

City Council

Information Items

September 24, 2021

Items for information is a weekly publication for the public and members of City Council. Members of City Council may request that any item appearing on this publication be placed onto the next available Committee of the Whole meeting for discussion.

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Information Report



Service Area	Corporate Services
Date	Friday, September 24, 2021
Subject	Bill 177 – Transfer to Municipalities of certain Part III Provincial Offences Act Prosecutions

Executive Summary

Purpose of Report

To provide City Council with:

1. An update on Bill 177, Stronger, Fairer Ontario Act (Budget Measures), 2017 (Bill 177).
2. Information about the fact that the existing Memorandum of Understanding and the Local Side Agreement between the City and the Province (both dated December 17, 2000) will be amended to reflect the enacted changes to Bill 177 (which received Royal Assent on December 14, 2017) with regard to the transfer, from the Province to the City, of some Part III Provincial Offences Act (POA) charges.

Key Findings

Bill 177 amends the POA by way of allowing the Province to enter into agreements with municipalities permitting the latter to prosecute Part III charges.

These charges relate primarily to offences under the Highway Traffic Act, the Compulsory Automobile Insurance Act, and the Dog Owners' Liability Act.

In order to facilitate the transfer to the City of the prosecution of Part III offences, the existing Memorandum of Understanding and Local Side Agreement must be amended.

The anticipated transfer date of Part III charges will occur in 2022.

Financial Implications

There is no financial impact to the City arising out of this report.

Report

Details

In 1999, the Province of Ontario transferred the Provincial Offences Court program to certain municipalities. With this transfer, a Memorandum of Understanding (MOU) and a Local Side Agreement (LSA) were developed and signed by the Province and The Corporation of the City of Guelph. The transfer affected the operations and the prosecution of charges laid by way of the processes under Part I

and II of the POA. During that time, the Province retained the prosecution function related to charges under the Part III process, with the exception of those previously prosecuted by municipalities, such as municipal by-law charges and some Provincial statutes and regulations including the Building Code Act, 1992, the Fire Protection and Prevention Act, 1997, and the Planning Act.

On December 14, 2017, Bill 177 received Royal Assent and, in particular, sections 162 and 173 of the POA were amended. This allows the Province to amend the original MOUs and LSAs with their municipal counterparts, thus enabling those municipalities to prosecute some additional Part III charges. These charges are considered more serious in nature and are contrary to the provisions of the Highway Traffic Act, the Compulsory Automobile Insurance Act, and the Dog Owners' Liability Act, among other statutes. The current MOU and LSA must be amended prior to the transfer to the City of the additional Part III charges and the City's control of the prosecutorial functions related to those charges.

Information related to Parts I, II and III of the POA

A Part I offence involves an officer issuing a ticket, at roadside, to a defendant, with three options available. A defendant may select option 1 and pay the set fine as indicated on the offence notice; option 2, schedule and complete a walk-in guilty plea in front of a Justice of the Peace; or option 3 file a notice of intention to appear and request a trial.

Part II offences include parking infractions.

A Part III proceeding is commenced by way of swearing an Information, serving a Summons and compelling a defendant to appear in court.

Other Part III charges, laid under various other Provincial statutes and regulations, are prosecuted by the ministry responsible for the Act and are not included in this transfer (e.g., the Ministry of Labour, the Ministry of Transportation, and the Ministry of the Environment, Conservation and Parks).

Financial Implications

There is no financial impact to the City arising out of this report.

The Court Services Division's operational requirements are based on a non-tax supported budget with respect to the transfer of the Part III charges.

The Court Operations Section of the Court Services Division will continue (as it has since the original transfer in 2000) to maintain the administrative functions for the Part III charges.

As submitted for the purposes of the 2022 budget, an additional .5FTE (for a Prosecutor at NUME Grade Level 5) is required for the influx of the Part III charges. This will be supported by court-ordered sentencing and the Court Services Division's non-tax supported budget.

Consultations

None

Strategic Plan Alignment

Strategic Pillar – Working Together for our Future:

Court Services believes the transfer of Part III prosecutions from the Province to the City will create efficiencies in the operations of the Provincial Offences Court.

Currently, the time to trial for Part I charges is 152 days and 289 days for Part III charges. By way of the transfer to the City of the prosecution functions for Part III charges, the Court Services Division will develop a more consistent, efficient and streamlined process.

The transfer will improve the functioning of the Provincial Offences Court and enhance customer services for the public and other stakeholders. One service, one Prosecution Section at one court facility.

Attachments

None

Departmental Approval

Christopher C. Cooper

Report Author

Victoria Ballah, Acting Manager, Court Services

This report was approved by:

Christopher C. Cooper

General Manager of Legal, Realty and Court Services / City Solicitor
Corporate Services

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This report was recommended by:

Trevor Lee

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Information Report



Service Area	Corporate Services
Date	Friday, September 24, 2021
Subject	Litigation Status Report (as of September 17, 2021)

Executive Summary

Purpose of Report

To provide information regarding the current status of litigation involving the City.

Key Findings

The amount of litigation, excluding planning and insured matters, which the City is involved in remained static, more or less, over the last six months. The number of matters, excluding insured matters, being handled by external counsel has increased slightly over the last six months.

Financial Implications

The City has accrued contingent liabilities of \$1.190 million as of August 31, 2021 related to the matters outlined in Attachment-1: Litigation Status Report (as of September 17, 2021). This estimate has been made in accordance with Public Sector Accounting Standard (PSAS) 3300 – Contingent Liabilities, which requires legal counsel to apply professional judgement to assess the likelihood of a claim being successful and the estimated amount of any award. Each matter is assessed as belonging to one of three categories of probability of success: likely, unlikely, and not determinable.

The 2021 budget is approximately \$600 thousand, of which \$1.086 million has been spent as of August month-end. The legal and insurance contingency reserve is used to mitigate against the variable nature of legal claims and had a balance of \$2.86 million as of August 31, 2021.

Report

Details

The attached table sets out the details of the litigation the City is involved in and the resolutions that have occurred since the last report, which was issued in March 2021.

Legal, Realty and Court Services continues to seek resolution of the court and Ontario Land Tribunal matters in a timely fashion, and has been successful in resolving a number of matters in the last six months.

Financial Implications

The City has accrued contingent liabilities of \$1.190 million as of August 31, 2021 related to the matters outlined in Attachment-1: Litigation Status Report (dated September 17, 2021). This estimate has been made in accordance with Public Sector Accounting Standard (PSAS) 3300 – Contingent Liabilities, which requires legal counsel to apply professional judgement to assess the likelihood of a claim being successful and the estimated amount of any award. Each matter is assessed as belonging to one of three categories of probability of success: likely, unlikely, and not determinable.

Matters which have been assessed as having a likely probability of success and for which an amount can be reasonably estimated are accrued as a liability.

The following types of matters have not been accrued as a liability: (i) matters that have been assessed as having a likely probability of success but for which an amount cannot be reasonably estimated; (ii) matters that legal counsel does not yet have enough information to make an assessment of the probability of success; (iii) matters that are assessed as unlikely to be successful; and (iv) matters for which damages awarded for any finding against the City are fully recoverable from insurance.

The 2021 budget is approximately \$600 thousand, of which \$1.086 million has been spent as of August month end. The legal and insurance contingency reserve, which is used to mitigate against the variable nature of legal claims, had a balance of \$2.86 million as of August 31, 2021.

Consultations

Tara Baker, General Manager, Finance/City Treasurer

Strategic Plan Alignment

This report aligns with Strategic Plan priority Working Together for our Future; improving how the City communicates with residents and delivers services.

Attachments

Attachment-1: Litigation Status Report (as of September 17, 2021)

Departmental Approval

N/A

Report Author

Jeff Aitkens, Deputy City Solicitor

Allison Thornton, Associate Solicitor

This report was approved by:

Christopher C. Cooper

General Manager, Legal, Realty and Court Services/City Solicitor

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This report was recommended by:

Trevor Lee

Deputy Chief Administrative Officer

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Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

COURT ACTIONS				
Matter	Description	History	Current Status	Counsel
R. v. City of Guelph et al. (Ontario Court of Justice – Provincial Offences Court)	<ul style="list-style-type: none"> Charges under the Ontario Water Resources Act 	<ul style="list-style-type: none"> July 26, 2021 – City received summons September 14, 2021 – First Appearance date 	<ul style="list-style-type: none"> Awaiting additional disclosure Adjourned to December 9, 2021 to be spoken to 	Siskinds LLP
Fisher Drywall & Acoustics Ltd. v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-6848386)	<ul style="list-style-type: none"> Claim for order of payment under Labour and Material Payment Bond 	<ul style="list-style-type: none"> February 25, 2021 – City served with Statement of Claim Overlaps with claim served August 6, 2020 by same Plaintiff 	<ul style="list-style-type: none"> Claim being continued despite resolution of related lien claim; however, no Statement of Claim required of the City at this time 	Gowling WLG (Canada) LLP
Yukon Construction Inc. v. City of Guelph et al. (Superior Court of Justice Court File No. CV-21-199)	<ul style="list-style-type: none"> Claim under the Construction Act 	<ul style="list-style-type: none"> January 19, 2021 – City served with Statement of Claim 	<ul style="list-style-type: none"> External counsel in discussions with Plaintiff's counsel; not yet defended 	Gowling WLG (Canada) LLP
Jasper Construction Corp. v. City of Guelph (Superior Court of Justice Court File No. CV-20-2750)	<ul style="list-style-type: none"> Improper Repudiation of Contract 	<ul style="list-style-type: none"> October 2, 2020 – Statement of Claim issued Overlaps with claim served May 19, 2020 by same Plaintiff 	<ul style="list-style-type: none"> Claim to be discontinued and to proceed by way of arbitration pursuant to Arbitration Act, 1991 	Gowling WLG (Canada) LLP
Guelph and Area Right to Life v. City of Guelph (Superior Court of Justice File No. 260/20 and File No. 261/20)	<ul style="list-style-type: none"> Applications to Divisional Court for Judicial Review 	<ul style="list-style-type: none"> September 22, 2020 – City served with Notices of Application Week of June 11, 2021 – Judicial Review Proceeding heard by Divisional Court 	<ul style="list-style-type: none"> Awaiting decision 	Legal Services
Everson v. City of Guelph (Small Claims Court File No. SC-20-253)	<ul style="list-style-type: none"> Transit Accident 	<ul style="list-style-type: none"> September 3, 2020 – City served with Plaintiff's Claim 	<ul style="list-style-type: none"> Defence and Crossclaim served and filed 	Legal Services

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

COURT ACTIONS

Matter	Description	History	Current Status	Counsel
Ritz Architectural Systems Inc. v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-238)	<ul style="list-style-type: none"> Claim under the Construction Act 	<ul style="list-style-type: none"> August 17, 2020 – City served with Statement of Claim 	<ul style="list-style-type: none"> Defence and Crossclaim served and filed 	Gowling WLG (Canada) LLP
Fisher Drywall & Acoustics Ltd. v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-217)	<ul style="list-style-type: none"> Claim under the Construction Act 	<ul style="list-style-type: none"> August 6, 2020 – City served with Statement of Claim Overlaps with claim served February 25, 2021 by same Plaintiff 	<ul style="list-style-type: none"> Lien removed on consent, bond claim resolved, discontinuance to be filed with the court 	Gowling WLG (Canada) LLP
1114136 Ontario Inc. o/a Core Tec Contracting v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-206)	<ul style="list-style-type: none"> Claim under the Construction Act 	<ul style="list-style-type: none"> July 21, 2020 – City served with Statement of Claim 	<ul style="list-style-type: none"> Bond claim resolved with contractor's insurer, lien claim against the City to be dismissed without costs 	Gowling WLG (Canada) LLP
Bousfield v. City of Guelph (Superior Court of Justice Court File No. CV-20-113)	<ul style="list-style-type: none"> Application seeking an Order quashing the Order to Comply issued March 3, 2020 	<ul style="list-style-type: none"> March 17, 2020 – City served with Notice of Application September 22, 2020 – Amended Application served 	<ul style="list-style-type: none"> Settlement discussions ongoing 	Legal Services
Bousfield v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-060)	<ul style="list-style-type: none"> Application seeking declaration for property to have legal non-conforming status 	<ul style="list-style-type: none"> February 7, 2020 – City served with Notice of Application September 18, 2020 – Amended Application served 	<ul style="list-style-type: none"> Settlement discussions ongoing 	Legal Services

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

COURT ACTIONS				
Matter	Description	History	Current Status	Counsel
Jasper Construction Corp. v. City of Guelph (Superior Court of Justice Court File No. CV-19-142920)	<ul style="list-style-type: none"> • Negligence and Breach of Contract 	<ul style="list-style-type: none"> • December 3, 2019 – Statement of Claim issued • May 19, 2020 – City served with Statement of Claim 	<ul style="list-style-type: none"> • Claim to be discontinued and to proceed by arbitration under the Arbitration Act, 1991 	Gowling WLG (Canada) LLP
Fava v. City of Guelph (Superior Court of Justice Court File No. CV-19-429)	<ul style="list-style-type: none"> • Appeal of Property Standards Committee Decision 	<ul style="list-style-type: none"> • November 22, 2019 – City served with Notice of Appeal • June 22, 2020 – Appeal to be heard – Adjourned 	<ul style="list-style-type: none"> • Hearing to be rescheduled 	Legal Services
Ahmad Nasef v. City of Guelph (Superior Court of Justice Court File No. CV-19-068)	<ul style="list-style-type: none"> • Slip and Fall – March 2, 2017 	<ul style="list-style-type: none"> • March 1, 2019 – City served with Statement of Claim • March 15, 2019 – City served and filed Defence 	<ul style="list-style-type: none"> • Examinations for Discovery to be scheduled 	Legal Services
Stewart v. City of Guelph (Superior Court of Justice Court File No. CV-18-422)	<ul style="list-style-type: none"> • Property Standards Claim 	<ul style="list-style-type: none"> • December 4, 2018 – City served with Statement of Claim • January 4, 2019 - City served and filed Defence 	<ul style="list-style-type: none"> • Examinations for Discovery to be scheduled 	Legal Services
Evering v. City of Guelph (Superior Court of Justice Court File No. 227/17)	<ul style="list-style-type: none"> • Slip and Fall - February 2013 	<ul style="list-style-type: none"> • May 23, 2017 – City served with Statement of Claim • June 29, 2017 – City filed Defence 	<ul style="list-style-type: none"> • Examinations for Discovery to be scheduled 	Legal Services
Evering v. City of Guelph (Superior Court of Justice Court File No. 228/17)	<ul style="list-style-type: none"> • Slip and Fall – February 2017 	<ul style="list-style-type: none"> • May 23, 2017 – City served with Statement of Claim • June 29, 2017 – City filed Defence 	<ul style="list-style-type: none"> • Examinations for Discovery to be scheduled 	Legal Services
Jakel v. City of Guelph (Superior Court of Justice Court File No. 670/16)	<ul style="list-style-type: none"> • Slip and Fall – September 1, 2014 	<ul style="list-style-type: none"> • November 2, 2016 – City served with Notice of Action and Statement of Claim • December 1, 2016 – City filed Defence 	<ul style="list-style-type: none"> • Awaiting Plaintiff Document Discovery • Examinations for Discovery to be scheduled 	Legal Services

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

COURT ACTIONS RESOLVED SINCE March 18, 2021				
Matter	Description	History	Current Status	Counsel
1114136 Ontario Inc. o/a C&H Fire Suppression Systems Inc. v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-255)	<ul style="list-style-type: none"> • Claim under the Construction Act 	<ul style="list-style-type: none"> • August 25, 2020 – City served with Statement of Claim • August 16, 2021 – action dismissed 	<ul style="list-style-type: none"> • This matter is complete 	Gowling WLG (Canada) LLP
Singh v. City of Guelph (Small Claims Court File No. SC-21-254)	<ul style="list-style-type: none"> • Negligence Claim – March 10, 2020 	<ul style="list-style-type: none"> • June 22, 2021 – City served with Plaintiff's Claim • July 14, 2021 – Settlement reached 	<ul style="list-style-type: none"> • This matter is complete 	Legal Services
Huish and Hayston v. City of Guelph et al. (Superior Court of Justice Court File No. CV-19-048)	<ul style="list-style-type: none"> • Malicious Prosecution 	<ul style="list-style-type: none"> • February 26, 2019 – City served with Statement of Claim • March 8, 2019 – City served and filed Notice of Intent to Defend • May 10, 2021 – Order dismissing matter 	<ul style="list-style-type: none"> • This matter is complete 	Legal Services
City of Guelph v. Huish and Hayston (Superior Court of Justice Court File No. CV 18-367)	<ul style="list-style-type: none"> • Appeal decision of Property Standards Committee 	<ul style="list-style-type: none"> • October 11, 2018 – City served Notice of Application • May 7, 2021 – matter discontinued 	<ul style="list-style-type: none"> • This matter is complete 	Legal Services
Westminster Woods v. City of Guelph (Superior Court of Justice Court File No. 707/13)	<ul style="list-style-type: none"> • Claim re: Stage III Services pursuant to Subdivision Agreement 	<ul style="list-style-type: none"> • October 4, 2013 – Statement of Claim served on City • November 12, 2013 - City filed Statement of Defence • November 25, 2013 – Reply served on City • January 25, 2021 – Case Conference held • March 26, 2021 – Summary Judgment Motion held. Claim dismissed 	<ul style="list-style-type: none"> • This matter is complete 	Legal Services Aird & Berlis LLP

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

OLT MATTERS				
Matter	Description	History	Current Status	Counsel
Ward Boundary By-law (2021) – 20613 (Case No. OLT-21-001139)	<ul style="list-style-type: none"> • Appeal by Allan Hall under the Municipal Act of the City's ward boundaries by-law 	<ul style="list-style-type: none"> • August 10, 2021 – Appeal received 	<ul style="list-style-type: none"> • Date being sought from the Ontario Land Tribunal (OLT) for an expedited hearing prior to December 31, 2021 deadline for boundary changes to take effect for 2022 municipal election 	Legal Services
65 Delhi Street (Case No. TBD)	<ul style="list-style-type: none"> • Appeal by Delhi Eramosa Neighbourhood Advocates Inc. 	<ul style="list-style-type: none"> • August 6, 2021 – Appeal received 	<ul style="list-style-type: none"> • Initial Case Management Conference (CMC) to be obtained from the OLT 	Legal Services
70 Fountain Street (Case No. PL200367)	<ul style="list-style-type: none"> • Appeal by Skydevco 	<ul style="list-style-type: none"> • August 7, 2020 – Appeal received • August 25, 2020 – Record submitted to LPAT 	<ul style="list-style-type: none"> • OLT hearing set for late January 2022 	Legal Services
361 Whitelaw Road (Case No. PL200235)	<ul style="list-style-type: none"> • Appeal by Armel Corporation 	<ul style="list-style-type: none"> • March 3, 2020 – Appeal received • June 14, 2021 – Hearing held 	<ul style="list-style-type: none"> • Awaiting decision 	Ritchie Ketcheson Hart & Biggart LLP
75 Dublin Street North (Case No. PL161294)	<ul style="list-style-type: none"> • Appeals by Upper Grand District School Board, Old Guelph Neighborhood Association Inc., and Rykur Holdings Inc. 	<ul style="list-style-type: none"> • December 21, 2016 – Appeal received • August 14, 2017 – Pre-hearing held • November 17, 2017 – Motion hearing held • May 11, 2018 – Interim decision on motions issued • July 20, 2021 – Executed Minutes of Settlement 	<ul style="list-style-type: none"> • Partial settlement with Rykur Holdings, effective July 20, 2021 • Remaining appellants seeking instructions • CMC set for November 2, 2021 	Legal Services Garrod Pickfield LLP

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

OLT MATTERS				
Matter	Description	History	Current Status	Counsel
OPA 48 (7 Appeals) (Case No. PL 140042)	<ul style="list-style-type: none"> Seven (7) Appeals received relating to Official Plan Amendment 48 (Envision Guelph) as approved by the Minister of Municipal Affairs and Housing 	<ul style="list-style-type: none"> December, 2013 – OPA 48 Approved by Minister of Municipal Affairs and Housing December, 2013 – Appeals received September 15, 2015 – Phase 1 hearing scheduled for 10 days - adjourned November 20, 2015 – Phase 1 decision issued resolving part of one (1) appeal September 25, 2017 – Housekeeping phase hearing completed March 23, 2018 – decision issued confirming settlement of Niska Road Lands Phase 	<ul style="list-style-type: none"> Settlements have been reached with all appellants except for Silvercreek and Abode site-specific appeals Abode matter to proceed to hearing in February 2022 Silvercreek matter in settlement discussions; next CMC set for October 15, 2021 	Legal Services Garrod Pickfield LLP
1159 Victoria Road South (Case No. PL121406)	<ul style="list-style-type: none"> Appeals by Victoria Park Village Ltd. regarding failure to make a decision within the prescribed time 	<ul style="list-style-type: none"> November 29, 2012 – Appeal received May 14, June 28, September 18 and November 15, 2013 – Pre-hearings held June 16, 2014 – hearing held by teleconference April 29 and August 18, 2015 – hearings held by teleconference November 5, 2015 - status hearing held May 3, 2016 – hearing held by teleconference 	<ul style="list-style-type: none"> Matter stands adjourned pending anticipated new applications from the Appellant 	Legal Services Garrod Pickfield LLP
264 Crawley Road (Conservation Review Board)	<ul style="list-style-type: none"> Objection to Notice of Intention to Designate by Industrial Equities Guelph Corporation 	<ul style="list-style-type: none"> January 18, 2021 – Notice of Objection received 	<ul style="list-style-type: none"> Settlement discussions ongoing, CMC to be set by OLT in October 2021 	Legal Services

**Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021**

OLT MATTERS RESOLVED SINCE March 18, 2021				
Matter	Description	History	Current Status	Counsel
716 Gordon Street (Case No. PL210091)	<ul style="list-style-type: none"> • Appeal by 2319426 Ontario Inc. 	<ul style="list-style-type: none"> • January 19, 2021 – Appeal received • July 29, 2021 – Appeal withdrawn 	<ul style="list-style-type: none"> • This matter is complete 	Legal Services
75 Dublin Street North (Case No. PL180546)	<ul style="list-style-type: none"> • Appeal by Rykur Holdings Inc. from the refusal of a privately-initiated Official Plan Amendment 	<ul style="list-style-type: none"> • May 22, 2018 – Appeal received • November 8, 2018 – CMC held • February 12, 2020 – CMC held • July 20, 2021 – Executed Minutes of Settlement • July 23, 2021 Rykur withdrew its appeal of the OP by letter to the OLT 	<ul style="list-style-type: none"> • This matter is complete 	Legal Services Garrod Pickfield LLP

OTHER MATTERS				
Matter	Description	History	Current Status	Counsel
Human Rights Tribunal of Ontario (File No. 2017-28841-I)	<ul style="list-style-type: none"> • Application by K. Konesavarathan 	<ul style="list-style-type: none"> • November 30, 2018 – HRTO sent Application to Respondents • July 5, 2017 – Application submitted to HRTO • January 17, 2019 – City filed Response • October 18, 2019 – hearing held • June 29, 2021 – Hearing Continuation Held 	<ul style="list-style-type: none"> • Awaiting decision 	Legal Services

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

OTHER MATTERS RESOLVED SINCE March 18, 2021				
Matter	Description	History	Current Status	Counsel
The Corporation of the City of Guelph v. Director, Ministry of the Environment (Case No. 13-013)	<ul style="list-style-type: none"> City is appealing to the Environmental Review Tribunal (ERT) the issuance of Permit to Take Water Number 5080-8TAKK2 to River Valley Developments Inc. 	<ul style="list-style-type: none"> February 12, 2013 – City filed an application for Leave to Appeal with the ERT May 2, 2014 – Leave to Appeal to ERT granted City filed Appeal November 4, 2014 – Status Update with ERT held by teleconference. Third-party mediation session held November 28, 2014 Appeal withdrawn 	<ul style="list-style-type: none"> This matter is complete 	Legal Services Garrod Pickfield LLP

MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *				
Matter	Description	History	Current Status	Counsel
Hasson v. City of Guelph (Superior Court of Justice Court File No. CV-21-249)	<ul style="list-style-type: none"> Slip and Fall – December 5, 2019 	<ul style="list-style-type: none"> August 11, 2021 – City served with Statement of Claim 	<ul style="list-style-type: none"> Defence to be filed 	Madorin, Snyder LLP
Day v. City of Guelph et al. (Superior Court of Justice Court File No. CV-21-76503)	<ul style="list-style-type: none"> Motor Vehicle Accident – August 15, 2019 	<ul style="list-style-type: none"> July 19, 2021 – City served with Statement of Claim 	<ul style="list-style-type: none"> Defence to be filed 	Intact
Lahey v. City of Guelph et al. (Superior Court of Justice Court File No. CV-21-117)	<ul style="list-style-type: none"> Slip and Fall – May 21, 2021 	<ul style="list-style-type: none"> June 2, 2021 – City served with Statement of Claim 	<ul style="list-style-type: none"> Examinations scheduled 	Intact
Dunkley v. City of Guelph et al. (Superior Court of Justice Court File No. CV-21-165)	<ul style="list-style-type: none"> Personal Injury – June 7, 2019 	<ul style="list-style-type: none"> May 18, 2021 – City served with Statement of Claim 	<ul style="list-style-type: none"> Defence to be filed 	Intact

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *				
Matter	Description	History	Current Status	Counsel
McIlmoyle and Kingsland v. City of Guelph et al. (Superior Court of Justice Court File No. CV-21-114)	• Motor Vehicle Accident – May 30, 2019	• April 26, 2021 – City served with Statement of Claim	• Examinations scheduled	Agro Zaffiro LLP
Batten v. City of Guelph et al. (Superior Court of Justice Court File No. CV-21-085)	• Slip and Fall – March 7, 2020	• March 22, 2021 – City served with Statement of Claim	• Resolution discussion	Intact
Isak v. City of Guelph et al. (Superior Court of Justice Court File No. CV-21-034)	• Slip and Fall – February 16, 2019	• March 5, 2021 – City served with Statement of Claim	• City to file Defence	Madorin, Snyder LLP
Godman v. City of Guelph (Superior Court of Justice Court File No. CV-21-042)	• Trip and Fall – August 13, 2020	• February 9, 2021 – City served with Statement of Claim	• Legal counsel to be assigned	Madorin, Snyder LLP
Khalaf v. City of Guelph (Superior Court of Justice Court File No. CV-21-002)	• Slip and Fall – January 28, 2020	• January 7, 2021 – City served with Statement of Claim	• Examinations for Discovery to be scheduled	Madorin, Snyder LLP
Merhpoor v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-006-A1)	• Motor Vehicle Accident – July 22, 2019	• November 19, 2020 – City served with Third Party Claim	• Examinations for Discovery to be scheduled	Madorin, Snyder LLP
Chiba v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-311)	• Negligence claim – November 15, 2017	• October 20, 2020 – City served with Statement of Claim	• Examinations for Discovery to be scheduled	Blaney McMurtry LLP
Decooman v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-236)	• Motor Vehicle Accidents – October 25 and November 10, 2018	• August 18, 2020 – City served with Statement of Claim • November 5, 2020 – City filed Defence	• Examinations for Discovery to be scheduled	Madorin, Snyder LLP

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *				
Matter	Description	History	Current Status	Counsel
Trepanier et al. v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-194)	• Negligence Claim – September 12, 2018	• August 11, 2020 – City served with Statement of Claim	• Pre-discovery	Stieber Berlach LLP
Faheem v. City of Guelph (Superior Court of Justice Court File No. CV-20-195)	• Slip and Fall – February 3, 2020	• July 28, 2020 – City served with Statement of Claim	• Examinations for Discovery to be re-scheduled	Intact
Buttsineau v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-191)	• Personal Injury – July 5, 2018	• July 21, 2020 – City served with Statement of Claim	• Legal counsel to be assigned	
Dodd v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-139)	• Motor Vehicle Accident – May 30, 2019	• June 16, 2020 – City served with Statement of Claim	• Pre-discovery	Agro Zaffiro LLP
Gray v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-008)	• Trip and Fall – May 16, 2018	• June 2, 2020 – City served with Statement of Claim	• Examinations held • Resolution discussions ongoing	Madorin, Snyder LLP
Thompson v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-137)	• Trip and Fall – October 18, 2019	• April 30, 2020 – City served with Statement of Claim	• Examinations for Discovery to be re-scheduled	Brown & Burnes
Cattle v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-132)	• Trip and Fall – August 31, 2019	• April 23, 2020 – City served with Statement of Claim	• Resolution discussions ongoing	Madorin, Snyder LLP
Miodrag v. City of Guelph et al. (Superior Court of Justice Court File No. CV-19-394-00A1)	• Automobile accident – November 28, 2018	• March 19, 2020 – Third Party Claim served on City • October 24, 2019 – Statement of Claim issued	• Examinations for Discovery to be scheduled	Shillingtons LLP

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *				
Matter	Description	History	Current Status	Counsel
McPhee v. City of Guelph (Superior Court of Justice Court File No. CV-20-31)	• Automobile accident – March 27, 2018	• March 4, 2020 - City served with Statement of Claim	• Examinations for Discovery completed • Completing undertakings	Intact
Fung v. City of Guelph et al. (Superior Court of Justice Court File No. CV-20-132)	• Automobile accident – February 2, 2019	• January 21, 2020 – City served with Statement of Claim	• Examinations for Discovery complete • Mediation scheduled	Intact
Correia v. City of Guelph (Superior Court of Justice Court File No. CV-20-007)	• Automobile accident – January 13, 2018	• January 13, 2020 – City served with Statement of Claim • February 18, 2020 – City filed Statement of Defence	• Examination for Discovery complete • Completing undertakings	Madorin, Snyder LLP
Harkness v. City of Guelph (Superior Court of Justice Court File No. CV-19-382)	• Trip and Fall – July 2, 2018	• October 16, 2019 – City served with Statement of Claim	• Mediation scheduled	Madorin, Snyder LLP
Levesque v. City of Guelph (Superior Court of Justice Court File No. CV-19-381)	• Slip and Fall – March 14, 2018	• October 16, 2019 – City served with Statement of Claim	• Trial Record served • Matter referred to Assignment Court	Intact
McIntosh v. City of Guelph (Superior Court of Justice Court File No. CV-19-245)	• Trip and Fall – December 27, 2018	• June 27, 2019 – City served with Statement of Claim	• Discovery complete • Completing undertakings	Madorin, Snyder LLP
Griffith v. City of Guelph (Superior Court of Justice Court File No. CV-19-169)	• Trip and Fall – January 18, 2018	• May 15, 2019 – City served with Statement of Claim	• Settlement discussions ongoing	Madorin, Snyder LLP
Azeb Kebede Birida v. City of Guelph et al. (Superior Court of Justice Court File No. CV-19-150)	• Personal Injury – January 22, 2018	• April 30, 2019 – City served with Statement of Claim	• Examinations for Discovery complete	McCormick, Haney and Brimblecombe

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *				
Matter	Description	History	Current Status	Counsel
1991333 Ontario Inc. v. City of Guelph (Superior Court of Justice Court File No. CV-19-808)	<ul style="list-style-type: none"> Alleged Negligent Misrepresentation 	<ul style="list-style-type: none"> April 23, 2019 – City served with Statement of Claim 	<ul style="list-style-type: none"> Examinations for Discovery complete Undertakings to be fulfilled 	Madorin, Snyder LLP
Madgy Eldakiky v. City of Guelph et al. (Superior Court of Justice Court File No. CV-18-340)	<ul style="list-style-type: none"> Property Damage 	<ul style="list-style-type: none"> February 26, 2019 – City served with Statement of Claim 	<ul style="list-style-type: none"> Examinations for Discovery to be scheduled 	McCormick, Haney and Brimblecombe
Victoria Mann v. City of Guelph et al. (Superior Court of Justice Court File No. CV-19-027)	<ul style="list-style-type: none"> Slip and Fall – February 7, 2017 	<ul style="list-style-type: none"> January 30, 2019 – City served with Statement of Claim 	<ul style="list-style-type: none"> Pre-Trial Conference to be scheduled 	Madorin, Snyder LLP
Starlight Group Property Holdings Inc. et al. v. City of Guelph (Superior Court of Justice Court File No. CV-19-026)	<ul style="list-style-type: none"> Property Damage – March 17, 2017 	<ul style="list-style-type: none"> January 28, 2019 – City served with Statement of Claim 	<ul style="list-style-type: none"> Examinations for Discovery complete Resolution discussions ongoing 	Agro Zaffiro LLP
Artymowicz v. City of Guelph et al. (Superior Court of Justice Court File No. CV-19-020)	<ul style="list-style-type: none"> Personal Injury – August 31, 2017 	<ul style="list-style-type: none"> January 7, 2019 – City served with Statement of Claim 	<ul style="list-style-type: none"> Examinations Complete Completing Undertakings 	Shillingtons LLP
Johnson v. City of Guelph et al. (Superior Court of Justice Court File No. CV-18-448)	<ul style="list-style-type: none"> Slip and Fall – January 18, 2017 	<ul style="list-style-type: none"> December 21, 2018 – City served with Statement of Claim 	<ul style="list-style-type: none"> Post-discovery 	Madorin, Snyder LLP
Burns v. City of Guelph et al. (Superior Court of Justice Court File No. CV-18-1303)	<ul style="list-style-type: none"> Slip and Fall – December 9, 2016 	<ul style="list-style-type: none"> October 17, 2018 – City served with Statement of Claim 	<ul style="list-style-type: none"> Undertakings complete 	Madorin, Snyder LLP

Attachment-1
LITIGATION STATUS REPORT
As of September 17, 2021

MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *				
Matter	Description	History	Current Status	Counsel
Cavanagh v. City of Guelph, Vinyl Jimmy Jazz, James Kritz and Jeffrey Bousfield (Superior Court of Justice Court File No. 379/17)	<ul style="list-style-type: none"> Slip and Fall – November 17, 2015 	<ul style="list-style-type: none"> September 19, 2017 – City served with Statement of Claim December 15, 2018 – Statement of Defence filed by City 	<ul style="list-style-type: none"> Co-Defendant has indemnified the City and assumed its defence Examinations Complete 	Madorin, Snyder LLP
642762 Ontario Inc. v. City of Guelph et al. (Superior Court of Justice Court File No. 85/17)	<ul style="list-style-type: none"> Alleged environmental contamination 	<ul style="list-style-type: none"> August 23, 2017 – City served with Notice of Action and Statement of Claim June 4, 2019 – City filed Defence and Crossclaim 	<ul style="list-style-type: none"> Examinations for Discovery complete 	Fasken Martineau LLP

*** Does not include claims against Guelph Police Services**

INSURED MATTERS COMPLETE SINCE March 18, 2021				
Matter	Description	History	Current Status	Counsel
Blay v. City of Guelph (Superior Court of Justice Court File No. CV-20-102)	<ul style="list-style-type: none"> Slip and Fall – April 17, 2018 	<ul style="list-style-type: none"> March 13, 2020 – City served with Statement of Claim August 27, 2021 – Notice of Discontinuance filed 	<ul style="list-style-type: none"> This matter is complete 	Madorin, Snyder LLP
Livingston v. Guelph Transit et al. (Superior Court of Justice Court File No. 35/17)	<ul style="list-style-type: none"> Transit incident – January 28, 2015 	<ul style="list-style-type: none"> May 29, 2017 – City served with Statement of Claim March 31, 2021 – file closed 	<ul style="list-style-type: none"> This matter is complete 	McCormick, Haney and Brimblecombe
Brunet v. City of Guelph (Superior Court of Justice Court File No. CV-18-230)	<ul style="list-style-type: none"> Longboard accident – September 13, 2016 	<ul style="list-style-type: none"> June 12, 2018 – City served with Statement of Claim July 19, 2021 – Action dismissed 	<ul style="list-style-type: none"> This matter is complete 	Madorin, Snyder LLP

Information Report



Service Area	Public Services
Date	Friday, September 24, 2021
Subject	Emergency Fund Annual Report

Executive Summary

Purpose of Report

To report on the outcomes of the Emergency Fund, implemented for the first time in 2020, and provide an update on 2021 funding.

Key Findings

The Emergency Fund is a City funding program developed in June 2020 to support applicants that benefit the community to adapt to the COVID-19 pandemic.

Overall, the 50 applicants that received funding were highly successful in carrying out their pandemic response work by August 2021. The results of the funding were inspiring and received with gratitude from applicants trying to support the community to adapt to the pandemic. Many applicants expressed that without City funding, the organization or group may have collapsed financially or they would have been forced to cancel programs and close their doors to the community.

Cumulatively these applicants impacted over 65,000 Guelph residents as clients, audience members, artists and creators, and program participants. The Emergency Fund led to over \$367,000 in additional funds leveraged for the community.

Financial Implications

In 2020, \$350,000 was awarded to Emergency Fund applicants from the previously established Community Investment Reserve.

Report

Details

Background

In March 2020, Guelph entered into the COVID-19 pandemic. By April 2020, it was clear that the pandemic was going to have a longer-lasting impact on our City and the Community Benefit sector which supports the resilience of Guelph residents.

In April 2020, Community Investment staff assured funded organizations that the City of Guelph would support them by offering flexibility in funding goals and actions to fulfill commitments related to the City of Guelph Community Grant. As a further show of support from the City in June 2020, Community Investment staff received direction from Council to spend \$350,000 of the Community Investment

Reserve (intended for six new funding opportunities) on the newly proposed Emergency Fund.

Staff fully develop the new program with the intention of supporting not-for-profits, unincorporated groups, and individuals with community projects to adapt to the pandemic. The Emergency Fund program was developed and launched at the end of July 2020.

The Emergency Fund in 2020 was released in two phases. Phase one in July 2020 allowed the City to move funds quickly to organizations that already had a plan to adapt to the pandemic. Phase two in October 2020 supported organizations that needed additional time to develop a plan.

Community Investment staff worked with other local funders to ensure clarity of the program goals and timelines and alignment with other funding programs.

Proposed projects were expected to be completed by August 2021 along with a report highlighting work done, impact on residents and organizations, and an accounting of funds spent.

Application Review

There was significant demand for the Emergency Fund. Phase one had 67 applicants and phase two had 37 applicants. Applicants combined for a total ask of \$1,879,000. Applicants were only able to receive funding from one of the phases and unsuccessful applicants in phase one could reapply to phase two.

Applications were reviewed and discussed by the Social and Community Response Table (a group of City staff across multiple departments that had helped the City to respond to social concerns in the early stages of the pandemic). The table assessed applications according to assessment criteria, and put forward a recommendation of which applications to fund and for how much. This recommendation was put forward to the Deputy Chief Administrative Officer of Public Services for final approval.

Of the 104 applications submitted, five of them were from unincorporated groups and individuals. Applications included: 30 from the Arts and Culture sector, 39 from Human and Social Services, 11 from Recreation and Sport, five from Environment, and 19 from Other (category included business supports, education, outdoor appreciation, and collaborative work).

2020 Emergency Fund Awards

In total, 50 organizations received funding from the Emergency Fund in 2020. Applications awarded included: 20 from the Arts and Culture sector, 18 from Human and Social Services, four from Recreation and Sport, one from Environment, and seven from the Other category.

One of the criteria of the Emergency Fund was to respond and adapt to the pandemic. Applicants demonstrated significant innovation in adapting their entire business models to be more resilient while building the resilience of Guelph residents.

Most applicants planned to transition their work to online platforms by either shifting existing programs online, or by developing entirely new programs and platforms to continue to benefit the community.

Other applicants needed support to adapt vital in-person programming and services to be COVID-safe and meet rapidly changing regulations.

Some applicants needed to move their work online, but recognized that the people they supported lacked the digital literacy or digital access to be able to make the shift online. These applications sought to increase access to technology and education.

Finally, some applicants were supporting the growing crisis of food insecurity that was greatly exacerbated by the pandemic.

2020 Outcomes

Overall, the 50 applicants that received funding were highly successful in carrying out their pandemic response work by August 2021. The results of the funding were inspiring and received with gratitude from applicants trying to support the community to adapt to the pandemic.

Cumulatively these applicants impacted over 65,000 Guelph residents as clients, audience members, artists and creators, and program participants. Residents were impacted in various ways.

For some of the most vulnerable residents, the Emergency Fund meant that they could continue to access critical services and resources to support their mental and physical health in a time of crisis. As the pandemic increased levels of social isolation, anxiety and depression, many programs supported by the Emergency Fund helped residents stay connected, gave people access to safe and inclusive spaces in-person and online, and built capacity and skills of residents to adapt to the pandemic themselves. One applicant said that the Emergency Fund was used for a program that “brought joy to people that simply had nothing else in their lives.” Some organizations specifically highlighted that the work supported by the fund in turn supported local artists to share knowledge and artistic creations at a time when many artists were struggling.

The fund was also critical for supporting applicants themselves. Many expressed that without City funding, the organization or group may have collapsed financially or they would have been forced to cancel programs and close their doors to the community. One applicant said that the fund “has been critical to pandemic support for the local cultural sector.” Beyond keeping their programs running, support from the City gave many applicants the confidence and opportunity to develop creative programming and leverage other funds to support the work. One applicant said that the fund gave them the “opportunity to be creative, come up with new solutions, and attract other funding to support residents”. Applicants leveraged over \$367,000 in additional funds as a result of receiving the City’s Emergency Fund.

Most of the applicants noted that the changes they made to adapt to the pandemic would continue to support their work post-pandemic. For example, in adapting programming virtually, many organizations found that they created alternative ways to access programming and became more flexible and accessible. One applicant said that the funding allowed for the development of truly “barrier free access to critical services and referrals”.

2021 Emergency Fund Process

Following the success of the 2020 Emergency Fund and the ongoing pandemic pressures, Council approved additional funds to put towards the 2021 Emergency Fund. Funds for 2021 total \$1,000,000 and will be dispersed in three phases (April, September, and November 2021).

Response to the Emergency Fund continues to be positive. Many applicants continue to struggle during the pandemic and others are looking for support to adapt back to in-person programming while using lessons learned from the first year of the pandemic.

Financial Implications

In 2020, \$350,000 was awarded to Emergency Fund applicants from the previously established Community Investment reserve.

Consultations

None

Strategic Plan Alignment

Building our Future: The Emergency Fund program aligns with many pillars of the City of Guelph Strategic Plan as the program funds applicants across sectors best suited to respond to the needs of the community and City goals during the pandemic; to build strong, vibrant, safe, and healthy communities that foster resilience requires working in alignment with the not-for-profit sector in Guelph. The Emergency Fund is one significant way the City can achieve this.

Attachments

Attachment-1: 2020 Phase 1 Emergency Fund Recipients

Attachment-2: 2020 Phase 2 Emergency Fund Recipients

Departmental Approval

None

Report Author

Alex Goss, Manager of Community Investment

This report was approved by:

Danna Evans

General Manager, Culture and Recreation

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This report was recommended by:

Colleen Clack-Bush

Deputy Chief Administrative Officer

Public Services

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2020 Phase 1 Emergency Fund Recipients

Table 1: List of Recipients

Organization/Group/Individual	How funds will be used	Emergency Fund Amount
Action Read Community Literacy Centre	Funding will be utilized to reconfigure space to allow for safe social distancing, addition of Plexiglas partitions and one-way foot traffic.	\$10,000
Anthroscope Media	Funding will support storytelling with Guelph residents through online podcasting workshops.	\$3,000
Art Gallery of Guelph	Funding will build Virtual Reality environments to enable the public to experience various spaces remotely.	\$10,000
Big Brother Big Sisters of Guelph	Funding will support current and new virtual matches while preparing a plan for a return to in-person meetings.	\$5,000
Braden Phelan	Funding will allow for a series of 5 socially-distanced "Huron St. Harvest Gatherings".	\$5,000
Bumaroo	Funding will support a live stream of Bumaroo 2020.	\$3,877
Chalmers Community Services Centre	Funding will provide emergency food to community members who are experiencing food insecurity in Guelph.	\$20, 000
Community of Hearts Lifelong Learning Centre	Funding will be utilized for small-group classes; both in-person and virtual learning.	\$10,000
Ed Video Media Arts Centre	Funding will establish a comprehensive remote classroom.	\$15,000
Everdale	Funding will support the purchase an insulated storage container to store harvested food during the winter months.	\$10,000
Guelph and District Multicultural Festival Inc. (GDMC)	Funding will support the updating of the exiting website while creating a network for vendors and cultural groups.	\$4,500
Guelph Arts Council	Funding will support artists in pandemic recovery so their work can continue to benefit Guelph residents.	\$10,000
Guelph Black Heritage Society	Funding will support the grand opening of Heritage Hall and a performance of Leslie McCurdy's "Spirit of Harriet Tubman."	\$5,000
Guelph Chamber Choir	Funding will be used to create digital content via individual and small group recordings.	\$2,500
Guelph Community Singers	Funding will support an on-line version of the 20/21 Season.	\$4,000

Organization/Group/Individual	How funds will be used	Emergency Fund Amount
Guelph Neighbourhood Support Coalition	Funding will support North End Harvest Market (NEHM) program.	\$15,000
Hillside Community Festival of Guelph	Funding will be used for on-line workshops for the Hillside Inside Festival 2021.	\$10,000
Jobs.Opportunities.Enterprise (J.O.E)	Funding will be utilized for the development of the Training Grounds program for adults with developmental disabilities.	\$12,000
Learning Disabilities Association of Wellington County	Funding will be used to develop an on-line Executive Skills program for youth aged 11-14 with learning disabilities and/or ADHD.	\$4,370
Out on The Shelf	Funding will support the transition of programming and services on-line.	\$5,000
PIN – The People and Information Network	Funding will be utilized to recruit and deploy volunteers to local not-for-profit organizations and charities with COVID related needs.	\$7,000
Roxana Rahrami	Funding will support the reduction in registration fees for mindfulness activities to not-for-profit organizations.	\$1,500
Royal City Roller Derby	Funding will be used to remove financial barriers to participate in roller derby.	\$4,000
Shelldale Family Gateway	Funding will support after school programs including mentoring, leadership activities and improving social interactions while in a secure, confidential and comfortable setting.	\$10,000
Silence	Funding will support local musicians and artists by providing safe events and recording space.	\$4,500
Wyndham House	Funding will support the re-opening of the Service Hub for at risk youth.	\$8,750

2020 Phase 2 Emergency Fund Recipients

Table 1: List of Recipients

Organization/Group/Individual	How funds will be used	Emergency Fund Amount
10C Shared Space	Funding will create 10C Virtual Community, an online platform with locally relevant social, environmental and impact-focused content.	\$5,500
Brain Injury Association Waterloo-Wellington	Funds will support Brain Connect; an individualized support program to help those living with brain injuries adapt to the use of assistive technology.	\$10,000
Career Education Council Guelph Wellington Dufferin	Funding will support a transition of resources to virtual, with a focus on creating awareness of local career opportunities, workplace readiness and wellness training.	\$6,000
Children's Foundation	Funding will provide nutritious food delivery to students at home, provide grocery and gift card for families at Christmas, and offer counseling for youth.	\$10,000
Focus on Nature	Funding will support an online nature photography program consisting of 20 short video lessons with worksheets, photo challenges and extension activities in both English and French.	\$13,000
Guelph Chamber of Commerce	Funding will allow to securely collect accurate records electronically from businesses allowing to effectively (target) relief and program communications to businesses and other support organizations.	\$6,000
Guelph Dance	Funding will be utilized for The Welcome Project and Imprint which seek to engage community members with dance artists in creative and meaningful ways that foster connectivity, support and resilience.	\$4,500
Guelph Film Festival	Funding will support the transition to an online festival which will offer new ways to engage with audiences and include our community partners through product and service tie-ins.	\$7,500
Guelph Little Theatre	Funding will allow the organization to offer programs and projects online and reduce fees for in-person workshops while adhering to COVID-19 protocols.	\$7,500
Guelph Rugby Football Club	Funding will be used to purchase additional equipment, supplies and PPE allowing for supplementary small group training.	\$3,500
Guelph Soccer	Funding will support the development of a low cost neighborhood soccer program.	\$6,000
Guelph Spoken Word	Funding will maintain regular monthly events and expand offerings to include programming designed to help the community adapt and grow during the COVID-19 pandemic.	\$7,500

Organization/Group/Individual	How funds will be used	Emergency Fund Amount
Guelph Symphony Orchestra	Funding will support the Symphonic Amplification Lab; a free and interactive online program highlighting diverse artists, fun basics of conducting and music's link to dance and art.	\$6,000
Guelph Tool Library	Funding will support 500 contact-free tool deliveries and 40 free program memberships.	\$3,000
Guelph Youth Singers	Funds will support an outreach program for singers to collaborate with marginalized youth through singing and song-writing and the production of recorded performances.	\$5,000
HIV/AIDS Resources and Community Health (ARCH)	Funding will be utilized for an Emergency Financial Assistance Program for individuals living with and at risk of HIV experiencing income insecurity.	\$5,000
Hopewell Children's Homes Inc.	Funding will provide an onsite infection and prevention program for individuals with developmental disabilities and allow for the purchase of equipment and disinfectant friendly furnishings.	\$4,500
March of Dimes Canada	Funding will support the pairing of a student with a stroke survivor to work together virtually on a goal or to improve/learn a new skill.	\$4,500
Nightingale Centre for Grieving Children	Funding will allow for on-line counselling support to children, adolescents and grieving parents and training to professionals and organizations working with grieving children.	\$10,000
Rainbow Chorus Waterloo Wellington	Funding will support outdoor, socially distanced opportunities to sing and offer online music theory classes and coaching.	\$2,000
The Guelph Enabling Garden	Funding will support the employment of two Horticultural Therapy interns to promote computer literacy in order to reduce isolation, promote mental health and wellness among seniors.	\$5,000
The Julien Project	Funding will support the delivery of Horticultural Therapy programs to support women and children, develop on-line clinical webinars and an expansion of the Greening Schools program.	\$5,000
Up and Running Guelph	Funding will support the development of new physically distanced walking and running programs in response to the increased need in the community.	\$8,000
West Village Community Development Co-operative	Funding will support customizing of food boxes and delivery for those in need in the community.	\$5,000

Information Report



Service Area	Public Services
Date	Friday, September 24, 2021
Subject	Transit Electronic Fare Management System Update

Executive Summary

Purpose of Report

To provide Council with an update on the status of the Transit Electronic Fare Management System (EFMS) project.

Key Findings

The federal government approved Public Transit Infrastructure Funding (PTIF) of \$1.27M matched by the City of Guelph for fare box replacements on all buses as approved by Council, based on the February 22, 2018 agreement. Staff worked through the project deliverables and exhausted the funding, resulting in the project closing on deadline, July 31, 2021.

Customers have been very receptive to the positive changes. They have enjoyed the ability to reload rides and passes from the comfort of their homes, especially during the pandemic. The project included the implementation of the following:

- Electronic fare boxes
- Reloadable tap and go transit fare smart cards
- QR Codes (single use transit fares)
- OnYourWay Mobile App
- Bar Coded Transfers
- Metrolinx CoFare Program and Technology

Staff are currently working on next steps for the EFMS, including new features, upgrades, and opportunities to collect real-time data for reporting.

Financial Implications

As a direct result from this project, net operating impacts of \$67,150 are included in the 2021 operating budget for a contract Electronic Fare Management System Specialist. Transit had a capital project approved in 2021 for Fare Box Upgrade Phase 2 in the amount of \$450,000 with operating impacts of \$25,000. Additional resources are required for the full implementation of the EFMS project and will be included in future budget discussions for Council consideration.

Report

History

January 29, 2019 at a special City Council meeting, Council approved the [Guelph Transit Business Service Review](#). Recommendation 6 directs staff to review and renew the CoFare contract, and recommendation 10 outlines the implementation of the new fare box program with the capability for reusable tap and go passes (smart cards).

In an October 18, 2019 report, staff provided an [Update on Recommendations from the 2019 Guelph Transit Business Service Review](#). This report included the status of the following recommended items:

- Service Administration
 - 6. Review and renew the CoFare contract.
 - The CoFare contract has been received and is under review. Staff are in the process of executing an updated agreement that will achieve a budgeted annual cost savings of \$5,000.
- Technology Growth
 - 10. Implement the new fare box program with the capability for reusable tap and go pass (smart cards).
 - The tender to implement the new fare boxes was awarded to Payment In Motion in May 2019.
 - The position of Project Manager for the Electronic Fare Management System was hired in June 2019 and will provide the capacity necessary to successfully implement the fare box system.
 - The project was granted funding from the Public Transit Infrastructure Fund (PTIF) provided through federal infrastructure funding, whereby the Government of Canada is cost matching recipient contributions up to 50 per cent of total eligible project costs. The PTIF – Phase One deadline is March 2020.

Details

The project included the implementation of the following:

Electronic fare boxes

New electronic fare boxes, installed on all conventional and mobility buses, were designed for Guelph Transit. The new fare boxes accept reloadable fare cards, special agency tickets, university cards, the smart phone technology from the OnYourWay app, and more. The fare boxes are now equipped with QR scanners, HID readers, bar coded transfers, and smart card readers; they continue to accept bills and coins as well.

The introduction of this technology provided customers with options for loading their OnYourWay fare cards. The release took place just prior to the onset of the COVID-19 pandemic. Throughout the pandemic Guelph Transit was able to utilize options for self-services (including the online reload website, the OnYourWay mobile app, and the reduced fare eligibility online submissions), reducing the need for in-person contact, and supporting customers looking to purchase fares and obtain new OnYourWay fare cards. Staff worked with customers remotely (by email and phone) to support transit fare sales and transit reduced fare eligibility.

Reloadable tap and go transit fare card

The OnYourWay fare card equipped with the tap and go reloadable technology was introduced on January 17, 2020. The goal was to ensure that fare payment options on Guelph Transit was faster, easier and more secure for customers. The reload of fares can be completed in-person at Guelph Transit Administration Office, ServiceGuelph, library branches, museums, and selected retailers throughout the city. Remotely, customers can load fares on the Guelph Transit reload website.

QR Codes

The use of QR Codes was implemented on October 1, 2020 to support transactions separate from the use of the reloadable smart card as a single use transportation option for special agency groups across the city. QR Codes have become popular as a means to connect print to digital platforms. The timeliness of the implementation during the pandemic furthered the contactless payments and supported physical distancing at the fare box with QR Codes scanned instead of paper fare media inserted. QR Coded fare media can only be obtained from the Guelph Transit Administration Office.

OnYourWay Mobile App

The OnYourWay mobile app was launched on May 31, 2021. The app is a digital version of the reloadable fare card which is free to download from the App Store and Google Play. The app provides for and supports the City's commitment to improving service delivery through the use of technology. The contactless payment option from the app provides a solution for customers looking for self-serve options during the pandemic.

Bar Coded Transfers

University students participated in the testing process of student cards in early 2020. The launch was postponed due to the challenges of the COVID-19 pandemic. Staff are currently working with the University of Guelph to retest and implement.

Metrolinx CoFare Program

The technology is in place, with validators installed and tested. Staff are working with our Metrolinx partners to complete agreements to support the program. Once released, customers will be able to link their OnYourWay reloadable card and app to their Presto accounts. Details will be shared with customers as we get closer to the launch date.

Overall, customers have been very receptive to the positive changes of the EFMS. They have enjoyed the ability to reload rides and passes safely and contactless, especially during the pandemic.

Financial Implications

As a direct result from this project, net operating impacts of \$67,150 are included in the 2021 operating budget for a contract Electronic Fare Management System Specialist. Transit had a capital project approved in 2021 for Fare Box Upgrade Phase 2 in the amount of \$450,000 with operating impacts of \$25,000. Additional

resources are required for the full implementation of the EFMS, project and will be included in future budget discussions for Council consideration.

Consultations

Finance Department

Strategic Plan Alignment

Navigating our future: supporting the Strategic Plan by improving Guelph Transit's technology and regional connectivity. This includes the smart technology embedded in the infrastructure to reduce the carbon footprint.

Attachments

None

Departmental Approval

None

Report Author

Dawn Johnson, Electronic Fare Management System Specialist

Diana Jaber, Project Manager Customer Experience

This report was approved by:

Robin Gerus

General Manager, Transit

Public Services

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This report was recommended by:

Colleen Clack-Bush

Deputy Chief Administrative Officer

Public Services

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Information Report



Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, September 24, 2021
Subject	Update to the Waste Free Ontario Act – Municipal Hazardous or Special Waste (MHSW)

Executive Summary

Purpose of Report

The purpose of this report is to inform City Council and Guelph residents on the transition of the Municipal Hazardous and Special Waste (MHSW) program to Individual Producer Responsibility (IPR) for the Hazardous and Special Products (HSP) regulation under the Waste Free Ontario Act (WFOA).

Key Findings

Stewardship Ontario's Municipal Hazardous or Special Waste (MHSW) program will come to a close on September 30, 2021. Beginning October 1, 2021, producers of designated hazardous materials will be individually responsible for the collection and proper disposal of designated hazardous and special products under the new Hazardous and Special Products (HSP) regulation.

Producers must continue current collection sites for the first 15 months from July 1, 2021, and their new collection requirements apply starting January 2023.

At this time, there is no change to the MHSW services provided by the City anticipated as a result of the planned regulation and transition.

The regulation applies to designated hazardous materials including oil filters, antifreeze, empty oil containers, solvents, paints and coatings, pesticides, fertilizers, refillable and non-refillable pressurized containers, refillable propane containers, barometers, thermometers and thermostats. The City will continue to receive partial funding for most designated hazardous materials. The City remains responsible for funding and managing the collection and disposal of non-designated hazardous materials including motor oil, cleaning chemicals, fire extinguishers, pharmaceuticals and hypodermic needles.

The City will amend or extend existing agreements or enter into new contracts for the transition period ending December 31, 2022 to allow time for PROs to establish such that transition impacts are better understood. Staff are in the process of negotiating with PROs in an effort to achieve full cost recovery.

Staff will analyze the program's performance during the transition period to determine direction with respect to future program offerings and staff will report back to Council as required.

Financial Implications

The new HSP regulation is not expected to result in substantial changes to the costs incurred by the City. The City has received partial funding for managing the collection of designated hazardous materials since 2008. The total net cost for operating the MHSW depot remains approximately \$120,000 per year for designated and non-designated hazardous materials and is already funded in the 2021 Council approved budget. Any future budget considerations will be reported to Council through the budget process.

Report

Details

Individual Producer Responsible Hazardous and Special Products (HSP) Program

Stewardship Ontario's Municipal Hazardous and Special Waste (MHSW) program will come to a close on September 30, 2021. Beginning October 1, 2021, producers of designated hazardous materials will be individually responsible for the collection and proper disposal of these designated materials.

Producers will have the choice to work with Producer Responsibility Organizations (PROs) to operate collection and management systems on their behalf to meet their legislative obligations. PROs may also solicit municipalities, businesses or other organizations to become a service provider to collect designated hazardous materials on their behalf.

Producers must continue current collection sites for the first 15 months from July 1, 2021, and their new collection requirements apply starting January 2023.

Municipal Hazardous or Special Waste (MHSW) Depot

The Waste Resource Innovation Centre (WRIC) operates the MHSW depot for Guelph residents to dispose of designated and non-designated hazardous materials including propane cylinders, paint, fertilizers, motor oil and hypodermic needles. This program reduces the potential negative impacts to human health and the environment if these materials are improperly disposed.

In 2008, the province obligated producers to fund designated hazardous materials and the City continues to receive partial funding for the collection and management of these designated materials. Moving forward, the City will need to maintain the MHSW depot operation to collect non-designated hazardous materials. As a result, negotiating with PROs to provide continued professional management of designated hazardous materials can serve to maximize use of the MHSW asset and further offset operating costs while continuing to manage environmental risk related the handling and disposal of hazardous materials.

Industry Funded Organizations (IFOs)

The City currently receives partial funding from three Industry Funded Organizations (IFO) for the following materials: antifreeze, oil filters, empty oil containers, refillable and non-refillable pressurized containers, solvents, aerosols, pesticides, fertilizers, paints and coatings.

The partial funding received is in the form of an hourly rate for a portion of the MHSW depot operating hours and for the disposal of these designated materials.

Challenges of the new HSP regulation

The City submitted feedback to the MECP on the Proposed Producer Responsibility Regulation for Hazardous and Special Products (HSP). [The City's submission](#) identified many shortfalls of the proposed regulation including the continued exclusion of non-designated hazardous materials, lack of management and collection requirements and targets, and aggressive timelines for producers to establish collection networks such as return to retail. These issues were not addressed in the final HSP regulation.

Implications of new regulation to the City of Guelph

The designated hazardous materials list was not expanded with the exception of the addition of mercury containing devices. Therefore the City will still be required to operate collection sites or programs at their own expense for these non-designated materials (such as pharmaceuticals, hypodermic needles, motor oil, fire extinguishers and cleaning chemicals) to ensure that they are properly disposed.

Lack of management and collection requirements and targets for hazardous materials means that the producers will have no incentive to establish robust collection networks or to pay the full cost for the collection and end of life management of these materials (excluding oil filters and non-refillable pressurized containers).

New HSP program beginning October 1, 2021

New PROs continue to form and approach the City. Staff are in the process of negotiating with PROs in an effort to achieve full cost recovery. The City will work to amend or extend existing agreements or enter into new contracts for the transition period ending December 31, 2022. This timeline will allow time for PROs to continue to form and establish such that transition impacts are better understood.

Staff will analyze the program's performance for all designated materials during the agreement term (fifteen months) to determine direction with respect to future program offerings.

Financial Implications

The new HSP regulation is not expected to result in substantial changes to the costs incurred by the City to maintain current service levels for the MHSW depot. The City has received partial funding for managing the collection of designated hazardous materials since 2008. The total net cost for operating the MHSW depot remains approximately \$120,000 per year for designated and non-designated hazardous materials and is already funded in the 2021 Council approved budget. Any future budget considerations will be reported to Council through the budget process.

Consultations

City staff are participants in the Municipal Resource Recovery and Research Collaborative, which includes the Association of Municipalities of Ontario, the City of Toronto, the Regional Public Works Commissioners of Ontario and the Municipal Waste Association. Staff have consulted with these organizations to ensure the City supports a consistent approach to the IPR framework transition.

Solid Waste staff are consulting with Finance and Legal Services staff for the financial analysis and review of the agreements.

Strategic Plan Alignment

Working together for our future: Develop a long-term financial and resource strategy that is achievable and affordable.

The new producer responsibility framework continues to offer the City the ability to recoup funding for designated materials being collected at the MHSW depot.

Sustaining our future: Mitigate climate change by reducing Guelph's carbon footprint and sustainable by design.

One of the overall objectives of the province's approach is improved resource management through greater recovery, waste reduction, reuse, and recycling, including promotion of design-for-the-environment that would increase the environmental performance of the HSP program.

Building our future: Maintain existing community assets.

Through the report, the City is expressing its desire to maintain and operate the MHSW depot under the transition to the new framework.

Attachments

No attachments

Departmental Approval

Jennifer Rose, General Manager, Environmental Services

Cameron Walsh, Division Manager, Solid Waste Resources

Report Author

Nicole Davison, Waste Resource Policy Analyst, Solid Waste Resources

Heather Connell, Manager Technical Services, Solid Waste Resources

This report was approved by:

Jennifer Rose, B.Sc., M.A.

General Manager, Environmental Services

Infrastructure, Development and Enterprise Services

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This report was recommended by:

Jayne Holmes, P.Eng., PMP

Deputy Chief Administrative Officer

Infrastructure, Development and Enterprise Services

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Intergovernmental Consultation



Administrative Penalties Regulation made under the Resource Recovery and Circular Economy Act

Ministry/Department

Ministry of Environment, Conservation and Parks

Consultation Deadline

Monday, November 1, 2021

Summary

The province is proposing regulations that would allow the Resource Productivity and Recovery Authority to issue administrative penalties for non-compliance.

Proposed Form of Input

Submission on the Environmental Registry of Ontario.

Rationale

The City has an interest in policy that affects solid waste service provision.

Lead

Environmental Services

Link to Ministry Website

<https://ero.ontario.ca/notice/019-0045>

Contact Information

Intergovernmental Services

Chief Administrative Office

Intergovernmental.relations@guelph.ca

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September 17, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

sent via email: premier@ontario.ca

Re: Structure Inventory and Inspections

Dear Premier:

At the last regular General Purpose and Administration Committee meeting held September 13, 2021 the above captioned matter was discussed.

I wish to advise that the following resolution was passed which will be going forward for ratification at the September 27, 2021 Township of Scugog Council meeting:

THAT Report PWIS-2021-027, 2021 Structure Inventory and Inspections, be received;

THAT the Township of Scugog 2021 Ontario Structure Inspection Manual Inventory and Inspection Summary Report, prepared by Planmac Engineering Inc., be received;

THAT as part of the annual budget process, the Township continue to increase the amount of funding available for bridges and culverts through the continuation of Roads and Other Infrastructure Levy;

THAT as part of the annual budget process, the Township continue to increase the investment in bridge and culvert maintenance and repair through other means including identifying efficiencies and cost savings and applying for grants through other levels of government for major bridge and culvert replacements;

THAT the Township follow the principles of Asset Management and prioritize preventative maintenance such as waterproofing decks, repaving decks, repair concrete soffits, parapet walls, abutments and wingwalls, etc.

THAT the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements; and

Township of Scugog, 181 Perry St., PO Box 780, Port Perry, ON L9L 1A7

Telephone: 905-985-7346 Fax: 905-985-9914

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THAT a copy of the staff report and resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, MP Erin O'Toole, MPP Lindsey Park, AMO, Durham Region and all Ontario municipalities."

Should you require anything further in this regard, please do not hesitate to contact Kevin Arsenault, Capital Projects Technologist at 905-985-7346 ext. 138.

Yours truly,



Becky Jamieson
Director of Corporate Services/Municipal Clerk
Encl.

cc:

Kevin Arsenault, Capital Projects Technologist	karsenault@scugog.ca
Honourable Chrystia Freeland, Federal Minister of Finance	chrystia.freeland@fin.gc.ca
Honourable Peter Bethenfalvy, Ontario Minister of Finance	Minister.fin@ontario.ca
Lindsey Park, MPP, Durham	Lindsey.park@pc.ola.org
Erin O'Toole, MP	Erin.OToole@parl.gc.ca
Ralph Walton, Regional Clerk, The Regional Municipality of Durham	clerks@durham.ca
Association of Municipalities of Ontario (AMO)	amo@amo.on.ca
All Ontario Municipalities	



Guelph Police Services Board

PO Box 31038, Willow West Postal Outlet, Guelph, Ontario N1H 8K1
Telephone: (519) 824-1212 #7213 Email: board@guelphpolice.ca

OPEN MEETING

MINUTES – JULY 15, 2021

An Open meeting of the Guelph Police Services Board was held by teleconference call on July 15, 2021, pursuant to sections 11.4 and 20.7 of Guelph Police Services Board By-Law 136 (2009), on July 15, 2021 commencing at 2:30 p.m.

Present: R. Carter, Chair
R. Curran, Member
C. Guthrie, Member
C. Billings, Member
C. Polonenko, Executive Assistant
G. Cobey, Chief of Police
D. Goetz, Deputy Chief of Police
J. Sidlofsky Stoffman, Legal Services
L. Pelton, Finance Manager

Regrets: P. McSherry, Vice Chair
Guests: J. Green, Manager, Information Services

1.0 Welcome and Introductions

2.0 Meeting Called to Order and Territorial Acknowledgment

Chair Carter called the meeting to order at 2:35 p.m. by teleconference call between the attendees and gave Territorial Acknowledgement.

3.0 Declaration of Conflict or Pecuniary Interest

There were no declarations of conflict or pecuniary interest.

4.0 Closed Session Resolutions

There were no closed session resolutions to bring forward to the Open Meeting.

5.0 Presentations/Delegations - None

6.0 Approval of Minutes

Moved by R. Curran

Seconded by C. Billings

THAT the Minutes of the Open Meeting held Thursday, June 17, 2021 be approved as presented.

- Carried –

7.0 Approval of Agenda

Moved by R. Curran

Seconded by C. Guthrie

THAT the Guelph Police Services Board approve the Open Meeting agenda as presented.
-Carried -

Moved by R. Curran

Seconded by C. Guthrie

THAT the Guelph Police Services Board adopt **Part 1 – Consent Agenda**, as identified below.

-Carried-

Part 1 – Consent Agenda

7.1 Headquarter Renovation and Expansion Report

That the Report titled “Police Headquarters Renovation and Expansion Project” and dated July 6, 2021, be received for information.

7.2 Human Resources Report – Member Appointments

THAT Robert Smith be appointed as a full-time member of this Service effective July 5, 2021; and

THAT Kyle Winters be appointed as a full-time member of this Service effective July 5, 2021.

7.3 Community Account Quarterly Report

That the report titled “Community Account Quarterly Report” and dated July 15, 2021 be received for information.

7.4 2020 Financial Variance Report – Audited Year End Results

That the report titled “2020 Final Financial Variance Report” and dated July 15, 2021 be received for information.

7.5 Professional Standards Quarterly Report

That the report titled “Professional Standards Second Quarter Report 2021” and dated July 15, 2021 be received for information.

7.6 Board Correspondence Report

That the report titled “Open Meeting – July 15, 2021 Board Correspondence Report” and dated July 15, 2021 be received for information.

Part 2 – Discussion Agenda

7.7 Capital Budget Presentation – Ten-Year Capital Forecast: 2022-2031

Chief Cobey thanked L. Pelton for preparing the 2022-2031 Capital Budget Forecast. L. Pelton reported that in 2020, the Board approved a 1-year budget and a 9-year forecast. At the September meeting, the Board will be asked to approve a 3-year budget and a 7-year Forecast due to changes made at the City. The following is the schedule for the 2022 budget process:

- November 5: Budget document released publicly
- November 16: Budget presentation (Council meeting)
- November 18: Budget public delegations (Council meeting)

- December 2: Budget approval (Council meeting)

The total amount requested for the 10-year budget and forecast is \$33,009,770, allocated as follows:

- 2022-2024 Capital budget \$8,572,500 or 0% over 2021 forecast for the same period. A 0% increase was possible by deferring the 4th floor HQ renovation and applying surplus funds from the Digital Information Management (DIMs) project to the Body Worn Camera project and by funding all lifecycle requests through surplus funds.
- 2026-2030 Capital forecast \$25,181,300 or 36.4% over 2021 forecast for the same period mainly due to the deferral of the 4th floor, the addition of the PRIDE Capital account as well as the increased costs related to the Body Worn Camera Project.
- 2031 New Capital forecast \$3,303,700

A few highlights of the 2022 – 2031 Capital Budget and Forecast include:

- 1 new vehicle and equipping of same every 3 years plus 5 additional Utility Hybrid Uniform Vehicles and IT to accommodate growth
- Lifecycle replacement plan for new equipment in the new Headquarters
- Outfitting of the 4th floor deferred to 2025
- Study to review optimal resource deployment for Guelph Police Service within the City of Guelph.
- The ten-year forecast required for body worn camera project is \$7,052,700 which includes Tasers, BWC, unlimited storage and virtual reality training, and IT Equipment for 3 new Full Time Staff. Project additional operating costs are \$372,600 for 3 Full Time Forensic Video Staff
- New requests for IT will be Computer Equipment for Fleet Growth and Automatic License Plate Reader (ALPR)
- Purchase of 6 E-bikes

Moved by C. Billings

Seconded by C. Guthrie

THAT the Guelph Police Services Board receive the Guelph Police Service 2022 to 2024 Capital Budget in the amount of \$2,246,700 in 2022, \$3,206,800 in 2023, and \$3,119,000 in 2024 and that this request be forwarded to the September 16, 2021 Board Meeting for approval; and

THAT the Guelph Police Services Board receives the Guelph Police Service 2025 to 2031 Capital Forecast in the amount of \$4,687,900 in 2025, \$2,954,300 in 2026, \$7,307,100 in 2027, \$2,947,800 in 2028, \$3,408,700 in 2029, \$3,875,500 in 2030, and \$3,303,700 in 2031 for information and planning purposes;

-CARRIED-

7.8 Guelph Police Service 2020 Annual Report

Chief Cobey thanked the Co-op student Megan Pfeiffer for making the Annual

Report easier to read and understand for our community. He highlighted that good progress has been made in relation to the Strategic Plan. There were over 79,000 calls for service in 2020. Crime rates are down 11% with decreases in property crime. There has been a significant drop in incidents involving use of force (2019 – 86; 2020 – 50). Every incident is reviewed thoroughly. The Service is trying to tell our story better, not only through reports such as this, but through engaging on social media. After some discussion, it was suggested that there be some education posts for the public to do what they can to prevent break and enters such as locking windows and doors and writing down serial numbers of valuables. Chief Cobey thanked members of the Service for the great work that they do every day.

Mayor Guthrie thanked Chief Cobey for the job well done. He noted that the City made a significant investment in 2020 and to see statistics trending in the right direction over two years now shows what those investments mean to our community and that wise decisions in leadership have been made. R. Carter asked the Chief to relay the Board's appreciation to the membership.

7.9 Chief's Monthly Report

1) There was great progress this month toward the goal of expanding the IMPACT Team, led by the Mayor and Helen Fishburn of the Canadian Mental Health Association. A letter was sent to the provincial government to request funding to expand to 24/7 coverage. Our community can demonstrate for the province what can be done with the funding investment in mental health and community wellness.

2) The Kickz Soccer program, partnering with West Willow Neighbourhood Group, Shelldale, Jumpstart and Guelph Soccer, has concluded its 14th season, supporting youth from a priority neighbourhood, to mentor the youth in a fun, safe and activity-based setting. Over 1000 youth have participated to date. This year, to reduce barriers by not having access to the equipment they need, Jumpstart and Guelph Soccer provided equipment. Inspector Pat Milligan (ret.) and S/Sgt. Andrew Goody provide the driving force of the program.

3) Deputy Chief D. Goetz reported that the BEAT project, made up of the High Enforcement Action Team and Detectives, ran from April 1-May 27, 2021. In 34 shifts, 122 criminal charges were laid mainly relating to Break and Enters. The board congratulated the officers for the success of the program.

7.8 New Business – There was no new business reported.

8. Information Items

- Next Open Meeting: Thursday, September 16, 2021, 2:30 p.m., via Teams meeting, Livestreamed on YouTube (Note: There is no August Meeting).
- Zone 5 Meeting: Tuesday, September 14, 2021, 9:30 a.m., Location to be announced.
- CAPG's 32nd Annual Conference – **September 28th-30th, 2021 "Reimagining Community Safety: Inspiring Change"**

9. ADJOURNMENT

Moved by C. Billings

Seconded by R. Curran

THAT the Open meeting of the Guelph Police Services Board adjourn as at 3:08 p.m.

- CARRIED –

The minutes of this meeting were adopted this 16th day of September, 2021.

“R. Carter”

R. Carter, Chair

“C. Polonenko”

C. Polonenko, Executive Assistant