

City Council Meeting Agenda

Monday, December 14, 2020, 4:30 p.m.

Remote meeting live streamed
on guelph.ca/live

Changes to the original agenda are noted with an asterisk "*".

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Pages

1. Notice of Electronic Participation

1.1. City Council

This meeting will be held by Electronic Participation in accordance with the City of Guelph Procedural By-Law (2020)-20515.

2. Call to Order - 4:30 p.m.

3. Authority to move into closed meeting

Recommendation:

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, to consider:

3.1. Disclosure of Pecuniary Interest and General Nature Thereof

3.2. Confirmation of Minutes for the closed Council meetings held November 23, 2020.

3.3. December 2020 Public Appointments - Community Grant Allocation Panel - 2020-209

Section 239 (2)(b) of the Municipal Act relating to personal matters about an identifiable individual, including municipal or local board employees.

3.4. Chief Administrative Officer Sub-committee Performance Evaluation

for 2020 and Performance Objectives Setting for 2021

Section 239(2)(b) and (d) of the Municipal Act, related to personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations.

4. Open Meeting – 5:00 p.m.

4.1. Closed Meeting Summary

4.2. O Canada

4.3. Silent Reflection

4.4. First Nations Acknowledgement

4.5. Disclosure of Pecuniary Interest and General Nature Thereof

5. Confirmation of Open Minutes

6

(Councillor Bell)

Recommendation:

That the minutes of the open Council Meetings held November 9 and 23, 2020 and Special Council Meetings held November 5, 17 and 25, 2020 and Committee of the Whole meeting held November 2, 2020 be confirmed as recorded and without being read.

6. Committee of the Whole Consent Report

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Committee of the Whole Consent Report, please identify the item. It will be extracted and dealt with separately as part of the Items for Discussion.

6.1. Intergovernmental Relations Strategic Framework and 2021 Advocacy Plan, 2020-228

45

Recommendation:

1. That Council approve the Intergovernmental Relations Strategic Framework to guide intergovernmental and advocacy activities for the rest of Council's term.
2. That Council approve the 2021 Advocacy Priorities.
3. That Staff report back to Council in Q4 2021 to provide an update on intergovernmental activities in 2021 and to propose advocacy priorities for 2022.

6.2. Transition of Blue Box and Electrical and Electronic Equipment Programs to Individual Producer Responsibility, 2020-216

65

Recommendation:

1. That the City of Guelph request that the Ontario Ministry of the Environment, Conservation and Parks accommodate the City's original request to transition its Blue Box program to full producer responsibility at the earliest transition date, January 1, 2023, or, in the event that this is not possible, that the City of Guelph receive full funding for the operation of the City's Blue Box program based on 100% of reported costs until such time as the program is transitioned to producer responsibility.
2. That the City's preceding resolution be forwarded to the Ontario Ministry of the Environment, Conservation and Parks.
3. That staff be authorized to enter into negotiations with producers or producer responsibility organizations for the purposes of developing transition strategies with respect to Blue Box services to be transitioned under the proposed Blue Box Transition regulation of the Waste Free Ontario Act once it is enacted.
4. That the City continue to provide a waste collection service for Electrical and Electronic Equipment at the Public Drop-off depot and analyze the program's performance during the first year to determine direction with respect to future program offerings.

6.3. Real Estate Assets Update, 2020-208

71

Recommendation:

1. That the property at 65 Delhi Street be deemed a surplus asset and be put up for sale.
2. That a market sounding study to determine potential uses for the Drill Hall be completed by 2022, to coincide with the completion of the building stabilization efforts.
3. That the porch at 341 Forestell Road be removed and catalogued for future restoration under the Ontario Heritage Act.
4. That staff report back to City Council in Q4 2021 to provide an update on the listed properties of interest.

7. Council Consent Agenda

The following resolutions have been prepared to facilitate Council's consideration of various matters and are suggested for consideration. If Council wishes to address a specific report in isolation of the Consent Agenda, please identify the item. It will be extracted and dealt with

separately as part of the Items for Discussion.

7.1. Appointment of Integrity Commissioner - 2020-230

78

Recommendation:

1. That Aird & Berlis LLP be appointed as the City of Guelph's Integrity Commissioner.
2. That the Mayor and City Clerk be authorized to execute an agreement to contract the services of Aird & Berlis LLP as the City of Guelph Integrity Commissioner.

7.2. December 2020 Public Appointments - Community Grant Allocation Panel - 2020-226

81

Recommendation:

1. That _____, _____, _____, _____ and _____ be appointed to the Community Grant Allocation Panel, for a term ending December, 2021.

8. Items for Discussion

The following items have been extracted from the Committee of the Whole Consent Report and the Council Consent Agenda and will be considered separately. These items have been extracted either at the request of a member of Council or because they include a presentation and/or delegations.

8.1. Motion to Phase Out Gas Plants

Councillor Caron and Councillor Gordon will speak to this item.

Recommendation:

The City of Guelph moves that the Province of Ontario:

1. Establish an interim cap of 2.5 Megatonnes per year on our gas plant's greenhouse gas pollution and develop a plan to phase out all gas-fired electricity generation by 2030 to ensure Ontario meets its climate targets, and
2. That a copy of this resolution be sent to the Premier of Ontario, MPP Mike Schreiner, and AMO.

9. Special Resolutions

10. By-laws

(Councillor Downer)

11. Mayor's Announcements

Please provide any announcements, to the Mayor in writing, by 12 noon on the day of the Council meeting.

12. Adjournment



Minutes of Committee of the Whole Meeting

**November 2, 2020, 2:00 p.m.
Remote meeting live streamed
on guelph.ca/live**

Council:	Mayor C. Guthrie Councillor P. Allt Councillor B. Bell Councillor C. Billings Councillor C. Downer Councillor D. Gibson Councillor R. Goller Councillor J. Gordon Councillor J. Hofland Councillor M. MacKinnon Councillor D. O'Rourke Councillor M. Salisbury
Absent:	Councillor L. Caron
Staff:	S. Stewart, Chief Administrative Officer C. Clack-Bush, Deputy Chief Administrative Officer, Public Services K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services T. Lee, Deputy Chief Administrative Officer, Corporate Services K. Hutchinson, General Manager, Internal Audit T. Baker, General Manager, Finance/City Treasurer D. Godfrey, General Manager, Operations R. Jelacic, Internal Audit Specialist S. O'Dwyer, Manager, Financial Reporting and Accounting M. Silva, Acting Manager, Corporate Assets and Project Management G. Clark, Manager, Financial Strategy, Long Term Planning

K. Nelson, Financial Analyst
S. O'Brien, General Manager, City Clerk's Office/City Clerk
J. da Silva, Council and Committee Assistant
D. Tremblay, Council and Committee Coordinator

Also Present: Matthew Betik, KPMG LLP

2. Call to Order - Mayor

Mayor Guthrie called the meeting to order. (2:01 p.m.)

2.1 Disclosure of Pecuniary Interest

There were no disclosures.

3. Staff Recognitions

Mayor Guthrie introduced and presented the following staff recognitions:

Nicole Borics, Learning and Development Coordinator, Human Resources was recognized for receiving the Adult Education and Staff Training Certificate from Seneca College.

Joanne Oliver, Talent and Organizational Development Specialist, was recognized for receiving her Leadership and Inclusion Certificate from Centennial College.

5. Consent Agenda - Audit

5.1 Fleet Parts Inventory Audit Report - 2020-158

Moved By Councillor Allt
Seconded By Councillor Hofland

That report titled 'Fleet Parts Inventory Audit Report' dated November 2, 2020 be received.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

6. Items for Discussion - Audit

6.1 2020 External Audit Plan - 2020-160

Matthew Betik, KPMG LLP, provided a summary of the 2020 External Audit Plan.

Moved By Councillor Allt

Seconded By Councillor Hofland

1. That KPMG LLP's 2020 External Audit Plan be received for information.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

9. Consent Agenda - Governance

9.1 City of Guelph Staff Nomination to AMO Board of Directors - Large Urban Caucus Staff Vacancy - 2020-186

Moved By Councillor Downer

Seconded By Councillor Billings

1. That Council support the Expression of Interest of Stephen O'Brien, General Manager, City Clerk's Office / City Clerk, to serve as a municipal employee member of the Large Urban Caucus of the Association of Municipalities of Ontario's Board of Directors for the 2020-2022 Board term.
2. That the City assume the costs of staff participation on the Association of Municipalities of Ontario's Board should the Expression of Interest be successful.
3. That Council direct Intergovernmental Services staff to support the City Clerk's participation if selected to serve on the Association of Municipalities of Ontario's Board.
4. That staff be directed to provide a letter indicating Council's support as part of the Expression of Interest to be sent to the Association of Municipalities of Ontario.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

12. Consent Agenda - Corporate Services

12.1 Corporate Records Retention By-Law Amendment - 2020-156

Moved By Councillor MacKinnon
Seconded By Councillor Hofland

1. That the amended Corporate Records Retention By-law dated November 2, 2020, included as Attachment-2 to this report, be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

15. Items for Discussion - Infrastructure, Development and Enterprise Services

15.1 2020 Corporate Asset Management Plan and Progress Report - 2020-161

Monica Silva, Acting Manager, Corporate Assets and Project Management and Greg Clark, Manager, Financial Strategy, Long Term Planning, summarized the 2020 Corporate Asset Management Plan including a summary of the Strategic Asset Management Policy and legislative updates. The asset management maturity, levels of service, financial update, long term capital strategy and project management capacity.

Moved By Councillor Gibson
Seconded By Councillor Hofland

1. That the 2020 Corporate Asset Management Plan dated November 2, 2020 be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

17. Adjournment

Moved By Councillor Billings

Seconded By Councillor Salisbury

That the meeting be adjourned at 3:54 p.m.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

Mayor Guthrie

Stephen O'Brien - City Clerk



Minutes of Guelph City Council

**November 5, 2020, 6:00 p.m.
Remote meeting live streamed
on guelph.ca/live**

Council:

Mayor C. Guthrie
Councillor P. Alit
Councillor B. Bell
Councillor C. Billings
Councillor L. Caron
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor D. O'Rourke
Councillor M. Salisbury

Staff:

S. Stewart, Chief Administrative Officer
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
T. Lee, Deputy Chief Administrative Officer, Corporate Services
S. O'Brien, General Manager, City Clerk's Office/City Clerk
D. McMahon, Manager, Legislative Services/Deputy City Clerk
L. Cline, Council and Committee Coordinator
T. Di Lullo, Council and Committee Coordinator
D. Tremblay, Council and Committee Coordinator

Also Present:

Erik Karvinen, Watson and Associates Economists Ltd.
John Miller, ICA Associates Inc.
Dr. Robert Williams

1. Call to Order

Mayor Guthrie called the meeting to order (6:00 p.m.).

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

**3. City Council Composition and Ward Boundary Review, Phase One -
City Council Composition and Employment Status, 2020-179**

Scott Stewart, Chief Administrative Officer, provided introductory remarks regarding the first phase of the City Council Composition and Ward Boundary Review.

Stephen O'Brien, General Manager, City Clerk's Office/City Clerk, introduced the team of consultants retained by the City of Guelph to complete the City Council Composition and Ward Boundary Review.

Dr. Robert Williams provided an overview of the review, and outlined the key questions, public engagement, principles, recommendations, and next steps as part of the second phase of the review.

The following delegates spoke via telephone regarding this item:

Peter Hamtak

Susan Watson

Claudia Espindola

Ron East, The Council of Canadians

Morgan Dandie-Hannah

John Lawson, Old University Neighbourhood Residents' Association

Horeen Hassan, Central Students' Association, University of Guelph

Lin Grist

Ken MacKay, Fair Vote Guelph

Hugh Whiteley

Tanja Gevaert

Adriano Salvatore

Steve Dyck

Scott Frederick

The following delegates did not speak:

Jason Blokhuis

Diane Hurst

Council recessed at 8:02 p.m. and resumed at 8:11 p.m.

Moved By Councillor Downer
Seconded By Councillor Billings

That Guelph City councillors be elected in a ward system.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

Main Motion

Moved By Councillor O'Rourke
Seconded By Councillor Goller

1. That staff be directed to support Watson & Associates Economists Ltd. in conducting additional rounds of community engagement, as part of the phase two ward boundary review, including the following:
 - a. scenarios that include 8, 10 or 12 councillors
 - b. the number of councillors elected per ward
 - c. the employment status of councillors
2. That staff be directed to bring forward a City Council composition by-law prior to the 2022 municipal election following the adoption of a ward boundary by-law and the expiration of the ward boundary by-law appeal period.

Point of Order

Councillor Hofland and Councillor Allt raised a point of order suggesting that the above motion should have been considered as an amendment. The Chair ruled that the motion was a separate motion and was in order.

Amendment

Moved By Councillor Downer
Seconded By Councillor Allt

That Council direct staff to form a citizens committee with representation from each ward to work with the Council Composition consultants on Phase 2.

Councillor Downer withdrew the amendment.

Call the Vote

Moved By Councillor MacKinnon

Seconded By Councillor Goller

That the vote on the motion regarding City Council Composition and Ward Boundary Review, Phase One - City Council Composition and Employment Status be called as permitted under Section 4.10 (f) (v) of the Procedural By-law.

Voting in Favour: (6): Mayor Guthrie, Councillor Billings, Councillor Goller, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Voting Against: (7): Councillor Allt, Councillor Bell, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Gordon, and Councillor Hofland

Defeated (6 to 7)

Main Motion

Moved By Councillor O'Rourke

Seconded By Councillor Goller

1. That staff be directed to support Watson & Associates Economists Ltd. in conducting additional rounds of community engagement, as part of the phase two ward boundary review, including the following:
 - a. scenarios that include 8, 10 or 12 councillors
 - b. the number of councillors elected per ward
 - c. the employment status of councillors
2. That staff be directed to bring forward a City Council composition by-law prior to the 2022 municipal election following the adoption of a ward boundary by-law and the expiration of the ward boundary by-law appeal period.

Voting in Favour: (7): Mayor Guthrie, Councillor Billings, Councillor Downer, Councillor Goller, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Voting Against: (6): Councillor Allt, Councillor Bell, Councillor Caron, Councillor Gibson, Councillor Gordon, and Councillor Hofland

Carried (7 to 6)

4. By-laws

Moved By Councillor Allt
Seconded By Councillor Goller

That By-law Numbered (2020)-20538 is hereby passed.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

5. Adjournment

Moved By Councillor Billings
Seconded By Councillor Gordon

That the meeting be adjourned. (10:28 p.m.)

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

Mayor Guthrie

Dylan McMahon - Deputy City Clerk



Minutes of Guelph City Council

**November 9, 2020, 6:30 p.m.
Remote meeting live streamed
on guelph.ca/live**

Council:

Mayor C. Guthrie
Councillor P. Alit
Councillor B. Bell
Councillor C. Billings
Councillor L. Caron
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Gordon
Councillor J. Hofland
Councillor M. Salisbury
Councillor M. MacKinnon
Councillor D. O'Rourke

Staff:

K. Dedman, Deputy Chief Administrative Officer,
Infrastructure, Development and Enterprise Services
K. Walkey, General Manager, Planning and Building Services
M. Aldunate, Manager, Policy Planning and Urban Design
S. Laughlin, Senior Policy Planner
L. Sulatycki, Senior Development Planner
D. McMahon, Manager, Legislative Services / Deputy City
Clerk
L. Cline, Council and Committee Coordinator
J. da Silva, Council and Committee Assistant

1. Call to Order

Mayor Guthrie called the meeting to order (6:31 p.m.).

1.1 Disclosure of Pecuniary Interest and General Nature Thereof

Councillor O'Rourke declared an interest regarding Decision Report - 816 Woolwich Street Proposed Zoning By-law Amendment - File OZS19-002 - 2020-166, as her husband is a member of the Guelph Curling Club and holds a membership share.

Councillor Allt declared an interest regarding Decision Report - 816 Woolwich Street Proposed Zoning By-law Amendment - File OZS19-002 - 2020-166, as he is a member of the Guelph Curling Club and holds a membership share.

2. Public Meeting to Hear Applications Under Sections 17, 34 and 51 of The Planning Act

2.1 Special Meeting of Council to Commence the Five-year Review of the Official Plan, 2020-159

Stacey Laughlin, Senior Policy Planner, introduced the Five-year Review of the Official Plan as required under the Planning Act. She outlined the purpose of an Official Plan, the scope of the review, details of the review process and community engagement.

Claudia Espindola spoke via telephone and expressed concerns with the quality of feedback received from the survey, in particular related to the density corridors. She requested that in future consultations, further information is made available regarding wildlife, traffic and protected areas. She suggested that more zoning rules should be developed to better reflect issues faced by developing areas, including concerns about the water supply and waste management. She agreed with the comments made in the survey regarding housing supply. She also suggested that condo developments downtown should provide a shuttle service to parking. She expressed concerns with meeting provincial growth targets if it compromises green space.

Hugh Whiteley spoke via telephone and reinforced the importance that, when the final document is prepared, any changes being made are identified as meeting provincial legislation or city policy changes. He stated that changes made in OPA 48 regarding open space policies weren't clearly identified or justified by any Council-approved policy changes. He also expressed the need to immediately correct the mis-identification of the boundary of the City's built up area within the Kortright Lands area south of Niska Road.

The following delegate did not speak:
Mike Darmon

Moved By Councillor O'Rourke
Seconded By Councillor MacKinnon

1. That Staff be directed to proceed with the Section 26 Official Plan review as outlined in the report titled "Special meeting of Council to commence the five-year review of the Official Plan dated November 9, 2020".

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor Salisbury, Councillor MacKinnon, and Councillor O'Rourke

Carried (13 to 0)

3. Items for Discussion

3.1 Decision Report - 816 Woolwich Street Proposed Zoning By-law Amendment - File OZS19-002 - 2020-166

Councillor Allt and Councillor O'Rourke left the remote meeting and did not participate or vote on the matter.

The following delegates spoke via telephone regarding this item:

Dave Aston, MHBC Planning Limited

Morgan Dandie-Hannah

Hugh Whiteley

Moved By Councillor Hofland
Seconded By Councillor Gibson

1. That the application by MHBC Planning Limited on behalf of Chief Holdings (816 Woolwich) Limited, for a Zoning By-law Amendment to change the zoning from the current "Specialized Highway Service Commercial" (SC.2-3) Zone to a "Specialized Community Shopping Centre" (CC-29) Zone, to permit the development of 200 stacked townhouse units, a five-storey apartment building containing 48 units, a commercial building, and maintain the existing Curling Club on the property municipally known as 816 Woolwich Street, and legally described as Part of Lots 6 and 7, Registered Plan 169, be approved in accordance with Attachment-3 of Report 2020-166, dated November 9, 2020.

2. That in accordance with Section 34(17) of the Planning Act, City Council has determined that no further public notice is required related to the minor modifications to the proposed Zoning By-law Amendment affecting 816 Woolwich Street.

Voting in Favour: (11): Mayor Guthrie, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor Salisbury, and Councillor MacKinnon

Carried (11 to 0)

4. By-laws

Moved By Councillor Bell
Seconded By Councillor Gibson

That By-laws Numbered (2020)-20539 to (2020)-20542 are hereby passed.

Voting in Favour: (11): Mayor Guthrie, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor Salisbury, and Councillor MacKinnon

Carried (11 to 0)

5. Mayor's Announcements

Councillor Goller announced a Ward 2 virtual town hall on Wednesday, November 18, 2020 at 7:00 p.m.

Councillor Caron announced a Ward 5 online budget town hall on Saturday, November 21, 2020 from 2:00 to 4:00 p.m.

Councillor MacKinnon announced a Ward 6 virtual budget town hall on Tuesday, November 24, 2020. Further information will be posted on social media.

6. Adjournment

Moved By Councillor Caron
Seconded By Councillor Billings

That the meeting be adjourned (7:50 p.m.).

Voting in Favour: (11): Mayor Guthrie, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor Salisbury, and Councillor MacKinnon

Carried (11 to 0)

Mayor Guthrie

Dylan McMahon - Deputy City Clerk



Minutes of Guelph City Council

November 17, 2020

9:00 a.m.

**Remote meeting live streamed
on guelph.ca/live**

Council:

Mayor C. Guthrie
Councillor P. Alit
Councillor B. Bell
Councillor C. Billings
Councillor L. Caron
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Hofland
Councillor M. Salisbury
Councillor M. MacKinnon
Councillor D. O'Rourke

Absent:

Councillor J. Gordon

Staff:

S. Stewart, Chief Administrative Officer
C. Clack, Deputy Chief Administrative Officer, Public Services
K. Dedman, Deputy Chief Administrative Officer,
Infrastructure, Development and Enterprise Services
T. Lee, Deputy Chief Administrative Officer, Corporate
Services
T. Baker, General Manager, Finance/City Treasurer
K. Newland, Manager, Finance Client Services
G. Clark, Manager, Financial Strategy, Long Term Planning
S. Einwechter, General Manager, Information Technology
D. Evans, General Manager, Culture, Tourism and Community
Investment
T. Gayman, General Manager, Engineering and
Transportation Services/City Engineer

G. Matthews, Acting General Manager, Parks
J. Rose, General Manager, Engineering Services
J. Regan, General Manager, Business Development Enterprise
A. Vilko, General Manager, Facilities and Energy
Management
S. O'Brien, General Manager, City Clerk's Office/City Clerk
L. Cline, Council and Committee Coordinator
D. Tremblay, Council and Committee Coordinator

Also Present: David Kingma, Director, Administrative Services, Wellington-Dufferin-Guelph Public Health
Rob Cunnington, Manager Finance, Wellington-Dufferin-Guelph Public Health
Dr. Nicola Mercer, Medical Officer of Health, Wellington-Dufferin-Guelph Public Health
Steve Kraft, Chief Executive Officer, Guelph Public Library
Michelle Karker, CEO, The Elliott Community
David Kennedy, Secretary/Treasurer, Elliott Board of Trustees
Bill Koonstra, Chair, Elliott Board of Trustees
Shauna Calder, Manager, Finance, Social Services, County of Wellington
Gordon Cobey, Chief of Police, Guelph Police Services
Daryl Goetz, Deputy Chief-Operations and Administration, Guelph Police Services
Lisa Pelton, Financial Services, Guelph Police Services

Call to Order - 9:00 a.m.

Mayor Guthrie called the meeting to order. (9:00 a.m.)

Opening Remarks

Scott Stewart, Chief Administrative Officer, provided opening remarks regarding the 2021 City of Guelph Budget.

Budget Strategy Overview

Tara Baker, General Manager, Finance/City Treasurer provided an overview of the 2021 key budget strategies.

Building Our Future

Building Our Future - City

Colleen Clack-Bush, Chief Administrative Officer, Public Services, provided a summary of the Building Our Future strategic pillar including measures of success, 2021 budget highlights and requests, capital programs of work and details of the Local Boards and Shared Services Operating budget summary.

Building Our Future - Local Boards and Agencies

Wellington-Dufferin-Guelph Public Health

Dr. Nicola Mercer, Medical Officer of Health, Wellington-Dufferin-Guelph Public Health, provided a summary of the 2021 Wellington-Dufferin-Guelph Public Health Budget. David Kingman, Director Administrative Services, provided a summary of the Public Health programs, agencies funded by Wellington-Dufferin-Guelph Public Health and 2021 Ministry funding and budget adjustments resulting from COVID-19.

Guelph Public Library

Steve Kraft, Chief Executive Officer, provided an overview of the 2021 Guelph Public Library Budget including expense, revenue and details of the upcoming 2021 Library Master Plan and four year budget forecast.

The Elliott Community

Michelle Karker, Chief Executive Officer, The Elliott Community, summarized the changes and impacts resulting from COVID-19. David Kennedy, Secretary Treasurer, Elliott Board of Trustees, summarized the 2021 long-term care budget and funding requests. Bill Koornstra, Chair, Elliott Board of Trustees, summarized past Elliott Community requests for increases in the long term care home funding.

County of Wellington Shared Social Services

Shauna Calder, Manager of Finance, provided an overview of social services provided by the County of Wellington, 2021 Social Services County of Wellington Budget and detailed the 2021-2030 operating and capital budget forecast. She summarized the revenue and expenditures for Social Housing, Ontario Works and Children's Early Years programs.

Guelph Police Services

Gordon Cobey, Chief of Police, summarized the 2021 Police Services Budget including details on community priorities and 2020 updates and organization accomplishments.

Break

Council recessed at 11:42 a.m. and resumed at 11:48 a.m.

Working Together For Our Future

Working Together for Our Future

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services provided a summary of the Working Together For Our Future pillar including measures for success, capital programs of work and 2021 budget highlights and requests.

Break

Council recessed at 12:32 p.m. and resumed at 1:02 p.m.

Navigating Our Future

Navigating Our Future - City

Kealy Dedman, Chief Administrative Officer, Infrastructure, Development and Enterprise Services provided a summary of the Navigating our Future pillar including measures of success, 2021 operating and capital programs of work and 2021 budget highlights and requests.

Sustaining Our Future

Sustaining Our Future - City

Kealy Dedman, Chief Administrative Officer, Infrastructure, Development and Enterprise Services provided a summary of the Sustaining our Future pillar including measures of success, 2021 operating and capital programs of work, 2021 budget highlights, proposed 2021 water, wastewater and storm water rates and 2021 budget requests.

Sustaining Our Future - Grand River Conservation Authority

Samantha Lawson, Chief Administrative Officer provided an overview of the Grand River Conservation Association programs and services, Sonja Radoja, Manager of Corporate Services, provided an overview of the 2021 draft budget including budget challenges.

Break

Council recessed at 3:12 p.m. and resumed at 3:23 p.m.

Powering Our Future

Powering Our Future

Scott Stewart, Chief Administrative Officer detailed the Powering our Future pillar including measures of success, 2021 operating budget summary and 2021 budget highlights.

Powering Our Future - Downtown Guelph Business Association

Marty Williams, Executive Director, provided a summary of the 2021 Downtown Business Association Budget.

Council Remarks and Final Questions

Mayor Guthrie advised that he will be hosting a joint virtual townhall with Ward 4 Councillors on Thursday, November 19th at 7:00 p.m.

Councillors Gibson and Bell will be hosting a virtual townhall on Tuesday, November 24 from 7:00 to 8:30 p.m.

Closing Remarks

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services, provided closing remarks and highlighted the key dates for the 2021 City Budget.

2021 City of Guelph Budget

Moved By Councillor Gibson

Seconded By Councillor Goller

That the following recommendations be referred to the December 1, 2020 City Council meeting:

1. That the 2021 operating budget be approved at a gross expenditure budget of \$463,387,040 with a property tax and payment-in-lieu of taxes levy requirement of \$267,774,464 or 3.52 per cent over the 2020 levy inclusive of the following:

- a. 2021 fees, rates and charges guide posted at including water and wastewater fees and services, stormwater fees,

building permit fees, parking fees, business license fees,
and general user fees, and inclusive of:

- i. A stormwater base charge of \$6.40 per month equivalent residential unit or 10.3 per cent increase over 2020
 - ii. A water and wastewater basic service charge equivalent to 2020 rates
 - iii. A water volume charge of \$1.82 per cubic meter, or 2.80 per cent increase over 2020
 - iv. A wastewater volume charge of \$1.94 per cubic meter or 1.0 per cent increase over 2020
- b. City service budget requests totaling an increased net levy requirement of \$1,359,400 or 0.53 per cent and six new positions
 - c. local boards and shared services budget requirement, net of proportionate share of assessment growth, totaling an increased net levy requirement of \$3,077,043 or 1.20 per cent
 - d. total transfers to/from Reserve and Reserve Funds
2. That the Guelph General Hospital levy in the amount of \$750,000 be maintained for the second of six years as approved on December 3, 2019, resulting in no net levy change.
3. That the 2022–2024 operating budget forecast be received for information.
4. That the 2021 Capital Budget in the gross expenditure amount of \$263,170,406 and the required operating budget resulting from these projects totaling \$9,455,897 be approved inclusive of the following:
- a. funding transfers from capital reserve funds and other sources including partnerships and grants
 - b. planned use of \$101.1 million of debt as a financing strategy

5. That the 2022-2030 Capital Forecast in the gross amount of \$1,654,571,109, be received for information with the following implications:

- a. Operating budget net increase totaling \$27,221,403
- b. An unfunded City Building Reserve Fund position of \$42.4 million by 2030
- c. A debt forecast that fully leverages the City's available capacity in the nine-year period

6. That the Downtown Guelph Business Association budget with gross expenditures of \$698,780 and a total levy of \$660,000 be approved.

7. That all carbon credit revenues generated by the City be directed towards the 100RE Reserve Fund as a source of funding for the implementation of the 100RE strategy.

8. That further to the November 10, 2020 Transit Strategy and Operations Campus Workshop:

- a. That staff be directed to develop an affordable long-term Transit Strategy of not more than one per cent annual net levy increase inclusive of operating and capital funding and addresses COVID ridership and revenue loss impacts
- b. That staff be directed to renegotiate the Investing in Canada Infrastructure Program Transit Stream project priorities with the primary focus of electrification of Transit fleet and related infrastructure.
- c. That staff be directed to develop a comprehensive performance metric framework that considers the varying services and routes within Guelph Transit.

9. That staff be directed to develop options to address the City Building Reserve Fund projected deficit position and report back to Council in advance of the 2022-2031 Capital Budget and Forecast.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Hofland, Councillor Salisbury, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Adjournment

Moved By Councillor Allt

Seconded By Councillor Caron

That the meeting be adjourned. (4:17 p.m.)

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Hofland, Councillor Salisbury, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Mayor Guthrie

Stephen O'Brien - City Clerk



Minutes of Guelph City Council

**November 23, 2020, 5:30 p.m.
Remote meeting live streamed
on guelph.ca/live**

Council:	Mayor C. Guthrie Councillor P. Allt Councillor B. Bell Councillor C. Billings Councillor L. Caron Councillor C. Downer Councillor D. Gibson Councillor R. Goller Councillor J. Gordon Councillor J. Hofland Councillor M. MacKinnon Councillor D. O'Rourke
Absent:	Councillor M. Salisbury
Staff:	S. Stewart, Chief Administrative Officer C. Clack, Deputy Chief Administrative Officer, Public Services K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services T. Lee, Deputy Chief Administrative Officer, Corporate Services M. Ellis, General Manager, Human Resources J. Sales, General Manager, Strategy, Innovation and Intergovernmental Services D. McMahon, Manager, Legislative Services / Deputy City Clerk L. Cline, Council and Committee Coordinator D. Tremblay, Council and Committee Coordinator

2. Call to Order - 5:30 p.m.

Mayor Guthrie called the meeting to order. (5:34 p.m.)

2.1 Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Downer disclosed a pecuniary interest with respect to item 3.4 2021 Budget and Union Considerations as she has a family member who works for the City of Guelph and is a union member.

3. Authority to move into closed meeting

Moved By Councillor Hofland

Seconded By Councillor Goller

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Sections 239 (2)(b) and (d) of the Municipal Act relating to personal matters about an identifiable individuals, including municipal or local board employees and labour relations or employee negotiations.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

The following matters were considered:

3.1 Disclosure of Pecuniary Interest and General Nature Thereof

3.2 Confirmation of Minutes for the closed Special Council meeting held July 15, 2020, closed Council meetings held July 20 and August 24 and Committee of the Whole meeting held October 5, 2020.

3.3 November 2020 Public Appointments to Advisory Committees, Boards, Agencies, Commissions, Associations - 2020-135

3.4 2021 Budget and Union Considerations

4. Open Meeting – 6:30 p.m.

Mayor Guthrie called the meeting to order. (6:31 p.m.)

4.4 Closed Meeting Summary

Mayor Guthrie spoke regarding the matters discussed in closed session and identified the following:

Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Downer disclosed a pecuniary interest with respect to item 3.4 2021 Budget and Union Considerations as she has a family member who works for the City of Guelph and is a union member. Councillor Downer left the meeting and did not participate or vote on the matter.

November 2020 Public Appointments to Advisory Committees, Boards, Agencies, Commissions, Associations - 2020-135

The Mayor advised that information was received and Council will report on this matter as part of the next item.

2021 Budget and Union Considerations

Council received information and no direction was provided to staff.

5. Special Resolution

5.1 November 2020 Public Appointments to Advisory Committees, Boards, Agencies, Commissions, Associations - 2020-135

Mayor Guthrie advised that clause 4 was not discussed in closed session.

Moved By Councillor O'Rourke

Seconded By Councillor Allt

1. That Michael East and Bryan Douglas McPherson be reappointed to the Accessibility Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
2. That Mike Hryn and Timothy Dewhirst be reappointed to the Art Gallery of Guelph Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
3. That Michelle Allison be appointed to the Committee of Adjustment for a term ending November, 2022 or until such time as a successor is appointed.
4. That the Downtown Advisory Committee be paused, and no meetings be held, or members appointed, pending completion of the economic development strategy.
5. That Matt Anstett, Bill Birdsell, Peter Kastner, Kevin McDermott and John Marc Ricke be reappointed to the Economic Development

Advisory Committee for a term ending November, 2021 or until the completion of the economic development strategy.

6. That David Durbin, Alastair McCluskey, Dorothe Fair and Garrett Duval be appointed to the Economic Development Advisory Committee for a term to commence January, 2021 and ending November, 2021, or until the completion of the economic development strategy.
7. That the following individuals be reappointed to the Board of Trustees of the Elliott as follows: a. Ravi Sathisvan, term ending November 30, 2021; b. Donna Kentner, term ending November 30, 2022; and c. Lisa Woolley, term ending November 30, 2023; or until such time as a successor is appointed.
8. That Michael Winters be reappointed to the Heritage Guelph Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
9. That Larissa Viel and Andrew Ramsaroop be reappointed to the Guelph Museums Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
10. That Heena Mistry be appointed to the Guelph Museums Advisory Committee for a term ending November, 2021 or until such time as a successor is appointed.
11. That Denise Renaud be reappointed to the Planning Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
12. That Scott Moriarity be appointed to the Planning Advisory Committee for a term ending November, 2021 or until such time as a successor is appointed.
13. That John Fisher be reappointed to the Public Art Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
14. That Erin Szikora be appointed to the Public Art Advisory Committee for a term ending November, 2021 or until such time as a successor is appointed.
15. That Andrew Maloney be reappointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November, 2022, or until such time as a successor is appointed.

16. That Jonathan Scott be reappointed to the Tourism Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
17. That Amanda Stevenson and Fawkes Conibear be reappointed to the Transit Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
18. That Eric Meliton be reappointed to the Water Conservation and Efficiency Public Advisory Committee for a term ending November, 2022 or until such time as a successor is appointed.
19. That Taylor Dorland and Rahim Kanjie be appointed to the Water Conservation and Efficiency Public Advisory Committee for a term ending November, 2021 or until such time as a successor is appointed.
20. That Gordon Price and Alice Carpenter be appointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November, 2021 or until such time as a successor is appointed.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

6. Confirmation of Open Minutes

Moved By Councillor Allt
Seconded By Councillor Gordon

That the minutes of the open Council Meetings held October 7, 13, 19 and 26 2020, and Committee of the Whole meeting held October 5, 2020, be confirmed as recorded and without being read.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

7. Committee of the Whole Consent Report

Moved By Councillor Billings
Seconded By Councillor Goller

That the November 23, 2020 Council Consent Agenda as identified below, be adopted:

7.1 City of Guelph Staff Nomination to AMO Board of Directors - Large Urban Caucus Staff Vacancy - 2020-186

1. That Council support the Expression of Interest of Stephen O'Brien, General Manager, City Clerk's Office / City Clerk, to serve as a municipal employee member of the Large Urban Caucus of the Association of Municipalities of Ontario's Board of Directors for the 2020-2022 Board term.
2. That the City assume the costs of staff participation on the Association of Municipalities of Ontario's Board should the Expression of Interest be successful.
3. That Council direct Intergovernmental Services staff to support the City Clerk's participation if selected to serve on the Association of Municipalities of Ontario's Board.
4. That staff be directed to provide a letter indicating Council's support as part of the Expression of Interest to be sent to the Association of Municipalities of Ontario.

7.2 Corporate Records Retention By-Law Amendment - 2020-156

1. That the amended Corporate Records Retention By-law dated November 2, 2020, included as Attachment-2 to this report, be approved.

7.3 2020 Corporate Asset Management Plan and Progress Report - 2020-161

1. That the 2020 Corporate Asset Management Plan dated November 2, 2020 be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

9. Items for Discussion

9.1 2020-2022 City Council Appointments - 2020-182

Moved By Councillor Hofland
Seconded By Councillor Allt

1. That the City Council Appointment Procedures, included as Attachment-1 to the November 23, 2020 report titled 2020-2022 City Council Appointments, be approved.
2. That staff be directed to amend by-law (2014)-19694 establishing the Downtown Guelph Business Association Board of Directors to include the mandatory appointment of one councillor elected in ward one, two or three and one councillor elected in ward four, five or six to the Downtown Guelph Business Association Board of Directors.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Hofland
Seconded By Councillor Billings

That Councillor Allt be appointed as Committee of the Whole Audit Services chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor O'Rourke
Seconded By Councillor Gordon

That Councillor Goller be appointed as Committee of the Whole Corporate Services chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Billings
Seconded By Councillor Hofland

That Councillor MacKinnon be appointed as Committee of the Whole Public Services chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Goller
Seconded By Councillor Downer

That Councillor O'Rourke be appointed as Committee of the Whole Infrastructure, Development and Enterprise Services chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Billings
Seconded By Councillor Caron

That Councillor Goller be appointed as Committee of the Whole Audit Services vice-chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Downer
Seconded By Councillor Allt

That Councillor MacKinnon be appointed as Committee of the Whole Corporate Services vice-chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Gibson
Seconded By Councillor Goller

That Councillor Downer be appointed as Committee of the Whole Public Services vice-chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Caron
Seconded By Councillor O'Rourke

That Councillor Gibson be appointed as Committee of the Whole Infrastructure, Development and Enterprise Services vice-chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Hofland
Seconded By Councillor O'Rourke

That Councillor Downer be appointed as the Committee of Management for the Elliott chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Billings
Seconded By Councillor Gordon

That Councillor Hofland be appointed as the Committee of Management for the Elliott vice-chair for a term ending November 15, 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Allt
Seconded By Councillor Downer

1. That Mayor Guthrie and Councillors Allt, Gibson, Hofland and MacKinnon remain appointed as members of the Chief

Administrative Officer Recruitment, Selection and Performance Sub-committee until December 31, 2020.

2. That Service Area Chairs appointed on November 23, 2020 be made members of the Chief Administrative Officer Recruitment, Selection and Performance Sub-Committee on January 1, 2021.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Moved By Councillor Caron
Seconded By Councillor Goller

That staff be directed to conduct a review of advisory committee policies that includes establishing a requirement for a once-per-term review of advisory committee terms of reference, as part of the mid-term governance review to come before Council in Q1/Q2 2021.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

11. Suspend Procedural By-Law

Moved By Councillor Goller
Seconded By Councillor Bell

That section 4.1 and 4.3 of the City's Procedural By-law be suspended to allow for discussion relating to Bill 229, the Protect, Support and Recover from COVID-19 Act.

Voting in Favour: (10): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, and Councillor O'Rourke

Voting Against: (2): Councillor Gibson, and Councillor MacKinnon

Carried (10 to 2)

12. Bill 229 - The Protect, Support and Recover from COVID-19 Act

Moved By Councillor Goller

Seconded By Councillor Bell

1. That the City of Guelph encourage the Government of Ontario to pause on proposed Conservation Authority changes by either amending or removing Schedule 6 of Bill 229 in accordance with feedback and further consultations with Conservation Authorities and municipalities to address these concerns, including the development of proposals that will improve Conservation Authority operations while strengthening environmental protections for the people of Ontario and ensuring cost-neutrality for municipal governments.
2. That this resolution and a copy of the Grand River Conservation Authority Report (GM-11-20-85) Proposed Amendments to the Conservation Authorities Act through Bill 229, be forwarded to the Premier, the Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Minister of Finance, Conservation Ontario and the Association of Municipalities of Ontario (AMO).

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

13. By-laws

Moved By Councillor Billings

Seconded By Councillor Allt

That By-laws Numbered (2020)-20543 to (2020)-20545 are hereby passed.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

14. Mayor's Announcements

Councillors Gibson and Bell will be holding a virtual town hall to discuss community safety with Police Chief Colby on Tuesday, November 24, 2020 at 7:00 p.m.

Councillors MacKinnon and O'Rourke will be hold a virtual budget town hall with Tara Baker, General Manager, Finance, City/Treasurer on Tuesday, November 24, 2020 at 7:00 p.m.

15. Adjournment

Moved By Councillor Goller
Seconded By Councillor Allt

That the meeting be adjourned. (7:27 p.m.)

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, and Councillor O'Rourke

Carried (12 to 0)

Mayor Guthrie

Dylan McMahon - Deputy City Clerk



Minutes of Guelph City Council

November 25, 2020

6:00 p.m.

**Remote meeting live streamed
on guelph.ca/live**

Council:

Mayor C. Guthrie
Councillor P. Alit
Councillor B. Bell
Councillor C. Billings
Councillor L. Caron
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Gordon
Councillor J. Hofland
Councillor M. Salisbury
Councillor M. MacKinnon
Councillor D. O'Rourke

Staff:

S. Stewart, Chief Administrative Officer
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
T. Lee, Deputy Chief Administrative Officer, Corporate Services
T. Baker, General Manager, Finance/City Treasurer
S. O'Brien, General Manager, City Clerk's Office/City Clerk
L. Cline, Council and Committee Coordinator
D. Tremblay, Council and Committee Coordinator

1. Call to Order

Mayor Guthrie called the meeting to order (6:00 p.m.).

1.1 Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

2. 2021 City of Guelph Budget - Public Delegations

The following delegates spoke via telephone regarding this item:

Susan Watson

Diana Boel, Shelldale Family Gateway

Luke Pruski

Braden Phelan

Erin Harvey, Family & Children's Services

Zahid Nasir, Grange Hill East Neighbourhood Group

Sarah Stubbs, Life Gears Academy Inc.

Dominica McPherson, Guelph & Wellington Task Force for Poverty Elimination

Dan Evans, Junction Neighbourhood Group

Jennifer MacLeod, Wellington-Dufferin-Guelph Public Health

Nicki Hammond-Breese, Brant Avenue Neighbourhood Group

Izabela Lukomska, Brant Avenue Neighbourhood Group

Alisha Arnold, Two Rivers Neighbourhood Group

Helen Fishburn, CMHA Waterloo Wellington

Geetha Van den Daele, Guelph Neighbourhood Support Coalition

Sarah Haanstra, Adverse Childhood Experiences Coalition of Guelph & Wellington and Toward Common Ground

Barb McPhee, North End Harvest Market

Brendan Johnson, Guelph Neighbourhood Support Coalition

Council recessed at 7:57 p.m. and reconvened at 8:12 p.m.

The following delegates spoke via telephone regarding this item:

Patti Broughton, Guelph Arts Council

Tom Ewart, Sunnycroft Canopy Project

Shakiba Shayani, Guelph Chamber of Commerce

Kristin Kerr, Stonehenge Therapeutic Community

Raechelle Devereaux, Guelph CHC

Morgan Dandie-Hannah

Alan Arneill, Guelph Youth Sports Alliance

Ron East, Council of Canadians Guelph Chapter

Lin Grist

Kim Cusimano, PIN, The People and Information Network

Tanja Gevaert

Steven Petric, Transit Action Alliance of Guelph (TAAG)

The following delegates did not speak:

Kate Vsetula, Guelph Community Health Centre

Kathleen Salazar

Ali Versluis

Tammy O'Connor, KidsAbility Youth Advisory Committee (KAYAC)

3. Adjournment

Moved By Councillor Salisbury

Seconded By Councillor Billings

That the meeting be adjourned (10:26 p.m.).

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor Salisbury, Councillor MacKinnon, and Councillor O'Rourke

Carried (13 to 0)

Mayor Guthrie

Stephen O'Brien - City Clerk

Staff Report



To	Committee of the Whole
Service Area	Office of the Chief Administrative Officer
Date	Monday, December 7, 2020
Subject	Intergovernmental Relations Strategic Framework and 2021 Advocacy Plan

Recommendation

1. That Council approve the Intergovernmental Relations Strategic Framework to guide intergovernmental and advocacy activities for the rest of Council's term.
 2. That Council approve the 2021 Advocacy Priorities.
 3. That Staff report back to Council in Q4 2021 to provide an update on intergovernmental activities in 2021 and to propose advocacy priorities for 2022.
-

Executive Summary

Purpose of Report

Intergovernmental Services staff are proposing a new Intergovernmental Relations Strategic Framework (IG Strategy), which, if approved by Council, would guide the City's intergovernmental and advocacy activities for the rest of Council's term. Staff are also proposing advocacy priorities and an intergovernmental Outreach Plan for 2021.

The goal of the proposed IG Strategy is for the City of Guelph to successfully leverage local, regional, provincial and federal partnerships to unlock opportunities to create a future ready and innovative community for all.

The IG Strategy has 4 key components/areas of activity with corresponding action items under these objectives:

Promote – To elevate the City's reputation as a 'future ready' thought leader, innovator, trusted government partner and responsible local government.

Advocate – To influence decision-makers to advance the City's strategic interests and the wellbeing of our local community.

Engage – To nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, our priorities, challenges and ambitions.

Inform – To provide strategic information and advice to city leaders on the latest legislative and policy developments and challenges of the day.

Key Findings

The proposed IG Strategy seeks to refresh the City's intergovernmental relations approach which was last formally updated in 2013. If approved, the IG Strategy will align the City's advocacy priorities with the priorities of the City's Strategic Plan "[Guelph. Future Ready.](#)"

It also proposes to pursue "community-based advocacy" by leveraging strategic coalition-building with key stakeholders in Guelph to strengthen the City's advocacy efforts with provincial and federal governments via Guelph Advocacy Days. Community-based advocacy would see city leaders engage in advocacy work directly alongside key local partners to advance our goals as a community as articulated in the Community Plan.

This IG Strategy also seeks to contribute to the City's anti-racism, diversity and inclusion work. It does so by continuing to strengthen intergovernmental relationship-building efforts with the Mississaugas of the Credit First Nation and through work in support of the Community Plan as described above.

Other new elements of the IG Strategy include the roll out of an updated communications plan and a ramp-up process for election advocacy in the event of a federal or provincial election.

Financial Implications

There are no new financial implications associated with the new IG Strategy. Implementation will be funded using existing budgeted resources.

Report

The proposed IG Strategy seeks to refresh the City's strategic approach to intergovernmental relations, including by ensuring the City's advocacy efforts directly align with and support the City's Strategic Plan and Community Plan. The City's existing Intergovernmental Relations Strategic Framework was originally approved by Council in December 2013. As part of the IG Strategy, staff are also proposing an Advocacy and Outreach Plan for the 2021 fiscal year.

Intergovernmental Relations at the City of Guelph

The role of the City's Intergovernmental Services (IG) division is to engage in and support direct advocacy with federal, provincial and municipal counterparts to advance the City's strategic interests where these interests intersect with external policy, funding opportunities, and decision-making or where there are opportunities for external collaboration. IG also coordinates the City's submissions to provincial and federal consultation processes, functions as a government liaison on behalf of the City, supports the City's participation in key municipal associations (i.e. Ontario Big City Mayors, Association of Municipalities of Ontario, Federation of Canadian Municipalities), and seeks to keep Council and other city leaders informed about the latest developments of the day.

Maintaining a strong and strategically coordinated intergovernmental relations program is essential in the current political environment. The City will need to work in partnership with other orders of government to ensure our local community's recovery from the COVID-19 pandemic and the associated economic impacts. This includes engaging with municipal counterparts to amplify and advance shared

municipal interests and ensuring information about provincial and federal developments flow to Council and the City's leadership. Due to the realities of a minority federal government and an anticipated provincial election before the end of Council's term, it is also important that the City is ready to engage in election advocacy should the writ drop federally or provincially. Similarly, strategic IG coordination is necessary to influence government decision-making and to maximize the City's ability to secure funding from provincial and federal sources to stabilize City finances and stimulate local economic recovery.

Given anticipated challenges and opportunities ahead, the IG Strategy focuses on ensuring Guelph's resilience, highlighting Guelph's value-add as an innovative, mid-sized City, and advancing the City's and our local community's ambitions.

The IG Strategic Framework and Proposed Activities

The goal guiding the proposed IG Strategy is that the City of Guelph successfully leverages local, regional, provincial and federal partnerships to unlock opportunities to create a future ready and innovative community for all.

The IG Strategy has 4 key components/areas of activity with corresponding action items under these objectives. These components and actions are described below and in the attached 2020 Intergovernmental Relations Strategic Framework document:

Promote – To elevate the City's reputation as a 'future ready' thought leader, innovator, trusted government partner and responsible local government.

Proposed actions under this area of activity include:

- Celebrating the City's successes by seeking out opportunities to promote our future readiness as a public policy thought leader and innovative service provider
- Expanding the City's influence through participation in federal and provincial working groups, task forces and in municipal associations

Advocate – To influence decision-makers to advance the City's strategic interests and the wellbeing of our local community.

Proposed actions under this area of activity include:

- Identifying and creating annual and ad-hoc advocacy priorities and action plans in line with the priorities of the City's Strategic Plan to advance the City's interests (i.e. annual advocacy action plans, election action plans, etc.)
- Establishing and implementing an annual outreach approach to engage federal, provincial and regional decision-makers on key local issues, including through in-person or virtual "Guelph Advocacy Days", "three-levels" meetings with the Mayor/MP/MPP, and outreach with regional partners
- Coordinating the City's response to provincial and federal consultations
- Providing intergovernmental advocacy advice and support to Council and City Staff as requested where aligned with the City's priorities
- Supporting the preparation and promotion of strategic funding opportunities

Engage – To nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, our priorities, challenges and ambitions.

Proposed actions under this area of activity include:

- Identifying and nurturing strategic partnerships with government, regional, association and local partners (i.e. Connect the Corridor partners, Wellington County, etc.)
- Collaborating with key local stakeholders to implement 'community-based advocacy' in support of Guelph's Community Plan
- Supporting Council and staff leads serving in key municipal associations (i.e. Ontario's Big City Mayors, Association of Municipalities of Ontario, Federation of Canadian Municipalities, etc.)

Inform – To provide strategic information and advice to city leaders on the latest legislative and policy developments and challenges of the day.

Proposed actions under this area of activity include:

- Developing, implementing and maintaining an Intergovernmental Relations Communications Plan to keep Council, City Staff and the public informed and engaged about the City's advocacy and intergovernmental activities
- Providing Council and City leaders with timely analysis of emerging legislative and policy developments of the day (i.e. Intergovernmental Updates, Info Reports, Consultation Submissions)
- Working cross-departmentally to research and analyze emerging challenges and opportunities facing the City and provide strategic policy advice as needed

To implement the IG Strategy in the year ahead, staff are also proposing Advocacy Priorities and an Outreach Plan for 2021.

Proposed Advocacy Priorities and Outreach Plan for 2021

Refreshing the City's IG Strategy affords an opportunity to embed the priorities of the Strategic Plan into the City's advocacy work. If approved by Council, these priorities would guide the City's advocacy efforts in 2021, including in federal and provincial budget consultation submissions, AMO Conference delegations, in the event of an election, etc.

Proposed advocacy focus areas are listed under their corresponding Strategic Plan priority area below:

Powering Our Future: 1. Advocacy to advance Guelph's economic recovery, including in support of the City's economic development strategy; and 2. Highlighting the work of Our Food Future.

Sustaining Our Future: 1. Advancing the City's 100% renewable energy and net zero carbon community by 2050 goals; and 2. Advocating for funding for brownfield remediation.

Navigating Our Future: 1. Promoting interregional transportation; and 2. Advancing All-Day-Two-Way Go and other Metrolinx-related interests.

Working Together for Our Future: 1. Securing further municipal pandemic supports, including for operating expenses and transit; and 2. Advocating for provincial support of municipal modernization.

Building Our Future: 1. Community infrastructure-related advocacy to maintain existing assets and build new ones; and 2. Increasing the availability of housing that meets community needs.

Further to submissions to the federal and provincial governments and to their respective legislatures, dedicated outreach is necessary to advance these priorities.

Proposed 2021 Advocacy Outreach Plan

To advance the City's priorities in the year ahead, staff propose working with Council to implement the following outreach activities. Given the realities of COVID-19, these activities can be implemented virtually until in-person advocacy can safely resume.

- Provincial/Federal "Guelph Advocacy Days" with key community stakeholders focused on our community's economic and social recovery and ensuring future readiness
- Council and Staff participation in the 2021 AMO Conference and ministerial delegations
- Annual meeting between the Mayor and the Chief of the Mississaugas of the Credit First Nation
- Regular "three-levels" meetings with the Mayor/MP/MPP with a focus on local issues and priorities
- Ongoing staff outreach with federal/provincial/municipal counterparts as needed

Financial Implications

There are no new financial implications associated with the new IG Strategy. Implementation will be funded using existing budgeted resources.

Consultations

Intergovernmental Services staff consulted with Corporate Services, Public Services and Infrastructure, Development and Enterprise leadership teams in the development of this report. Intergovernmental staff from the City of London, City of Cambridge, City of Kingston, City of Burlington, Durham Region, Halton Region and Niagara Region were also consulted to compare best practices.

Strategic Plan Alignment

The proposed Intergovernmental Relations Strategy and 2021 Advocacy and Outreach Plan are fully aligned with the priorities of the Strategic Plan.

Attachments

Attachment-1 Intergovernmental Relations Strategic Framework Presentation

Attachment-2 2020 Intergovernmental Relations Strategic Framework

Departmental Approval

None.

Report Author

Leslie Muñoz, Manager, Policy and Intergovernmental Relations

This report was approved by:

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General Manager, Strategy, Innovation and Intergovernmental Services

Office of the Chief Administrative Officer

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This report was recommended by:

Scott Stewart

Chief Administrative Officer

Office of the Chief Administrative Officer

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Intergovernmental Relations Strategic Framework & Action Plan

Committee of the Whole – December 7th, 2020

IG in Action in 2020

Worked collaboratively with other City departments to:

- Secure over **\$92.5M** in new funding for capital projects and emergency relief for operations and transit
- Coordinate **13** City meetings with Provincial/Federal Ministers
- Organize **10** Ontario Big City Mayors (OBCM, formerly LUMCO) meetings featuring **18** Ministerial/Leader appearances
- Coordinate **31** (and counting) consultation responses
- Prepare **22** legislative submissions and ministerial letters
- Provide **17** IG updates, Info and Staff Reports

Why create a new IG Strategic Framework?

- Establish a Council-approved framework to guide IG activities for the rest of Council term
- Refresh the City's IG Strategy
- Align the City's IG approach with the Strategic Plan and in support of the Community Plan

Consultations

- Mayor Guthrie as Chair of Governance Committee
- Municipal partner consultations (with intergovernmental staff):
 - City of London
 - City of Kingston
 - City of Cambridge
 - City of Burlington
 - Halton Region
 - Durham Region
 - Niagara Region

Goal of the City's Proposed IG Strategic Framework

The City of Guelph successfully leverages local, regional, provincial and federal partnerships to create a future ready and innovative community for all.



4 Objectives / Areas of Focus to Implement the IG Framework

Promote - Elevate the City's reputation as a 'future ready' thought leader, innovator, trusted government partner and responsible local government

- Main area of focus: Seek out opportunities to celebrate the City of Guelph's successes

Advocate – Influence decision-makers to advance the City's strategic interests and the wellbeing of our local community

- Main area of focus: Annual and ad-hoc Advocacy and Outreach Action Plans

Engage – Nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, priorities, challenges and ambitions

- Main area of focus: Community-based advocacy (Guelph Advocacy Days)

Inform – Provide strategic information and advice to City leaders on the latest legislative and policy developments and challenges of the day

- Main area of focus: Development and implementation of a dedicated IG Communications Plan

What's New?

Alignment with Strategic Plan - Alignment of thematic advocacy priorities with the priorities of the Strategic Plan

'Community-based' Advocacy – Build off past experience to leverage (virtual and eventually in-person) “Guelph Advocacy Days” at Queen’s Park, the Hill and in Guelph to engage local partners in advocating on behalf of the community to advance shared priorities

Ensure Election Readiness - Establish a process to quickly ramp up election-related advocacy should the writ drop federally or provincially

Communications Plan - Refine the tactics used to strategically communicate with other orders of government, Council, internally within the corporation, with municipal partners and with the public

First Nation Engagement – Annual intergovernmental meeting between the Mayor and the Chief of the Mississaugas of the Credit First Nation

2021 Proposed Advocacy Priorities and Action Plan

Powering Our Future	Sustaining Our Future	Navigating Our Future	Working Together for Our Future	Building Our Future
Focus on supporting local businesses and economic recovery, including the City's economic development strategy and plan	Promoting and advancing the City's 100% renewable energy and net zero carbon community by 2050 goals	Promoting interregional transportation	Securing further municipal pandemic supports, including for operating expenses and transit	Community infrastructure-related advocacy to maintain existing assets and build new ones
Highlighting the work of Our Food Future	Funding for brownfield remediation	All-Day-Two-Way GO and Metrolinx issues	Advocating for supports for municipal modernization	Increasing the availability of housing that meets community needs

Proposed 2021 Outreach Plan

- Provincial/Federal “Guelph Advocacy Days” with key community stakeholders focused on our community’s economic and social recovery and ensuring future readiness
- Council and staff participation in the 2021 AMO Conference and ministerial delegations
- Annual meeting between the Mayor and the Chief of the Mississaugas of the Credit First Nation
- Regular ‘three-levels’ meetings with Mayor/MP/MPP with a focus on local issues and priorities
- Ongoing staff outreach with federal/provincial/municipal counterparts

Recommendations to Council:

1. That Council approve the Intergovernmental Relations Strategic Framework to guide intergovernmental and advocacy activities for the rest of council term
2. That Council approve the 2021 Advocacy Priorities
3. That Staff report back to Council in Q4 2021 to provide an update on IG performance in 2021 and to propose advocacy priorities for 2022

Figure 1

2020 Intergovernmental Relations Strategic Framework

Introduction and Context

The City of Guelph's (the City) 2020 Intergovernmental Relations Strategic Framework (IG Strategy) seeks to guide the City's intergovernmental and advocacy activities for the rest of Council's term.

As a mature local government, the City has a vested interest in leveraging intergovernmental relations to work collaboratively with the federal and provincial governments as well as regional partners, local stakeholders and municipal associations. Doing so enables the City to influence key government decision-making, including on policies and funding that would impact the City, and to advance the City's ambitions as a growing, innovative and future-ready municipality and community. Strategically engaging in intergovernmental relations to advance local priorities will also ensure the City is well positioned to address emerging and existing challenges and opportunities facing municipal governments province-wide.

Notably, this document aligns the City's advocacy priorities with the priorities of the City's Strategic Plan "[Guelph. Future Ready.](#)" and ensures the City's intergovernmental advocacy strategically supports community goals as articulated in "[A United Vision: Guelph's Community Plan.](#)"

Opportunities

Key opportunities for the City of Guelph include leveraging its reputation as an innovative, community-oriented and trusted local government partner focused on efficient service-delivery and ensuring future-readiness. Guelph's strategic location in the heart of Ontario's innovation corridor, status as a regional agricultural hub, strong manufacturing and business sectors, post-secondary institutions, growth potential, access to nature and historically low levels of unemployment also mark the community as a City on the rise. As a mid-sized city, one of Guelph's key value adds is its ability to serve as a testing community to pilot new, innovative, inclusive and green approaches to city-building.

Another advantage for the City is the strength of its relationships with key local partners. Engagement with these partners, including the University of Guelph, Conestoga College, the Guelph Chamber of Commerce, Innovation Guelph, key manufacturing companies like Linamar, and local community-serving organizations, amongst others, can strengthen the City's advocacy efforts with the provincial and federal governments.

From an intergovernmental relations standpoint, the City's close proximity to Queen's Park and the accessibility of transportation options to other destinations also serves as an opportunity to leverage strategic outreach to advance local priorities.

Challenges

Significant challenges facing the City include the COVID-19 pandemic, a somewhat unstable political environment and longstanding fiscal sustainability challenges that effect not only Guelph but municipalities across Ontario.

The current public health crisis has exposed service gaps and numerous vulnerabilities in our local community and economy. Strategic effort will be necessary to ensure an inclusive and green social and economic recovery from the pandemic and its associated economic impacts. Further to engaging with provincial and federal counterparts, this will require that the City work closely with the County of Wellington as a key partner and our local consolidated municipal service manager. The City will also need to work strategically with local industry and businesses.

Politically, the reality of a minority federal government and an anticipated provincial election before the end of Council's term requires a focus on election readiness. Similarly, the pandemic has highlighted challenges in Canada's intergovernmental framework vis a vis the provinces and municipal governments. Federal and provincial leadership and collaboration is essential on numerous files, including infrastructure and climate change, but hampered by political divisions and municipal governments' status as "creatures of the province." This leads to an uneven intergovernmental framework that fails to capture the prominence of modern-day cities and necessitates an advocacy approach that emphasizes intergovernmental collaboration, speed and evidence-based decision-making. It also highlights the importance of advancing the City's reputation as a trusted government partner and municipal thought leader.

Financial sustainability and the infrastructure backlog remain long-standing risks to the City as well as municipalities province-wide. The COVID-19 pandemic has fully exposed these sustainability challenges. In the years ahead, federal and provincial leadership in providing emergency municipal relief will be imperative until the pandemic subsides and until reform can address these longstanding revenue sustainability challenges.

The City of Guelph's Intergovernmental Relations Strategic Framework

Goal and Areas of Focus

The City of Guelph successfully leverages local, regional, provincial and federal partnerships to create a future ready and innovative community for all.



Objectives and Proposed Activities

Promote: Elevate the City’s reputation as a ‘future ready’ thought leader, innovator, trusted government partner and responsible local government.

Actions under this area of activity include:

- Celebrating the City’s successes by seeking out opportunities to promote our future readiness as a public policy thought leader and innovative service provider, and
- Expanding the City’s influence through participation in federal and provincial working groups, task forces and in municipal associations.

Advocate: Influence decision-makers to advance the City’s strategic interests and the wellbeing of our local community.

Actions under this area of activity include:

- Identifying and creating annual and ad-hoc advocacy priorities and action plans in line with the priorities of the City’s Strategic Plan to advance the City’s interests (i.e. annual advocacy action plans, election action plans, etc.),
- Establishing and implementing an annual outreach approach to engage federal, provincial and regional decision-makers on key local issues, including through in-person or virtual “Guelph Advocacy Days”, “three-levels” meetings with the Mayor/MP/MPP, and outreach with regional partners,
- Coordinating the City’s response to provincial and federal consultations,
- Providing intergovernmental advocacy advice and support to Council and City Staff as requested where aligned with the City’s priorities, and
- Supporting the preparation and promotion of strategic funding opportunities.

Engage: Nurture relationships with other orders of government, municipal partners, associations and key community stakeholders to create broad-based support for our story, our priorities, challenges and ambitions.

Actions under this area of activity include:

- Identifying and nurturing strategic partnerships with government, regional, association and local partners,
- Collaborating with key local stakeholders to implement community-based advocacy in support of Guelph's Community Plan, and
- Supporting Council and staff leads serving in key municipal associations (i.e. Ontario's Big City Mayors, Association of Municipalities of Ontario, Federation of Canadian Municipalities, etc.).

Inform: Provide strategic information and advice to city leaders on the latest legislative and policy developments and challenges of the day.

Proposed actions under this area of activity include:

- Developing, implementing and maintaining an Intergovernmental Relations Communications Plan to keep Council, City Staff and the public informed and engaged about the City's advocacy and intergovernmental activities,
- Providing Council and City leaders with timely analysis of emerging legislative and policy developments of the day (i.e. Intergovernmental Updates, Info Reports, Consultation Submissions), and
- Working cross-departmentally to research and analyze emerging challenges and opportunities facing the City and providing strategic policy advice as needed.

Conclusion

Developing, maintaining and implementing a dedicated Intergovernmental Relations Strategic Framework will ensure the City is well-prepared to respond to challenges and opportunities as they arise. Leveraging its intergovernmental relations capacity, the City can build on its reputation as an innovative, inclusive, future-ready and trusted order of government. Working collaboratively with government partners will also ensure the City is able to meet and exceed the vision set out in the City's Strategic Plan and in the Community Plan.

Staff Report



To	Committee of the Whole
Service Area	Infrastructure, Development and Enterprise Services
Date	Monday, December 7, 2020
Subject	Update on Transition of Blue Box and Electrical and Electronic Equipment Programs to Individual Producer Responsibility

Recommendation

1. That the City of Guelph request that the Ontario Ministry of the Environment, Conservation and Parks accommodate the City's original request to transition its Blue Box program to full producer responsibility at the earliest transition date, January 1, 2023, or, in the event that this is not possible, that the City of Guelph receive full funding for the operation of the City's Blue Box program based on 100% of reported costs until such time as the program is transitioned to producer responsibility.
 2. That the City's preceding resolution be forwarded to the Ontario Ministry of the Environment, Conservation and Parks.
 3. That staff be authorized to enter into negotiations with producers or producer responsibility organizations for the purposes of developing transition strategies with respect to Blue Box services to be transitioned under the proposed Blue Box Transition regulation of the Waste Free Ontario Act once it is enacted.
 4. That the City continue to provide a waste collection service for Electrical and Electronic Equipment at the Public Drop-off depot and analyze the program's performance during the first year to determine direction with respect to future program offerings.
-

Executive Summary

Purpose of Report

The purpose of this report is to provide an update on the transition of Blue Box programs and Electrical and Electronic Equipment to Individual Producer Responsibility under the Waste Free Ontario Act.

Key Findings

Blue Box

On May 25, 2020, Council resolved that the City of Guelph state that the preferred transition date to the Ministry of Conservation and Parks (MECP) for Guelph's Blue Box program as required under the Waste Free Ontario Act is January 1, 2023. The primary reason for requesting the earliest possible transition date to the Ministry

was financial. The current Blue Box program is cost shared 50/50 between municipalities and producers of Blue Box materials. Under the proposed wind up plan and draft regulation released by the MECP for consultation on October 23, only transitioned municipalities would be eligible for full producer funding. The remaining municipalities would remain under the 50/50 cost sharing model. Based on the Transition Schedule in the draft regulation, the City's program will transition to producer responsibility sometime, although not specified, in 2025. Staff continue to monitor and advocate for Guelph's interests and will report back to Council as new information becomes available.

Electrical and Electronic Equipment (EEE)

Effective January 1, 2021, producers of information technology, telecommunications and audio visual equipment will be environmentally and financially responsible for collecting, reusing, refurbishing or recycling products at their end-of-life. Producers, through Producer Responsibility Organizations (PROs) may solicit municipalities, businesses or other organizations to become a service provider to collect products on their behalf. The City was approached by a PRO to collect Electrical and Electronic Equipment (EEE). Based on the amount of compensation offered, staff are recommending that the City continue to accept EEE from residents at the Public Drop-off (PDO) depot. Staff will analyze the program's performance during the first year to determine direction with respect to future program offerings.

Financial Implications

Blue Box - Based on steward reimbursements received in 2020 under the 50/50 cost sharing model for managing the Blue Box program, taxpayers of Guelph are burdened with an additional \$1.76 million each year the transition is delayed.

Electrical and Electronic Equipment (EEE) – Based on compensation offered to date by a PRO, the City would receive funding of approximately \$31,450 per year, which covers the cost of resources to manage the program at the PDO depot. PROs are still forming and registering with Resource Productivity and Recovery Authority and more offers are anticipated and will be reviewed for the most cost effective and efficient proposal for the City.

Report

Background

Staff continue to monitor and prepare for changes to how waste will be managed in Ontario, and in particular how the new producer responsibility framework will impact City waste operations. The new framework makes producers individually responsible and accountable for their products and packaging at end-of-life, and is an outcome of the Waste-Free Ontario Act.

In total there are four programs mandated by the Province to "wind-up" operations as the province transitions to its new producer responsibility framework; as well as additional proposed amendments to the provincial Food and Organic Waste Policy Statement. The MECP and Resource Productivity & Recovery Authority (RPRA) have been consulting further on the proposed changes this fall. A status update on the programs is shown in the table below.

Program	Status
Used Tire Program	Transition completed December 31, 2018; service is now offered to residents by over 80 registered used tire collectors in the City
Municipal Hazardous Special Waste	Transition completed for batteries June 30, 2020; service now offered to residents by producers Transition effective June 30, 2021 for remaining materials; the MECP has not yet released information on proposed approach or draft regulations
Electrical and Electronic Equipment (EEE)	Transition effective December 31, 2020 Further details are included in the report below.
Blue Box program (Printed Paper and Packaging)	Transition starting January 1, 2023 and complete by December 31, 2025 City staff submitted comments in response to the RPRA's consultations on Stewardship Ontario's (SO) proposed plan to wind-up the Blue Box Program and transition it to the new Individual Producer Responsibility (IPR) framework, as well as, the MECP's invitation for further dialogue on ERO 019-2579 – Proposed Blue Box Transition Regulation Further details are included in the report below.
Food and Organic Waste Policy Statement	City staff submitted comments in response to the Minister's invitation for further dialogue on ERO 019-2498 – Proposal to Amend the Food and Organic Waste Policy Statement .

The City continues to provide services for the recovery of EEE, MHSW and Blue Box material. As part of the Solid Waste Management Master Plan scope, Dillon Consulting has been tasked to develop a transition strategy to inform whether the City should fulfill any producer obligations by operating as a contracted service provider under the producer responsibility framework. While the development of a transition strategy for the remaining services is underway, this report focuses on the Blue Box and EEE program.

Blue Box

On May 25, 2020, Council resolved that the City of Guelph state that the preferred transition date to the MECP for Guelph's Blue Box program as required under the Waste Free Ontario Act is January 1, 2023. The primary reason for requesting the earliest possible transition date to the Ministry was financial. Throughout the Ministry's consultation process, the City has advocated for financial parity for all municipalities. The current Blue Box program is cost shared 50/50 between municipalities and producers of Blue Box materials. Under the proposed wind up plan and draft regulation released by the MECP for consultation on October 23, only transitioned municipalities would be eligible for full producer funding. The remaining municipalities would remain under the 50/50 cost sharing model.

Despite staff's advocacy to the Ministry, the draft regulation did not take into account Council's resolution on its preferred transition date of January 1, 2023. Based on the Transition Schedule in the draft regulation, the City's program will transition to producer responsibility sometime, although not specified, in 2025. As a result and based on steward reimbursements received in 2020 under the 50/50 cost sharing model for managing the Blue Box program, taxpayers of Guelph are burdened with an additional \$1.76 million each year the transition is delayed. From the perspective of the Guelph taxpayer, this means that they will continue through taxation to cover a portion of the Blue Box program.

Staff are recommending Council formally send a resolution to MECP to request the Ministry to accommodate the City's original request to transition its Blue Box program to full producer responsibility at the earliest transition date, January 1, 2023, or, in the event that this is not possible, that the City of Guelph receive full funding for the operation of the City's Blue Box program based on 100% of reported costs until such time as the program is transitioned to producer responsibility.

Electrical and Electronic Equipment (EEE)

The Ontario Electronic Stewardship (OES) recycling program will wind up on December 31, 2020. Beginning January 1, 2021, producers of information technology, telecommunications and audio visual equipment will be environmentally and financially responsible for collecting, reusing, refurbishing or recycling products at their end-of-life. Under the new producer responsible regulation, producers who supply products into the Ontario market will be required to establish and operate EEE collection and management systems when consumers discard them.

Producers will have the choice to work with PROs to operate EEE collection and management systems on their behalf to meet their legislative obligations and targets. PROs may solicit municipalities, businesses or other organizations to become a service provider to collect EEE on their behalf.

The PDO depot at the Waste Resource Innovation Centre became a registered collector under the OES program in 2015 and currently receives compensation for EEE waste collection from Greentec, an EEE electronic recycling processor under the OES program. Greentec compensates the City for a portion of the cost of collection and transportation. In 2019, the City collected 170 tonnes of EEE at the PDO depot for a total payment of \$14,000 at approximately \$82/tonne.

PROs are still forming and registering with RPRA to become a service provider. To date, the City has been approached by one (1) PRO, to become a service provider to collect EEE on behalf of producers. Currently, the City has been offered compensation at \$185 per tonne for collection of EEE and more offers are anticipated.

Based on the amount of EEE collected in 2019, the new compensation would be approximately \$31,450 per year for the PDO depot. The funding is sufficient to cover resources such as staff time and overhead costs to manage the program since the PDO depot remains operational to accept other waste from residents. Provision of bins, transportation and recycling costs are covered by the PRO. As a result of the funding offered, staff are recommending to continue to provide a waste collection service for EEE from residents at the PDO depot. In addition to financial considerations, by leveraging the City's PDO depot operation, community

familiarity, and convenience, barriers to recovery are reduced thereby helping to ensure current levels of EEE diversion are maintained.

Staff will analyze the program's performance during the first year to determine direction with respect to future program offerings as other EEE collection sites are set up and offered by the private sector.

Financial Implications

Blue Box

Early estimated financial implications are as reported in the December 2nd Waste Free Ontario Act – Update and Key Considerations staff report ([Report# IDE-2019-121](#)). Work is ongoing through the Solid Waste Resources Master Plan update to refine potential impacts with respect to revenues, expenditures and assets related to the Blue Box program. Implications and recommendations to Council will be presented as part of the SWMMP update process. Based on steward reimbursements received in 2020 under the 50/50 cost sharing model for managing the Blue Box program; taxpayers of Guelph are burdened with an additional \$1.76 million each year the transition is delayed.

Electrical and Electronic Equipment (EEE)

A PRO has offered to compensate the City at \$185 per tonne for EEE. Based on the tonnes of EEE collected in 2019, the compensation would be approximately \$31,450 per year. The funding covers the cost of resources to manage the program as the PDO depot remains operational to accept other waste from residents. PROs are still forming and registering with RPRA and more offers are anticipated and will be reviewed for the most cost effective and efficient proposal for the City.

Consultations

City staff are members of the Regional Public Works Commissioners of Ontario, as well as participants in the Municipal Resource Recovery and Research Collaborative, which includes the Association of Municipalities of Ontario, the City of Toronto, the Regional Public Works Commissioners of Ontario and the Municipal Waste Association. We have consulted with these organizations to ensure the City supports a consistent approach to the IPR framework transition and will continue to work with these parties to advocate to the MECP and RPRA for Guelph's interests.

The City will also be seeking input from the Public Advisory Committee on the Strategy Framework as part of the scope of the Solid Waste Management Master Plan.

Staff are consulting with other City departments including Finance, Communications, Human Resources and Legal Services and will continue to keep Council continually informed of any changes and key milestones as the transition moves forward.

Strategic Plan Alignment

Working together for our future: Develop a long-term financial and resource strategy that is achievable and affordable.

The new producer responsibility framework offers an opportunity for the City to recoup full funding for operating the EEE and Blue Box programs or, if

conditions imposed by producers do not support full cost recovery, transfer operations to the producers.

Sustaining our future: Mitigate climate change by reducing Guelph's carbon footprint.

One of the overall objectives of the province's circular economy approach is improved resource management through greater recovery, waste reduction, reuse, and recycling, including promotion of design-for-the-environment that would increase the environmental performance of the EEE and Blue Box program.

Attachments

None

Departmental Approval

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Report Author

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Phil Jensen, Project Specialist, Solid Waste Resources

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Staff Report



To	Committee of the Whole
Service Area	Infrastructure, Development and Enterprise Services
Date	Monday, December 7, 2020
Subject	Real Estate Assets Update

Recommendation

1. That the property at 65 Delhi Street be deemed a surplus asset and be put up for sale.
 2. That a market sounding study to determine potential uses for the Drill Hall be completed by 2022, to coincide with the completion of the building stabilization efforts.
 3. That the porch at 341 Forestell Road be removed and catalogued for future restoration under the Ontario Heritage Act.
 4. That staff report back to City Council in Q4 2021 to provide an update on the listed properties of interest.
-

Executive Summary

Purpose of Report

This report provides updated information regarding the City's real estate holdings, including the current and potential use of several properties of interest. This report is an update to the report [IDE-2019-103 "Real Estate Asset Information"](#).

Key Findings

The report IDE-2019-103 "Real Estate Asset Information" identified eight (8) properties of interest and offered background, use, and potential opportunities for those properties. This report provides updates on these assets, including recommendations for three (3) of the eight (8) properties to either deem the asset as surplus, or make recommendations to help align the properties in a direction where they could be utilized by the City or sold in future years. Staff are continuing to develop strategies for the listed properties and assets, and will be reporting back to City Council with an update in 2021.

Financial Implications

In most cases, the identified properties have associated costs that must be incurred for maintaining, monitoring and/or converting the properties into functional public space. Identifying surplus properties and developing plans to address these underutilized real estate assets can have significant financial benefit to the City.

Pending City Council approval, \$800 thousand of otherwise future planned investment on Delhi Street can be redirected to higher priority requirements.

The City will continue to assess and recommend viable strategies for the remaining real estate properties identified as more information is known. Capital requirements or proceeds from any sale of lands will be forthcoming in future staff reports and budgets.

The City's Asset Management Plan identified that the City owns \$4.39 billion of assets that require on-going maintenance, renewal and replacement. The City has translated this into an average sustainable funding target required to take care of these assets over the long term. The City is incrementally increasing infrastructure renewal funding over time to meet this sustainable target. Reducing the number of real estate assets (facility and structure inventory) that the City owns lowers the City's sustainable funding target and, ultimately, the amount of property taxation required in the future.

Report

Overview of Real Estate Holdings

There were eight properties of interest identified and reviewed in the report IDE-2019-103 "Real Estate Asset Information Report". These properties are as follows:

- 65 Delhi Street
- 72 Farquhar Street (Drill Hall)
- 341 Forestell Road.
- 880 Victoria Road South (Carter Farm)
- 14 Edinburgh Road South (Pottery)
- 106 Beaumont Crescent
- McQuillan's Bridge (Stone Road Structure 116)
- 606 Massey Road

This report provides an update on the status of the properties and makes recommendations for actions moving forward.

Properties of Interest

65 Delhi Street

Heritage Status: Listed as non-designated on the Municipal Heritage Register of Cultural Heritage Properties.

Acquisition Background: Acquired in 1911 and was initially used as an isolation hospital. In the 1960s, the building was converted to be utilized as a recreation space (i.e., summer camps, arts programs) and operated as such until 2008.

Updates from 2019 Report: The north half of the building at 65 Delhi Street is currently occupied by Guelph-Wellington Paramedic Services (GWPS). GWPS has finalized a lease in the downtown core at 34 Gordon Street and will be taking occupancy in early 2021.

Future Use: There is currently no future use identified for this space once GWPS vacates the building. The 2022 Capital Forecast includes \$800 thousand of funds that were planned for the renovation/renewal of this facility, which funds can be redirected to higher priority infrastructure renewal projects. Reducing the number

of facilities and assets that the City owns, reduces the Infrastructure Backlog and lowers the City's Sustainable Funding target.

Next Steps: Recommend the asset be declared a surplus asset and sold by the City.

72 Farquhar Street (Drill Hall)

Heritage Status: Designated in 2018 pursuant to Part IV of the Ontario Heritage Act through By-law (2018)-20332.

Acquisition Background: Transferred from Metrolinx as a result of a land exchange in October 2017. The asset formed a part of the City's contribution to extending GO Train service to Guelph.

Updates from 2019 Report: Stabilization works are underway to prevent further building deterioration and will address foundation deficiencies, roof leaks, structural element reinforcement, water proofing, asbestos and mould removal, and heating. Currently, stabilization efforts have cost \$900,000 with an expected additional \$2 million for site civil works, foundations and footings, and miscellaneous other repairs required by the Metrolinx agreement. This work is expected to be completed in 2022.

Additional costs would be incurred to renovate the stabilized building for use. This would include renovation associated with the windows, entrances, walls, mechanical and electrical infrastructure replacement and sanitary service. The restoration is estimated at \$4 million to \$5 million and is currently not included in the long-term capital plan.

Future Use: To be determined.

Next Steps: Complete the stabilization works by the end of 2022 to fulfill the City's obligation to Metrolinx in accordance with the land exchange agreement, and review potential future uses prior to commencing any renovation work by completing a market engagement/sounding study (estimated cost of \$20,000). The study will be funded from existing budget sources.

341 Forestell Road

Heritage Status: Designated in 2003 pursuant to Part IV of the Ontario Heritage Act through By-laws (2003)-17260 and (2011)-19159.

Acquisition Background: The property was purchased as part of the Hanlon Creek Business Park Land Assembly in 2001.

Building Condition Assessment: Based on a Building Condition Assessment conducted in October 2018, the building requires full renovation including the removal of all interior finishes and insulation, structural reinforcement of floors and support walls, foundation rehabilitation (drainage, waterproofing), heating system, electrical service, fire protection and plumbing. The exterior work required includes replacement and/or restoration of windows, rebuilding the front porch including supports, repair of brick masonry, and replacement of the fencing and driveway. The estimated cost to complete the above noted work is \$1.3 million.

Updates from 2019 Report: The lands and building located at 341 Forestell Road continue to be vacant.

Future Use: This building is part of the Hanlon Creek Business Park Phase 3 Lands, which will be sold in accordance with City Council direction. However, staff are

considering a leaseback with option-to-purchase arrangement for the house and immediate surrounding lands, given that these have been identified by Water Services as a potential future production water well. Current pumping tests completed in September 2020 appear to be favorable and multi-year environmental studies and permitting will begin in 2021.

Next Steps: The current porch is in a state of disrepair and needs to be removed and catalogued for future restoration (\$25,000), which will be funded from existing budget sources. If the lands are favorable as a water production site, then the building could be re-purposed into a pump house.

880 Victoria Road South (Carter Farm)

Heritage Status: This property is recognized by an informal heritage program in the Township of Puslinch, but is not formally designated or listed in a heritage register pursuant to Part IV of the Ontario Heritage Act.

Acquisition Background: The property was purchased as part of land assembled for source water purposes and came into City ownership in multiple phases between 1916 and 1983.

Building Condition Assessment: A building condition assessment was completed in October 2018 that identified extensive renovation work required for both interior and exterior elements of the structure. Renovation costs are estimated to be over \$1.2 million.

Updates from 2019 Report: Mould has developed in the farmhouse, which requires remediation in addition to the renovation work previously identified.

Future Use: The lands continue to provide a significant source of water to the City water distribution system. Given the sensitivity of the shallow ground water source, occupying the land or this building is discouraged to protect the water supply. There is no current use for the farmhouse in its present location.

Next Steps: Retain the lands for continued water production and work with the Township of Puslinch to explore the option of relocating the dwelling so that adaptive reuse and rehabilitation might be possible. The City has contacted the Chair of the Puslinch heritage committee, but interest in this option has not been confirmed and needs to be presented to the Township Council. Funding for the move would likely be the responsibility of the City. Executing the move of the house may be problematic due to the environmental sensitivity of the site and the potential impacts to the farmhouse and what remains of the original laneway and farmstead, which will require evaluation prior to finalization of any relocation plans.

The City is currently reviewing the scope of work and costs for mould abatement within the building. Funding for the abatement will be determined once a complete scope of work is known.

14 Edinburgh Road South (Pottery)

Heritage Status: This property is not historically designated or listed on the City's Heritage Register.

Acquisition Background: The property was purchased in preparation for a future grade separation of the railway tracks at Edinburgh Road South.

Updated from 2019 Report: The building continues to be used for pottery programming through the City's Recreation Department.

Future Use: The property will continue to be held in preparation for a future grade separation of the railway tracks at Edinburgh Road South and continue to be used as a City recreation facility.

Next Steps: The property will continue to be used until it is required for a future grade separation.

106 Beaumont Crescent

Heritage Status: This property is not historically designated or listed on the City's Heritage Register.

Acquisition Background: The property was purchased in 1973 in anticipation of the realignment of Cityview Drive.

Updates from 2019 Report: A land use survey was delayed in 2020 due to COVID-19 and will be completed in 2021.

Future Use: City Planning Department staff are initiating a land use study for this area that includes this property. Staff recommend that the study be completed prior to discussion of any potential use or sale of these lands.

Next Steps: The property will be retained until the land use study is completed (estimated completion is Q2 2021) and an evaluation of potential use is performed.

McQuillan's Bridge, Stone Road East (Structure 116)

Heritage Status: The bridge was designated in 2004 pursuant to Part IV of the Ontario Heritage Act through By-law (2004)-17357.

Acquisition Background: The bridge was built in 1916 and is located within the original Stone Road alignment and still considered part of the public highway.

Condition Assessment: The bridge was most recently inspected in June 2018, at which time the condition score indicated that the asset is in poor condition.

Updates from 2019 Report: The bridge is scheduled to have an environmental assessment completed with restoration works following.

Future Use: The City is currently planning for maintenance work activities to preserve this asset with consideration to its heritage designation. A municipal Class Environmental Assessment is scheduled for 2024 (at an estimated cost of \$100,000) with design commencing in 2027 and construction in 2029 for restoration (at a total estimated cost of \$1 million).

Next Steps: The City will initiate a Municipal Class Environmental Assessment in 2024 with the funding currently being forecast in the City's capital plan with design and construction forecast for 2027 and 2029, respectively.

606 Massey Road

Heritage Status: This property is not historically designated or listed on the City's Heritage Register.

Acquisition Background: The property was acquired as part of a larger parcel in 1973 for future extension of Campbell Road and creation of small industrial lots. Most of the industrial lots were sold; this parcel was retained. An extension of

Campbell Road or Massey Road or Independence Place is not identified or referenced in the current Official Plan.

Updates from 2019 Report: The property was reviewed by City staff for use as a potential dog park. The use was not deemed favorable due to the lack of current access, parking and significant grade changes creating accessibility compliance issues. Overcoming these issues would require significant capital investment. The City has continued to progress on providing access to the property and provide options for future sale as industrial lands. There is current interest in the property from industry that will be explored moving forward.

Future Use: There is an opportunity to extend Campbell Road and create small industrial lots. As well, the City will continue to lease a portion of the lands to Metrolinx to use for a communications tower in accordance with the 10-year agreement executed in 2019.

Next Steps: Staff are taking necessary steps to create formal road access to these lands, and to reconfigure the property to allow a future sale of any unused portions of the lands (approximately 9 to 10 acres) at an estimated cost of \$1.9 million dollars. Any future sale would be conducted in accordance with the City's Policy for the Sale and Disposition of Real Property Interests.

Financial Implications

In most cases, the identified properties have associated costs that must be incurred for maintaining, monitoring and/or converting the properties into functional public space. Identifying surplus properties and developing plans to address these underutilized real estate assets can have significant financial benefit to the City. Pending City Council approval, \$800 thousand of otherwise planned investment on Delhi Street can be redirected to higher priority requirements.

The City will continue to assess and recommend viable strategies for the remaining properties of interest as more information is known. Capital requirements or proceeds from any sale of lands will be forthcoming in future staff reports and budgets.

Some of these costs, where a defined strategy is known, have been incorporated into the City's operating and capital budgets. Financial implications will continue to be developed in conjunction with the strategies for the remaining properties of interest.

Consultations

Tara Baker, City Treasurer / General Manager, Finance

Krista Walkey, General Manager, Planning and Building Services (For heritage and Beaumont)

Jennifer Rose, General Manager, Environmental Services

Stephen Robinson, Heritage Planner, Planning Services

Christine Chapman, Manager, Economic Development

Greg Bernardi, Realty Specialist, Legal, Realty and Court Services

Strategic Plan Alignment

Building our Future – Managing our existing infrastructure and maintaining existing assets to maximize funding and resources for improved value to the community.

Attachments

Attachment-1 Real Estate Assets Update Presentation

Attachment-2 Confidential Memorandum to Accompany Report No. 2020-208, entitled Real Estate Assets Update (Section 239 (2) (c) of the Municipal Act relating to a proposed or pending acquisition or disposition of land)

Report Author

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Staff Report



To	City Council
Service Area	Corporate Services
Date	Monday, December 14, 2020
Subject	Appointment of Integrity Commissioner

Recommendation

1. That Aird & Berlis LLP be appointed as the City of Guelph's Integrity Commissioner.
 2. That the Mayor and City Clerk be authorized to execute an agreement to contract the services of Aird & Berlis LLP as the City of Guelph Integrity Commissioner.
-

Executive Summary

Purpose of Report

To recommend the appointment of [Aird & Berlis LLP](#) as the City's new Integrity Commissioner as the contract with the current Integrity Commissioner expires on December 31, 2020.

Key Findings

The City of Guelph first appointed an Integrity Commissioner in 2011 in accordance with accountability and transparency provisions set out in [Part V.1 of the Municipal Act, 2001](#). The current Integrity Commissioner, Robert J. Swayze, Barrister & Solicitor, has held this position since 2011 and his current contract is set to expire on December 31, 2020. To ensure continuity of Integrity Commissioner services, the City issued a request for proposals in September 2020. Following the evaluation of all proposals, staff are recommending the appointment of Aird & Berlis LLP as the City's new Integrity Commissioner.

Financial Implications

Integrity Commissioner services are billed to the City on an hourly rate when utilized and can vary depending on how often the services are used. In 2019, the total cost for Integrity Commissioner services was \$25,040.80. Based on the costing proposal submitted by Aird & Berlis LLP, it is anticipated that costs will remain on par with amounts paid out in previous years based on a similar number of billable hours.

Report

In 2006, significant changes were made to the [Municipal Act, 2001](#) (the Act) relating to the accountability and transparency of municipal governments, including the discretionary appointment of an Integrity Commissioner to provide advice and

conduct investigations regarding violations of a municipality's code of conduct for members of City Council and local boards. Through the enactment of Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017, the appointment of an Integrity Commissioner became a mandatory requirement for all municipalities.

The role of the Integrity Commissioner is set out in [Part V.1 of the Act](#). In addition to enforcing and providing advice related to the City's [Code of Conduct for Members of Council and Local Boards](#) (the Code of Conduct), the Integrity Commissioner is also responsible for investigations related to conflicts of pecuniary interest in accordance with [Section 223.4.1 of the Act](#) and to provide advice to members of Council and the City's local boards regarding the [Municipal Conflict of Interest Act](#).

The City of Guelph's current Integrity Commissioner is Robert J. Swayze, Barrister & Solicitor, who has held the position since the City first appointed an Integrity Commissioner in 2011. Robert J. Swayze's current contract expires on December 31, 2020. As a result of this upcoming contract expiration, staff issued a request for proposals (RFP) for Integrity Commissioner services. The RFP was issued on September 3, 2020 and closed on September 18, 2020. Four bids were submitted in response to the RFP. As part of the RFP process, interviews were conducted by staff from the City Clerk's Office with two of the respondents who had the highest-scoring proposals. Following the interviews, Aird & Berlis LLP received the highest total score and staff are therefore recommending their appointment as the City's Integrity Commissioner commencing January 1, 2021.

Aird & Berlis LLP specializes in all areas of business law, including municipal and land use planning, and is the Integrity Commissioner for over 40 municipalities in Ontario. Aird & Berlis LLP has proposed that a team of lawyers, led by John Mascarin, a senior partner in the firm's Municipal and Land Use Planning Group, provide Integrity Commissioner services for the City of Guelph. This approach will increase the resources that can be deployed to respond to requests for investigations or advice.

As outlined in an [information report](#) dated Friday, June 19, 2020, Aird & Berlis LLP has also assumed responsibility for conducting closed meeting investigations for the City of Guelph.

Financial Implications

In 2019, the total cost for Integrity Commissioner services was \$25,040.80, which included billable time as well as an annual retainer fee. Aird & Berlis LLP charges a slightly higher hourly rate than the current Integrity Commissioner, however they do not charge an annual retainer fee. It is anticipated costs will remain on par based on a similar number of billable hours. The number of hours billed can vary depending on how often Integrity Commissioner services are used to provide advice and conduct investigations. The budget for the Integrity Commissioner has already been funded and can be adjusted as necessary in future years through the City's budgeting process.

Consultations

Procurement staff were consulted throughout the RFP process. The Chief Administrative Office was apprised of progress relating to the securing of Integrity Commissioner services throughout the procurement cycle.

Strategic Plan Alignment

The Working Together for our Future strategic plan priority seeks to improve how the City communicates with residents and delivers services. By ensuring the continuity of Integrity Commissioner services, the public can be assured that an independent body is in place, as required by legislation, to support members of Council in interpreting the City's Code of Conduct and the Municipal Conflict of Interest Act. Additionally, the continued appointment of an Integrity Commissioner will ensure access to a publicly available accountability officer to support the [Code of Conduct complaint procedure](#) and process.

The Integrity Commissioner is also responsible for providing education as part of their services, such as the preparation of their annual report to City Council, which is an opportunity to increase public awareness of the Code of Conduct and the Municipal Conflict of Interest Act.

Attachments

None.

Departmental Approval

Dylan McMahon, Manager, Legislative Services/Deputy City Clerk

Report Author

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Staff Report



To	City Council
Service Area	Corporate Services
Date	Monday, December 14, 2020
Subject	December 2020 Public Appointments – Community Grant Allocation Panel

Recommendation

1. That _____, _____, _____, _____ and _____ be appointed to the Community Grant Allocation Panel, for a term ending December, 2021.
-

Executive Summary

Purpose of Report

To appoint members of the public to the Community Grant Allocation Panel (Panel).

Key Findings

The Community Grant Allocation Panel (previously known as the Wellbeing Grant Allocation Panel) provides advise on grant allocations carried out under the [Community Grants Program Policy](#).

The current vacancies are a result of resignations and the recent passing of a committee member.

The staff liaison has reviewed the applications and is recommending the appointees.

The vacancies have been advertised in accordance with the City's [Public Appointment Policy](#).

Financial Implications

None.

Report

The current vacancies are the result of several recent resignations and the passing of a committee member.

The City Clerk's Office utilized recruitment enhancements identified in staff report titled [November 2020 Public Appointments to Advisory Committee, Local Boards, Agencies, Commissions and Associations](#) dated November 23, 2020, which included a committee webpage redesign, development of a committee specific vacancy posting, an online application process and engagement with community organizations representing traditionally underrepresented groups.

Vacancies were advertised in the Guelph Mercury Tribune on October 15 and 22, 2020, posted on the City's website, circulated to community groups who represent traditionally underrepresented groups on Guelph's committees, and shared on social media. The advertisement included the number of vacancies, the term of appointment, a summary of the duties, the frequency of meetings and staff liaison contact information.

The staff liaison reviewed all applications received and is providing recommendations for the appointments. The closed companion report titled December 2020 Public Appointments – Community Grant Allocation Panel dated December 14, 2020, provides City Council with the staff liaison recommendations.

Community Grant Allocation Panel

Meetings: approximately 10 meetings per year with the meetings taking place between October and March.

The role of the [Community Grant Allocation Panel](#) is to allocate City funding to eligible community benefit organizations through the Community Grant Program to improve the wellbeing of Guelph residents.

The Panel currently consists of eight members of the public. The City Council-approved maximum number of members is 12. The liaison for the Panel is the Manager, Community Investment.

Next Steps

Once appointments have been made, each applicant will receive a letter advising of the outcome of their application and the staff liaison will be advised of the successful candidates.

Financial Implications

None.

Consultations

Staff from the department overseeing the committee were consulted.

Strategic Plan Alignment

This report supports the Strategic Plan – Working Together for our Future priority, by improving how the City communicates with residents and delivers services.

In addition, advisory committees, local boards, agencies, commissions and associations are an important community engagement tool. Ensuring that citizen appointments are made to these groups enables them to continue their work.

Attachments

None.

Departmental Approval

Dylan McMahon, Manager, Legislative Services/Deputy City Clerk

Report Author

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