

# Meeting Minutes

---

City of Guelph

## **Accessibility Advisory Committee (AAC) - Draft**

Meeting held remotely via Cisco Webex

June 16 2020

From 3:00 to 5:00 p.m.

Meeting Chair: Mike Greer

Vice-Chair: Malcolm McLeod

## **Agenda Items**

3:05 – Meeting called to order.

Welcome to all.

**Attendance:** Mike Greer, Lynn Jeuroud, Deborah Stienstra, Ted Stevens, Elizabeth Lowenger, Lorilei Root, Sarah Mathison, Donna McMurdo, Leanne Warren; Paul Gray Senior Supervisor Guelph Transit, Tiffany Hana Parks Planner, Parks and Recreation, Bryan McPherson, Elyse Trudell, Chris Lytle

**Regrets:** Harold Grace, Mike East, Jason Dodge

### **Item 1, 2 and 3**

Item 1, Approval of the Agenda

Approved: Mike Greer

Seconded: Sarah Mathison

#### **Carried**

Item 2, Declaration of Conflict of Interest – None heard

Item 3, Approval of Minutes of February 2020

Approved: Malcolm McLeod

Seconded: Lynn Jeuroud

#### **Carried**

### **Item 4**

Election of Chair and Vice-Chair. **For Information**– Mike Greer,

Mike Greer had been nominated for the position of chair. No other nominations for the position of chair were received

### **The AAC made the following motion.**

To Elect Mike Greer as the Chair of the AAC for 2020.

Approved: Loreili Root

Seconded: Sarah Mathison

**Carried:**

Malcolm McCloud and Elyse Turdel were both nominated for the position of Vice-chair.

### **The AAC made the following motion.**

To hold the election for co-chair at the August meeting due to the fact that there are two members nominated for the position of Vice-Chair.

Approved: Deborah Stienstra

Seconded: Loreili Root

**Carried:**

### **Item 5**

Guelph Transit Updates – **For Information**– Paul Grey, Senior Supervisor Guelph Transit

Paul had answered questions relating to operation of mobility and other transit during the Covid pandemic.

In his responses to inquiries regarding safety precautions he outlined that drivers will use PPE daily with new gloves, masks and a shield between the driver area and the public area. Regarding conventional Transit and onboarding, vehicles have a barrier that is movable for a person with a disability to enter the bus using the front entrance. In the coming weeks the new screens will allow passengers using the front entrance and will need to pay a fare. Masks are needed however the drivers will not require a mask. Masks will handed out if a person needs them. He suggested that the public be patient as this is a new process and so we need to contact Transit if there are any concerns. He stated that Guelph had proactive in the responses to passengers and drivers and Guelph was one of the 1<sup>st</sup> to have the barrier. For blind passengers drivers will allow passenger to load in the front door. Guide dogs are trained to load at the front entrance. AAC asked that Paul mentioned to drivers that they need to be aware that passengers with a guide dog, wheelchair or can need to load using the front entrance and to align the bus so that the passenger can load that way.

### **Item 6**

Parks and Recreation Master Plan- **For Engagement**- Tiffany Hanna, Park Planner  
Parks and Recreation.

Tiffany reported that this was not intended for engagement but rather an update for information: Due to COVID 19 staff have been working through concerns of the public while parks are closed but will resume engagements shortly. Older parks entrances will be updated through the direction of the province as well as the Wellington Dufferin Guelph Public Health. Tiffany also stated that play equipment will not able to be accessed until guidance is provided. Tiffany looks forward to the AAC feedback on the plan.

## **Item 7**

Accessible Housing- **for Information** – Mike Greer

COVID 19 had derailed all of the steps that the Mayor and Mike had discussed. Mike and the Mayor talked about meeting with developers. Mike hopes to restart those discussions when things are not as focused on COVID 19. Habitat for Humanity are working on Is there any assurance that Mike would be included in any decision that are being made at this time.

## **Item 8**

Site Plan Sub Committee – **for information-** Chris Lytle

The last in- person meeting was in February prior to COVID shutting down face-to-face meetings. We are now we are working online with a small crew and we have reportedly reviewed 25-30 site plans. We have not seen anything out of the ordinary with regards to site plan and have not encountered that we couldn't work through as a group, similar applications have been reviewed to what the original site plan sub-committee was used to i.e. housing and commercial developments.

## **Item 9**

City COVID response- **for Information-** Leanne Warren

Leanne had framed what the City of Guelph is doing with regards to COVID. Specifically around potential plans for outdoor patios/ spaces and businesses who are opening with social distancing plans in place. A question that was raised was whether the City provides any guidance on these plans or it is all from the Province? Leanne reported that the guidance comes from the Province and the Health Unit with regarding the health connection. That said, the City is requiring business owners to have customers wear masks unless they have a medical concern or are under 2 yr old (announced on June 10<sup>th</sup> to be active on June 12).

On the subject of physical distancing Leanne reported that it was a good thing for accessibility as it related to the setup of tables and chairs. Leanne reported that she not sure that there is a concern with regard to mobility devices any longer because of physical distancing.

Leanne reported that the City is looking into wayfinding tape that is added to the floor or walls however they are still working through if this cue truly works or is it impossible for a person to find. With regards to service animals and those who aren't able to see the cues, most places have a staff person counting the number of people in a business; that person can help

Mike Greer had raised the issue of wanting to know what Accessibility plans are in place for outdoor spaces like patios to ensure that guests with mobility devices, and service animals are able to access spaces and be able to safely enter a place of business and stay social distant and get around plus reach any hand sanitizers, products ect....

Leanne responded that hand sanitizers stands are within the FADM reach – either 1200mm or side approach of 1370mm This would be very helpful and maybe something we need to have sent to Staff to be made aware of.

As an action item regarding encroachments; patios are blocking accessible routes – Leanne is to share with the committee for feedback a document that may help businesses understand how to make their service and the physical spaces in their business accessible. The committee will work on this document over the coming week or so with the potential to test it with businesses that apply for encroachments. At the August meeting the document will be reviewed and approved to be made available to other businesses.

Meeting adjourned 4:35pm

**Next Meeting:**

August 18, 2020 from 3 – 5 p.m. via Cisco Webex

Topics:

- Voting for Co- Chair of AAC
- Site Plan Sub-Committee Report
- Committee Development