

# MEETING MINUTES



**MEETING** City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #36

**DATE** Thursday January 16, 2020

**LOCATION** Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

**TIME** 6.30 p.m. to 6.50 p.m.

**PRESENT** Committee Members:

Elected Chair Karyn Hogan (City of Guelph resident) Tara McKenna (City of Guelph resident), Bassim Abbassi (University of Guelph), Jenn Packer (Professional Engineers of Ontario)

City of Guelph: David Gordon, Cam Walsh, Heather Connell

Wellington Organix: Matt Weissmann

**REGRETS/ ABSENT** Mark Jared (Wellington Organix), Jackie Lamport (MOECC),

## DISCUSSION ITEMS

| ITEM # DESCRIPTION |  |
|--------------------|--|
| 1                  | <b>Election of Chair of Committee</b><br>Karyn Hogan was elected un opposed to the position of Chair on the committee. The City would like to thank Karyn for taking on this role. |
| 2                  | <b>Disclosure of Pecuniary Interest:</b><br>No disclosures of Pecuniary Interest.  |
| 3                  | <b>Approval of Agenda</b>  |

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|          | <p>There were no objections to the agenda.</p> <p>Accepted by the committee</p>  |
| <b>4</b> | <p><b>Approval of September 26 2019 minutes</b></p> <p>It was requested that the fire in the 26<sup>th</sup> September minutes be listed as a spill; the City would also change this.</p> <p>Accepted by the Committee.</p>  |
| <b>5</b> | <p><b>Review of Action Items from Previous Meeting:</b></p> <p>The City confirmed that they had responded to the annual report questions sent in by Ken Spira.</p>   |
| <b>6</b> | <p><b>Delegations wishing to be heard regarding matters on the agenda:</b></p> <p>None</p>   |
| <b>7</b> | <p><b>Matters arising from the Delegations:</b></p> <p>None</p>  |
| <b>8</b> | <p><b>New Business:</b></p> <p><b>a) Organics Facility update on operations.</b></p> <p>From September 20th 2019 to the 10th January 2020, the plant has processed 10227.76 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1631.04 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 149.02 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.46%.</p> <p>There has been 4 rejected load in this time period from the City of Guelph contaminated with blue box material.</p> <p>Facility has been running, taking waste from the City of Guelph, the Region of Waterloo and Halton region in this timeframe.</p> |

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|-----|---|
|     | <p><b>b) Overview of odour complaints since June 27 2019 meeting</b></p> <p>There have been no odour complaints since the last plc meeting.</p> <p><b>Total incoming material to site</b></p> <p>The total incoming material to the site in the period of June 22nd to September 20th 2019 was 33297.585 tonnes; the outbound material from the site was 25118.49 tonnes. Taken from paradigm on January 16th 2020.</p> <p><b>Spills on site</b></p> <p>No spills on site.</p>  |
| 9.  | <p><b>Update on site planning and capital works 2020-2022</b></p> <p>The City wanted to give notice that over the next couple of years there would be some capital works taking place on the site. The major items being:</p> <p>Increasing the number of scale decks at Gate 1 and building an operations building<br/>Expanding the existing administration building<br/>Demolishing the SUBBOR building<br/>Building a new storage building for the City collection fleet.</p> <p>Further information would be brought to the committee for comment over time.</p> |
| 9.  | <p><b>Any Other business</b></p> <p>Tara McKenna asked about getting a tour of the recycling facility. The City told her to send an email and we would accommodate.</p>   |
| 9.  | <p><b>Next meeting date's for 2020</b></p> <p>March 26 2020, June 25 2020 and September 24 2020</p> <p>Next meeting:</p> <p><b>March 26 2020 at 630pm.</b></p>  |
| 10. | <p><b>Adjournment</b></p> <p>Meeting adjourned at 6.50 p.m.</p>   |

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## ACTION ITEMS

| ITEM # | ASSIGNED TO | DUE DATE | DESCRIPTION |
|--------|-------------|----------|-------------|
| 1      |             |          |             |
| 2      |             |          |             |
| 3      |             |          |             |
| 4      |             |          |             |
| 5      |             |          |             |
| 6      |             |          |             |
| 7      |             |          |             |
| 8      |             |          |             |