



## **Minutes of Committee of the Whole Meeting**

**September 4, 2024, 1:30 p.m.  
Council Chambers  
Guelph City Hall, 1 Carden Street**

**Council:** Mayor C. Guthrie  
Councillor P. Allt  
Councillor C. Billings  
Councillor L. Busuttil  
Councillor L. Caron  
Councillor E. Caton  
Councillor K. Chew  
Councillor C. Downer  
Councillor D. Gibson  
Councillor R. Goller  
Councillor C. Klassen  
Councillor D. O'Rourke

**Absent:** Councillor M. Richardson

**Staff:** J. Holmes, Acting Chief Administrative Officer  
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services  
T. Lee, Deputy Chief Administrative Officer, Corporate Services  
A. Vilkkko, Acting Deputy Chief Administrative Officer, Infrastructure, Development and Environment  
T. Baker, General Manager, Finance/City Treasurer  
T. Gayman, General Manager, Engineering and Transportation Services  
R. Jelacic, General Manager, Internal Audit  
J. Sales, General Manager, Strategy, Innovation and Intergovernmental Services  
N. Tampacopoulos, General Manager, Environmental Services  
K. Walkey, General Manager, Planning and Building Services

K. Krawczyk, Manager, Policy and Intergovernmental Relations  
R. Russwurm, Manager, Design and Construction  
C. Walsh, Division Manager, Solid Waste Resources  
S. Laughlin, Downtown Revitalization Advisor  
J. Mallon, Heritage Planner  
G. Meades, Acting Manager, Legislative Services/Deputy Clerk  
J. McDonald, Council and Committee Assistant  
S. Osborn, Administrative Coordinator  
A. Sandor, Council and Committee Coordinator  
J. Tang, Legislative Coordinator

Also Present: Rebecca Sciarra, Archaeological Services Inc.  
Kristina Martens, Archaeological Services Inc.

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**1. Call to Order - Mayor**

Mayor Guthrie called the meeting to order (1:30 p.m.)

**1.1 Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**2. Authority to move into closed meeting**

Moved By Councillor Klassen

Seconded By Councillor Allt

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, Section 239(2)(f) and (h) of the Municipal Act, regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose and information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

Voting in Favour: (11): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (11 to 0)

The following items were considered:

**2.1 Call to Order (closed meeting)**

**2.2 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)**

**2.3 Federal Grant Agreement, 2024-364**

**3. Closed Meeting Summary**

Mayor Guthrie called the meeting to order (2:00 p.m.). Mayor Guthrie noted the following:

**Federal Grant Agreement, 2024-364**

City Council received information, and provided direction to City staff.

**4. Open Meeting**

**4.4 Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**5. Staff Recognitions**

**5.1 Municipal Waste Association - 2024 Bronze Promotion & Education Award in recognition of its Behavioral Insights Gold Star Pilot Program**

Chair O'Rourke recognized the following staff:

Madeleine Myhill, Waste Resources Policy Analyst

Liana D'Andrea, Supervisor, Environmental Programs

Heather Yates, Manager, Compliance, Programs and Performance

**5.2 2024 Association of Consulting Engineering Companies – Ontario (ACEC Ontario), Grand River Chapter Gold Award of Merit for the Paisley Pumping Station Upgrades project Gold Award of Merit for the Paisley Pumping Station Upgrades project**

Chair O'Rourke recognized the following staff:

Dave Morrison, Lead Hand, Water Treatment

Nathan Siniowski, Supervisor, Water Treatment Operations

Matt Bender, Manager, Water Operations

Emily Stahl, Manager, Technical Services, Water

Wayne Galliher, Division Manager, Water Services

Ryan Costello, SCADA Supervisor

**5.3 Ontario Association of Certified Engineering Technicians and Technologists (OACETT): Municipal Infrastructure Inspector (MII) and Municipal Infrastructure Contract Administrator (MICA) Awards**

Chair O'Rourke recognized the following staff:

Kyle Gibson, Manager, Technical Services  
Bob Richardson, Construction Inspector  
Steven Shingler, Construction Inspector  
Marko Deric, Construction Contract Administrator  
Samy Mohamend, Construction Contract Administrator  
Adam Wiltschek, Manager, Technical Services, Wastewater  
Palek Patel, Project Manager, Wastewater  
Sumant Patel, Manager, Operations, Wastewater Services

**5.4 Ontario Water Works Association/Water Environment Association of Ontario (OWWA/WEAO) Climate Action Award in the adaptation stream**

Chair O'Rourke recognized the following staff:

Nectar Tampacopoulos, General Manager, Environmental Services  
Kevin Nelson, Corporate Asset Management Advisor  
Heather Yates, Manager, Compliance, Programs and Performance  
Terry Gayman, General Manager, Engineering and Transportation Services  
Monica Silva, Manager, Corporate Asset Management  
David Van Viliet, Matrix Solutions Inc.  
Quentin Chiotti, Matrix Solutions Inc.  
Tara Roumeliotis, Matrix Solutions Inc.

**6. Service Area - Governance and Office of the Chief Administrative Officer**

**7. Items for Discussion - Governance and Office of the Chief Administrative Officer**

**7.1 Indigenous Relations Framework - 2024-360**

Kimberly Krawczyk, Manager, Policy and Intergovernmental Relations, and Steven Vanloffeld, INDsight Consulting, presented.

The following delegates spoke:

Verna Miedema and Maura Winkup  
Randy Freese

William Barbour

The following delegates did not speak:  
Evaristo Ramos

Moved By Councillor Goller  
Seconded By Councillor Klassen

1. That the Indigenous Relations Framework for the City of Guelph, as attached to the report titled Indigenous Relations Framework, dated September 4 2024, be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

## **8. Service Area Chair and Staff Announcements**

There were no announcements.

Council recessed at 3:19 p.m. Council reconvened at 3:28 p.m.

## **9. Service Area - Infrastructure, Development and Environment**

Councillor O'Rourke assumed the Chair.

## **10. Items for Discussion - Infrastructure, Development and Environment**

### **10.1 Downtown Renewal Update**

The following staff presented:

Terry Gayman, General Manager, Engineering and Transportation Services

Stacey Laughlin, Downtown Revitalization Advisor

Robert Jelacic, General Manager, Internal Audit

Nectar Tampacopoulos, General Manager, Environmental Services

Reg Russwurm, Manager, Design and Construction

Jack Mallon, Heritage Planner

Tara Baker, General Manager, Finance/City Treasurer

#### **10.1.1 Solid Waste Resources Recycling Program Transition Audit, 2024-349**

Moved By Councillor Goller  
Seconded By Councillor Allt

1. That the report titled Solid Waste Resources Recycling Program Transition Audit dated September 4, 2024, be received.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

### **10.1.2 Downtown Collection Area Update - 2024-350**

Moved By Mayor Guthrie  
Seconded By Councillor Goller

1. That an enhanced level of service for waste collection in the Downtown Collection Area be approved, inclusive of enhanced public space containers and communal underground waste containers subject to the project budget, estimated at \$1.0 million, and associated operating budget increase of \$410,000, being adopted through the 2025 budget confirmation as outlined in report IDE 2024-350, dated September 4, 2024.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

### **10.1.3 Downtown Streetscape Level of Service and Construction Mitigation, 2024-353**

The following delegates did not speak:  
Susan Watson

Moved By Councillor Klassen  
Seconded By Councillor Goller

1. That an enhanced level of streetscaping be approved for the Downtown Infrastructure Renewal Program giving

priority to improved tree canopy, flexible streets, public seating, paving stones in highlighted areas, and a design that optimizes public space for the most efficient operating budget, subject to the project budget increase (estimated at \$17.1 million) being adopted through the 2025 budget confirmation.

2. That Staff prepare the design and tender of Wyndham Street North construction to expedite construction, with reasonable mitigation measures taken to minimize construction disruption and road closures.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

Council recessed at 5:03 p.m. Council reconvened at 5:28 p.m.

#### **10.1.4 Improving Access to Public Washrooms in Guelph - 2024-347**

The following delegates did not speak:  
Susan Watson

##### **First Motion**

Moved By Mayor Guthrie

Seconded By Councillor Klassen

1. That the inclusion of appropriate underground infrastructure to facilitate the installation of self-cleaning, autonomous prefabricated public washroom structures be incorporated for each phase of the Downtown Infrastructure Renewal Program, including the design of St. George's Square, as appropriate.
2. That staff work with the Downtown Guelph Business Association to explore opportunities to provide public access to washrooms through a "Community Toilet Scheme."
3. That portable washrooms continue to be used to expand access to washrooms in public spaces until permanent facilities are provided.

4. That staff continue to explore opportunities to make new and existing permanent washroom facilities in parks and other locations available during all seasons as these facilities are constructed, modified or upgraded.
5. That staff incorporate public washroom locations into the City's wayfinding strategy.
6. That the inclusion of accessible and gender-neutral options continue to be considered for new, modified or upgraded public washroom facilities.
7. That the provision of publicly accessible washrooms be considered during the planning of future capital projects in order to continuously expand the City's network of public washrooms.

**Amendment to First Motion**

Moved By Councillor Caton

Seconded By Councillor Allt

1. That the inclusion of accessible and gender-neutral options be **prioritized** for new, modified or upgraded public washroom facilities.

Voting in Favour: (11): Councillor Allt, Councillor Billings, Councillor Busuttill, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Voting Against: (1): Mayor Guthrie

Carried (11 to 1)

**First Motion as Amended**

Moved By Mayor Guthrie

Seconded By Councillor Klassen

1. That the inclusion of appropriate underground infrastructure to facilitate the installation of self-cleaning, autonomous prefabricated public washroom structures be incorporated for each phase of the Downtown Infrastructure Renewal Program, including the design of St. George's Square, as appropriate.



2. That staff work with the Downtown Guelph Business Association to explore opportunities to provide public access to washrooms through a "Community Toilet Scheme."
3. That portable washrooms continue to be used to expand access to washrooms in public spaces until permanent facilities are provided.
4. That staff continue to explore opportunities to make new and existing permanent washroom facilities in parks and other locations available during all seasons as these facilities are constructed, modified or upgraded.
5. That staff incorporate public washroom locations into the City's wayfinding strategy.
6. That the inclusion of accessible and gender-neutral options be prioritized for new, modified or upgraded public washroom facilities.
7. That the provision of publicly accessible washrooms be considered during the planning of future capital projects in order to continuously expand the City's network of public washrooms.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttill, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

### **Second Motion**

Moved By Councillor Klassen

Seconded By Mayor Guthrie

1. That staff include the installation of a self-cleaning public washroom as part of the Wyndham St./ St. George's Square redevelopment, subject to budget adoption through the 2025 budget confirmation.

### **Amendment to Second Motion**

Moved By Councillor Caton

Seconded By Councillor Allt

1. That staff **investigate** the installation of a self-cleaning public washroom as part of the Wyndham St./St. George's Square redevelopment, **and report back on the cost, accessibility, AAC feedback and environmental impact assessment comparison of a non-self-cleaning washroom in advance of the 2026 budget confirmation.**

Voting in Favour: (3): Councillor Allt, Councillor Caron, and Councillor Caton

Voting Against: (9): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Defeated (3 to 9)

### **Second Motion**

Moved By Councillor Klassen

Seconded By Mayor Guthrie

1. That staff include the installation of a self-cleaning public washroom as part of the Wyndham St./ St. George's Square redevelopment, subject to budget adoption through the 2025 budget confirmation.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

### **Third Motion**

Moved By Councillor Klassen

Seconded By Councillor Goller

1. That staff explore incorporation of a drinking water fountain/water refill station as part of any future self-cleaning public washroom provided in downtown or as part of any constructed, modified or upgraded permanent washroom facilities in city-owned parks and, that in the interim, it explore temporary solutions for the provision of

drinking-water fountains, subject to consultation with Wellington-Dufferin-Guelph Public Health and subject to budget adoption through the appropriate future budget confirmation.

Mayor Guthrie called a Point of Order. Mayor Guthrie asked for clarification on the motion. Chair O'Rourke provided clarification to Council.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

#### **Fourth Motion**

Moved By Councillor Caton

Seconded By Councillor Goller

1. That staff be directed to discuss an innovation opportunity with the University of Guelph to design a fluid alternative to the current perfumed options for portable toilets to increase the accessibility of these options, and report back to council in an information report.

#### **Amendment to Fourth Motion**

Moved By Mayor Guthrie

Seconded By Councillor Goller

1. That staff be directed to discuss an innovation opportunity with the University of Guelph to design a fluid alternative to the current perfumed options for portable toilets to increase the accessibility of these options, and report back to council.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

#### **Fourth Motion as Amended**

Moved By Councillor Caton

Seconded By Councillor Goller

1. That staff be directed to discuss an innovation opportunity with the University of Guelph to design a fluid alternative to the current perfumed options for portable toilets to increase the accessibility of these options, and report back to council.

Voting in Favour: (11): Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Voting Against: (1): Mayor Guthrie

Carried (11 to 1)

#### **10.1.5 Downtown Guelph Heritage Conservation District Study - 2024-334**

The following delegates did not speak:  
Susan Watson

Moved By Councillor Allt

Seconded By Councillor Goller

1. That the recommendations of the Downtown Guelph Heritage Conservation District Study Report (prepared by ASI and dated June 2024) be approved.
2. That staff be directed to prepare a plan and guideline for the Downtown Guelph Heritage Conservation District in accordance with the Ontario Heritage Act.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor O'Rourke

Carried (12 to 0)

#### **11. Service Area Chair and Staff Announcements**

There were no disclosures.

**12. Adjournment**

Moved By Councillor Klassen  
Seconded By Councillor Gibson

That the meeting be adjourned. (6:50 p.m.)

Carried

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Mayor Guthrie

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Garrett Meades - Acting Deputy Clerk