

Guelph City Council

Information Items



April 17, 2020

Items for information is a weekly publication for the public and members of City Council. Members of City Council may request that any item appearing on this publication be placed onto the next available Committee of the Whole meeting for discussion.

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Information Report



Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, April 17, 2020
Subject	200 Beverley Street – Environmental Update

Executive Summary

Purpose of Report

To provide an update on the environmental investigation work completed to date for 200 Beverley Street, also known as the former International Malleable Iron Company (IMICO), and the subsequent feedback from the Ministry of the Environment, Conservation and Parks (MECP) on the City's submission to date.

Key Findings

In January of 2017, the City of Guelph, ARQI R&D Inc. and Habitat for Humanity–Wellington, Dufferin, entered into a memorandum of understanding (MOU) related to the redevelopment of the 200 Beverley Street property.

The City has been completing environmental investigations and associated activities at the site to file a Record of Site Condition (RSC), which is required for future residential development.

These activities were completed to provide the MECP with a pre-submission form, which is a mandatory part of the environmental risk assessment review process. This is the process through which the MECP provides the City with comments on the current environmental status of the site and what additional activities are needed to achieve the RSC.

Feedback from the MECP based on the pre-submission form indicates that there is a need for more environmental investigation work. Given the time needed to complete the additional work and for the MECP's review of the site-specific risk assessment, the City estimates that it could take until the end of 2021 (conservatively) to complete the RSC filing.

This report provides an overview of the environmental investigation work completed to date, the feedback received from the MECP, and next steps involved to file an RSC.

Financial Implications

The project is funded within the approved capital budget (PN0020).

Report

Details

In January of 2017, the City of Guelph, ARQi R&D Inc. and Habitat for Humanity–Wellington, Dufferin (HfH) entered into a memorandum of understanding (MOU) related to the redevelopment of the 200 Beverley Street property. A full account of the MOU is outlined in report IDE-BDE-1621 as presented to Council on December 12, 2016.

The MOU provides the framework under which the City, ARQi and HfH are working to complete the various planning and environmental activities required to redevelop the property for future mixed-use, including residential.

In 2017, the City retained CH2M Ltd. (now Jacobs) to complete the following tasks in support of the potential redevelopment of the site from industrial to residential land use purposes:

- Phase one environmental site assessment
- Phase two environmental site assessment
- Supplemental phase two environmental site assessment
- Remedial action plan
- Remediation and risk assessment record of site condition filing with the MECP

As part of this environmental risk assessment process, the City submitted a pre-submission form to the MECP in February 2019, and received feedback in November 2019. The pre-submission is a mandatory part of the risk assessment review process and provides an opportunity for the City and its consultant to provide the MECP with a thorough description of the property and of the planned risk assessment approach. This allows the MECP to provide feedback and comments that will, in turn, enable a more effective risk assessment submission and a more efficient MECP review.

The City and its consultant have had several phone and e-mail conversations, and one in-person meeting with MECP staff regarding the MECP's comments on the pre-submission. Additional work required to address the MECP's comments include:

- Supplementary soil investigation work
- Supplementary groundwater sampling
- Updated conceptual site model with the results of the soil investigation and groundwater sampling.

The table below provides an updated timeline to filing of the RSC filing and acknowledgement from the MECP.

Tasks	Anticipated Timelines
Phase one environmental site assessment	Draft completed in 2017
Phase two environmental site assessment	Draft completed in 2018/2019
Supplemental phase two environmental site assessment	Ongoing (based on correspondence with MECP)
Draft remedial action plan	Ongoing (will continue until risk assessment is finalized)

Tasks	Anticipated Timelines
Limited remediation and risk assessment	2020
Record of Site Condition filing with the MECP	By end of 2021

Throughout the process, staff has communicated timelines to ARQi as they relate to filing of the RSC. Where feasible, City staff and the consultant are working with the MECP to expedite the process.

Financial Implications

The project is currently proceeding within the approved capital budget (PN0020).

Consultations

Katherine Hughes, Associate Solicitor, Legal, Realty and Court Services

Prasoon Adhikari, Environmental Engineer, Engineering and Transportation Services

Laura Mousseau, Communications Manager, Corporate Communications and Customer Service

Amer Obedidi, ARQi R&D Inc

Strategic Plan Alignment

The 200 Beverley Street redevelopment aligns with the City's Strategic Plan priority, Building our Future. 200 Beverley Street is just one of the strategic investments that nurture social well-being, provide landmark beauty and offer a safe place where everyone belongs. This initiative aligns with the strategic directions to maintain existing community assets and secure new ones, to help increase the availability of housing that meets community needs and to continue to build strong, vibrant, safe and healthy communities that foster resilience in the people who live here.

Attachments

None

Departmental Approval

Prasoon Adhikari, Environmental Engineer, Engineering and Transportation Services

Brent Andreychuk, Corporate Analyst, Finance Client Services

Report Author

Tyson McMann, Business Development Analyst, Business Development and Enterprise

This report was recommended and approved by:

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Deputy Chief Administrative Officer

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Information Report



Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, April 17, 2020
Subject	Tier 1 Project Portfolio Q4 2019 Status Update

Executive Summary

Purpose of Report

To provide the quarterly status update of the Tier 1 Project Portfolio to Council. These reports are posted on their respective project pages on guelph.ca.

Key Findings

In Q4, 2019, the City had the following active Tier 1 projects:

- Guelph Police Service (GPS) Headquarters (HQ) Renovation;
- South End Community Centre Design;
- Wilson Street Reconstruction and Market Square Parkade;
- Baker District Redevelopment (Master Planning Phase) and Guelph Central Branch Library; and
- Transportation Master Plan (TMP).

Status dashboards for these Tier 1 projects as of December 31, 2019 are attached. A brief update of each project is provided within this report.

Due to a substantial decrease in the project scope and budget, the previously reported Guelph Innovation District Development (GID) project has been reassessed and classified as a Tier 3 project. Accordingly, this report concludes reporting on the GID project as a part of Tier 1 Project Portfolio.

The following Tier 1 projects were in the initiation and planning stage during Q4, 2019 and updates for these projects will be provided as they move into development:

- Wyndham Street North / St. George's Square Reconstruction; and
- Canada's Smart Cities Challenge.

Financial Implications

No financial implications specific to this report.

Report

Details

Current Tier 1 Projects

The currently active Tier 1 projects are:

- Guelph Police Service (GPS) Headquarters (HQ) Renovation Project;
- South End Community Centre Design;
- Wilson Street Reconstruction and Market Square Parkade Project;
- Baker District Redevelopment (Master Planning Phase) and Guelph Central Branch Library; and
- Transportation Master Plan (TMP).

Highlights for each of these projects are summarized below. More comprehensive updates are available in the attached status dashboards.

1. GPS HQ Renovation Project

The project is currently within the approved budget, however there remains a risk that the project could exceed the budget due to the extent of unexpected conditions that are part of renovating an aged building. Staff are diligently working to mitigate costs where possible and appropriate while ensuring the expected outcome is provided. The GPS staff are occupying the newly renovated areas in a phased approach, as renovations are completed. More information regarding this project is available via guelph.ca/living/construction-projects/guelph-police-headquarters-renovation/.

2. South End Community Centre Design

The design is being modified to accommodate net zero carbon building requirements. The project capital cost estimate and the project budget is currently scheduled to be presented to Council in June 2020. The expected finalization of the design is in Q3 2020. More information regarding this project is available via guelph.ca/living/recreation/rec-facilities/south-end-recreation-centre/.

3. Wilson Street Reconstruction and Parkade Project

The Market Parkade was open to Public for parking on October 22, 2019. The grand opening celebration was hosted on October 26, 2019. A deficiency list has been provided to the contractor. The contractor will address final deficiencies in Q2 2020. More information regarding this project is available via guelph.ca/living/construction-projects/wilson-street-reconstruction-and-parkade/.

4. Baker District Redevelopment including Guelph Central Branch Library

The business partnership between Windmill Development Group and the City on the Baker District project carries forward. Per the progress report on September 16, 2019, Council approved the recommendation to include the public components in the capital budget, which include the library, urban square, parking and site works. Library schematic design, Baker District Urban Design Master Plan, terms of the business agreement and results of the completed public engagement, is currently scheduled to be presented to Council June 22, 2020. More information regarding this project is available via guelph.ca/business/downtown-business/bakerdistrict/.

5. Transportation Master Plan

Community engagement on issues and opportunities was concluded during Q4 2019. The Council Workshop held on December 11, 2019 provided Council with an overview of the concept of Complete Streets. The [Transportation Master Plan Community Engagement Update](#) information report published January 31, 2020 provides a comprehensive summary of the results of this foundational work for the

TMP. More information regarding this project is available via guelph.ca/plans-and-strategies/transportation-master-plan/.

Re-classified Tier 1 Projects

The following project has been removed from the reporting within the Tier 1 Project Portfolio because of a reduction in scope and budget:

- Guelph Innovation District Development.

1. Guelph Innovation District Development

At the end of March 2019, Council approved the shift in the approach to the disposition of the GID lands such that now the Province is marketing the lands directly. In July, the province issued an RFP for the sale of the property. As a result, the City scope has been significantly reduced and the main role for the City will be to process development applications.

Due to substantial decrease in the project scope and budget, the GID project has been reassessed and classified as Tier 3 project. Accordingly, this report concludes reporting on the GID project as a part of Tier 1 Portfolio. More information regarding this project is available via guelph.ca/plans-and-strategies/guelph-innovation-district-york-district-lands/.

Planned Tier 1 Projects

The following Tier 1 projects are currently in the initiation and planning stage. Updates for these new projects will be provided as they move into development.

- Wyndham Street North / St. George's Square Reconstruction; and
- Canada's Smart Cities Challenge.

1. Wyndham Street North / St. George's Square Reconstruction

The initial planning stage of this program is expected to commence in Q3 2020.

2. Canada's Smart Cities Challenge

On May 14, 2019, the City of Guelph/County of Wellington's proposal in Infrastructure Canada's Smart Cities Challenge was selected as a winner of \$10M to implement the "Our Food Future" project plan to create Canada's first circular food economy. Information Report CAO-2019-13, describing the proposed governance structure and outline next steps was presented to the Council on June 21, 2019. In Q4 2019 the Smart Cities Challenge continued in the initiating and planning phase. The main activities included within this phase were:

- Contribution Agreement with Infrastructure Canada collaborated on;
- Contribution Agreements with 5 collaborators finalized and distributed for execution;
- RFP for Communications and Engagement consultant executed and hired;
- Communications and engagement platform launched with relevant resources and supporting documentation.

Next steps:

- Q1 2020: Contribution Agreement with Infrastructure Canada fully executed;
- Q1 2020: Contribution Agreements with collaborators fully executed and initial activities commenced;

- Q1 2020: Adoption of City By-Law (2020)-20476 authorizing the City to enter and execute an agreement between Her Majesty the Queen in Right of Canada, represented by the Minister of Infrastructure and Communities, and The Corporation of the City of Guelph, in respect of the Smart Cities Challenge;
- Q1 2020: Council Approval of Governance Structure and appointment of Mayor as member of City/County Advisory Board of Management.

COVID-19 Schedule Implications (all Tier 1 projects)

At the time of preparation of this report, the City is working through the implications of the COVID-19 pandemic. Impacts to Tier 1 project schedules (if any) and associated mitigation strategies will be identified in the Q1 2020 Tier 1 Project Information Report and subsequent reports thereafter.

Financial Implications

No financial implications specific to this report.

Consultations

Staff from the following divisions were consulted for this report: Corporate Communications; Engineering and Transportation Services; Facilities and Energy Management; Business Development and Enterprise; Guelph Innovation District Office; Strategy, Innovation, and Intergovernmental Services; Information Technology; and Finance.

Strategic Plan Alignment

Priority

Working together for our future

Direction

Improve communication and delivery

Alignment

The information contained in this report, relating to current and planned Tier 1 projects, align with the City's Working together for our future strategic priority through improving communications with residents to update them on progress of the key City's projects in a consistent and transparent manner.

Attachments

Attachment-1: Tier 1 Project Portfolio Dashboard – Q4-2019

Attachment-2: Guelph Police Service Headquarters Renovation Project – Q4- 2019

Attachment-3: South End Community Centre Project – Q4-2019

Attachment-4: Wilson Street Reconstruction and Market Square Parkade Project - Q4-2019

Attachment-5: Baker District Redevelopment including Guelph Main Branch Library Project – Q4-2019

Attachment-6: Transportation Master Plan – Q4-2019

Departmental Approval

Antti Vilkkio, General Manager, Facilities and Energy Management

Cathy Kennedy, Manager, Smart Cities Initiative

Greg Clark, Manager, Financial Strategy Long Term Planning

Heather Flaherty, General Manager, Parks & Recreation

Ken Vanderwal, Acting Manager, Facility Design and Construction

Sasha Einwechter, General Manager, Information Technology

Report Author

Monica Silva, Acting Manager, Corporate Asset and Project Management

This report was approved by:

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This report was recommended by:

Kealy Dedman, P.Eng. MPA

Deputy Chief Administrative Officer

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Q4 end of December 2019



Basic Project Information

PROJECT	EXECUTIVE SPONSOR	PROJECT MANAGER	APPROVED BUDGET	FUNDING SOURCES	TARGET COMPLETION
<u>Wilson Street Reconstruction and Parkade</u>	Kealy Dedman, DCAO, Infrastructure, Development and Enterprise Services	Reg Russwurm, Manager, Design and Construction Engineering and Transportation Services	\$25,275,000	Street 22% Tax, 62% Non-Tax, 16% Federal Gas Tax Bridge 100% Tax Parkade 50% Parking DC, 50% Tax Funded debt	Stage 1 and 2: Complete Stage 3: Complete Complete Complete
<u>Guelph Police Service Headquarters Renovation</u>		Ken Vanderwal, Acting Manager, Facility Design and Construction		45% Development Charges, 55% Tax	Q2 2020
<u>South End Community Centre Design</u>				80% Development Charges, 20% Tax	95% completed at December 2018; full completion Q3 2020
<u>Baker District Redevelopment (Master planning phase)</u>	Kealy Dedman, DCAO, Infrastructure, Development and Enterprise Services	Stephanie Guy, Project Manager, Special Projects, Business Development Enterprise	\$6,026,000	Library 24% Development Charges 76% Tax Baker District 100% Tax	Q3 2020
<u>Transportation Master Plan</u>	Kealy Dedman, DCAO, Infrastructure, Development and Enterprise Services	Jennifer Juste, Manager, Transportation Planning	\$970,000	55% Development Charges, 15% Public Transit Infrastructure Fund Grant, 30% Reserve Funding	Q1 2021

Q4 end of December 2019



Dashboard

Project	Current			
	Scope	Schedule	Budget	
Wilson Street Reconstruction	Within scope	On schedule	Within budget	
Parkade	Within scope	On schedule	Within budget	
Guelph Police Service Headquarters Renovation	Within scope	On revised schedule	Within budget	
South End Community Centre Design	Within scope	On revised schedule	Within budget	
Baker District Redevelopment (Master planning phase)	Within scope	On revised schedule*	Within budget	
Transportation Master Plan	Within scope	On revised schedule**	Within budget	

*Schedule extended to allow for more community and professional engagement to complete the design work on public components.

**Schedule has been revised to reflect extensive community engagement during Phase 1, and necessary additional background study work to prepare the alternative scenarios in Phase 2.

Q4 end of December 2019

Guelph Police Service Headquarters Renovation



Executive Sponsor	Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Ken Vanderwal, Acting Manager, Facility Design and Construction
Approved Budget	\$34,111,000
Funding Sources	45% Development Charges, 55% Tax
Project Deliverables and Scope	<p>GPS headquarters is undergoing an expansion and renovation to meet the needs of our community's police services today and 25 years from now. This work will bring the facility up to today's health and safety standards, provide the appropriate space—long-term—for police operations and personnel, and replace the building's aging equipment.</p> <p>The renovation includes gutting and rebuilding the inside of the existing building and the expansion includes the construction of two new wings—on the east and west sides of the existing building. Additional details available at guelph.ca/gpsreno.</p>
Target Completion	Q2 2020

Project Status



Within scope



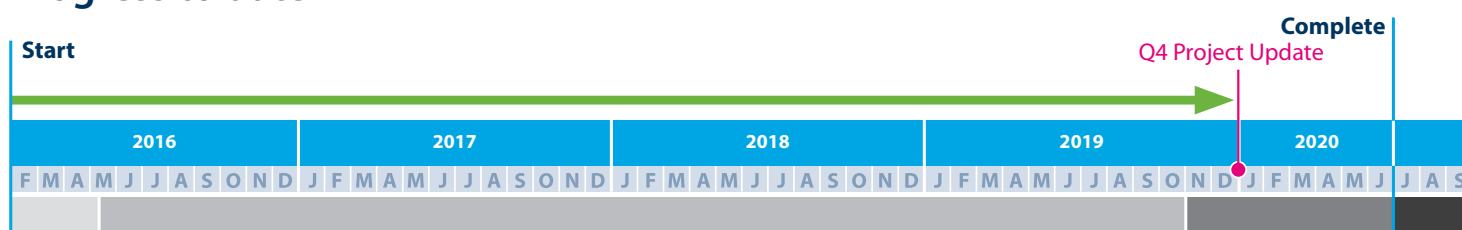
On revised schedule*
96% of construction work completed



Within budget
95% of total (approved) budget spent to date

*For more information, visit guelph.ca/gpsreno.

Progress to date



- Construction preparation
- Phase 1 (east and west wing renovations)
- Phase 2 renovation
- Deficiency rectification and warranty period (one year)

Q4 end of December 2019

South End Community Centre Design



Main entrance view from east. Artist's interpretation. Subject to change.

Executive Sponsor	Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services Colleen Clack, Deputy Chief Administrative Officer, Public Services
Project Manager	Ken Vanderwal, Acting Manager, Facility Design and Construction
Approved Budget	\$4,100,000
Funding Sources	80% Development Charges, 20% Tax
Project Deliverables and Scope	Design of a community centre of an approximate area of 165,000 square feet consisting of a twin pad arena, an aquatic facility, a double multi-purpose gymnasium, program space, meeting rooms and indoor walking track and administration spaces. The project will provide a conceptual rendering, detail design drawings and a cost estimate for construction. For additional details, visit guelph.ca/living/recreation/rec-facilities/south-end-recreation-centre/ .
Target Completion	Q3 2020

Project Status



Within scope



On revised schedule*



Within budget
42% of total (approved) budget spent to date

*95% completed at December 2018; parking variance approved in Aug 2019. Incorporating design changes related to zero carbon building.

Q4 end of December 2019

Wilson Street Reconstruction and Parkade



Executive Sponsor	Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Street: Reg Russwurm, Manager, Design and Construction, Engineering and Transportation Services Parkade: Ken Vanderwal, Acting Manager, Facility Design and Construction
Approved Budget	\$25,275,000
Funding Sources	Street: 22% Tax, 62% Non-Tax, 16% Federal Gas Tax Bridge: 100% Tax Parkade: 50% Parking DC, 50% Tax Funded debt
Project Deliverables and Scope	A new parking structure with approx. 490 parking spaces, replacement of the Norfolk Pedestrian Bridge and reconstruction of Northumberland Street between Wilson and Norfolk streets, and reconstruction of Wilson Street between Gordon and Macdonell streets. For additional details, visit guelph.ca and search Wilson street reconstruction and parkade .
Target Completion	Grand Opening October 26, 2019. Final deficiencies to be addressed Spring 2020.

Street Project Status



Within scope*



On schedule

Parkade Project Status



Within scope**



On schedule



Within budget
98% of total (approved) budget spent to date

***Street:** Opened to Public Oct 22, 2019.

****Parkade:** Opened to Public Oct 22, 2019.

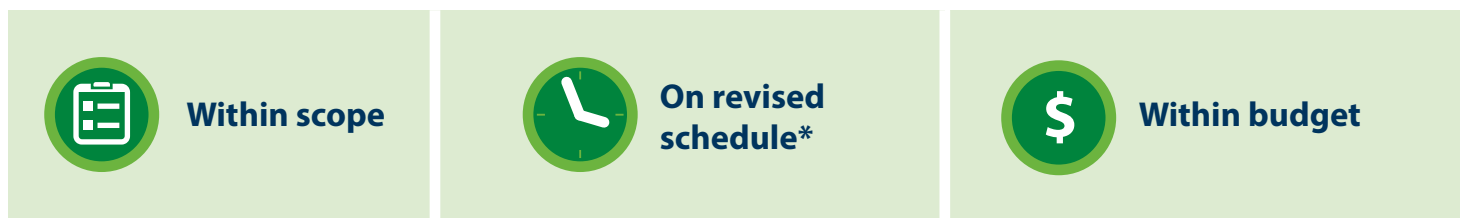
Q4 end of December 2019

Baker District Redevelopment (Master planning phase)



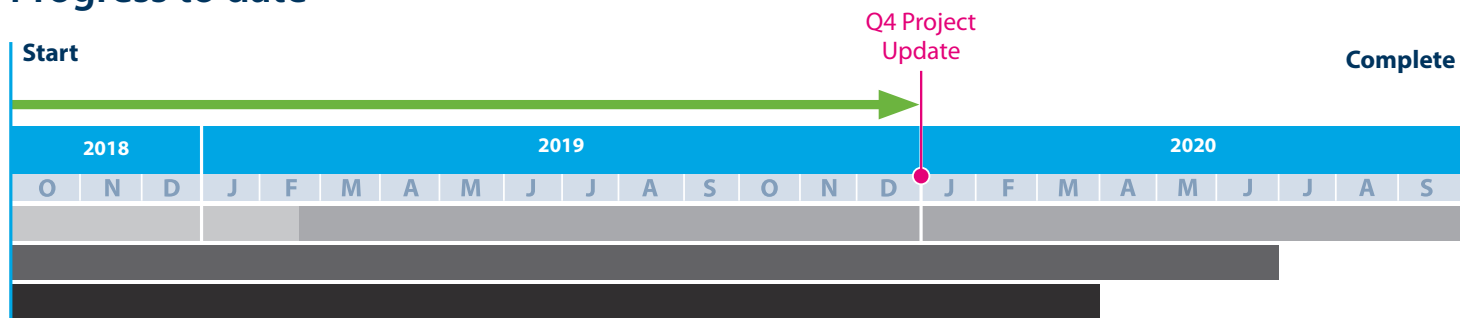
Executive Sponsor	Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Stephanie Guy, Project Manager Special Projects, Business Development Enterprise
Approved Budget	\$ 6,026,000
Funding Sources	Library: 24% Development charges; 76% Tax; Baker District: 100% Tax
Project Deliverables and Scope	<p>The Baker District Redevelopment Project is a City of Guelph-initiated development aimed at transforming the existing surface parking lot and adjacent properties fronting Upper Wyndham Street into a unique, mixed-use development. The purpose of this phase was to operate in accordance with the Letter of Intent that serves as the basis for the parties to execute a commercial agreement relating to the redevelopment of the site. Integral to this phase of the project is the completion of the functional program and concept design for the new central library.</p> <p>For more information visit https://guelph.ca/business/downtownbusiness/bakerdistrict/</p>
Target Completion	Q3 2020

Project Status



*Schedule extended to allow for more community and professional engagement to complete the design work on public components.

Progress to date



- RFP and Preliminary Negotiation Stage
- Master Planning and Negotiation Stage
- Library program: Concept design
- Community engagement

Q4 end of December 2019

Transportation Master Plan



Executive Sponsor	Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
Project Manager	Jennifer Juste, Manager, Transportation Planning
Approved Budget	\$970,000
Funding Sources	55% Development Charges, 15% Public Transit Infrastructure Fund Grant, 30% Reserve Funding
Project Deliverables and Scope	The Transportation Master Plan is a Municipal Class Environmental Assessment Study to provide a significant update to the 2005 Guelph-Wellington Transportation Strategy. The update will track progress on outstanding recommendations from the previous plan, ensure alignment with policies adopted since 2005, and identify a vision, goals and recommendations to prepare the City to transport people and goods to 2031 and beyond.
Target Completion	Q1 2021

Project Status

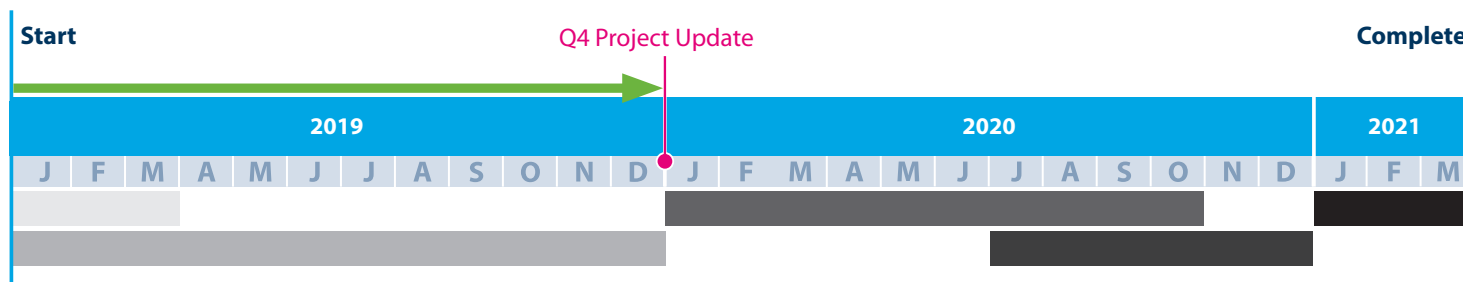
Within scope

On revised schedule*

Within budget

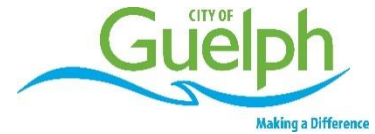
* Schedule has been revised to reflect extensive community engagement during Phase 1, and necessary additional background study work to prepare the alternative scenarios in Phase 2.

Progress to date



- Contract negotiation and project initiation
- Community engagement, policy research and transportation modeling
- Evaluation and selection of preferred network; presentation to Council of preferred option
- Implementation and financial plan
- Council presentation of final TMP

Provincial and Federal Consultation Alert



Proposed regulatory changes under the Aggregate Resources Act

Ministry

Ministry of Natural Resources and Forestry

Consultation Deadline

Originally March 30, 2020; extended to May 15, 2020

Summary

The Province is proposing changes to the way extraction of aggregate resources is regulated in Ontario. This includes proposed changes for new pits and quarries, including how site plans are created and implemented; for existing pits and quarries, including operating and reporting requirements; and allowing minor extraction for personal or farm use.

Proposed Form of Input

Submit comment to the [Environmental Registry posting](#) and participate in technical briefing as invited by the Ministry.

Rationale

Aggregate extraction operations could potentially affect Guelph's drinking water supply. Guelph is one of the largest cities in Canada to rely almost exclusively on groundwater for its drinking water.

Lead

Water Services

Link to Ministry Website

<https://ero.ontario.ca/notice/019-1303>

Contact Information

Intergovernmental Services

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Provincial and Federal Consultation Alert



Community Benefit Charge/ Development Charge regulatory proposal

Ministry

Ministry of Municipal Affairs and Housing

Consultation Deadline

Originally March 30, 2020; extended until April 20, 2020

Summary

The Province has released the second regulatory proposal for public feedback on the proposed components of a new community benefits charge (CBC) authority. The changes made by the *More Homes, More Choice Act, 2019* will mean that municipalities will have two primary funding streams (down from three previously) to pay for the increased need for services due to growth.

This regulatory proposal tables significant changes compared to the first regulatory proposal in June 2019. Notably, it proposes to add a number of services back into the Development Charge (DC) authority, including public libraries, long-term care, park development (but not land acquisition), public health, and recreation facilities. It also proposes a structure for the CBC.

Proposed Form of Input

A letter to be submitted through the Environmental Registry of Ontario (ERO) site.

Rationale

The proposed regulations will have implications for Guelph's capacity to pay for growth-related services and capital facilities.

Lead

General Manager of Finance/ City Treasurer with input from Parks and Recreation, Engineering, Legal Services and Planning.

Link to Ministry Website

<https://ero.ontario.ca/notice/019-1406>

Contact Information

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OPEN MEETING

MINUTES – FEBRUARY 20, 2020

An Open meeting of the Guelph Police Services Board was held on February 20, 2020.

Present: D. Drone, Chair
R. Carter, Vice-Chair
C. Guthrie, Member
C. Billings, Member
R. Curran, Member
C. Polonenko, Executive Assistant
G. Cobey, Chief of Police
P. Martin, Deputy Chief of Police
L. Pelton, Financial Services Supervisor

Regrets: J. Sidlofsky Stoffman, Legal Services

Guests: Guelph Police Service: Insp. S. Green, Insp. A. Ninacs, Insp. C Welsh, Sgt. Ross Keller, Sgt. Cliff Russell, T. Smits, Cst. Gregory MacArthur, wife Ashley and family, and PSD General.

1. WELCOME AND INTRODUCTIONS

2. MEETING CALLED TO ORDER

Chair D. Drone called the meeting to order at 1:00 p.m. in Meeting Room 112, Guelph City Hall, 1 Carden Street, Guelph.

3. MOTION TO GO INTO CLOSED SESSION

Moved by R. Curran

Seconded by C. Guthrie

THAT the Guelph Police Services Board convene in closed session to discuss matters that it is of the opinion falls under Section 35(4) (a) or (b) of the *Police Services Act*.

-CARRIED-

4. MOTION TO RECONVENE IN OPEN SESSISON

Moved by C. Guthrie

Seconded by R. Curran

THAT the Guelph Police Services Board reconvene at 2:37 p.m. in Open Session.

-CARRIED-

5. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST**

There were no declarations of conflict or pecuniary interest.

6. **CLOSED SESSION RESOLUTIONS**

There were no closed session resolutions brought forward to the open meeting.

7. **PRESENTATIONS/DELEGATIONS**

7.1 **Guelph Police Service Retirements**

- ***Sergeant Ross Keller:*** Chief Cobey thanked Sgt. Keller for serving the community for 30 years. Insp. Scott Green noted that he worked as a dedicated officer in Uniform, Traffic, PDRU and the youth and Crime Prevention Unit over the course of his career. He became well-known in the community through his work with the VIP program and he was involved in the launch of the Youth Engagement Program in 2014. D. Drone thanked him for his service in many areas of the organization.
- ***PSD General with Cst. Gregory MacArthur:*** PSD General was recognized as he is retiring from the Service and will remain with the MacArthur family. Sgt. Cliff Russell noted General's amazing contributions as a tracking dog and recounted two recent situations where General tracked suspects through difficult terrain and they were apprehended successfully. He was involved in over 100 arrests in all types of weather and environments. He recognized Cst. Corey MacArthur and his family for their sacrifices in being General's handler. Chief Cobey thanked Cst. MacArthur and his family and wished them continued success. D. Drone expressed the Board's gratitude for their service.

Cst. MacArthur and family left the meeting at 2:55 p.m.

8. **APPROVAL OF MINUTES**

Moved by C. Billings

Seconded by R. Curran

THAT the Minutes of the Open Meeting held Thursday, January 16, 2020 be approved as presented.

- CARRIED –

9. **APPROVAL OF AGENDA**

Moved by C. Billings

Seconded by R. Carter

THAT the Guelph Police Services Board approve the Open Meeting agenda.

- CARRIED –

D. Drone noted that as the Fundraising Annual Report was verbal, it was moved to the Discussion Agenda as Item 9.8.

Moved by C. Billings

Seconded by R. Carter

THAT the Guelph Police Services Board adopt **Part 1 – Consent Agenda**, as amended and identified below.

- CARRIED –

9.1 Headquarter Renovation and Expansion

That the Report titled “Police Headquarters Renovation and Expansion Project” and dated February 20, 2020, be received for information.

9.2 Community Account Annual Report (2019)

That the report titled “Community Account Annual Report 2019” and dated February 20, 2020 be received for information.

9.3 Guelph Police Service Charity Gala Update

That the report titled “Chief’s Gala” and dated February 20, 2020 be received for information.

9.4 Annual Suspect Apprehension Pursuit Report (2019)

That the report titled “2019 Annual Suspect Apprehension Pursuit (SAP) Report” and dated February 20, 2020 be received for information.

Part 2 – Discussion Agenda

9.5 Community Safety Plan Update – Rod Curran, Board Member

Rod Curran updated the Board on the work of this committee, organized by Insp. Pat Milligan and David Weadrick of the City. R. Curran represents the Board. The first meeting was held on February 6, 2020 where 16 community members attended for a brainstorming session. The due date for the Community Safety Plan is January 2021. A presentation will be made to City Council and the Police Services Board prior to year end.

9.6 Chief’s Monthly Report

Chief Cobey provided his schedule of upcoming internal and external community events and meetings. He invited the Board to join him at any events. He noted that the recent guest speakers at the Senior Leadership Team meetings have been excellent links to community groups.

9.7 Board Correspondence Report

The report of correspondence received and issued since the last meeting was received for information. No further direction was provided by the Board.

9.8 Annual Fundraising Report 2019

Chief Cobey reported that the Service will start to track initiatives where members are involved so that we can tell a story. Every six months, the Board will receive an update about initiatives that are supported by the Service. D. Drone noted that many in the community do not know the labour, generosity, time and money that GPS members give to the community, and encouraged that these be reported in the media so that the community becomes aware.

9.9 New Business - There was no new business noted.

10 INFORMATION ITEMS

- Next Open Meeting: Thursday, March 19, 2020, 2:30 p.m., Guelph City Hall, Meeting Room C
- 2020 Police Association of Ontario (PAO) Conference: March 2-3, 2020, Sheraton Parkway Toronto North
- 2020 Law of Policing Conference: April 29-30, 2020, Toronto
- OAPSB Spring Conference and AGM: May 27-30, 2020, Marriott Downtown, Toronto (*R. Carter attending*)
- Inaugural Guelph Police Service Charity Gala: June 4, 2020
- CAPG Annual Conference: August 20-23, 2020, Victoria, B.C.

11 ADJOURNMENT

Moved by C. Billings

Seconded by R. Curran

THAT the Guelph Police Services Board reconvene and adjourn the Open Session as at 3:03 p.m.

- CARRIED –

The minutes of this meeting were adopted this 16th day of April, 2020.

"D. Drone"

D. Drone, Chair

"C. Polonenko"

C. Polonenko, Executive Assistant



Guelph Police Services Board

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SPECIAL OPEN MEETING

MINUTES –APRIL 9, 2020

An Open meeting of the Guelph Police Services Board was held on April 9, 2020 by teleconference call, commencing at 2:00 p.m.

Present: D. Drone, Chair
R. Carter, Vice-Chair
R. Curran, Member
C. Billings, Member
C. Polonenko, Executive Assistant
G. Cobey, Chief of Police
P. Martin, Deputy Chief of Police
J. Sidlofsky Stoffman, Legal Services

Regrets: C. Guthrie, Member
Guests: President Matt Jotham, Guelph Police Association

1. WELCOME AND CALL TO ORDER

The open meeting was called to order by Chair Drone at 2:03 p.m.

2. APPROVAL OF AGENDA

Moved by R. Curran

Seconded by R. Carter

THAT the Agenda be approved as presented.

- CARRIED –

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

4. TEMPORARY EMERGENCY PROCEDURAL BY-LAW TO ALLOW FOR ELECTRONIC MEETINGS DURING THE COVID-19 PANDEMIC EMERGENCY

D. Drone confirmed that the purpose of the special meeting was to approve two temporary by-laws which relate to the current State of Emergency due to the COVID-19 Pandemic.

Draft By-law 164 (2020) will be amended at paragraph 7 to read: “This by-law is a temporary measure and shall be repealed when the State of Emergency has been lifted in response to the COVID-19 Pandemic Crisis ending, and in-person meeting restrictions have been lifted.”

5. DELEGATION OF AUTHORITY BY-LAW

J. Sidlofsky Stoffman reviewed the purpose of By-law 165 (2020) and noted that the delegation of authority to the Chair and Vice-Chair has a control in place, that being that they will be required to report any exercised authority at the next regularly scheduled Board meeting. Although this is a temporary emergency measure, the Board may want to have a permanent provision in the current Procedural By-law.

Moved by R. Carter

Seconded by C. Billings

THAT the Guelph Police Services Board approves the recommendations set out in the report for a Temporary Emergency Procedural Bylaw to Allow for Electronic Meetings During the COVID-19 Pandemic Emergency and approves the draft By-law 164 (2009) as amended; and

THAT the Guelph Police Services Board approves the recommendations set out in the report for Delegation of Authority During the State of Emergency and approves the draft By-law 165 (2009) provided.

-CARRIED-

6. MOTION TO RISE AND REPORT

Moved by C. Billings

Seconded by R. Curran

THAT the Guelph Police Services Board adjourn the open meeting as at 2:16 p.m.

- CARRIED –

The minutes of this meeting were adopted this 16th day of April, 2020.

“D. Drone”

D. Drone (Chair)

“C. Polonenko”

C. Polonenko, Executive Assistant