

# City Council

## Information Items



September 25, 2020

Items for information is a weekly publication for the public and members of City Council. Members of City Council may request that any item appearing on this publication be placed onto the next available Committee of the Whole meeting for discussion.

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# Information Report

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Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, September 25, 2020
Subject	<b>Sharps Kiosks – Increasing Access and Community Safety</b>

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## Executive Summary

### Purpose of Report

This report provides background and information regarding a collaborative approach between the City of Guelph, Wellington-Dufferin-Guelph Public Health (WDGPH) and ARCH to address the ongoing issue of improperly disposed of hypodermic sharps within the community.

### Key Findings

A request for Sharps Kiosks to be installed in public spaces within the City of Guelph was received from the director of HIV/AIDS Resources & Community Health (ARCH), to the Mayor's Office in October 2018. Since then, the City's Solid Waste Resources division has been working with Wellington-Dufferin-Guelph Public Health (WDGPH) and ARCH to develop an approach to address the ongoing issue of improperly disposed of hypodermic sharps within the community. The goal of this collaboration is to decrease the health and safety risk to the public and City staff as well as decrease the costs associated with handling improper disposal of sharps. Staff are recommending to proceed with the installation of additional kiosks in locations where discarded needles are currently being found.

Improper disposal of hypodermic needles has become a dangerous and costly issue for the City. Installing Sharps Kiosks in the public spaces would provide convenient, safe disposal sites, reducing the number of sharps exposures for citizens of Guelph.

The City's Building our Future priority within the Strategic Plan encompasses the work of building safe and healthy communities, including mitigating challenges associated with addictions.

### Financial Implications

Potential costs to the City include installation costs of concrete pads in locations that do not have concrete already installed, for a total cost of \$3,600.

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# **Report**

## **Background**

### **Health and Safety**

Improperly disposed of hypodermic needles continue to put the public and City workers' health and safety at risk. Specifically, downtown maintainers, parks staff, and the Material Recovery Facility (MRF) sorting staff are the primary City staff that come into contact with improperly disposed of sharps on a regular basis. They require proper training on handling these materials.

Public exposure to sharps that have been improperly disposed also puts the health and safety of the community at risk. Many of the top recommended locations are public parks where families and children could be exposed.

### **Cost to the City**

When improperly disposed of needles are found in City owned areas, or City staff come into contact with these needles, there is a cost to redirect the material to proper disposal. When hazardous materials appear on the sorting line at the City's MRF, a temporary shutdown occurs. For sharps alone, the total downtime in 2019 was eight hours. The two key measures of a plant shutdown are material loss and cost. Material loss occurs when sharps are spotted on the sorting line and any materials surrounding them must not be handled for health and safety reasons. This material is diverted to a residue bunker. For every hour of shutdown, the average loss of material is approximately five tonnes of recoverable material. The total production cost for one hour of downtime is \$1,300, which includes labour costs, loss of revenue, and disposal cost of lost material (\$10,400 total in 2019).

### **Current City Practice**

City staff require training for proper handling in the event they may encounter improperly disposed of sharps through their work. The City's health and safety team, in collaboration with ARCH, has implemented measures to reduce risk to staff. For example, all staff within the Parks department have completed training with ARCH, and all Parks vehicles are equipped with disposal containers, gloves, and tongs. Improperly disposed of sharps are collected and brought to the City's Household Hazardous Waste Depot to be properly disposed of.

Currently, sharps disposal containers are located in the following locations: washrooms of City parks, recreation facilities, on the main floor of City Hall, three libraries, and court services.

### **Collaborations**

The top priority kiosk locations have been identified by ARCH based on the location and number of calls received for improperly disposed of sharps within the City. Careful consideration has been given to each location. Comparator municipalities (Durham and Waterloo Region) have shown a significant increase on return rates after installing kiosks by comparing the number of sharps provided by health units to the usage of the kiosks.

## **Communications**

The City will implement communications to educate residents about the community benefit of outdoor sharps kiosks. The City will also work with project partners to get information about the kiosks to people who need it.

## **Locations**

There are seven locations that have been selected. Five are located on City-owned property, one on Guelph Junction Railway (GJR) property, and one on Grand River Conservation Authority (GRCA) property. They are listed below. Please see Attachment-1 for images of locations.

1. Chapel Ln. by Royal City Church (City owned)
2. Goldie Mill (City owned)
3. Transit Terminal (City owned)
4. Wellington Plaza (City owned)
5. Royal City Park (City owned)
6. River trail by Eramosa Rd. (GJR owned)
7. Marianne's Park (GRCA owned)

## **Financial Implications**

Potential costs to the City include installation costs of concrete pads in locations that do not have concrete already installed, for a total cost of \$3,600. The City will also be responsible for maintenance and removal of the concrete pads if necessary. WDGPH will provide funding for purchasing and maintaining the kiosks and ARCH will be responsible for the costs of servicing the kiosks. Costs may be offset by reduced downtime in the City's Material Recovery Facility associated with diverting material containing sharps.

## **Consultations**

Solid Waste staff have consulted other departments that already have kiosks installed in their facilities, including Parks and Recreation, Corporate Facilities, Libraries, Operations, and Legal, Realty and Court Services.

The City is committed to working with WDGPH to install the kiosks. Legal Services has been engaged in the development of agreements with WDGPH, GJR and GRCA.

Solid Waste staff have been working with Communications; the City will implement communications to educate residents about the community benefit of outdoor sharps kiosks. The City will also work with project partners to get information about the kiosks to people who need it.

## **Strategic Plan Alignment**

These recommendations align with the City's Strategic Plan through the strategic priority of Building our Future. The strategic direction of these recommendations is to continue to build safe and healthy communities, enhancing community safety by providing safe disposal sites for hypodermic sharps.

## **Attachments**

Attachment-1: Sharps Kiosk Locations

## **Departmental Approval**

Cameron Walsh, Division Manager, Solid Waste Resources

## **Report Author**

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# Sharps Kiosk Locations

Figure 1: Chapel Lane (City owned) – Location of Sharps Kiosk is behind Royal City Church along Chapel Lane.

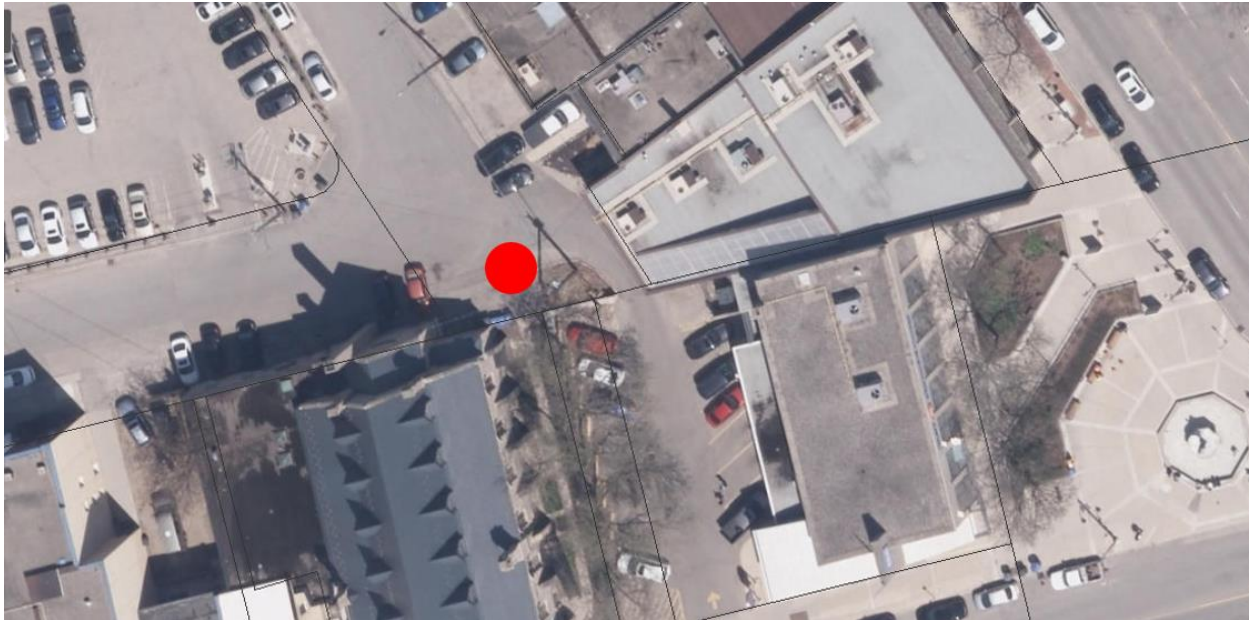
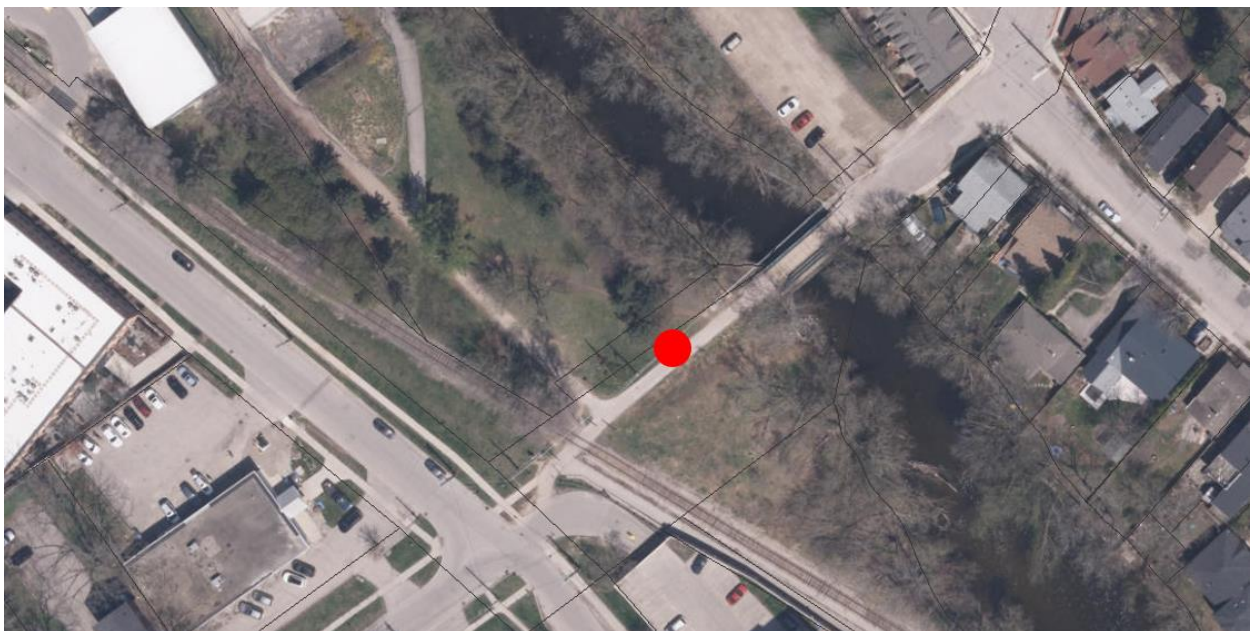


Figure 2: Goldie Mill (City owned) – Location of Sharps Kiosk is along the pathway towards the Norwich St footbridge, on the South side of the Speed River.





## Sharps Kiosks – Increasing Access and Community Safety - Attachment 1

Figure 3: Bus Terminal (City owned) – Location of Sharps Kiosk is next to waste bins near the South end of the bus terminal.



Figure 4: Wellington Plaza (City owned) – Location of Sharps Kiosk is on the river pathway at the North end of the Wellington Plaza.



## Sharps Kiosks – Increasing Access and Community Safety - Attachment 1

Figure 5: Royal City Park (City owned) – Location of Sharps Kiosk is on an existing slab of concrete by the baseball diamond in Royal City Park.



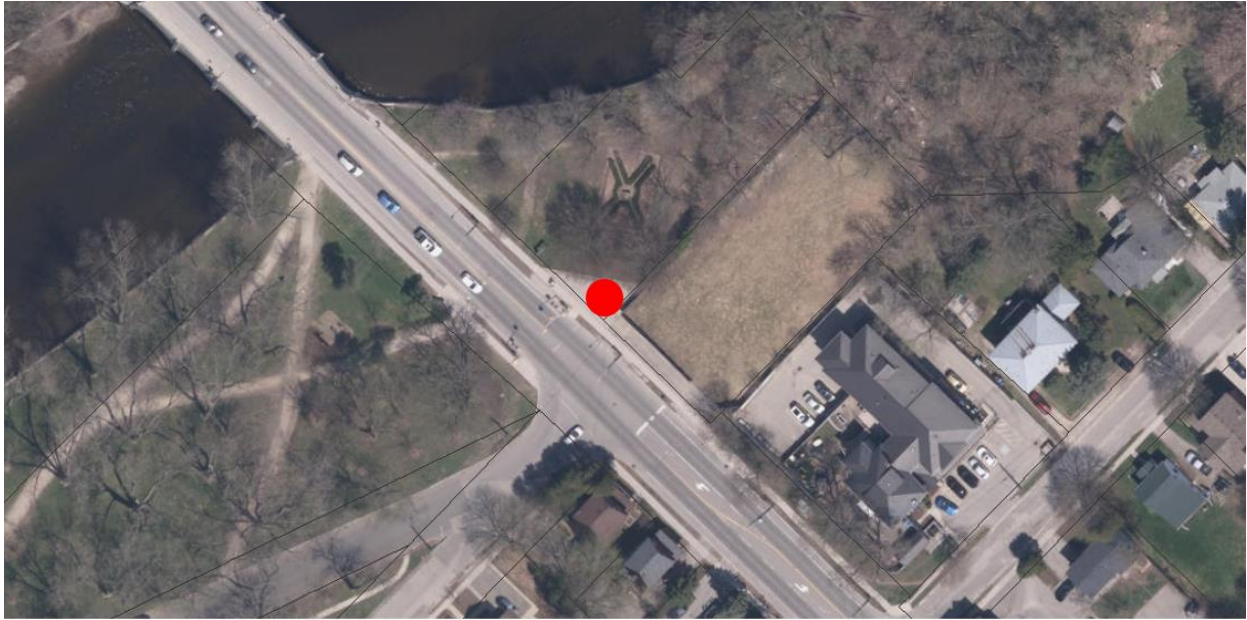
Figure 6: River Trail (Guelph Junction Railway owned) – Location of Sharps Kiosk is next to existing waste bins along the river trail by Eramosa Rd.





## Sharps Kiosks – Increasing Access and Community Safety - Attachment 1

Figure 7: Marianne's Park (Grand River Conservation Authority owned) – Location of Sharps Kiosk is on the south side of Marianne's Park on existing asphalt.



# Information Report

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Service Area	Infrastructure, Development and Enterprise Services
Date	Friday, September 25, 2020
Subject	<b>Yard Waste Program – Update on Solid Waste Review</b>

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## Executive Summary

### Purpose of Report

The purpose of this report is to inform City Council and Guelph residents on the proposed plan to increase the service level of curbside yard waste collection to bi-weekly from April to November and the associated adjustment in the hours of operation of the Public Drop-off in order to better align resourcing and community needs.

### Key Findings

Providing bi-weekly curbside collection of leaf and yard waste during the growing season (spring through fall) provides many benefits.

The proposed collection schedule aligns the City of Guelph's service level with our municipal comparators while also addressing resident dissatisfaction with the current twice per year service. Greenhouse gas emissions are anticipated to be reduced by 200 tonnes CO<sub>2</sub>e per annum (net of collection vehicle emissions) by decreasing light vehicle travel to the Waste Resource Innovation Centre site. Public drop-off site logistics and safety would improve and the Waste Resource and Innovation Centre footprint and infrastructure needs would be optimized. It would reclaim Organic Waste Processing Facility capacity and reduce the risk of Organic Waste Processing Facility process disruption and odours.

Solid Waste Resources has trialed adjusting the site hours by opening the household hazardous waste facility on Mondays and reducing the early morning and late afternoon hours of operation of the Public Drop-off to better reflect seasonal and site utilization patterns since February 2019.

This change in yard waste collection addresses the final outstanding recommendation from the Council endorsed Solid Waste Service Review (2018) to "increase service level for the curbside yard waste collection program to bi-weekly collection during growing season."

### Financial Implications

Solid Waste Resources Staff, through assessment and Guelph-specific experience, have been able to integrate the expanded bagged yard waste collection program within its existing in-house operations to bring this increase in service level within its existing base budget at \$0 net impact to the tax base.

The main drivers include:

- Experience gained through implementation of the COVID-related interim curbside yard waste program and identification of opportunities for enhanced integration with the City's existing curbside collection program, resources and assets;
- Reallocation in expenses of \$98,000 per annum due to providing the collection service in house rather than using a third party contractor;
- Optimizing site hours allowing for temporary staffing resources and funds required for temporary seasonal staff (two 6 month contracts) to be converted to 1 full time equivalent to be reassigned to meet the needs of the enhanced yard waste program;
- Reduction in expenses from processing of yard waste in the Organic Waste Processing Facility \$83,700 per annum; and,
- Increased revenues of \$141,600 from commercial yard waste customers and residents who choose to drop off yard waste at the Waste Resource Innovation Centre and pay a minimum site fee.

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## **Report**

### **Details**

The purpose of this report is to inform City Council and Guelph residents on the proposed plan to increase the service level of curbside yard waste collection to bi-weekly from April to November. With this change there would be an associated adjustment in the hours of operation of the Public Drop-off in order to better align resourcing and community needs. As part of the 2021 budget deliberation process, Solid Waste Resources proposes to:

1. Implement the Council endorsed recommendation from the Solid Waste Business Service Review Recommendation #1 to "increase service level for curbside yard waste collection program to bi-weekly collection during growing season" starting in 2021; and,
2. Permanently open the household hazardous waste facility on Mondays and reduce the early morning and late afternoon hours of operation of the Public Drop-off to better reflect seasonal and site utilization patterns in alignment with Solid Waste Business Service Review Recommendation #4 to "consider alternate service levels for Public Drop-off hours of operation".

### **Service Review status**

Solid Waste Resources underwent the first service review as a pilot of the Council approved Business Service Review framework ([CS-2016-61](#)). The final report was received by Council in May 2018. In all 11 recommendations were presented aimed at enhancing services and efficiencies. Council directed staff to proceed with the implementation of the recommendations. Since that time 7 recommendations have been completed and another 3 recommendations are in progress and are underway through the Solid Waste Management Master Plan process. This report speaks to, and actions, the final outstanding recommendation to "increase service level for the curbside yard waste collection program to bi-weekly collection during growing season"

## **Yard waste program background**

The City of Guelph currently provides bagged curbside collection of leaf and yard waste through a contracted service twice a year (spring and fall). In addition, loose leaf collection is provided by the Operations department once per year, in the fall. Leaf and yard waste can also be dropped off at the Public Drop-off by residents at no charge throughout the year.

In 2019, approximately 2,700 tonnes of leaf and yard waste were collected and an additional 4,900 tonnes were dropped-off, resulting in approximately 7,600 tonnes being sent to processing.

## **Comparator benchmarking**

During the Service Review it was identified that all comparator municipalities, with the exception of the City of Guelph, provide seasonal curbside collection of bagged leaf and yard waste either weekly or bi-weekly during the growing season (approximately April to November).

## **Engagement results**

Engagement activity conducted during the Review indicated that relative to other services in the survey, leaf and yard waste had the highest dissatisfaction rate among respondents at 20 per cent dissatisfied and 20 per cent neither satisfied nor dissatisfied. Survey respondents highlighted the need for more frequent leaf and yard waste curbside pick-up.

This theme was also received across engagement feedback as part of the Waste Management Bylaw in 2018 and continues to be received through anecdotal feedback from customers' interaction and communication with staff during collection and public drop-off service delivery.

## **Greenhouse gas emission reduction**

There is an average of 62,500 vehicle trips to the Public Drop-off per year to dispose of yard waste. Providing curbside pickup throughout the growing season could reduce greenhouse gas emissions from vehicle trips to the Public Drop-off. Using an assumption of 80 per cent resident participation in bi-weekly curbside yard waste collection, this could reduce annual vehicle trips through the Public Drop-off by approximately 50,000. This reduction would result in a potential greenhouse gas reduction of 200 tonnes CO<sub>2</sub>e per annum (net of collection vehicle emissions) by decreasing light vehicle travel to the Waste Resource Innovation Centre site.

## **Site logistics and safety improvements**

Minimizing traffic and site congestion at the Public Drop-off by reducing vehicle trips would also help realize enhanced site management logistics and safety benefits as identified in the 2016 Waste Resource Innovation Centre Site Logistics, Yard Waste and Rate Structure Council report, as well, as address resident feedback received during the 2017 Customer Journey Mapping exercise. Benefits include:

- Enhancing way-finding and improving traffic flow with more intuitive and less looping or cross flowing of traffic;
- Minimizing interaction and promote separation of service vehicle access, commercial heavy vehicles and light passenger vehicles on site; and
- Ensuring traffic awaiting service does not backup and block public roads.



## **Waste Resource Innovation Centre footprint and infrastructure needs**

As identified in the 2016 Waste Resource Innovation Centre Site Logistics, Yard Waste and Rate Structure report to Council, the long-term vision for the site is to consolidate the yard waste pad and recycle zone from Gate 3 to a new Public Drop-off at Gate 1. Gate 1 will be dedicated to Public Drop Off for waste, recyclables and yard waste, Gate 2 will be dedicated to Commercial traffic, and Gate 3 will be dedicated to Household Hazardous Waste and Paint Plus Reuse / Bike ReCycle programs.

The aging yard waste pad at Gate 3 requires repairs which have been deferred given the plan to decommission this site. Based on preliminary design work, the cost to continue status quo at Gate 3 is estimated to be \$100,000 – \$200,000.

The 2018 Facility Needs Assessment identified the need for the Collections Operation Centre to replace the prior decommissioned facility that was located on Municipal Street. The 2019 Solid Waste Resources Site Design Assessment identified the existing yard waste pad at Gate 3 as being preferred thereby maximizing utilization of the existing site footprint and preserving existing green field for future expansion or other needs. The Collection Operations Centre is planned to begin construction in 2021.

Scale upgrades planned for Gate 1 are ongoing. Gate 1 Public Drop-off is already set up to receive yard waste and recycling, however, it is important to note the scale design is predicated on a curbside yard waste program being implemented and the current practice being discontinued. The design addresses peak capacity needs excluding residential yard waste from light vehicles. For context, one (1) packer of yard waste is roughly the equivalent of 100 cars. Currently yard waste volumes alone can more than double site utilization.

## **Organic Waste Processing Facility Capacity and Efficiency**

Currently, the yard waste collected as “top up” in the green bin is processed in the Organic Waste Processing Facility, whereas, yard waste collected in the bagged yard waste program is composted offsite

Removing yard waste top-up from the Green Cart program (900- 1,200 tonnes per year) and moving it to a dedicated bagged yard waste collection program translates into available capacity that could be used for source separated food waste related to City growth, as well as, additional capacity for organics processing contracts (similar to the contract with the Region of Waterloo) that can generate revenue for the City. Eliminating yard waste from the green cart program equates to a \$1.0M to \$1.1M worth of organic waste processing capacity over the next seven to nine years that could be better utilized to support City growth and revenue from third party contracts.

Shaving peak loading to the Organic Waste Processing Facility in the summer months attributable to green cart top up of yard waste materials during the growing season will also reduce risk related to odours due to process upset by increasing process stability. Odour control is a condition of approval under our Environmental Compliance Approval issued by the Ministry of Environment and Parks.

## **Harmonization with the City's Loose Leaf Program**

In addition to the existing and proposed curbside program the City also conducts loose leaf pick in the fall to address peak leaf shedding in areas of the City with mature tree canopy. This service is provided by the Operations Department and is completed between the 15th and 30th of November annually. It should be noted that the curbside program and the loose-leaf collection program are complimentary to one another.

## **Proposed Plan**

The proposed plan is to bring forward a budget request as part of this fall's Council budget process to implement an expanded bagged yard waste program to increase the service level of curbside yard waste collection from twice per year to biweekly collection from the beginning of April to the end of November, starting in 2021.

Staff have revisited the proposed yard waste budget requests based on feedback received from Council as part of the Service Review on May 28th, 2018 and through the 2019 Council budget meetings. Further, as a result of COVID mitigations, staff were able to empirically trial a curbside yard waste program in the spring of 2020. Attachment 1 shows the reduction in the number of vehicle trips to the Public Drop-off and amount of yard waste collected at the curb.

Based on the reassessment and empirical experience, staff have been able to integrate this program in-house within its existing operations to bring this increase in service level within its existing base budget at \$0 net impact to the tax base.

A combination of factors have allowed for the program expansion to be accommodated within the existing Solid Waste Resources budget. The main drivers are discussed below.

- Leveraging equipment rental trucks, economies of scale of fleet trucks and recent diversification of the fleet.
- Reallocation in expenses of \$98,000 per annum due to providing the collection service in-house rather than using a 3rd party contractor.
- Optimizing site-hours allowing for resources and funds required for temporary seasonal staff (two 6 month contracts) to be reassigned to meet the needs of the program i.e., 1 full time equivalent.
- Reduced operating costs from the processing of yard waste in the Organic Waste Processing Facility \$83,700 per annum.
- Increases seen in revenue from commercial yard waste customers estimated at \$30,000 per annum identified through COVID that were previously not identified as commercial due to limitations in regulating the free residential yard waste operation.
- Moving to an expanded curbside yard waste collection program in conjunction with a minimum site fee is recommended by staff. Estimated revenue generated through application and collection of the minimum site fee of \$10 per visit or \$111,600 per annum for residents choosing to use the site. Yard waste dropped off on-site would no longer be free since there is now a dedicated spring through fall curbside program.

## **Measurement of Success**

If Council approves the proposed plan, the program's measurement of success would be evaluated on the projected assumptions including anecdotal feedback from customers, annual tonnes of yard waste collected at the curb, reduction in the number of vehicles and associated greenhouse gas emissions from unnecessary visits to the Public Drop-off for yard waste, site logistics and footprint optimization, Organic Waste Processing Facility capacity, and revenue from the minimum site fee. Staff would continue to make adjustments as required.

## **Financial Implications**

Staff have been able to integrate the expanded bagged yard waste collection program in house within its existing operations to bring this increase in service level within its existing base budget at \$0 net impact to the tax base.

The main drivers include:

- Reallocation in expenses of \$98,000 per annum due to providing the collection service in-house rather than a using a third party contractor have been reallocated to offset increased program expenses;
- Optimizing site hours allowing for temporary staffing resources and funds required for temporary seasonal staff (two 6 month contracts) to be reassigned to meet the needs of the program;
- Reduction in expenses from processing of yard waste in the Organic Waste Processing Facility \$83,700 per annum have been reallocated to offset additional increased program expenses; and,
- Increased revenues of \$141,600 from commercial yard waste customers and residents who choose to pay the minimum site fee to drop off yard waste at the Waste Resource Innovation Centre.

## **Consultations**

Engagement activity conducted in 2016 and during the service review indicated that relative to other services in the survey, leaf and yard waste had the highest dissatisfaction rate among respondents. Survey respondents highlighted the need for more frequent leaf and yard waste curbside pick-up. This theme was received across engagement feedback as part of the Waste Management Bylaw and continues to be received through anecdotal feedback from customers' interaction with staff during regular seasonal service delivery communication.

During municipal comparator analysis it was identified that all comparator municipalities, with the exception of the City of Guelph, provide seasonal curbside collection of bagged leaf and yard waste either weekly or bi-weekly during the growing season.

Operations were part of the consultations during the service Review and conversations have been ongoing with respect to service needs and delivery.

A communications campaign will be delivered upon Council approval of an expanded bagged yard waste collection program.

## **Strategic Plan Alignment**

Sustaining our future: Mitigate climate change by reducing Guelph's carbon footprint.

Providing bi-weekly curbside collection of leaf and yard waste during the growing season (spring through fall) would result in a potential greenhouse gas reduction of 200 tonnes CO<sub>2</sub>e per annum (net of collection vehicle emissions) by decreasing light vehicle travel to the Waste Resource Innovation Centre site.

Working together for our future: Develop a long-term financial and resource strategy that is achievable and affordable.

Through the proposed plan, the City is expressing its desire to improve bagged yard waste collection service levels and harmonizing with comparator municipalities in a financially viable manner at a net \$0 impact to the tax base. This program plan also found efficiencies through integrating existing fleet, public drop-off resources and minimizing operating and capital cost impacts of processing yard waste at the Organic Waste Processing Facility.

## **Attachments**

Attachment-1 Vehicle Trips to the Public Drop-off and Amount of Yard Waste Collected at the Curb

## **Departmental Approval**

Cameron Walsh, Division Manager, Solid Waste Resources

## **Report Author**

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## **This report was approved by:**

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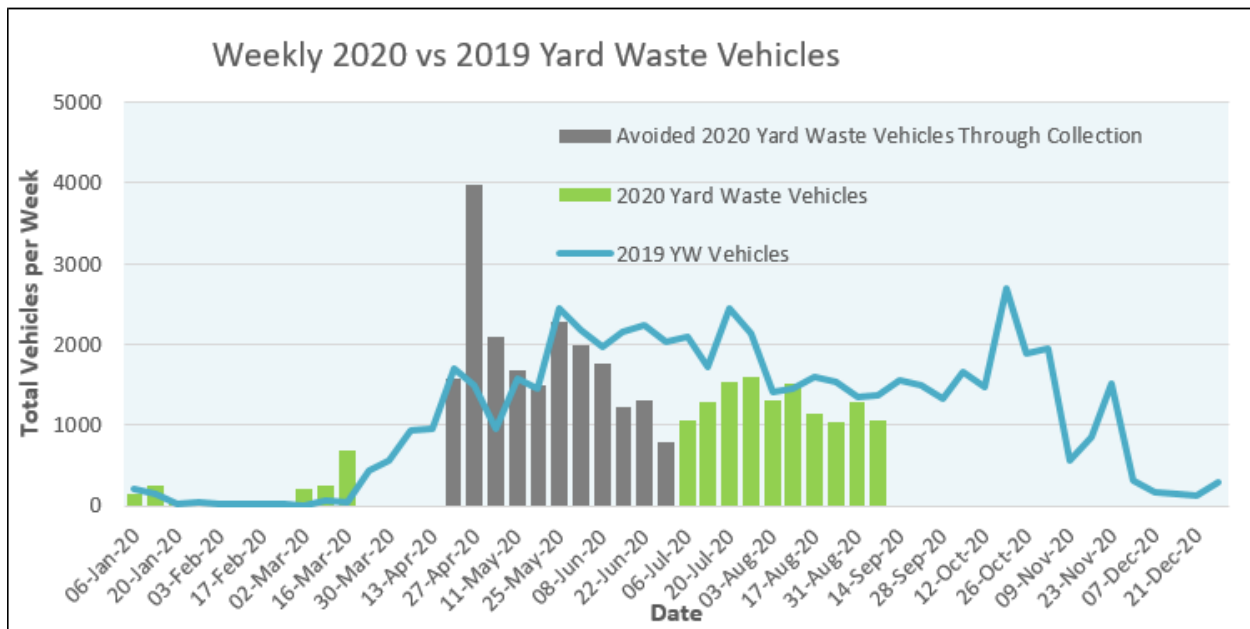
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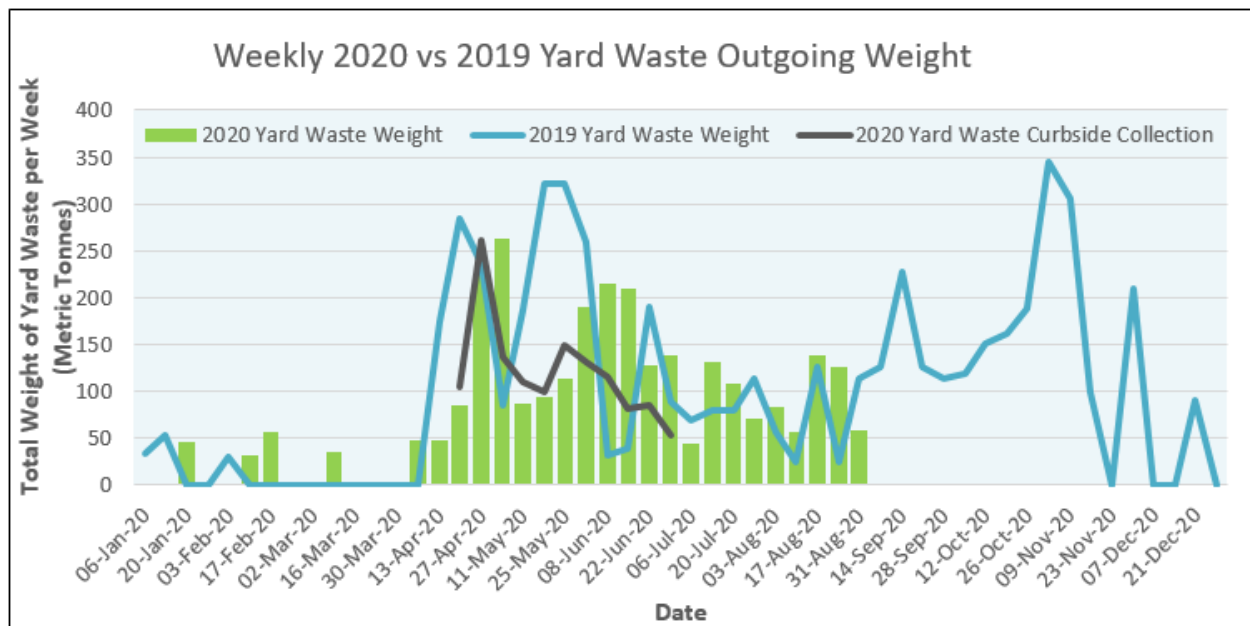


# Attachment 1 - Vehicle Trips to the Public Drop-off and Amount of Yard Waste Collected at the Curb

Graph 1: Weekly 2020 vs 2019 Yard Waste Vehicles



Graph 1 : Weekly 2020 vs 2019 Yard Waste Outgoing Weight



# Information Report

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Service Area	Corporate Services
Date	Friday, September 25, 2020
Subject	<b>Litigation Status Report (as of September 15, 2020)</b>

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## Executive Summary

### Purpose of Report

To provide information regarding the current status of litigation involving the City.

### Key Findings

The amount of litigation, excluding planning and insured matters, which the City is involved in remained static, more or less, over the last six months. The number of matters, excluding insured matters, being handled by external counsel has increased slightly over the last six months.

### Financial Implications

N/A

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## Report

### Details

The attached table sets out the details of the litigation the City is involved in and the resolutions that have occurred since the last report, which was issued in March 2020.

Legal, Realty and Court Services continues to seek resolution of the court and Local Planning Appeal Tribunal matters in a timely fashion, and has been successful in resolving a number of matters in the last six months.

### Financial Implications

N/A

### Consultations

N/A

### Strategic Plan Alignment

This report aligns with Strategic Plan priority Working together for our future; improving how the City communicates with residents and delivers services.

## **Attachments**

Attachment-1: Litigation Status Report (as of September 15, 2020)

## **Departmental Approval**

N/A

## **Report Authors**

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**ATTACHMENT-1**  
**LITIGATION STATUS REPORT**  
**As of September 15, 2020**

<b>COURT ACTIONS</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>Everson v. City of Guelph</b> (Small Claims Court File No. SC-20-253)	• Transit Accident	• September 3, 2020 – City served with Plaintiff's Claim	• Defence drafted and prepared for service and filing	Legal Services
<b>Kanalco Limited v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-169)	• Claim under the Construction Act	• September 15, 2020 – City received Statement of Defence and Crossclaim of Jasper Construction against the City	• External counsel in discussions with Plaintiff's counsel	Gowlings LLP
<b>1114136 Ontario Inc. o/a C&amp;H Fire Suppression Systems Inc. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-255)	• Claim under the Construction Act	• August 25, 2020 – City served with Statement of Claim	• External counsel in discussions with Plaintiff's counsel; no defence filed	Gowlings LLP
<b>Ritz Architectural Systems Inc. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-238)	• Claim under the Construction Act	• August 17, 2020 – City served with Statement of Claim	• External counsel in discussions with Plaintiff's counsel; no defence filed	Gowlings LLP
<b>Fisher Drywall &amp; Acoustics Ltd. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-217)	• Claim under the Construction Act	• August 6, 2020 – City served with Statement of Claim	• External counsel pursuing removal of lien on consent	Gowlings LLP
<b>1114136 Ontario Inc. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-217)	• Claim under the Construction Act	• July 21, 2020 – City served with Statement of Claim	• External counsel in discussions with Plaintiff's counsel; no defence filed	Gowlings LLP



**ATTACHMENT-1**  
**LITIGATION STATUS REPORT**  
**As of September 15, 2020**

<b>COURT ACTIONS</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
File No. CV-20-206)				
<b>Bousfield v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-060)	<ul style="list-style-type: none"> <li>• Application seeking declaration for property to have legal non-conforming status</li> </ul>	<ul style="list-style-type: none"> <li>• February 7, 2020 – City served with Notice of Application</li> </ul>	<ul style="list-style-type: none"> <li>• Amended application served; awaiting affidavits from applicant</li> </ul>	Legal Services
<b>Fava v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-429)	<ul style="list-style-type: none"> <li>• Appeal of Property Standards Committee Decision</li> </ul>	<ul style="list-style-type: none"> <li>• November 22, 2019 – City served with Notice of Appeal</li> <li>• June 22, 2020 – Appeal to be heard – Cancelled</li> </ul>	<ul style="list-style-type: none"> <li>• Hearing to be rescheduled</li> </ul>	Legal Services
<b>Ahmad Nasef v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-068)	<ul style="list-style-type: none"> <li>• Slip and Fall – March 2, 2017</li> </ul>	<ul style="list-style-type: none"> <li>• March 1, 2019 – City served with Statement of Claim</li> <li>• March 15, 2019 – City served and filed Defence</li> </ul>	<ul style="list-style-type: none"> <li>• Examinations for Discovery to be scheduled</li> </ul>	Legal Services
<b>Huish and Hayston v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-19-048)	<ul style="list-style-type: none"> <li>• Malicious Prosecution</li> </ul>	<ul style="list-style-type: none"> <li>• February 26, 2019 – City served with Statement of Claim</li> <li>• March 8, 2019 – City served and filed Notice of Intent to Defend</li> </ul>	<ul style="list-style-type: none"> <li>• Settlement Discussions Ongoing</li> </ul>	Legal Services
<b>Stewart v. City of Guelph</b> (Superior Court of Justice Court File No. CV-18-422)	<ul style="list-style-type: none"> <li>• Property Standards Claim</li> </ul>	<ul style="list-style-type: none"> <li>• December 4, 2018 – City served with Statement of Claim</li> <li>• January 4, 2019 - City served and filed Defence</li> </ul>	<ul style="list-style-type: none"> <li>• Examinations for Discovery to be scheduled</li> </ul>	Legal Services
<b>City of Guelph v. Huish and Hayston</b> (Superior Court of Justice Court File No. CV 18-367)	<ul style="list-style-type: none"> <li>• Appeal decision of Property Standards Committee</li> </ul>	<ul style="list-style-type: none"> <li>• October 11, 2018 – City served Notice of Application</li> </ul>	<ul style="list-style-type: none"> <li>• Hearing date to be scheduled</li> </ul>	Legal Services

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<b>COURT ACTIONS</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>Marfisi v. City of Guelph et al.</b> (Superior Court of Justice Court File No. 408/17 SR)	<ul style="list-style-type: none"> <li>• Bicycle Accident – October 13, 2015</li> </ul>	<ul style="list-style-type: none"> <li>• October 5, 2017 – City served with Statement of Claim</li> <li>• November 28, 2017 – City filed Defence and Crossclaim</li> </ul>	<ul style="list-style-type: none"> <li>• City indemnified by co-Defendant</li> </ul>	Legal Services
<b>Evering v. City of Guelph</b> (Superior Court of Justice Court File No. 227/17)	<ul style="list-style-type: none"> <li>• Slip and Fall - February 2013</li> </ul>	<ul style="list-style-type: none"> <li>• May 23, 2017 – City served with Statement of Claim</li> <li>• June 29, 2017 – City filed Defence</li> <li>• November 23, 2017 – City requested scheduling of Examinations</li> </ul>	<ul style="list-style-type: none"> <li>• Examinations for Discovery to be scheduled</li> </ul>	Legal Services
<b>Evering v. City of Guelph</b> (Superior Court of Justice Court File No. 228/17)	<ul style="list-style-type: none"> <li>• Slip and Fall – February 2017</li> </ul>	<ul style="list-style-type: none"> <li>• May 23, 2017 – City served with Statement of Claim</li> <li>• June 29, 2017 – City filed Defence</li> <li>• November 23, 2017 – City requested scheduling of Examinations</li> </ul>	<ul style="list-style-type: none"> <li>• Examinations for Discovery to be scheduled</li> </ul>	Legal Services
<b>Jakel v. City of Guelph</b> (Superior Court of Justice Court File No. 670/16)	<ul style="list-style-type: none"> <li>• Slip and Fall – September 1, 2014</li> </ul>	<ul style="list-style-type: none"> <li>• November 2, 2016 – City served with Notice of Action and Statement of Claim</li> <li>• December 1, 2016 – City filed Defence</li> <li>• November 8, 2017 – City requested scheduling of Examinations</li> </ul>	<ul style="list-style-type: none"> <li>• Examinations for Discovery to be scheduled</li> </ul>	Legal Services
<b>Westminster Woods v. City of Guelph</b> (Superior Court of Justice Court File No. 707/13)	<ul style="list-style-type: none"> <li>• Claim re: Stage III Services pursuant to Subdivision Agreement</li> </ul>	<ul style="list-style-type: none"> <li>• October 4, 2013 – Statement of Claim served on City</li> <li>• November 12, 2013 - City filed Statement of Defence</li> <li>• November 25, 2013 – Reply served on City</li> </ul>	<ul style="list-style-type: none"> <li>• Summary Judgment Motion to be scheduled</li> </ul>	Legal Services  Aird & Berlis LLP

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<b>COURT ACTIONS RESOLVED SINCE September 18, 2019</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>Martin v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-18-425 SR)	<ul style="list-style-type: none"> <li>• Trip and Fall</li> </ul>	<ul style="list-style-type: none"> <li>• January 3, 2019 – City served with Statement of Claim</li> <li>• February 24, 2020 – City received order dismissing the action</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	Legal Services
<b>Runstedler v. City of Guelph</b> (Superior Court of Justice Court File No. 159/18 SR)	<ul style="list-style-type: none"> <li>• Flood Damage</li> </ul>	<ul style="list-style-type: none"> <li>• April 13, 2018 – City served with Notice of Action</li> <li>• May 25, 2018 – City served Defence</li> <li>• October 11, 2019 – matter discontinued on consent</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	Legal Services
<b>Smith v. City of Guelph</b> (Superior Court of Justice Court File No. 18/16)	<ul style="list-style-type: none"> <li>• Claim for an order to remove and realign certain public utilities located under the Plaintiffs' property at 16 Summerfield</li> </ul>	<ul style="list-style-type: none"> <li>• January 14, 2016 – Statement of Claim served on City</li> <li>• March 2, 2016 – City served Defence</li> <li>• Settlement reached</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	Legal Services  Rodrigues Paiva LLP

<b>LPAT MATTERS</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>8 &amp; 16 Wilsonview Avenue</b> (Case No. MM20016)	<ul style="list-style-type: none"> <li>• Appeal by Equiton Residential Income Fund GP Inc.</li> </ul>	<ul style="list-style-type: none"> <li>• September 9, 2020 – Appeal Received</li> </ul>	<ul style="list-style-type: none"> <li>• Awaiting dates and procedural direction from Tribunal. No hearings scheduled at this time.</li> </ul>	Legal Services
<b>70 Fountain Street</b> (Case No. TBD)	<ul style="list-style-type: none"> <li>• Appeal by Skydevco</li> </ul>	<ul style="list-style-type: none"> <li>• August 7, 2020 – Appeal Received</li> </ul>	<ul style="list-style-type: none"> <li>• Record submitted to Tribunal August 25, 2020. No hearings scheduled at this time.</li> </ul>	Legal Services
<b>361 Whitelaw Road</b> (Case No. PL200235)	<ul style="list-style-type: none"> <li>• Appeal by Armel Corporation</li> </ul>	<ul style="list-style-type: none"> <li>• March 3, 2020 – Appeal Received</li> </ul>	<ul style="list-style-type: none"> <li>• No hearings scheduled at this time</li> </ul>	Ritchie Ketcheson Hart & Biggart LLP
<b>75 Dublin Street North</b>	<ul style="list-style-type: none"> <li>• Appeal by Rykur Holdings Inc. from the refusal of a</li> </ul>	<ul style="list-style-type: none"> <li>• May 22, 2018 – Appeal Received</li> </ul>	<ul style="list-style-type: none"> <li>• No hearings scheduled at this time</li> </ul>	Legal Services

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<b>LPAT MATTERS</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
(Case No. PL180546)	privately- initiated Official Plan Amendment.	<ul style="list-style-type: none"> <li>• November 8, 2018 – Case Management Conference held</li> <li>• February 12, 2020 – Case Management Conference held</li> </ul>		Garrod Pickfield
<b>132 Clair Road West</b> (Case No. PL171454)	<ul style="list-style-type: none"> <li>• Appeals by Herbert Neumann, Frank Cerniuk, Sieben Holdings Limited, H and J Produce Limited, and McEnery Industries Limited</li> </ul>	<ul style="list-style-type: none"> <li>• December 4, 2017 – 2 appeals received</li> <li>• June 10, 2019 – Pre-hearing held</li> <li>• November 29, 2019 – Status hearing held</li> </ul>	<ul style="list-style-type: none"> <li>• Awaiting dates for Case Management Conference in late 2020</li> </ul>	Legal Services
<b>75 Dublin Street North</b> (Case No. PL161294)	<ul style="list-style-type: none"> <li>• Appeals by Upper Grand District School Board, Old Guelph Neighborhood Association Inc., and Rykur Holdings Inc.</li> </ul>	<ul style="list-style-type: none"> <li>• December 21, 2016 – appeal received</li> <li>• August 14, 2017 – pre-hearing held</li> <li>• November 17, 2017 – Motion hearing held</li> <li>• May 11, 2018 – Interim decision on motions issued</li> </ul>	<ul style="list-style-type: none"> <li>• No hearings scheduled at this time</li> </ul>	Legal Services  Garrod Pickfield
<b>OPA 48 (7 Appeals)</b> (Case No. PL 140042)	<ul style="list-style-type: none"> <li>• Seven (7) Appeals received relating to Official Plan Amendment 48 (Envision Guelph) as approved by the Minister of Municipal Affairs and Housing.</li> </ul>	<ul style="list-style-type: none"> <li>• December, 2013 – OPA 48 Approved by Minister of Municipal Affairs and Housing</li> <li>• December, 2013 – Appeals received</li> <li>• September 15, 2015 – Phase 1 hearing scheduled for 10 days - adjourned</li> <li>• November 20, 2015 – Phase 1 decision issued resolving part of one (1) appeal</li> <li>• September 25, 2017 – Housekeeping phase hearing completed</li> </ul>	<ul style="list-style-type: none"> <li>• March 23, 2018 – decision issued confirming settlement of Niska Road Lands Phase</li> <li>• Written status report and draft procedural orders due October 15 for remaining appeals</li> <li>• No hearings scheduled at this time</li> </ul>	Legal Services  Garrod Pickfield
<b>1159 Victoria Road South</b> (Case No. PL121406)	<ul style="list-style-type: none"> <li>• Appeals by Victoria Park Village Ltd. regarding failure to make a decision</li> </ul>	<ul style="list-style-type: none"> <li>• November 29, 2012 – Appeal received</li> <li>• May 14, June 28, September 18 and</li> </ul>	<ul style="list-style-type: none"> <li>• No hearings scheduled at this time</li> <li>• Next status update by</li> </ul>	Legal Services  Garrod Pickfield



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<b>LPAT MATTERS</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
	within the prescribed time	<ul style="list-style-type: none"> <li>November 15, 2013 – Pre-hearings held</li> <li>• June 16, 2014 – hearing held by teleconference</li> <li>• April 29 and August 18, 2015 – hearings held by teleconference</li> <li>• November 5, 2015 – Status hearing held</li> <li>• May 3, 2016 – hearing held by teleconference</li> </ul>	telephone case conference set for January 5, 2021	

<b>LPAT MATTERS RESOLVED SINCE September 18, 2019</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>580 Paisley Road – Armel Corporation</b> (Case No. MM080050)	<ul style="list-style-type: none"> <li>• Appeal by the owner, Armel Corporation, of a decision not to approve a site plan application for a proposed gas bar, car wash and kiosk. The main issue relates to site access.</li> </ul>	<ul style="list-style-type: none"> <li>• October 1, 2008 – Appeal received</li> <li>• March 9, 2020 – received order dismissing the appeal</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	Legal Services
<b>Development Charge By-law (2019) - 20372</b> (Case No. DC190005)	<ul style="list-style-type: none"> <li>• Appeal by Hugh Whiteley</li> </ul>	<ul style="list-style-type: none"> <li>• March 25, 2019 – appeal received</li> <li>• August 9, 2019 – pre-hearing held</li> <li>• January 13-14, 2020 – hearing held</li> <li>• February 18, 2020 – Decision received</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	Garrod Pickfield
<b>622 College Avenue West</b> (Case No. PL190325)	<ul style="list-style-type: none"> <li>• Appeal by Jaspreet and Gurkirat Dhillon</li> </ul>	<ul style="list-style-type: none"> <li>• July 16, 2019 – appeal received</li> <li>• December 9, 2020 – Hearing held</li> <li>• January 3, 2020 – Decision received</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	Legal Services
<b>89 Beechwood Avenue</b> (Case No. PL190050)	<ul style="list-style-type: none"> <li>• Appeal by Tom Wood</li> </ul>	<ul style="list-style-type: none"> <li>• February 15, 2019 – appeal received</li> <li>• August 8, 2019 – Case Management Conference held</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	Garrod Pickfield

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<b>LPAT MATTERS RESOLVED SINCE September 18, 2019</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
		<ul style="list-style-type: none"> <li>December 23, 2019 – Decision received</li> </ul>		
<b>435 Stone Road West</b> (Cast No. MM190013)	<ul style="list-style-type: none"> <li>Appeal by Stone Road Mall Holdings Inc.</li> </ul>	<ul style="list-style-type: none"> <li>July 24, 2019 – appeal received</li> <li>November 28, 2019 – Appeal withdrawn</li> </ul>	<ul style="list-style-type: none"> <li>This matter is complete</li> </ul>	Legal Services
<b>144 Watson Road North</b> (Case No. PL170803)	<ul style="list-style-type: none"> <li>Appeal by CP REIT Ontario Properties and Loblaw Properties Limited</li> </ul>	<ul style="list-style-type: none"> <li>July 12, 2017 – Appeal received</li> <li>January 31, 2018 – hearing date adjourned</li> <li>October 7, 2019 – Order received</li> </ul>	<ul style="list-style-type: none"> <li>This matter is complete</li> </ul>	Legal Services
<b>15 Dumbarton Street</b> (Case No. PL190148)	<ul style="list-style-type: none"> <li>Appeal by Andrew Westbrook</li> </ul>	<ul style="list-style-type: none"> <li>March 29, 2019 – appeal received</li> <li>July 10, 2019 – Hearing held</li> <li>September 18, 2019 – Order received</li> </ul>	<ul style="list-style-type: none"> <li>This matter is complete</li> </ul>	City not a party

<b>OTHER MATTERS</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>Kovarthanan Konesavarathan Human Rights Tribunal of Ontario</b> (File No. 2017-28841-I)	<ul style="list-style-type: none"> <li>Appeal by K. Konesavarathan</li> </ul>	<ul style="list-style-type: none"> <li>November 30, 2018 – HRTTO sent Application to Respondents</li> <li>July 5, 2017 – Application submitted to HRTTO</li> <li>January 17, 2019 – City filed Response</li> <li>October 18, 2019 – hearing held</li> <li>March 24, 2020 – Continuation of October 18 hearing – cancelled</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting new hearing date</li> </ul>	Legal Services
<b>The Corporation of the City of Guelph v. Director, Ministry of the Environment</b> (Case No. 13-013)	<ul style="list-style-type: none"> <li>City is appealing to the Environmental Review Tribunal (ERT) the issuance of Permit to Take Water Number 5080-8TAKK2 to River Valley</li> </ul>	<ul style="list-style-type: none"> <li>February 12, 2013 – City filed an application for Leave to Appeal with the ERT</li> <li>May 2, 2014 – Leave to Appeal to ERT granted</li> <li>City filed Appeal</li> <li>November 4, 2014 – Status Update with</li> </ul>	<ul style="list-style-type: none"> <li>Mediation ongoing</li> </ul>	Legal Services  Garrod Pickfield

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**OTHER MATTERS**

<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
	Developments Inc.	ERT, held by teleconference. • Third-party mediation session held November 28, 2014		

**OTHER MATTERS RESOLVED SINCE September 18, 2019**

<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>NONE</b>	•	•	•	

**MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL \***

<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>Lintzeris v. City of Guelph</b> (Superior Court of Justice Court File No. CV-20-247)	• Personal Injury – October 9, 2018	• August 27, 2020 – City served with Statement of Claim	• Claim recently sent to Cowan	Intact
<b>Blackwell v. City of Guelph</b> (Superior Court of Justice Court File No. CV-20-234)	• Slip and Fall – March 11, 2019	• August 20, 2020 – City served with Statement of Claim	• Claim recently sent to Cowan • Pre-discovery	Intact
<b>Decooman v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-236)	• Motor Vehicle Accidents – October 25 and November 10, 2018	• August 18, 2020 – City served with Statement of Claim	• Claim recently sent to Cowan • Pre-discovery	To be assigned
<b>Trepanier et al. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-194)	• Negligence Claim – September 12, 2018	• August 11, 2020 – City served with Statement of Claim	• Claim recently sent to Cowan • Pre-discovery	Stieber Berlach
<b>Faheem v. City of Guelph</b> (Superior Court of Justice Court File No. CV-20-195)	• Slip and Fall – February 3, 2020	• July 28, 2020 – City served with Statement of Claim	• Pre-discovery	Intact
<b>Buttsineau v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-191)	• Personal Injury – July 5, 2018	• July 21, 2020 – City served with Statement of Claim	• Pre-discovery	Insurer's legal counsel

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<b>MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>Dodd v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-139)	• Motor Vehicle Accident – May 30, 2019	• June 16, 2020 – City served with Statement of Claim	• Pre-discovery	Agro Zaffiro
<b>Estate of Paul Bell et al. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-572)	• Motor Vehicle Accident – May 14, 2019	• June 16, 2020 – City served with Statement of Claim	• Notice of intent to defend filed • Pre-discovery	Madorin, Snyder
<b>Gray v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-008)	• Trip and Fall – May 16, 2018	• June 2, 2020 – City served with Statement of Claim	• Pre-discovery	Madorin, Snyder
<b>Jasper Construction Corp. v. City of Guelph</b>	• Negligence and Breach of Contract	• May 19, 2020 – City served with Statement of Claim	• Pre-discovery	Gowlings LLP
<b>Thompson v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-137)	• Trip and Fall – October 18, 2019	• April 30, 2020 – City served with Statement of Claim	• Awaiting discontinuance	Agro Zaffiro
<b>Cattle v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-132)	• Trip and Fall – August 31, 2019	• April 23, 2020 – City served with Statement of Claim	• Co-Defendant to assume City's defence	Madorin, Snyder
<b>Miodrag v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-19-394-00A1)	• Automobile accident – November 28, 2018	• March 19, 2020 – Third Party Claim served on City • October 24, 2019 – Statement of Claim issued	• Ongoing	Shillingtons
<b>Blay v. City of Guelph</b> (Superior Court of Justice Court File No. CV-20-102)	• Slip and Fall – April 17, 2018	• March 13, 2020 – City served with Statement of Claim	• Examination for Discovery to be scheduled	Madorin, Snyder
<b>McPhee v. City of Guelph</b> (Superior Court of	• Automobile accident – March 27, 2018	• March 4, 2020 - City served with Statement of Claim	• Pre-discovery	Intact

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<b>MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
Justice Court File No. CV-20-31)				
<b>Fung v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-20-132)	• Automobile accident – February 2, 2019	• January 21, 2020 – City served with Statement of Claim	• November 5, 2020 – Examination for Discovery scheduled	Intact
<b>Correia v. City of Guelph</b> (Superior Court of Justice Court File No. CV-20-007)	• Automobile accident – January 13, 2018	• January 13, 2020 – City served with Statement of Claim • February 18, 2020 – City Filed Statement of Defence	• Examination for Discovery to be scheduled	Madorin, Snyder
<b>Harkness v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-382)	• Trip and Fall – July 2, 2018	• October 16, 2019 – City served with Statement of Claim	• Pre-discovery	Madorin, Snyder
<b>Levesque v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-381)	• Slip and Fall – March 14, 2018	• October 16, 2019 – City served with Statement of Claim	• Mediation to be scheduled	Intact
<b>Hartung et al. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. C-1341-17)	• Personal Injury – September 30, 2016	• July 8, 2019 – Served with Motion Record adding the City as a Defendant	• Summary Judgment Motion to be scheduled	Intact In house
<b>McIntosh v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-245)	• Trip and Fall – December 27, 2018	• June 27, 2019 – City served with Statement of Claim	• Pre-discovery	Madorin, Snyder
<b>Griffith v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-169)	• Trip and Fall – January 18, 2018	• May 15, 2019 – City served with Statement of Claim	• Post-discovery	Madorin, Snyder
<b>Azeb Kebede Birida v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-19-150)	• Personal Injury – January 22, 2018	• April 30, 2019 – City served with Statement of Claim	• September 14, 2020 – Examination for Discovery scheduled	McCormick

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<b>MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>1991333 Ontario Inc. v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-808)	• Alleged Negligent Misrepresentation	• April 23, 2019 – City served with Statement of Claim	• Examination for Discovery to be scheduled	Madorin, Snyder
<b>Madgy Eldakiky v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-18-340)	• Property Damage	• February 26, 2019 – City served with Statement of Claim	• Pre-discovery	McCormick, Haney and Brimblecombe
<b>Victoria Mann v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-19-027)	• Slip and Fall – February 7, 2017	• January 30, 2019 – City served with Statement of Claim	• Settlement discussions ongoing	Madorin, Snyder
<b>Starlight Group Property Holdings Inc. et al. v. City of Guelph</b> (Superior Court of Justice Court File No. CV-19-026)	• Property Damage – March 17, 2017	• January 28, 2019 – City served with Statement of Claim	• November 23, 2020 – Examination for Discovery scheduled	Agro Zaffiro
<b>Joshi v. City of Guelph</b> (Superior Court of Justice Court File No. CV-18-457)	• Slip and Fall – April 20, 2018	• January 21, 2019 – City provided Statement of Claim	• Post-discovery	Madorin, Snyder
<b>Artymowicz v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-19-020)	• Personal Injury – August 31, 2017	• January 7, 2019 – City served with Statement of Claim	• Resolution discussions ongoing • Post-discovery	Shillingtons
<b>Johnson v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-18-448)	• Slip and Fall – January 18, 2017	• December 21, 2018 – City served with Statement of Claim	• Post-discovery	Madorin, Snyder
<b>Burns v. City of Guelph et al.</b> (Superior Court of	• Slip and Fall – December 9, 2016	• October 17, 2018 – City served with Statement of Claim	• Undertakings to be fulfilled	Madorin Snyder

**ATTACHMENT-1**  
**LITIGATION STATUS REPORT**  
**As of September 15, 2020**

<b>MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
Justice Court File No. CV-18-1303				
<b>Smith v. City of Guelph</b> (Superior Court of Justice Court File No. CV-18-304)	<ul style="list-style-type: none"> <li>Slip and Fall – February 7, 2017</li> </ul>	<ul style="list-style-type: none"> <li>August 28, 2018 – City served with Statement of Claim</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting final settlement documentation</li> </ul>	Madorin, Snyder
<b>Brunet v. City of Guelph</b> (Superior Court of Justice Court File No. CV-18-230)	<ul style="list-style-type: none"> <li>Longboard accident – September 13, 2016</li> </ul>	<ul style="list-style-type: none"> <li>June 12, 2018 – City served with Statement of Claim</li> </ul>	<ul style="list-style-type: none"> <li>Resolution discussions ongoing</li> </ul>	Madorin, Snyder
<b>Simpson v. City of Guelph</b> (Superior Court of Justice Court File No. CV-18-192)	<ul style="list-style-type: none"> <li>Slip and Fall – February 14, 2018</li> </ul>	<ul style="list-style-type: none"> <li>May 8, 2018 – City served with Statement of Claim</li> <li>February 25, 2020 – Examinations for Discovery held</li> </ul>	<ul style="list-style-type: none"> <li>Undertakings to be fulfilled</li> </ul>	Madorin, Snyder
<b>Barry v. City of Guelph</b> (Superior Court of Justice Court File No. 144/18)	<ul style="list-style-type: none"> <li>Trip and Fall – November 14, 2016</li> </ul>	<ul style="list-style-type: none"> <li>April 5, 2018 – City served with Statement of Claim</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting Pre-Trial date</li> </ul>	Madorin, Snyder
<b>Peacock v. City of Guelph</b> (Superior Court of Justice Court File No. 34/18)	<ul style="list-style-type: none"> <li>Slip and Fall – July 1, 2017</li> </ul>	<ul style="list-style-type: none"> <li>January 25, 2018 – City served with Statement of Claim</li> <li>February 28, 2020 – Examinations for Discovery held</li> </ul>	<ul style="list-style-type: none"> <li>Post-discovery</li> </ul>	Madorin, Snyder
<b>Cavanagh v. City of Guelph, Vinyl Jimmy Jazz, James Kritz and Jeffrey Bousfield</b> (Superior Court of Justice Court File No. 379/17)	<ul style="list-style-type: none"> <li>Slip and Fall – November 17, 2015</li> </ul>	<ul style="list-style-type: none"> <li>September 19, 2017 – City served with Statement of Claim</li> <li>December 15, 2018 – Statement of Defence filed by City</li> </ul>	<ul style="list-style-type: none"> <li>Co-Defendant has indemnified the City and assumed its defence</li> </ul>	Madorin, Snyder
<b>642762 Ontario Inc. v. City of Guelph et al.</b> (Superior Court of Justice Court File No. 85/17)	<ul style="list-style-type: none"> <li>Alleged environmental contamination</li> </ul>	<ul style="list-style-type: none"> <li>August 23, 2017 – City served with Notice of Action and Statement of Claim</li> </ul>	<ul style="list-style-type: none"> <li>October 14-16, 2020 – Examination for Discovery scheduled</li> </ul>	Faskin Martineau



**ATTACHMENT-1  
LITIGATION STATUS REPORT  
As of September 15, 2020**

<b>MATTERS BEING HANDLED BY INSURERS' LEGAL COUNSEL *</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
		<ul style="list-style-type: none"> <li>• June 4, 2019 – City filed Defence and Crossclaim</li> </ul>		
<b>Livingston v. Guelph Transit et al.</b> (Superior Court of Justice Court File No. 35/17)	<ul style="list-style-type: none"> <li>• Transit incident – January 28, 2015</li> </ul>	<ul style="list-style-type: none"> <li>• May 29, 2017 – City served with Statement of Claim</li> </ul>	<ul style="list-style-type: none"> <li>• Awaiting Pre-Trial date</li> </ul>	McCormick Haney, and Brimblecombe
<b>Cooper (Stewart) v. City of Guelph et al.</b> (Superior Court of Justice Court File No. 16-58756)	<ul style="list-style-type: none"> <li>• Motor vehicle accident – October 25, 2016</li> </ul>	<ul style="list-style-type: none"> <li>• January 20, 2017 – Statement of Claim amended to include City as a party</li> </ul>	<ul style="list-style-type: none"> <li>• Settlement discussions ongoing</li> </ul>	Madorin Snyder

**\* Does not include claims solely against Guelph Police Services (i.e., City not named as a party)**

<b>INSURED MATTERS COMPLETE SINCE September 18, 2019</b>				
<b>Matter</b>	<b>Description</b>	<b>History</b>	<b>Current Status</b>	<b>Counsel</b>
<b>Sethupathi v. City of Guelph et al.</b> (Superior Court of Justice Court File No. CV-17-576347)	<ul style="list-style-type: none"> <li>• Motor vehicle accident – January 12, 2016</li> </ul>	<ul style="list-style-type: none"> <li>• June 15, 2017 – City served with Statement of Claim</li> <li>• Settlement reached</li> </ul>	<ul style="list-style-type: none"> <li>• This matter is complete</li> </ul>	McCall Dawson

# Information Report

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Service Area	Office of the Chief Administrative Officer
Date	Friday, September 25, 2020
Subject	<b>Vital Focus Series: Secondary Impacts of the COVID-19 Pandemic</b>

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## Executive Summary

### Purpose of Report

This information report serves to make Council aware of a new series of Vital Focus reports that explore the secondary impacts of the COVID-19 pandemic in Guelph and Wellington. The series is led by Toward Common Ground, with key contributions from partners including the City, County of Wellington, Wellington-Dufferin-Guelph Public Health and the Guelph Community Foundation.

The Vital Focus series provides national and local data as well as recommendations for local community organizations, institutions and all orders of government on how to mitigate and address the secondary impacts of the pandemic over the longer-term.

### Key Findings

The Guelph, Wellington and Dufferin communities have met the COVID-19 pandemic with resilience, agility and resourcefulness. By and large, the community have heeded the science, evidence-based decisions and policies put out by our public health and local government officials. And the results have been good.

The effects of the pandemic aren't limited to those who are infected with COVID-19 and their families. Toward Common Ground (a list of social and health system partners can be found [here](#)) with critical contributions from key partners, including the City, County of Wellington, Wellington-Dufferin-Guelph Public Health and the Guelph Community Foundation, has created [Vital Focus series](#) of briefs that will build awareness of the secondary impacts of the pandemic using evidence-based analysis and provides recommendations to help mitigate those effects. It can also serve as a baseline for the partners to track progress in the community over time.

This series follows the best practices of other communities who have begun to explore community data in efforts to encourage dialogue, collaboration and evidenced-based decision making among governments, as well as other organizations and agencies, to better manage the secondary impacts of the pandemic and safeguard community wellbeing in the longer-term. In addition, as the group continues to consult and collaborate, the whole community has an opportunity to learn more about this virus and its effects.

Our significant partnership in this work gives us an opportunity to strengthen data-sharing relationships and increases the City's capacity to leverage local data resources, which will support the implementation of the Community Plan and the City's Strategic Plan.

The first briefs in the Vital Focus series are being released the week of September 21<sup>st</sup> with subsequent briefs released over the following months.

## **Financial Implications**

The Vital Focus series is a collaborative project with multiple partners each contributing staff resources in a highly efficient and effective shared approach. The City's contribution to the research is being supported through existing staff resources.

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## **Report**

### **Details**

#### **Purpose of the Vital Focus series**

- To raise awareness about the secondary impacts of the pandemic on the health and wellbeing of communities and increase dialogue among governments, service providers and policy makers.
- To provide leaders, decision makers and elected officials with:
  - Information and data about secondary pandemic effects to inform their decisions and actions related to programs, services, system planning, resource allocation, funding and guidance in the context of safely managing the COVID-19 pandemic through the recovery phase.
  - Actionable high-level recommendations to address key secondary effects related to the pandemic.

#### **What are secondary impacts?**

In addition to direct health impacts, the COVID-19 pandemic has wide-reaching effects on work, family, and social lives, and we all experience and cope with it in different ways. Secondary impacts refer to changes in individuals and communities related to living through a pandemic and the measures that are being taken to control it.

While the COVID-19 pandemic touches all of us, some groups of people are more likely to experience negative secondary impacts:

- Individuals with low-incomes or precarious work
- Homeless or precariously housed individuals
- Individuals living with or having a history of physical or mental illness
- Families with children
- People who contract COVID-19 and their families
- Individuals who lack access to social support networks
- Black, Indigenous and People of Colour communities
- Health care workers
- Other essential workers
- People with disabilities
- Older adults

The secondary impacts are explored by looking at specific issues within our community in short online publications. These publications include a description of each topic area, local data and trends (as available), and recommendations on how to address the issue locally. The publications will be released over several months.

The first topic areas for release cover:

- Food insecurity
- Alcohol and substance use

The Vital Focus reports can be accessed on [Toward Common Ground's website](#).

These topics will be followed by:

- Mental health
- Families with children
- Employment

Further topics that are scheduled to be explored include:

- Older adults
- People with disabilities
- Built environment

The topic areas covered in the series are broad and no single organization has the ability or purview to address all the recommendations. As a municipality we may have a limited role in directly addressing some topics more than others however providing partnership support to the project, aligning our community response efforts and leveraging our data and intergovernmental resources are important roles.

There will be some topic areas that apply more directly to the City, for example topic areas of Employment and the Built Environment. This is a valuable opportunity to respond and increase alignment with our strategic plans and intergovernmental advocacy efforts.

## **Opportunities for the City – Links to the Community Plan and City's Strategic Plan**

### **1. Data sharing**

The Vital Focus Series presents several opportunities for our organization to work more closely with our partners to further our goals for better data sharing practices and to increase our analytical capacity as a community and organization. This is one of the key goals of the Toward Common Ground partnership that the City is part of and is a partnership looking to expand and elevate its role in this area.

### **2. Community Plan**

Before COVID-19, the Community Plan work was focused on developing community measures and targets alongside community partners that would help track our collective progress toward the goals of the Community Plan. Undeniably, COVID-19 effects will influence what the community needs to monitor moving forward.

Through the Community Plan and the City's partnership with Toward Common Ground, it is the intention to explore how we can develop/align monitoring systems that reflect the longer-term impacts of the pandemic, the community's response to it, and the overall wellbeing of the community.

### **3. Community advocacy**

The Community Plan framework acts as a platform for multi-organizational advocacy. The Intergovernmental Services team are preparing a strategy for Guelph Days in 2021, and the Vital Focus series will be leveraged to support the community advocacy agenda to ensure it is highly relevant to current needs and will resonate with other levels of government.

### **4. Data to support decision making**

The Vital Focus series also presents the opportunity for staff as they implement the City's Strategic Plan to learn more about the secondary impacts of the pandemic. This information can support improved service and policy planning and delivery in all the five priority areas. Similarly, other Toward Common Ground partner organizations will be using this data to inform upcoming community strategic planning initiatives.

As part of the organization's new Data Strategy, the Strategy, Innovation and Intergovernmental team are supporting the development of a new community of practice for data practitioners that will showcase community and staff data expertise/projects and facilitate skill building and networking. The first session is planned for this fall and will include a presentation of the Vital Focus reports for staff data practitioners.

#### **Timeline for release**

The first two Vital Focus reports are being launched by Toward Common Ground and the Guelph Community Foundation during the week of September 21<sup>st</sup>.

Subsequent Vital Focus briefs will be released over the coming months. A social media campaign will accompany the releases with recommendations and resources for the public.

The pandemic continues to reveal new data and information regarding the secondary effects and although the Vital Focus series will not be continually updated to reflect this new data, the new information will be incorporated into advocacy efforts and in any monitoring systems that are developed.

### **Financial Implications**

The Vital Focus series is a collaborative project with multiple partners each contributing staff resources in a highly efficient and effective shared approach. The City's contribution to the research is being supported through existing staff resources.

### **Consultations**

The Secondary Pandemic Impacts Working Group is made up of organizations that are committed to raising awareness about the secondary effects of the pandemic on the health and wellbeing of communities, increasing dialogue, and providing leaders, decision makers, and elected officials with information to support their decision making.

The organizations involved in developing the series include:

- Toward Common Ground (a local partnership of 13 local organizations)
- City of Guelph

- County of Wellington
- Wellington-Dufferin-Guelph Public Health
- Guelph Community Foundation
- Guelph and Area Ontario Health Team

Further stakeholder engagement and consultation with relevant community partners has been and will continue to be conducted based on the different topics being addressed.

Staff who have been consulted on the Vital Focus series include:

- Executive Team
- Dave Elloway, Community Emergency Management Coordinator
- Danna Evans, General Manager, Culture and Recreation
- Alex Goss, Manager, Community Investment
- Krista Walkey, General Manager, Planning and Building Services
- John Regan, General Manager, Economic Development and Tourism
- Christine Chapman, Manager, Economic Development
- Tyson McMann, Business Development Analyst
- Leslie Muñoz, Manager, Policy and Intergovernmental Relations
- Leanne Warren, Accessibility Project Specialist

## **Strategic Plan Alignment**

The data, findings and recommendations from the Vital Focus series align directly across all five Strategic Plan priorities. For example, employment data will help businesses to succeed and add value to the community. Data and findings related to people with disabilities, older adults and populations disproportionately impacted by the pandemic will help design services, meet transportation needs, improve how we communicate and foster our collective resilience for everyone who lives here.

Understanding the effects of the pandemic on the people in our community helps us understand their most urgent needs and how best to serve them as we continue to work together to respond and recover from COVID-19. The strengthening of partnerships through Toward Common Ground and further stakeholder engagement will make Guelph a more resilient community that is better able to respond to future crises.

## **Attachments**

None.

## **Departmental Approval**

N/A

**Report Author**

Jennifer Smith, Manager, Corporate & Community Strategic Initiatives  
Stewart McDonough, Community Plan Activator

**This report was approved by:**

Jodie Sales

General Manager, Strategy, Innovation and Intergovernmental Services  
Office of the Chief Administrative Officer  
519 822 1260 extension 3617

[jodie.sales@guelph.ca](mailto:jodie.sales@guelph.ca)

**This report was recommended by:**

Scott Stewart

Chief Administrative Officer  
Office of the Chief Administrative Officer  
519 822 1260 extension 2221

[scott.stewart@guelph.ca](mailto:scott.stewart@guelph.ca)



# Provincial and Federal Consultation Alert

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## Proposal to extend the current moratorium on water bottling permits

### Ministry

Ministry of Environment, Conservation and Parks (MECP)

### Consultation Deadline

27 September 2020

### Summary

MECP is proposing to extend the current moratorium on water taking permits till 1 April 2021 to enable further review of feedback received to date on proposed changes to Ontario's water taking program.

### Proposed Form of Input

City Staff will prepare a submission for the Environmental Registry of Ontario.

### Rationale

Protecting water sources and the environment is important to the City of Guelph and our residents.

### Lead

Environmental Services

### Link to Ministry Website

<https://ero.ontario.ca/notice/019-2319>

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## Contact Information

### Intergovernmental Services

Chief Administrative Office

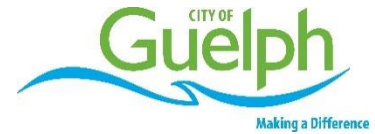
City Hall, 1 Carden Street, Guelph ON N1H 3A1

519-37-5602

**TTY:** 519-826-9771

# Provincial and Federal Consultation Alert

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## Proposed amendments to the Director's Technical Rules made under section 107 of the *Clean Water Act*, 2006

### Ministry

Environment, Conservation and Parks

### Consultation Deadline

9 November 2020

### Summary

The Ministry is proposing changes to the technical rules used to assess source water protection vulnerability and risk under the *Clean Water Act*.

### Proposed Form of Input

A submission on the Environmental Registry.

### Rationale

Ensuring strong source water protection mechanisms are in place is a priority for the City of Guelph to advance the sustainability of the local water supply.

### Lead

Water Services

### Link to Ministry Website

<https://ero.ontario.ca/notice/019-2219>

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### Contact Information

#### Intergovernmental Services

Chief Administrative Office

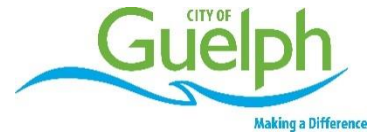
City Hall, 1 Carden Street, Guelph ON N1H 3A1

519-37-5602

TTY: 519-826-9771

# Provincial and Federal Consultation Alert

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## Proposed Project List for comprehensive environmental assessments under the *Environmental Assessment Act*

### Ministry

Ministry of Environment, Conservation and Parks (MECP)

### Consultation Deadline

10 November 2020

### Summary

MECP is seeking input on a proposed list of types of projects that are to be subject to a comprehensive environmental assessment (EA) process.

### Proposed Form of Input

City Staff will prepare a submission for the Environmental Registry of Ontario.

### Rationale

The City regularly conducts EAs and has an interest in EA-related policy development.

### Lead

Engineering and Transportation Services

### Link to Ministry Website

<https://ero.ontario.ca/notice/019-2377>

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## Contact Information

### Intergovernmental Services

Chief Administrative Office

City Hall, 1 Carden Street, Guelph ON N1H 3A1

519-37-5602

TTY: 519-826-9771



Fall 2020  
3rd Quarter

# The INFORMANT

**CRIME STOPPERS**   
**GUELPH WELLINGTON**  
**1-800-222-TIPS (8477)**

## CSGW AWARDS RECIPIENT

Crime Stoppers Guelph Wellington is extremely proud to be recognized at the provincial level for our efforts in 2019.

In the 100,001-299,999 population category, CSGW won 4 awards.

**1. Top of the list is the Marla Moon Memorial Award of Excellence. Fifth year in a row!**

*This award is given to the program that best exhibits its commitment to the Crime Stoppers mission, through tip management, community outreach, media engagement, and volunteerism.*

**2. Best Radio** in partnership with **Magic 106 FM** for an episode entitled *Afternoon Drive with Brad*.

**3. Best Video** in partnership with **Wightman TV** for a feature on the *River Classic Golf Tournament*.

**4. Best Student Engagement** in partnership with Wellington **County OPP and Guelph Police Service** for *EPACT—Educate Parents and Children Together*.

## CSGW BOARD NEWS

Longtime member of 15 years, Marlene Coughlin, is stepping down from the Board and moving over to our Friends of Crime Stoppers.

In this capacity Marlene will still be involved with the program and helping out at our events. This is great news as Marlene has been a great contributor and is a huge advocate of the program.

We wish to acknowledge the tireless efforts made by Marlene during her tenure and say "Thank You."



[www.csgw.tips](http://www.csgw.tips)

## PROGRAM EDUCATION



Due to COVID-19 restrictions, CSGW has transitioned from traditional methods of providing CSGW program education, to online platforms.

Free presentations are being offered for student programs, seniors programs, human trafficking and EPACT (Educate Parents and Children Together).

Check our website for further details and follow us on our social media – Facebook, Twitter and Instagram.

You can also email us at [info@csgw.tips](mailto:info@csgw.tips)

## PROGRAM STATISTICS

*Since inception from 1988 through August 2020*

Total # of Tips ..... 21,738

Arrests ..... 1,566

Charges Laid ..... 4,385

Narcotics Seized..... \$27,374,322

Property Recovered ..... \$10,262,501

Authorized Rewards ..... \$173,455

## UPCOMING EVENTS

### MOUNT FOREST SHRED EVENT



**SATURDAY OCTOBER 31st 2020—9am-12noon**

This event is a drive-thru operation and will be held in the parking lot at **Wellington North Fire Services**, located at **381 Main Street, N. in Mount Forest**.

Shredding services will be provided by **Wasteco**, who will have their mobile truck available on site.



For a \$5 donation per “bankers box size” of **paper only** shredding, you will have the security of knowing you are helping to prevent identity theft.

Appropriate social distancing measures will be in place in keeping with Covid-19 best practices.

**Sponsored by:**

**Desjardins—Agent Deryck West**

**The Co-operators—Agent Robert J. Cattel & Associates**

Further details are posted on our website and through our social media.

## PAST EVENTS

### GUELPH SHRED EVENT

A HUGE SUCCESS! This was our 10th year of holding the event and our best on record.

The event took place Saturday, September 12th 2020, and for a second year was held on the Skyjack property on Woodlawn Road.

**THANK YOU TO OUR COMMUNITY!** We raised \$3,970!!

The weather was wonderful and the turnout was amazing. We appreciate the positive feedback about the service we are providing. We thank you for your patience as we recognize this year was like no other and wait times were longer. We hope you can now feel a little safer, knowing your personal identifiable documents and have been destroyed.

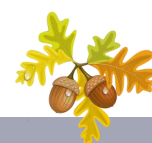
Our community and media partners can certainly take credit for promoting the event. A special shout out to Guelph Fire Services for messaging on their road signs!



We are proud of the ongoing partnership we have established with **Skyjack**.

Thank you to **Wasteco** who provided the mobile shredding services and additional support.

Pencil in on your calendars for next September and be sure to check our website closer to the date, under upcoming events. **[www.csgw.tips](http://www.csgw.tips)**





# The Corporation of The Town of Amherstburg

September 21, 2020

VIA EMAIL

The Right Honourable Raymond Cho, Minister for Seniors and Accessibility  
College Park 5<sup>th</sup> Flr, 777 Bay St,  
Toronto, ON  
M7A 1S5

## **Re: AODA Website Compliance Extension Request**

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At its meeting of September 14, 2020, Council passed the following for your consideration:

### Resolution # 20200914-281

- “1. **WHEREAS** Section 14(4) of O.Reg 191/11 under the Accessibility for Ontarians with Disabilities Act requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021;
2. **AND WHEREAS** the municipality remains committed to the provision of accessible goods and services;
3. **AND WHEREAS** the municipality provides accommodations to meet any stated accessibility need, where possible;
4. **AND WHEREAS** the declared pandemic, COVID-19, has impacted the finances and other resources of the municipality;
5. **AND WHEREAS** the Accessibility for Ontarians with Disabilities Act contemplates the need to consider the technical or economic considerations in the implementation of Accessibility Standards;
6. **BE IT THEREFORE RESOLVED THAT** the municipality requests that the Province of Ontario extend the compliance deadline stated in Section 14(4) of O.Reg 191/11 to require designated public sector organizations to meet the compliance standards, by a minimum of one (1) year to at least January 1, 2022; **AND**,
7. **BE IT THEREFORE RESOLVED THAT** the municipality requests that the Province of Ontario consider providing funding support and training resources to meet these compliance standards.”



The impacts of the pandemic on municipal finances and resources affect the ability of municipalities to meet the January 1, 2021 deadline for full compliance with WCAG 2.0 Level AA.

We humbly request the Ontario government consider an extension request, in addition to financial support and training due to the unprecedented impacts of the global pandemic.

Regards,



Tammy Fowkes  
Deputy Clerk, Town of Amherstburg  
(519) 736-0012 ext. 2216  
[tfowkes@amherstburg.ca](mailto:tfowkes@amherstburg.ca)

cc:

The Right Honourable Doug Ford, Premier of Ontario  
The Association of Municipalities of Ontario  
All Ontario Municipalities