

MINUTES

MEETING	Transit Advisory Committee
DATE	October 24, 2019
LOCATION	City Hall Boardroom A
TIME	5:30 -7:00 p.m.
CHAIR	Justine Kraemer
PRESENT	Justine Kraemer, Bonnie Burgess, Kathryn Hofer, Horeen Hassen, Susan Carey, Scott McWhinnie
REGRETS	Brian Adkins, Kody Meads, Dominica McPherson
GUESTS	Darcie Fleischhacker - Information Technology Project Manager
MINUTES	John Mather
GUELPH TRANSIT STAFF	Robin Gerus, Transit General Manager Jason Simmons, Transit Operations Manager John Mather, Transit Data Coordinator

ITEM #	DESCRIPTION
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1.	Call To Order <ul style="list-style-type: none">• 17:35
2.	Introductions
3.	Adoption of Previous Minutes <ul style="list-style-type: none">• Motion to move the Minutes forward by Justine Kraemer, seconded by Kathryn Hofer.
4.	"OnYourWay" – Discussion and Presentation <p>Darcie Fleischhacker - Information Technology Project Manager – presented a visual and spoken demonstration of the "OnYourWay" online tool.</p>

A complete review of all of its features was done including:

- Stops
- Map Function
- Route Tray
- Alerts
- Detours
- Route Details
- Phone Text Feature
- Schedule Feature
- Routes
- Zoom Feature
- Right Click on Map to select origins and destinations
- Priorities Selection - Walking, Time, No. of Transfers
- Top 5 Route Alternatives
- Planning Trips in the future
- Route Descriptions

TAC Members asked if there would be training sessions for the public. Staff advised that there will be training videos online and there will likely be links to them on "OnYourWay".

TAC Members asked when "OnYourWay" would be live and Staff answered that final testing is underway and the rollout is expected in November.

	<p>TAC Members were very impressed and said they particularly like the fact that so many screens could be accessed from various screens. They added it “was so easy, “is amazing” and “will be a wonderful tool for Guelph Transit users”.</p>
<p>5.</p>	<p>Guelph Transit Update</p> <p>Electronic Farebox Management System – EFMS</p> <p>Staff announced that the EFMS programme is on time and on budget. They added that the fare boxes have been fabricated and are being delivered now and installation is expected to be done in November. Following extensive testing they expect the programme to go live in early 2020.</p> <p>Staff expect the testing to be done by volunteers on interlined routes. Interlined route testing will enable consistency amongst those testing and using the system. Staff asked if TAC Members would be interested in participating in the testing and TAC Members said they would be happy to. Staff said they would send out invitations when the time comes.</p> <p>Operators</p> <p>Staff announced that 7 new Operators are starting at the beginning of November. This will help get the workforce to the final required level of 185.</p> <p>Service Review – Presentation to Council</p> <p>Staff advised that a presentation to City Council will be made on November 4 at 14:00 in which a case will be made for Guelph Transit’s request for 5 new busses. It is expected that this will be a request that might meet with some opposition so Staff requested that TAC Members express their support for this matter. TAC Members were directed to the following sites:</p> <p>Committee of the Whole Meeting Agenda - Monday, November 4, 2019 – 1:30 p.m. Council Chambers, Guelph City Hall, 1 Carden Street https://guelph.ca/wp-content/uploads/cow_agenda_110419.pdf</p> <p>and</p>

Delegation Link - Speak or send comments to Council

<https://guelph.ca/city-hall/mayor-and-council/city-council/agendas-and-minutes/delegations-and-comments/>

TAAG Event Reminder

Staff reminded TAC Members of the TAAG event at St. Andrew's Presbyterian Church at 161 Norfolk at Suffolk St. on Saturday, November 9th, 2019 from 12:00 p.m. to 5:30 p.m.

Central Operations Centre

Staff announced that City Staff will begin the planning and design for a new central operations campus in which Guelph Transit would be housed. City Council has allocated \$10 M to develop the new operations centre in the city's east end.

Strategic Plan Presentation

Staff requested an opportunity to make a presentation concerning the Strategic Plan. TAC Members agreed that a 15 minute presentation will be made during the November meeting.

Terms of Reference

Staff advised that the revised TAC Terms of Reference have been provided to City Council for their approval.

New TAC Members

Staff advised that 2 new TAC Members have been suggested to City Council and their approval awaiting their approval.

Quorum Requirements and Reminders

Staff reminded TAC Members of the importance of responding emails requesting their intention to attend, or not attend, meetings as often individual responses decide whether quorum has been met.

6.	Next meeting date and location <ul style="list-style-type: none">Thursday November 21. City Hall Boardroom C.
7.	Adjournment <ul style="list-style-type: none">6:35 p.m.

DRAFT