealth.ca

Adapted with permission from Toronto Public Health



1-800-265-7293
info@wdgpublichealth.ca
wdgpublichealth.ca

Community Actions

- **Stop Transmission: Adhere to COVID-19 restrictions and preventive measures**
- **Eliminate social gatherings and public events**
- **COVID-19 restriction enforcement**
- **Influenza vaccination**
- **Support local business responsibly**
- **Embrace winter to stay active outdoors**

Supporting the community



VitalFocus.

SECONDARY PANDEMIC EFFECTS
ON FOOD INSECURITY

The impact of COVID-19 on food insecurity in our community

Food insecurity takes a serious toll on people's physical, mental and social health.

COVID-19 affects every single one of us.

The COVID-19 pandemic has wide-reaching effects on all aspects of our work, family, and social lives. One of the experiences and impacts of the COVID-19 pandemic in our community is that of food insecurity. We are experiencing the impacts of measures to control COVID-19 and health and well-being in our community.

What is food insecurity?

Food insecurity is a social and economic condition that limits the ability of people to access enough money to buy food. Individuals and families living on low incomes struggle to pay for basic living expenses such as rent, utilities, phone, education, clothing, medications, transportation and food.¹ Lack of access to food insecurity can range from occasional lack of a piece of food between meals to not having money to buy food, to the extreme case of not eating for whole days.²



How has COVID-19 impacted food insecurity?

Food insecurity may affect more people and be more severe because people have lost jobs or are working less.^{3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,25,26,27,28,29,30,31,32,33,34,35,36,37,38,39,40,41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,71,72,73,74,75,76,77,78,79,80,81,82,83,84,85,86,87,88,89,90,91,92,93,94,95,96,97,98,99,100} With income changes, decreased employment and family budgets, especially for people in low-income households, unexpected changes in expenses, food prices or difficulty accessing food adds to this stress.^{41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,71,72,73,74,75,76,77,78,79,80,81,82,83,84,85,86,87,88,89,90,91,92,93,94,95,96,97,98,99,100} For many, the impact of COVID-19 is being felt in the form of food insecurity.

It can be harder for community organizations to deliver services that ease food insecurity because of physical distancing measures, closure of public spaces and changing demand. Many food support programs have joined forces and shifted services to delivery models, home delivery and pickup points to help people access food and help to ease hunger.^{41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,71,72,73,74,75,76,77,78,79,80,81,82,83,84,85,86,87,88,89,90,91,92,93,94,95,96,97,98,99,100} School closures in the spring, coupled with a threat of loss of school food programs that feed children from low-income families.^{41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,71,72,73,74,75,76,77,78,79,80,81,82,83,84,85,86,87,88,89,90,91,92,93,94,95,96,97,98,99,100}

The pandemic may magnify existing disparities and disproportionately affect food insecure households already struggling in our basic needs.^{41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,71,72,73,74,75,76,77,78,79,80,81,82,83,84,85,86,87,88,89,90,91,92,93,94,95,96,97,98,99,100} Food insecurity is more likely to be associated with low income, unemployment, food loss, those without access to their own housing, and those who live in food or food deserts.^{41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,71,72,73,74,75,76,77,78,79,80,81,82,83,84,85,86,87,88,89,90,91,92,93,94,95,96,97,98,99,100}

Disinfectant chronic disease and health care costs may increase in the long term, as well as the impact of food insecurity. In the long term, food insecurity may not get enough buy-in and the experience of food insecurity can lead to a variety of physical and mental health issues.^{41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,71,72,73,74,75,76,77,78,79,80,81,82,83,84,85,86,87,88,89,90,91,92,93,94,95,96,97,98,99,100}



Supporting the community

- Advocating for Guelph in Provincial budget and Bill 229
- Supporting policy papers that call for additional provincial and federal support
- Guelph has been allocated \$945k through the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resilience Infrastructure Stream

Supporting the community

- Contributing to the Vital Focus series to build awareness of the secondary impacts of COVID-19
- Awarded an additional \$150k to 24 recipients through our Emergency Grant Fund (Phase 2)
 - Phase 1: 200K awarded to 26 recipients

Supporting the community

- Scaling enforcement of COVID-19 regulations to match Province's response framework
- Leading by example – eliminating large City-led social gatherings this holiday season

Supporting businesses



Supporting businesses

- Guelph Shops
 - Holiday promotional campaign
- Grow Back Better
 - Continue to implement programing to support business recovery
- Receiving funding through the Tourism Adaptation and Recovery Fund

Supporting businesses

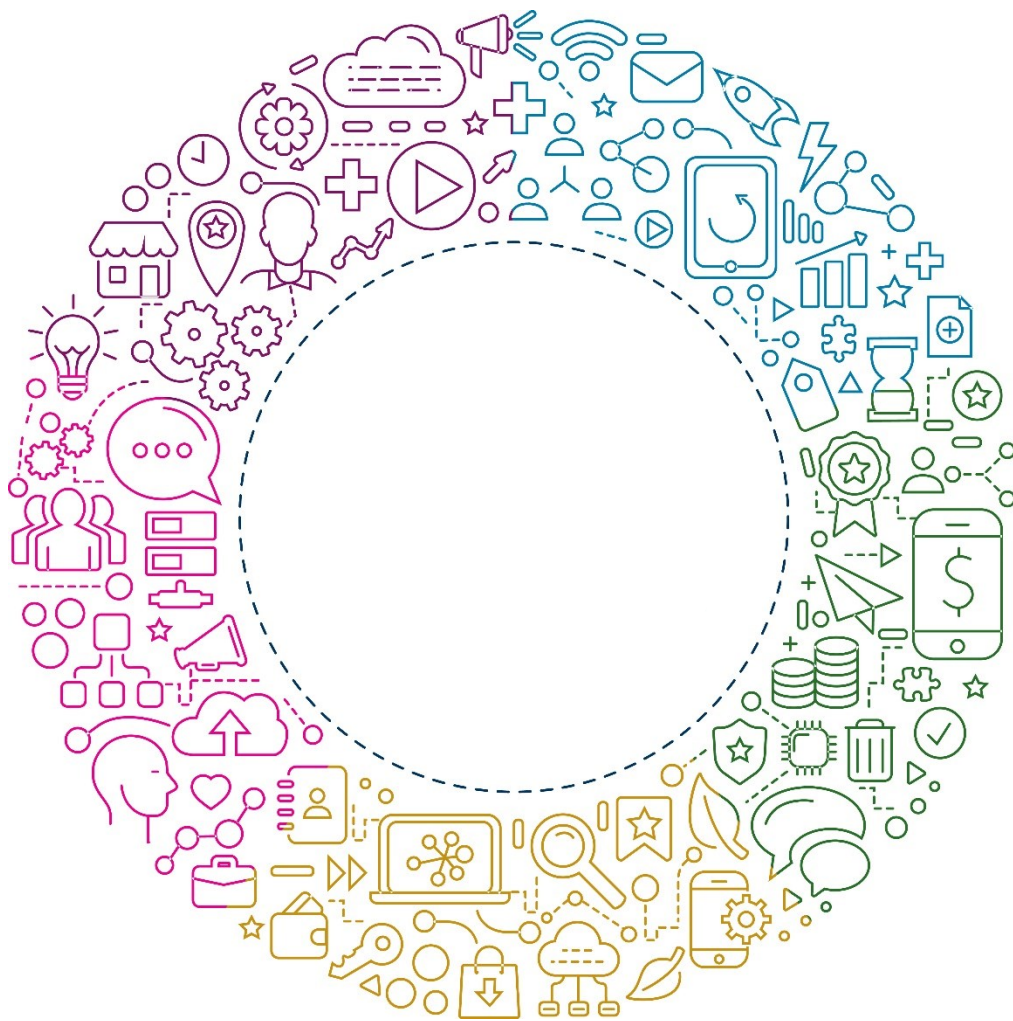
- Initiating safety precautions at Guelph Farmers' Market
- Promoting safe shopping and experiences through Guelph Aglow and the staycation campaign
- Waiving the parkland dedication fee where exemptions are to comply with COVID-19 requirements

A 5x5 grid of 25 small photographs showing various employees of the City of Kelowna in different work settings. The images include: a woman in an office; a woman in a blue jacket outdoors; a group of people in white uniforms with a 'PAR-MEDICS' sign; a woman in a patterned top at a computer; a man in a blue cap working with a wheel; a person in a greenhouse; a man in a police uniform at a desk; a woman in a grey shirt holding a paper; a man in a blue shirt pushing a white machine; a man in a plaid shirt at a computer; three people in yellow vests outdoors; a man in a black jacket and glasses giving a thumbs up; a man in a white lab coat at a lab bench; a man in a blue shirt working with machinery; a woman in a yellow safety vest and mask; a man in a blue shirt at a computer; a woman in a black shirt at a computer; a man in a black jacket at a computer; a woman in a black shirt and mask moving a box; a man in a white lab coat and mask; a man in a black shirt holding a red cup; a man in a blue shirt at a computer; a man in a dark jacket at a computer; a man in a blue shirt and cap; a man in a red shirt at a computer; a woman in a red shirt at a computer; a woman with glasses smiling; a man in an orange safety suit working outdoors; a man in a blue cap and safety vest; a man in a black jacket and cap talking on a phone; a man in a yellow safety vest working with a machine; a woman in a plaid shirt at a computer; and a person in an orange safety vest working in a blue structure.

Supporting our organization and employees

- Updated screening for employees, contractors, vendors and visitors entering a City facility
- Rolled out Workplace Precautions During a Pandemic Policy
- Offered flu shots for City employees

Financial implications and recovery



Financial implications and recovery

- Projected year-end variance that requires funding from Safe Restart Phase 1 is estimated at \$5.5 million
 - \$2.7 million for tax supported
 - \$2.8 million for non-tax supported
- Remaining \$6.5 million will be used to offset COVID-19 impacts in Q1 2021

Financial implications and recovery

- Projecting a deficit of \$3.6 million due to:
 - \$19.5 million shortfall in revenue related to COVID-19-related impacts, and
 - \$4.8 million cost increase for COVID-19 expenses
- This deficit has been offset by corresponding \$20.7 million in cost reductions through mitigation efforts

Recommendation

That report “Managing the Impacts of COVID-19: Update 6” dated December 7, 2020 be forwarded to the local MP and MPP, FCM, AMO, LUMCO and the Federal Minister of Finance and the Ministers of Municipal Affairs and Housing and Minister of Finance for the Province of Ontario.

Staff Report



To	Committee of the Whole
Service Area	Office of the Chief Administrative Officer
Date	Monday, December 7, 2020
Subject	Intergovernmental Relations Strategic Framework and 2021 Advocacy Plan

Recommendation

1. That Council approve the Intergovernmental Relations Strategic Framework to guide intergovernmental and advocacy activities for the rest of Council's term.
 2. That Council approve the 2021 Advocacy Priorities.
 3. That Staff report back to Council in Q4 2021 to provide an update on intergovernmental activities in 2021 and to propose advocacy priorities for 2022.
-

Executive Summary

Purpose of Report

Intergovernmental Services staff are proposing a new Intergovernmental Relations Strategic Framework (IG Strategy), which, if approved by Council, would guide the City's intergovernmental and advocacy activities for the rest of Council's term. Staff are also proposing advocacy priorities and an intergovernmental Outreach Plan for 2021.

The goal of the proposed IG Strategy is for the City of Guelph to successfully leverage local, regional, provincial and federal partnerships to unlock opportunities to create a future ready and innovative community for all.

The IG Strategy has 4 key components/areas of activity with corresponding action items under these objectives:

Promote – To elevate the City's reputation as a 'future ready' thought leader, innovator, trusted government partner and responsible local government.

Advocate – To influence decision-makers to advance the City's strategic interests and the wellbeing of our local community.

Engage – To nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, our priorities, challenges and ambitions.

Inform – To provide strategic information and advice to city leaders on the latest legislative and policy developments and challenges of the day.

Key Findings

The proposed IG Strategy seeks to refresh the City's intergovernmental relations approach which was last formally updated in 2013. If approved, the IG Strategy will align the City's advocacy priorities with the priorities of the City's Strategic Plan "[Guelph. Future Ready.](#)"

It also proposes to pursue "community-based advocacy" by leveraging strategic coalition-building with key stakeholders in Guelph to strengthen the City's advocacy efforts with provincial and federal governments via Guelph Advocacy Days. Community-based advocacy would see city leaders engage in advocacy work directly alongside key local partners to advance our goals as a community as articulated in the Community Plan.

This IG Strategy also seeks to contribute to the City's anti-racism, diversity and inclusion work. It does so by continuing to strengthen intergovernmental relationship-building efforts with the Mississaugas of the Credit First Nation and through work in support of the Community Plan as described above.

Other new elements of the IG Strategy include the roll out of an updated communications plan and a ramp-up process for election advocacy in the event of a federal or provincial election.

Financial Implications

There are no new financial implications associated with the new IG Strategy. Implementation will be funded using existing budgeted resources.

Report

The proposed IG Strategy seeks to refresh the City's strategic approach to intergovernmental relations, including by ensuring the City's advocacy efforts directly align with and support the City's Strategic Plan and Community Plan. The City's existing Intergovernmental Relations Strategic Framework was originally approved by Council in December 2013. As part of the IG Strategy, staff are also proposing an Advocacy and Outreach Plan for the 2021 fiscal year.

Intergovernmental Relations at the City of Guelph

The role of the City's Intergovernmental Services (IG) division is to engage in and support direct advocacy with federal, provincial and municipal counterparts to advance the City's strategic interests where these interests intersect with external policy, funding opportunities, and decision-making or where there are opportunities for external collaboration. IG also coordinates the City's submissions to provincial and federal consultation processes, functions as a government liaison on behalf of the City, supports the City's participation in key municipal associations (i.e. Ontario Big City Mayors, Association of Municipalities of Ontario, Federation of Canadian Municipalities), and seeks to keep Council and other city leaders informed about the latest developments of the day.

Maintaining a strong and strategically coordinated intergovernmental relations program is essential in the current political environment. The City will need to work in partnership with other orders of government to ensure our local community's recovery from the COVID-19 pandemic and the associated economic impacts. This includes engaging with municipal counterparts to amplify and advance shared

municipal interests and ensuring information about provincial and federal developments flow to Council and the City's leadership. Due to the realities of a minority federal government and an anticipated provincial election before the end of Council's term, it is also important that the City is ready to engage in election advocacy should the writ drop federally or provincially. Similarly, strategic IG coordination is necessary to influence government decision-making and to maximize the City's ability to secure funding from provincial and federal sources to stabilize City finances and stimulate local economic recovery.

Given anticipated challenges and opportunities ahead, the IG Strategy focuses on ensuring Guelph's resilience, highlighting Guelph's value-add as an innovative, mid-sized City, and advancing the City's and our local community's ambitions.

The IG Strategic Framework and Proposed Activities

The goal guiding the proposed IG Strategy is that the City of Guelph successfully leverages local, regional, provincial and federal partnerships to unlock opportunities to create a future ready and innovative community for all.

The IG Strategy has 4 key components/areas of activity with corresponding action items under these objectives. These components and actions are described below and in the attached 2020 Intergovernmental Relations Strategic Framework document:

Promote – To elevate the City's reputation as a 'future ready' thought leader, innovator, trusted government partner and responsible local government.

Proposed actions under this area of activity include:

- Celebrating the City's successes by seeking out opportunities to promote our future readiness as a public policy thought leader and innovative service provider
- Expanding the City's influence through participation in federal and provincial working groups, task forces and in municipal associations

Advocate – To influence decision-makers to advance the City's strategic interests and the wellbeing of our local community.

Proposed actions under this area of activity include:

- Identifying and creating annual and ad-hoc advocacy priorities and action plans in line with the priorities of the City's Strategic Plan to advance the City's interests (i.e. annual advocacy action plans, election action plans, etc.)
- Establishing and implementing an annual outreach approach to engage federal, provincial and regional decision-makers on key local issues, including through in-person or virtual "Guelph Advocacy Days", "three-levels" meetings with the Mayor/MP/MPP, and outreach with regional partners
- Coordinating the City's response to provincial and federal consultations
- Providing intergovernmental advocacy advice and support to Council and City Staff as requested where aligned with the City's priorities
- Supporting the preparation and promotion of strategic funding opportunities

Engage – To nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, our priorities, challenges and ambitions.

Proposed actions under this area of activity include:

- Identifying and nurturing strategic partnerships with government, regional, association and local partners (i.e. Connect the Corridor partners, Wellington County, etc.)
- Collaborating with key local stakeholders to implement 'community-based advocacy' in support of Guelph's Community Plan
- Supporting Council and staff leads serving in key municipal associations (i.e. Ontario's Big City Mayors, Association of Municipalities of Ontario, Federation of Canadian Municipalities, etc.)

Inform – To provide strategic information and advice to city leaders on the latest legislative and policy developments and challenges of the day.

Proposed actions under this area of activity include:

- Developing, implementing and maintaining an Intergovernmental Relations Communications Plan to keep Council, City Staff and the public informed and engaged about the City's advocacy and intergovernmental activities
- Providing Council and City leaders with timely analysis of emerging legislative and policy developments of the day (i.e. Intergovernmental Updates, Info Reports, Consultation Submissions)
- Working cross-departmentally to research and analyze emerging challenges and opportunities facing the City and provide strategic policy advice as needed

To implement the IG Strategy in the year ahead, staff are also proposing Advocacy Priorities and an Outreach Plan for 2021.

Proposed Advocacy Priorities and Outreach Plan for 2021

Refreshing the City's IG Strategy affords an opportunity to embed the priorities of the Strategic Plan into the City's advocacy work. If approved by Council, these priorities would guide the City's advocacy efforts in 2021, including in federal and provincial budget consultation submissions, AMO Conference delegations, in the event of an election, etc.

Proposed advocacy focus areas are listed under their corresponding Strategic Plan priority area below:

Powering Our Future: 1. Advocacy to advance Guelph's economic recovery, including in support of the City's economic development strategy; and 2. Highlighting the work of Our Food Future.

Sustaining Our Future: 1. Advancing the City's 100% renewable energy and net zero carbon community by 2050 goals; and 2. Advocating for funding for brownfield remediation.

Navigating Our Future: 1. Promoting interregional transportation; and 2. Advancing All-Day-Two-Way Go and other Metrolinx-related interests.

Working Together for Our Future: 1. Securing further municipal pandemic supports, including for operating expenses and transit; and 2. Advocating for provincial support of municipal modernization.

Building Our Future: 1. Community infrastructure-related advocacy to maintain existing assets and build new ones; and 2. Increasing the availability of housing that meets community needs.

Further to submissions to the federal and provincial governments and to their respective legislatures, dedicated outreach is necessary to advance these priorities.

Proposed 2021 Advocacy Outreach Plan

To advance the City's priorities in the year ahead, staff propose working with Council to implement the following outreach activities. Given the realities of COVID-19, these activities can be implemented virtually until in-person advocacy can safely resume.

- Provincial/Federal "Guelph Advocacy Days" with key community stakeholders focused on our community's economic and social recovery and ensuring future readiness
- Council and Staff participation in the 2021 AMO Conference and ministerial delegations
- Annual meeting between the Mayor and the Chief of the Mississaugas of the Credit First Nation
- Regular "three-levels" meetings with the Mayor/MP/MPP with a focus on local issues and priorities
- Ongoing staff outreach with federal/provincial/municipal counterparts as needed

Financial Implications

There are no new financial implications associated with the new IG Strategy. Implementation will be funded using existing budgeted resources.

Consultations

Intergovernmental Services staff consulted with Corporate Services, Public Services and Infrastructure, Development and Enterprise leadership teams in the development of this report. Intergovernmental staff from the City of London, City of Cambridge, City of Kingston, City of Burlington, Durham Region, Halton Region and Niagara Region were also consulted to compare best practices.

Strategic Plan Alignment

The proposed Intergovernmental Relations Strategy and 2021 Advocacy and Outreach Plan are fully aligned with the priorities of the Strategic Plan.

Attachments

Attachment-1 Intergovernmental Relations Strategic Framework Presentation

Attachment-2 2020 Intergovernmental Relations Strategic Framework

Departmental Approval

None.

Report Author

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This report was approved by:

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Chief Administrative Officer

Office of the Chief Administrative Officer

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Intergovernmental Relations Strategic Framework & Action Plan

Committee of the Whole – December 7th, 2020

IG in Action in 2020

Worked collaboratively with other City departments to:

- Secure over **\$92.5M** in new funding for capital projects and emergency relief for operations and transit
- Coordinate **13** City meetings with Provincial/Federal Ministers
- Organize **10** Ontario Big City Mayors (OBCM, formerly LUMCO) meetings featuring **18** Ministerial/Leader appearances
- Coordinate **31** (and counting) consultation responses
- Prepare **22** legislative submissions and ministerial letters
- Provide **17** IG updates, Info and Staff Reports

Why create a new IG Strategic Framework?

- Establish a Council-approved framework to guide IG activities for the rest of Council term
- Refresh the City's IG Strategy
- Align the City's IG approach with the Strategic Plan and in support of the Community Plan

Consultations

- Mayor Guthrie as Chair of Governance Committee
- Municipal partner consultations (with intergovernmental staff):
 - City of London
 - City of Kingston
 - City of Cambridge
 - City of Burlington
 - Halton Region
 - Durham Region
 - Niagara Region

Goal of the City's Proposed IG Strategic Framework

The City of Guelph successfully leverages local, regional, provincial and federal partnerships to create a future ready and innovative community for all.



4 Objectives/Areas of Focus to Implement the IG Framework

Promote - Elevate the City's reputation as a 'future ready' thought leader, innovator, trusted government partner and responsible local government

- Main area of focus: Seek out opportunities to celebrate the City of Guelph's successes

Advocate – Influence decision-makers to advance the City's strategic interests and the wellbeing of our local community

- Main area of focus: Annual and ad-hoc Advocacy and Outreach Action Plans

Engage – Nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, priorities, challenges and ambitions

- Main area of focus: Community-based advocacy (Guelph Advocacy Days)

Inform – Provide strategic information and advice to City leaders on the latest legislative and policy developments and challenges of the day

- Main area of focus: Development and implementation of a dedicated IG Communications Plan

What's New?

Alignment with Strategic Plan - Alignment of thematic advocacy priorities with the priorities of the Strategic Plan

'Community-based' Advocacy – Build off past experience to leverage (virtual and eventually in-person) “Guelph Advocacy Days” at Queen’s Park, the Hill and in Guelph to engage local partners in advocating on behalf of the community to advance shared priorities

Ensure Election Readiness - Establish a process to quickly ramp up election-related advocacy should the writ drop federally or provincially

Communications Plan - Refine the tactics used to strategically communicate with other orders of government, Council, internally within the corporation, with municipal partners and with the public

First Nation Engagement – Annual intergovernmental meeting between the Mayor and the Chief of the Mississaugas of the Credit First Nation

2021 Proposed Advocacy Priorities and Action Plan

Powering Our Future	Sustaining Our Future	Navigating Our Future	Working Together for Our Future	Building Our Future
Focus on supporting local businesses and economic recovery, including the City's economic development strategy and plan	Promoting and advancing the City's 100% renewable energy and net zero carbon community by 2050 goals	Promoting interregional transportation	Securing further municipal pandemic supports, including for operating expenses and transit	Community infrastructure-related advocacy to maintain existing assets and build new ones
Highlighting the work of Our Food Future	Funding for brownfield remediation	All-Day-Two-Way GO and Metrolinx issues	Advocating for supports for municipal modernization	Increasing the availability of housing that meets community needs

Proposed 2021 Outreach Plan

- Provincial/Federal “Guelph Advocacy Days” with key community stakeholders focused on our community’s economic and social recovery and ensuring future readiness
- Council and staff participation in the 2021 AMO Conference and ministerial delegations
- Annual meeting between the Mayor and the Chief of the Mississaugas of the Credit First Nation
- Regular ‘three-levels’ meetings with Mayor/MP/MPP with a focus on local issues and priorities
- Ongoing staff outreach with federal/provincial/municipal counterparts

Recommendations to Council:

1. That Council approve the Intergovernmental Relations Strategic Framework to guide intergovernmental and advocacy activities for the rest of council term
2. That Council approve the 2021 Advocacy Priorities
3. That Staff report back to Council in Q4 2021 to provide an update on IG performance in 2021 and to propose advocacy priorities for 2022

Figure 1

2020 Intergovernmental Relations Strategic Framework

Introduction and Context

The City of Guelph's (the City) 2020 Intergovernmental Relations Strategic Framework (IG Strategy) seeks to guide the City's intergovernmental and advocacy activities for the rest of Council's term.

As a mature local government, the City has a vested interest in leveraging intergovernmental relations to work collaboratively with the federal and provincial governments as well as regional partners, local stakeholders and municipal associations. Doing so enables the City to influence key government decision-making, including on policies and funding that would impact the City, and to advance the City's ambitions as a growing, innovative and future-ready municipality and community. Strategically engaging in intergovernmental relations to advance local priorities will also ensure the City is well positioned to address emerging and existing challenges and opportunities facing municipal governments province-wide.

Notably, this document aligns the City's advocacy priorities with the priorities of the City's Strategic Plan "[Guelph. Future Ready.](#)" and ensures the City's intergovernmental advocacy strategically supports community goals as articulated in "[A United Vision: Guelph's Community Plan.](#)"

Opportunities

Key opportunities for the City of Guelph include leveraging its reputation as an innovative, community-oriented and trusted local government partner focused on efficient service-delivery and ensuring future-readiness. Guelph's strategic location in the heart of Ontario's innovation corridor, status as a regional agricultural hub, strong manufacturing and business sectors, post-secondary institutions, growth potential, access to nature and historically low levels of unemployment also mark the community as a City on the rise. As a mid-sized city, one of Guelph's key value adds is its ability to serve as a testing community to pilot new, innovative, inclusive and green approaches to city-building.

Another advantage for the City is the strength of its relationships with key local partners. Engagement with these partners, including the University of Guelph, Conestoga College, the Guelph Chamber of Commerce, Innovation Guelph, key manufacturing companies like Linamar, and local community-serving organizations, amongst others, can strengthen the City's advocacy efforts with the provincial and federal governments.

From an intergovernmental relations standpoint, the City's close proximity to Queen's Park and the accessibility of transportation options to other destinations also serves as an opportunity to leverage strategic outreach to advance local priorities.

Challenges

Significant challenges facing the City include the COVID-19 pandemic, a somewhat unstable political environment and longstanding fiscal sustainability challenges that effect not only Guelph but municipalities across Ontario.

The current public health crisis has exposed service gaps and numerous vulnerabilities in our local community and economy. Strategic effort will be necessary to ensure an inclusive and green social and economic recovery from the pandemic and its associated economic impacts. Further to engaging with provincial and federal counterparts, this will require that the City work closely with the County of Wellington as a key partner and our local consolidated municipal service manager. The City will also need to work strategically with local industry and businesses.

Politically, the reality of a minority federal government and an anticipated provincial election before the end of Council's term requires a focus on election readiness. Similarly, the pandemic has highlighted challenges in Canada's intergovernmental framework vis a vis the provinces and municipal governments. Federal and provincial leadership and collaboration is essential on numerous files, including infrastructure and climate change, but hampered by political divisions and municipal governments' status as "creatures of the province." This leads to an uneven intergovernmental framework that fails to capture the prominence of modern-day cities and necessitates an advocacy approach that emphasizes intergovernmental collaboration, speed and evidence-based decision-making. It also highlights the importance of advancing the City's reputation as a trusted government partner and municipal thought leader.

Financial sustainability and the infrastructure backlog remain long-standing risks to the City as well as municipalities province-wide. The COVID-19 pandemic has fully exposed these sustainability challenges. In the years ahead, federal and provincial leadership in providing emergency municipal relief will be imperative until the pandemic subsides and until reform can address these longstanding revenue sustainability challenges.

The City of Guelph's Intergovernmental Relations Strategic Framework

Goal and Areas of Focus

The City of Guelph successfully leverages local, regional, provincial and federal partnerships to create a future ready and innovative community for all.



Objectives and Proposed Activities

Promote: Elevate the City’s reputation as a ‘future ready’ thought leader, innovator, trusted government partner and responsible local government.

Actions under this area of activity include:

- Celebrating the City’s successes by seeking out opportunities to promote our future readiness as a public policy thought leader and innovative service provider, and
- Expanding the City’s influence through participation in federal and provincial working groups, task forces and in municipal associations.

Advocate: Influence decision-makers to advance the City’s strategic interests and the wellbeing of our local community.

Actions under this area of activity include:

- Identifying and creating annual and ad-hoc advocacy priorities and action plans in line with the priorities of the City’s Strategic Plan to advance the City’s interests (i.e. annual advocacy action plans, election action plans, etc.),
- Establishing and implementing an annual outreach approach to engage federal, provincial and regional decision-makers on key local issues, including through in-person or virtual “Guelph Advocacy Days”, “three-levels” meetings with the Mayor/MP/MPP, and outreach with regional partners,
- Coordinating the City’s response to provincial and federal consultations,
- Providing intergovernmental advocacy advice and support to Council and City Staff as requested where aligned with the City’s priorities, and
- Supporting the preparation and promotion of strategic funding opportunities.

Engage: Nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, our priorities, challenges and ambitions.

Actions under this area of activity include:

- Identifying and nurturing strategic partnerships with government, regional, association and local partners,
- Collaborating with key local stakeholders to implement community-based advocacy in support of Guelph's Community Plan, and
- Supporting Council and staff leads serving in key municipal associations (i.e. Ontario's Big City Mayors, Association of Municipalities of Ontario, Federation of Canadian Municipalities, etc.).

Inform: Provide strategic information and advice to city leaders on the latest legislative and policy developments and challenges of the day.

Proposed actions under this area of activity include:

- Developing, implementing and maintaining an Intergovernmental Relations Communications Plan to keep Council, City Staff and the public informed and engaged about the City's advocacy and intergovernmental activities,
- Providing Council and City leaders with timely analysis of emerging legislative and policy developments of the day (i.e. Intergovernmental Updates, Info Reports, Consultation Submissions), and
- Working cross-departmentally to research and analyze emerging challenges and opportunities facing the City and providing strategic policy advice as needed.

Conclusion

Developing, maintaining and implementing a dedicated Intergovernmental Relations Strategic Framework will ensure the City is well-prepared to respond to challenges and opportunities as they arise. Leveraging its intergovernmental relations capacity, the City can build on its reputation as an innovative, inclusive, future-ready and trusted order of government. Working collaboratively with government partners will also ensure the City is able to meet and exceed the vision set out in the City's Strategic Plan and in the Community Plan.

Staff Report



To	Committee of the Whole
Service Area	Infrastructure, Development and Enterprise Services
Date	Monday, December 7, 2020
Subject	Update on Transition of Blue Box and Electrical and Electronic Equipment Programs to Individual Producer Responsibility

Recommendation

1. That the City of Guelph request that the Ontario Ministry of the Environment, Conservation and Parks accommodate the City's original request to transition its Blue Box program to full producer responsibility at the earliest transition date, January 1, 2023, or, in the event that this is not possible, that the City of Guelph receive full funding for the operation of the City's Blue Box program based on 100% of reported costs until such time as the program is transitioned to producer responsibility.
 2. That the City's preceding resolution be forwarded to the Ontario Ministry of the Environment, Conservation and Parks.
 3. That staff be authorized to enter into negotiations with producers or producer responsibility organizations for the purposes of developing transition strategies with respect to Blue Box services to be transitioned under the proposed Blue Box Transition regulation of the Waste Free Ontario Act once it is enacted.
 4. That the City continue to provide a waste collection service for Electrical and Electronic Equipment at the Public Drop-off depot and analyze the program's performance during the first year to determine direction with respect to future program offerings.
-

Executive Summary

Purpose of Report

The purpose of this report is to provide an update on the transition of Blue Box programs and Electrical and Electronic Equipment to Individual Producer Responsibility under the Waste Free Ontario Act.

Key Findings

Blue Box

On May 25, 2020, Council resolved that the City of Guelph state that the preferred transition date to the Ministry of Conservation and Parks (MECP) for Guelph's Blue Box program as required under the Waste Free Ontario Act is January 1, 2023. The primary reason for requesting the earliest possible transition date to the Ministry

was financial. The current Blue Box program is cost shared 50/50 between municipalities and producers of Blue Box materials. Under the proposed wind up plan and draft regulation released by the MECP for consultation on October 23, only transitioned municipalities would be eligible for full producer funding. The remaining municipalities would remain under the 50/50 cost sharing model. Based on the Transition Schedule in the draft regulation, the City's program will transition to producer responsibility sometime, although not specified, in 2025. Staff continue to monitor and advocate for Guelph's interests and will report back to Council as new information becomes available.

Electrical and Electronic Equipment (EEE)

Effective January 1, 2021, producers of information technology, telecommunications and audio visual equipment will be environmentally and financially responsible for collecting, reusing, refurbishing or recycling products at their end-of-life. Producers, through Producer Responsibility Organizations (PROs) may solicit municipalities, businesses or other organizations to become a service provider to collect products on their behalf. The City was approached by a PRO to collect Electrical and Electronic Equipment (EEE). Based on the amount of compensation offered, staff are recommending that the City continue to accept EEE from residents at the Public Drop-off (PDO) depot. Staff will analyze the program's performance during the first year to determine direction with respect to future program offerings.

Financial Implications

Blue Box - Based on steward reimbursements received in 2020 under the 50/50 cost sharing model for managing the Blue Box program, taxpayers of Guelph are burdened with an additional \$1.76 million each year the transition is delayed.

Electrical and Electronic Equipment (EEE) – Based on compensation offered to date by a PRO, the City would receive funding of approximately \$31,450 per year, which covers the cost of resources to manage the program at the PDO depot. PROs are still forming and registering with Resource Productivity and Recovery Authority and more offers are anticipated and will be reviewed for the most cost effective and efficient proposal for the City.

Report

Background

Staff continue to monitor and prepare for changes to how waste will be managed in Ontario, and in particular how the new producer responsibility framework will impact City waste operations. The new framework makes producers individually responsible and accountable for their products and packaging at end-of-life, and is an outcome of the Waste-Free Ontario Act.

In total there are four programs mandated by the Province to "wind-up" operations as the province transitions to its new producer responsibility framework; as well as additional proposed amendments to the provincial Food and Organic Waste Policy Statement. The MECP and Resource Productivity & Recovery Authority (RPRA) have been consulting further on the proposed changes this fall. A status update on the programs is shown in the table below.

Program	Status
Used Tire Program	Transition completed December 31, 2018; service is now offered to residents by over 80 registered used tire collectors in the City
Municipal Hazardous Special Waste	Transition completed for batteries June 30, 2020; service now offered to residents by producers Transition effective June 30, 2021 for remaining materials; the MECP has not yet released information on proposed approach or draft regulations
Electrical and Electronic Equipment (EEE)	Transition effective December 31, 2020 Further details are included in the report below.
Blue Box program (Printed Paper and Packaging)	Transition starting January 1, 2023 and complete by December 31, 2025 City staff submitted comments in response to the RPRA's consultations on Stewardship Ontario's (SO) proposed plan to wind-up the Blue Box Program and transition it to the new Individual Producer Responsibility (IPR) framework, as well as, the MECP's invitation for further dialogue on ERO 019-2579 – Proposed Blue Box Transition Regulation Further details are included in the report below.
Food and Organic Waste Policy Statement	City staff submitted comments in response to the Minister's invitation for further dialogue on ERO 019-2498 – Proposal to Amend the Food and Organic Waste Policy Statement .

The City continues to provide services for the recovery of EEE, MHSW and Blue Box material. As part of the Solid Waste Management Master Plan scope, Dillon Consulting has been tasked to develop a transition strategy to inform whether the City should fulfill any producer obligations by operating as a contracted service provider under the producer responsibility framework. While the development of a transition strategy for the remaining services is underway, this report focuses on the Blue Box and EEE program.

Blue Box

On May 25, 2020, Council resolved that the City of Guelph state that the preferred transition date to the MECP for Guelph's Blue Box program as required under the Waste Free Ontario Act is January 1, 2023. The primary reason for requesting the earliest possible transition date to the Ministry was financial. Throughout the Ministry's consultation process, the City has advocated for financial parity for all municipalities. The current Blue Box program is cost shared 50/50 between municipalities and producers of Blue Box materials. Under the proposed wind up plan and draft regulation released by the MECP for consultation on October 23, only transitioned municipalities would be eligible for full producer funding. The remaining municipalities would remain under the 50/50 cost sharing model.

Despite staff's advocacy to the Ministry, the draft regulation did not take into account Council's resolution on its preferred transition date of January 1, 2023. Based on the Transition Schedule in the draft regulation, the City's program will transition to producer responsibility sometime, although not specified, in 2025. As a result and based on steward reimbursements received in 2020 under the 50/50 cost sharing model for managing the Blue Box program, taxpayers of Guelph are burdened with an additional \$1.76 million each year the transition is delayed. From the perspective of the Guelph taxpayer, this means that they will continue through taxation to cover a portion of the Blue Box program.

Staff are recommending Council formally send a resolution to MECP to request the Ministry to accommodate the City's original request to transition its Blue Box program to full producer responsibility at the earliest transition date, January 1, 2023, or, in the event that this is not possible, that the City of Guelph receive full funding for the operation of the City's Blue Box program based on 100% of reported costs until such time as the program is transitioned to producer responsibility.

Electrical and Electronic Equipment (EEE)

The Ontario Electronic Stewardship (OES) recycling program will wind up on December 31, 2020. Beginning January 1, 2021, producers of information technology, telecommunications and audio visual equipment will be environmentally and financially responsible for collecting, reusing, refurbishing or recycling products at their end-of-life. Under the new producer responsible regulation, producers who supply products into the Ontario market will be required to establish and operate EEE collection and management systems when consumers discard them.

Producers will have the choice to work with PROs to operate EEE collection and management systems on their behalf to meet their legislative obligations and targets. PROs may solicit municipalities, businesses or other organizations to become a service provider to collect EEE on their behalf.

The PDO depot at the Waste Resource Innovation Centre became a registered collector under the OES program in 2015 and currently receives compensation for EEE waste collection from Greentec, an EEE electronic recycling processor under the OES program. Greentec compensates the City for a portion of the cost of collection and transportation. In 2019, the City collected 170 tonnes of EEE at the PDO depot for a total payment of \$14,000 at approximately \$82/tonne.

PROs are still forming and registering with RPRA to become a service provider. To date, the City has been approached by one (1) PRO, to become a service provider to collect EEE on behalf of producers. Currently, the City has been offered compensation at \$185 per tonne for collection of EEE and more offers are anticipated.

Based on the amount of EEE collected in 2019, the new compensation would be approximately \$31,450 per year for the PDO depot. The funding is sufficient to cover resources such as staff time and overhead costs to manage the program since the PDO depot remains operational to accept other waste from residents. Provision of bins, transportation and recycling costs are covered by the PRO. As a result of the funding offered, staff are recommending to continue to provide a waste collection service for EEE from residents at the PDO depot. In addition to financial considerations, by leveraging the City's PDO depot operation, community

familiarity, and convenience, barriers to recovery are reduced thereby helping to ensure current levels of EEE diversion are maintained.

Staff will analyze the program's performance during the first year to determine direction with respect to future program offerings as other EEE collection sites are set up and offered by the private sector.

Financial Implications

Blue Box

Early estimated financial implications are as reported in the December 2nd Waste Free Ontario Act – Update and Key Considerations staff report ([Report# IDE-2019-121](#)). Work is ongoing through the Solid Waste Resources Master Plan update to refine potential impacts with respect to revenues, expenditures and assets related to the Blue Box program. Implications and recommendations to Council will be presented as part of the SWMMP update process. Based on steward reimbursements received in 2020 under the 50/50 cost sharing model for managing the Blue Box program; taxpayers of Guelph are burdened with an additional \$1.76 million each year the transition is delayed.

Electrical and Electronic Equipment (EEE)

A PRO has offered to compensate the City at \$185 per tonne for EEE. Based on the tonnes of EEE collected in 2019, the compensation would be approximately \$31,450 per year. The funding covers the cost of resources to manage the program as the PDO depot remains operational to accept other waste from residents. PROs are still forming and registering with RPRA and more offers are anticipated and will be reviewed for the most cost effective and efficient proposal for the City.

Consultations

City staff are members of the Regional Public Works Commissioners of Ontario, as well as participants in the Municipal Resource Recovery and Research Collaborative, which includes the Association of Municipalities of Ontario, the City of Toronto, the Regional Public Works Commissioners of Ontario and the Municipal Waste Association. We have consulted with these organizations to ensure the City supports a consistent approach to the IPR framework transition and will continue to work with these parties to advocate to the MECP and RPRA for Guelph's interests.

The City will also be seeking input from the Public Advisory Committee on the Strategy Framework as part of the scope of the Solid Waste Management Master Plan.

Staff are consulting with other City departments including Finance, Communications, Human Resources and Legal Services and will continue to keep Council continually informed of any changes and key milestones as the transition moves forward.

Strategic Plan Alignment

Working together for our future: Develop a long-term financial and resource strategy that is achievable and affordable.

The new producer responsibility framework offers an opportunity for the City to recoup full funding for operating the EEE and Blue Box programs or, if

conditions imposed by producers do not support full cost recovery, transfer operations to the producers.

Sustaining our future: Mitigate climate change by reducing Guelph's carbon footprint.

One of the overall objectives of the province's circular economy approach is improved resource management through greater recovery, waste reduction, reuse, and recycling, including promotion of design-for-the-environment that would increase the environmental performance of the EEE and Blue Box program.

Attachments

None

Departmental Approval

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Staff Report



To	Committee of the Whole
Service Area	Infrastructure, Development and Enterprise Services
Date	Monday, December 7, 2020
Subject	Real Estate Assets Update

Recommendation

1. That the property at 65 Delhi Street be deemed a surplus asset and be put up for sale.
 2. That a market sounding study to determine potential uses for the Drill Hall be completed by 2022, to coincide with the completion of the building stabilization efforts.
 3. That the porch at 341 Forestell Road be removed and catalogued for future restoration under the Ontario Heritage Act.
 4. That staff report back to City Council in Q4 2021 to provide an update on the listed properties of interest.
-

Executive Summary

Purpose of Report

This report provides updated information regarding the City's real estate holdings, including the current and potential use of several properties of interest. This report is an update to the report [IDE-2019-103 "Real Estate Asset Information"](#).

Key Findings

The report IDE-2019-103 "Real Estate Asset Information" identified eight (8) properties of interest and offered background, use, and potential opportunities for those properties. This report provides updates on these assets, including recommendations for three (3) of the eight (8) properties to either deem the asset as surplus, or make recommendations to help align the properties in a direction where they could be utilized by the City or sold in future years. Staff are continuing to develop strategies for the listed properties and assets, and will be reporting back to City Council with an update in 2021.

Financial Implications

In most cases, the identified properties have associated costs that must be incurred for maintaining, monitoring and/or converting the properties into functional public space. Identifying surplus properties and developing plans to address these underutilized real estate assets can have significant financial benefit to the City.

Pending City Council approval, \$800 thousand of otherwise future planned investment on Delhi Street can be redirected to higher priority requirements.

The City will continue to assess and recommend viable strategies for the remaining real estate properties identified as more information is known. Capital requirements or proceeds from any sale of lands will be forthcoming in future staff reports and budgets.

The City's Asset Management Plan identified that the City owns \$4.39 billion of assets that require on-going maintenance, renewal and replacement. The City has translated this into an average sustainable funding target required to take care of these assets over the long term. The City is incrementally increasing infrastructure renewal funding over time to meet this sustainable target. Reducing the number of real estate assets (facility and structure inventory) that the City owns lowers the City's sustainable funding target and, ultimately, the amount of property taxation required in the future.

Report

Overview of Real Estate Holdings

There were eight properties of interest identified and reviewed in the report IDE-2019-103 "Real Estate Asset Information Report". These properties are as follows:

- 65 Delhi Street
- 72 Farquhar Street (Drill Hall)
- 341 Forestell Road.
- 880 Victoria Road South (Carter Farm)
- 14 Edinburgh Road South (Pottery)
- 106 Beaumont Crescent
- McQuillan's Bridge (Stone Road Structure 116)
- 606 Massey Road

This report provides an update on the status of the properties and makes recommendations for actions moving forward.

Properties of Interest

65 Delhi Street

Heritage Status: Listed as non-designated on the Municipal Heritage Register of Cultural Heritage Properties.

Acquisition Background: Acquired in 1911 and was initially used as an isolation hospital. In the 1960s, the building was converted to be utilized as a recreation space (i.e., summer camps, arts programs) and operated as such until 2008.

Updates from 2019 Report: The north half of the building at 65 Delhi Street is currently occupied by Guelph-Wellington Paramedic Services (GWPS). GWPS has finalized a lease in the downtown core at 34 Gordon Street and will be taking occupancy in early 2021.

Future Use: There is currently no future use identified for this space once GWPS vacates the building. The 2022 Capital Forecast includes \$800 thousand of funds that were planned for the renovation/renewal of this facility, which funds can be redirected to higher priority infrastructure renewal projects. Reducing the number

of facilities and assets that the City owns, reduces the Infrastructure Backlog and lowers the City's Sustainable Funding target.

Next Steps: Recommend the asset be declared a surplus asset and sold by the City.

72 Farquhar Street (Drill Hall)

Heritage Status: Designated in 2018 pursuant to Part IV of the Ontario Heritage Act through By-law (2018)-20332.

Acquisition Background: Transferred from Metrolinx as a result of a land exchange in October 2017. The asset formed a part of the City's contribution to extending GO Train service to Guelph.

Updates from 2019 Report: Stabilization works are underway to prevent further building deterioration and will address foundation deficiencies, roof leaks, structural element reinforcement, water proofing, asbestos and mould removal, and heating. Currently, stabilization efforts have cost \$900,000 with an expected additional \$2 million for site civil works, foundations and footings, and miscellaneous other repairs required by the Metrolinx agreement. This work is expected to be completed in 2022.

Additional costs would be incurred to renovate the stabilized building for use. This would include renovation associated with the windows, entrances, walls, mechanical and electrical infrastructure replacement and sanitary service. The restoration is estimated at \$4 million to \$5 million and is currently not included in the long-term capital plan.

Future Use: To be determined.

Next Steps: Complete the stabilization works by the end of 2022 to fulfill the City's obligation to Metrolinx in accordance with the land exchange agreement, and review potential future uses prior to commencing any renovation work by completing a market engagement/sounding study (estimated cost of \$20,000). The study will be funded from existing budget sources.

341 Forestell Road

Heritage Status: Designated in 2003 pursuant to Part IV of the Ontario Heritage Act through By-laws (2003)-17260 and (2011)-19159.

Acquisition Background: The property was purchased as part of the Hanlon Creek Business Park Land Assembly in 2001.

Building Condition Assessment: Based on a Building Condition Assessment conducted in October 2018, the building requires full renovation including the removal of all interior finishes and insulation, structural reinforcement of floors and support walls, foundation rehabilitation (drainage, waterproofing), heating system, electrical service, fire protection and plumbing. The exterior work required includes replacement and/or restoration of windows, rebuilding the front porch including supports, repair of brick masonry, and replacement of the fencing and driveway. The estimated cost to complete the above noted work is \$1.3 million.

Updates from 2019 Report: The lands and building located at 341 Forestell Road continue to be vacant.

Future Use: This building is part of the Hanlon Creek Business Park Phase 3 Lands, which will be sold in accordance with City Council direction. However, staff are

considering a leaseback with option-to-purchase arrangement for the house and immediate surrounding lands, given that these have been identified by Water Services as a potential future production water well. Current pumping tests completed in September 2020 appear to be favorable and multi-year environmental studies and permitting will begin in 2021.

Next Steps: The current porch is in a state of disrepair and needs to be removed and catalogued for future restoration (\$25,000), which will be funded from existing budget sources. If the lands are favorable as a water production site, then the building could be re-purposed into a pump house.

880 Victoria Road South (Carter Farm)

Heritage Status: This property is recognized by an informal heritage program in the Township of Puslinch, but is not formally designated or listed in a heritage register pursuant to Part IV of the Ontario Heritage Act.

Acquisition Background: The property was purchased as part of land assembled for source water purposes and came into City ownership in multiple phases between 1916 and 1983.

Building Condition Assessment: A building condition assessment was completed in October 2018 that identified extensive renovation work required for both interior and exterior elements of the structure. Renovation costs are estimated to be over \$1.2 million.

Updates from 2019 Report: Mould has developed in the farmhouse, which requires remediation in addition to the renovation work previously identified.

Future Use: The lands continue to provide a significant source of water to the City water distribution system. Given the sensitivity of the shallow ground water source, occupying the land or this building is discouraged to protect the water supply. There is no current use for the farmhouse in its present location.

Next Steps: Retain the lands for continued water production and work with the Township of Puslinch to explore the option of relocating the dwelling so that adaptive reuse and rehabilitation might be possible. The City has contacted the Chair of the Puslinch heritage committee, but interest in this option has not been confirmed and needs to be presented to the Township Council. Funding for the move would likely be the responsibility of the City. Executing the move of the house may be problematic due to the environmental sensitivity of the site and the potential impacts to the farmhouse and what remains of the original laneway and farmstead, which will require evaluation prior to finalization of any relocation plans.

The City is currently reviewing the scope of work and costs for mould abatement within the building. Funding for the abatement will be determined once a complete scope of work is known.

14 Edinburgh Road South (Pottery)

Heritage Status: This property is not historically designated or listed on the City's Heritage Register.

Acquisition Background: The property was purchased in preparation for a future grade separation of the railway tracks at Edinburgh Road South.

Updated from 2019 Report: The building continues to be used for pottery programming through the City's Recreation Department.

Future Use: The property will continue to be held in preparation for a future grade separation of the railway tracks at Edinburgh Road South and continue to be used as a City recreation facility.

Next Steps: The property will continue to be used until it is required for a future grade separation.

106 Beaumont Crescent

Heritage Status: This property is not historically designated or listed on the City's Heritage Register.

Acquisition Background: The property was purchased in 1973 in anticipation of the realignment of Cityview Drive.

Updates from 2019 Report: A land use survey was delayed in 2020 due to COVID-19 and will be completed in 2021.

Future Use: City Planning Department staff are initiating a land use study for this area that includes this property. Staff recommend that the study be completed prior to discussion of any potential use or sale of these lands.

Next Steps: The property will be retained until the land use study is completed (estimated completion is Q2 2021) and an evaluation of potential use is performed.

McQuillan's Bridge, Stone Road East (Structure 116)

Heritage Status: The bridge was designated in 2004 pursuant to Part IV of the Ontario Heritage Act through By-law (2004)-17357.

Acquisition Background: The bridge was built in 1916 and is located within the original Stone Road alignment and still considered part of the public highway.

Condition Assessment: The bridge was most recently inspected in June 2018, at which time the condition score indicated that the asset is in poor condition.

Updates from 2019 Report: The bridge is scheduled to have an environmental assessment completed with restoration works following.

Future Use: The City is currently planning for maintenance work activities to preserve this asset with consideration to its heritage designation. A municipal Class Environmental Assessment is scheduled for 2024 (at an estimated cost of \$100,000) with design commencing in 2027 and construction in 2029 for restoration (at a total estimated cost of \$1 million).

Next Steps: The City will initiate a Municipal Class Environmental Assessment in 2024 with the funding currently being forecast in the City's capital plan with design and construction forecast for 2027 and 2029, respectively.

606 Massey Road

Heritage Status: This property is not historically designated or listed on the City's Heritage Register.

Acquisition Background: The property was acquired as part of a larger parcel in 1973 for future extension of Campbell Road and creation of small industrial lots. Most of the industrial lots were sold; this parcel was retained. An extension of

Campbell Road or Massey Road or Independence Place is not identified or referenced in the current Official Plan.

Updates from 2019 Report: The property was reviewed by City staff for use as a potential dog park. The use was not deemed favorable due to the lack of current access, parking and significant grade changes creating accessibility compliance issues. Overcoming these issues would require significant capital investment. The City has continued to progress on providing access to the property and provide options for future sale as industrial lands. There is current interest in the property from industry that will be explored moving forward.

Future Use: There is an opportunity to extend Campbell Road and create small industrial lots. As well, the City will continue to lease a portion of the lands to Metrolinx to use for a communications tower in accordance with the 10-year agreement executed in 2019.

Next Steps: Staff are taking necessary steps to create formal road access to these lands, and to reconfigure the property to allow a future sale of any unused portions of the lands (approximately 9 to 10 acres) at an estimated cost of \$1.9 million dollars. Any future sale would be conducted in accordance with the City's Policy for the Sale and Disposition of Real Property Interests.

Financial Implications

In most cases, the identified properties have associated costs that must be incurred for maintaining, monitoring and/or converting the properties into functional public space. Identifying surplus properties and developing plans to address these underutilized real estate assets can have significant financial benefit to the City. Pending City Council approval, \$800 thousand of otherwise planned investment on Delhi Street can be redirected to higher priority requirements.

The City will continue to assess and recommend viable strategies for the remaining properties of interest as more information is known. Capital requirements or proceeds from any sale of lands will be forthcoming in future staff reports and budgets.

Some of these costs, where a defined strategy is known, have been incorporated into the City's operating and capital budgets. Financial implications will continue to be developed in conjunction with the strategies for the remaining properties of interest.

Consultations

Tara Baker, City Treasurer / General Manager, Finance

Krista Walkey, General Manager, Planning and Building Services (For heritage and Beaumont)

Jennifer Rose, General Manager, Environmental Services

Stephen Robinson, Heritage Planner, Planning Services

Christine Chapman, Manager, Economic Development

Greg Bernardi, Realty Specialist, Legal, Realty and Court Services

Strategic Plan Alignment

Building our Future – Managing our existing infrastructure and maintaining existing assets to maximize funding and resources for improved value to the community.

Attachments

Attachment-1 Real Estate Assets Update Presentation

Attachment-2 Confidential Memorandum to Accompany Report No. 2020-208, entitled Real Estate Assets Update (Section 239 (2) (c) of the Municipal Act relating to a proposed or pending acquisition or disposition of land)

Report Author

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Real Estate Assets Update Presentation

**Presentation to Council
December 7, 2020**

Ian Scott, Manager, Facility Design & Construction
Facilities & Energy Management

65 Delhi Street

- **Current use**
Partially occupied by City EMS staff and partially vacant
- **Next steps**
EMS to move into new location on Gordon Street in early 2021 and recommend the 2.4 acre lot be put up for sale as a surplus asset by the City.



- **Zoning:** P.3-1 - Specialized Community Park

72 Farquhar Street (Drill Hall)

- **Current use**
Vacant; Currently completed above grade building abatement and stabilization
- **Next steps**
Finalize foundation stabilization, site works and market sounding study to determine uses for 2022
- **Zoning:** Downtown 3A



341 Forestell Road

- **Current use**

Vacant building and lands

- **Next steps**

This building will be part of the Hanlon Creek Phase 3 Lands

Potential to utilize land for water production and building to be converted into pump house. Porch to be removed under the Heritage Act for future restoration



- **Zoning:** B.2-4 – Hanlon Creek Business Park

880 Victoria Road South (Carter Farm)

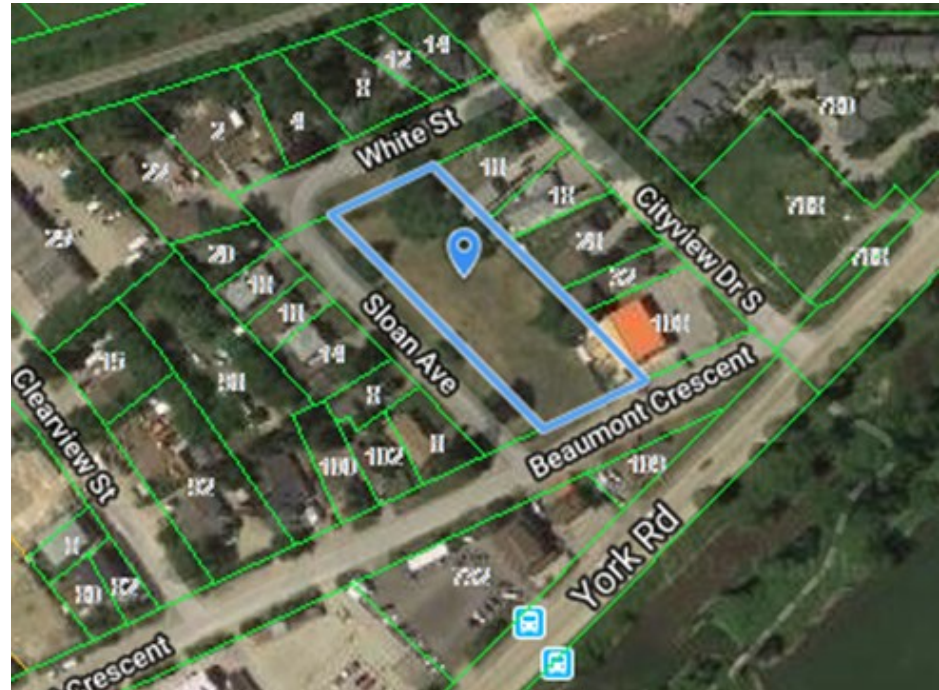
- **Current use**
Dwelling is unoccupied. The lands are a significant source for the City's water distribution system
- **Next steps**
Retain the lands for continued City drinking water source. Explore options for relocation of the dwelling and impacts of executing the relocation



- **Zoning:** Agricultural, in the Township of Puslinch

106 Beaumont Crescent

- **Current use**
Vacant land composed of 10 separate residential building lots
- **Next Steps**
Retain property until the land use study is completed 2021
- **Zoning:** R.1C (H1)
Single Detached Residential with a Holding Zone for the future realignment of Cityview Drive



606 Massey Road

- **Current use**
Mostly vacant, landlocked, and portions contain infrastructure leased to Metrolinx
- **Next steps**
Investigate current interest in property for industrial use and create site servicing / formal road access and reconfigure property to allow for future sale of unused portions of land
- **Zoning:** B.4 - Industrial



Summary

Staff have updated the comprehensive review of City-owned properties of interest to provide the following recommendations:

1. That the property at 65 Delhi Street be deemed a surplus asset and be put up for sale.
2. That a market engagement / sounding study to determine potential uses for the Drill Hall be completed by 2022 to coincide with the completion of the building stabilization efforts.
3. That the porch at 341 Forestell Road be removed and catalogued for future restoration under the Heritage Act.
4. That staff report back to council in Q4 - 2021 to provide an update on the listed properties of interest.

Thank you