

Staff Report



To	City Council
Service Area	Corporate Services
Date	Monday, November 23, 2020
Subject	2020–2022 City Council Appointments

Recommendation

1. That the City Council Appointment Procedures, included as Attachment-1 to the November 23, 2020 report titled 2020-2022 City Council Appointments, be approved.
2. That staff be directed to amend by-law (2014)-19694 establishing the Downtown Guelph Business Association Board of Directors to include the mandatory appointment of one councillor elected in ward one, two or three and one councillor elected in ward four, five or six to the Downtown Guelph Business Association Board of Directors.

Audit

3. That Councillor _____ be appointed as Committee of the Whole Audit Services chair for a term ending November 15, 2022.
4. That Councillor _____ be appointed as Committee of the Whole Audit Services vice-chair for a term ending November 15, 2022.

Corporate Services

5. That Councillor _____ be appointed as Committee of the Whole Corporate Services chair for a term ending November 15, 2022.
6. That Councillor _____ be appointed as Committee of the Whole Corporate Services vice-chair for a term ending November 15, 2022.

Infrastructure, Development and Enterprise

7. That Councillor _____ be appointed as Committee of the Whole Infrastructure, Development and Enterprise Services chair for a term ending November 15, 2022.
8. That Councillor _____ be appointed as Committee of the Whole Infrastructure, Development and Enterprise Services vice-chair for a term ending November 15, 2022.

Public Services

9. That Councillor _____ be appointed as Committee of the Whole Public Services chair for a term ending November 15, 2022.
10. That Councillor _____ be appointed as Committee of the Whole Public Services vice-chair for a term ending November 15, 2022.

Committee of Management for the Elliott

11. That Councillor _____ be appointed as the Committee of Management for the Elliott chair for a term ending November 15, 2022.
 12. That Councillor _____ be appointed as the Committee of Management for the Elliott vice-chair for a term ending November 15, 2022.
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Executive Summary

Purpose of Report

To formally approve the City Council Appointment Procedures used during the 2018–2020 City Council appointments process and to appoint members of City Council as chair and vice-chair for Committee of the Whole Service Areas and the Committee of Management for the Elliott.

To report back on resolutions related to the appointment of members of the public to the Wellington-Dufferin-Guelph Public Health (WDGPH) Board of Health and the mandatory appointment of a City councillor from ward one, two or three to the Downtown Guelph Business Association (DGBA) Board of Directors.

Key Findings

The City Council Appointment Procedures included as Attachment-1 were used during the last City Council appointment process in 2018 on a trial basis. They worked well and are now being recommended for approval and use on an ongoing basis.

Appointments as chair and vice-chair for Committee of the Whole service areas and the Committee of Management for the Elliott are for two-year terms. The most recent round of appointments took place in December 2018 and expire on November 15, 2022.

All other agencies, boards and committees which members of City Council sit on (such as the Public Library Board of Directors or the Police Services Board) have terms which expire in 2021 or 2022. Appointments for those positions will be brought forward in December 2021 and December 2022 respectively.

Given that the City's Business Improvement Area, the DGBA, now includes portions of ward one, two and three, the DGBA Board of Directors and City staff recommend that the composition of the DGBA Board of Directors be amended to include the mandatory appointment of one councillor elected in ward one, two or three and one councillor elected in ward four, five or six.

The appointment of members of the public to the WDGPH Board of Health is permitted under the Health Protection and Promotion Act. Should City Council wish to appoint members of the public, or a combination of members of the public and members of City Council, to the WDGPH Board of Health during the next appointment cycle in 2022, they can do so by passing a resolution directing staff to conduct a public recruitment.

Financial Implications

None.

Report

Downtown Guelph Business Association Board of Directors City Council Appointments

On December 10, 2018 City Council passed the following resolution:

That City Clerk's Office staff consider the rationale for the mandatory appointment of a councillor from ward one in conjunction with the Downtown Guelph Business Association and report back by December 2020.

This resolution was approved in the context of the [Business Improvement Area expansion which occurred in September 2017](#). Prior to the expansion, the entirety of the Business Improvement Area was in ward one. Following the expansion, parts of ward two and three were also included.

Currently, By-law (2014)-19694 establishing the DGBA Board of Directors indicates that the composition of the Board will include two members of City Council, one representing ward one and one representing wards two to six.

On July 21, 2020 the DGBA Board of Directions passed a resolution confirming their support for the appointment of one councillor elected in ward one, two or three and one councillor elected in ward four, five or six.

Given that the Business Improvement Area now includes portions of ward one, two and three, City staff recommend that By-law (2014)-19694 be amended to include the mandatory appointment of one councillor elected in ward one, two or three and one councillor elected in ward four, five or six. If City Council approves this recommendation, an amending by-law will be brought forward for approval prior to the next round of appointments to the DGBA Board of Directors in 2022.

Current City of Guelph appointees to the DGBA Board of Directors are Councillors Caron and Gibson. The terms of both appointees expire in November 2022.

Wellington-Dufferin-Guelph Public Health Board of Health – Criteria for Appointments

On December 10, 2018, City Council passed the following resolution:

That staff be directed to review legislation and/or by-laws that dictate Council appointments to Wellington-Dufferin-Guelph Public Health Board of Health and report back by the end of Q1 2019.

On March 29, 2019, information report CS-2019-54 [Criteria for the Appointment of Members to the Wellington-Dufferin-Guelph Public Health Board of Health](#) clarified that there is no legislation or by-laws which prevent City Council from appointing members of the public to serve on the Board of Health. The legislated requirement for City of Guelph appointments to the Board of Health is that three members be appointed. There are no eligibility requirements which limit who City Council may appoint.

Dr. Nicola Mercer, Medical Officer of Health, WDGPH and Mayor George Bridge, Chair, WDGPH Board of Health have indicated they have no concerns regarding the appointment of members of the public, elected councillors or a combination thereof to the Board of Health. It was noted in staff discussions with Dr. Mercer and Chair Bridge that having a member of City Council appointed serves and supports the sharing of information between the City of Guelph and the WDGPH unit. In addition,

should City Council decide to begin appointing members of the public during the next round of appointments in 2022, WDGPH has a skills-based matrix which can be used to identify skills sets and qualifications for public appointees.

If City Council wishes to begin appointing members of the public, or a combination of members of the public and members of City Council, to the Board of Health they may begin to do so in 2022 following the expiration of the terms of the current appointees. To facilitate this, a resolution has been included below which can be moved by a member of City Council if desired.

That staff be directed, beginning with the 2022–2026 term of appointments, to recruit publicly for [insert desired number of public appointments] positions on the WDGPH Board of Health and that applications for these positions be screened and recommended to City Council by the WDGPH Board of Health.

Current City of Guelph appointees to the WDGPH Board of Health are Councillors Billings, Goller and Hofland. The terms of all three appointees expire in November 2022.

Committee of the Whole Service Area Chairs and Vice-Chairs

On August 24, 2020 City Council appointed Mayor Guthrie as the vice-chair for all Service Areas for the purpose of chairing electronic Committee of the Whole meetings until the Governance Review scheduled to come before City Council in the first quarter of 2021. As Service Area chairs and vice-chairs exercise duties and authority beyond just chairing meetings, staff are recommending that new Service Area chairs and vice-chairs be appointed while the Mayor remains as vice-chair for all Service Areas. The Governance Review will further examine the issue of chairing meetings in an electronic format, as directed by City Council.

Current Committee of the Whole and service area chairs and vice-chairs are noted below. Service area chairs and vice-chairs have traditionally been appointed to two-year terms. Although two-year terms are not required by [section 11.1 \(a\) of the Procedural By-law](#), the upcoming municipal election in 2022, means that appointments for service area chairs and vice-chairs cannot run past November 15, 2022.

Current Service Area Chairs and Vice-Chairs

Governance

Chair: Mayor Guthrie

Vice-Chair: N/A

Audit

Chair: Councillor Allt

Vice-Chair: Councillor Downer

Corporate Services

Chair: Councillor MacKinnon

Vice-Chair: Councillor Downer

Public Services

Chair: Councillor Hofland

Vice-Chair: Councillor MacKinnon

Infrastructure, Development and Enterprise Services

Chair: Councillor Gibson

Vice-Chair: Councillor O'Rourke

Committee of Management for the Elliott Community Long-Term Care Residence

The City of Guelph has delegated the provision of long-term care services to the Elliott Community Long-Term Care Residence. The Committee of Management for the Elliott ensures that the Elliott Community Long-Term Care Residence is operated in compliance with all requirements of the [Long-Term Care Homes Act](#).

The current chair of the Committee of Management for the Elliott is Councillor Downer. In the past, no vice-chair was appointed. Staff are recommending a vice-chair be appointed to ensure continuity of the Committee should the chair be absent.

Financial Implications

None.

Consultations

Members of City Council were asked to indicate in advance to the City Clerk's Office which, if any, positions they wanted to seek appointment to.

The DGBA Board of directors was consulted regarding appointments to the DGBA Board of Directors.

The WDGPH Medical Officer of Health and the Chair of the WDGPH Board of Health were consulted regarding appointments to the WDGPH Board of Health.

Strategic Plan Alignment

City Council appointments support the Strategic Plan – Working Together for our Future priority, by ensuring effective representation of Guelph's elected officials on various committees.

Attachments

Attachment-1 City Council Appointment Procedures

Departmental Approval

N/A

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This report was approved by:

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