



# Committee of Adjustment Application for Minor Variance

## Introduction – Minor Variance

An asterisk (\*) indicates a response is required

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### Pre-consultation with Zoning and Planning Services staff

**Was a Preliminary Zoning Review submitted for this proposal? (Residential properties only) \***

☒ Yes

☐ No

**Was Planning Services staff consulted? \***

☒ Yes

☐ No

### Committee of Adjustment fee(s)

Following the submission of this online form, Committee of Adjustment staff will contact you to complete the required fee payment and that until such time that the fee is received, the application will not be complete and will not be processed. For the application fee related to the Committee of Adjustment, please visit the [Committee of Adjustment fees](#) page.

**I understand that following the submission of this online form, Committee of Adjustment staff will contact me to complete the required fee payment \***

☒ I agree

# Municipal Freedom of Information

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In submitting this development application and supporting document, the owner/authorized agent, hereby acknowledge the City of Guelph will provide public access to all development applications and supporting documentation, and provide their consent, that personal information, as defined by Section 2 of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA. Information on this application and any supporting documentation provided by the owner/authorized agent, consultants and solicitors, will be part of the public record and will also be available to the general public. Therefore, information on this application and any supporting documentation provided by the owner/authorized agent, consultants and solicitors, will be **posted online** and available to the general public.

Questions regarding the collection, use, and disclosure of this information may be directed to the Information and Access Coordinator at [privacy@guelph.ca](mailto:privacy@guelph.ca) or 519-822-1260 extension 2349.

**I understand and provide my consent, that personal information, as defined by Section 2 of the MFIPPA is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA. \***

☒ I agree

## Permission to enter the site

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**The owner or authorized agent hereby authorizes the Committee of Adjustment members and City of Guelph staff to enter onto the above-noted property for the limited purposes of evaluating the merits of this application. \***

☒ I agree

## Posting of Advisory Sign

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**I understand that each sign must be posted at least ten (10) days before the scheduled hearing of this application and be replaced, if necessary, until the day following the hearing. \***

☒ I agree

**Need help?** Call us at 519-822-1260 extension 2524 or [email us](#).



# Committee of Adjustment Application for Minor Variance

## Contact information

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## Registered owner

If there is more than one owner, please include all registered owner(s) as listed on Transfer/Deed of Land.

**Name \***

Anna Bowen

**Phone \***

(519) 400-5988

**Extension**

**Email \***

amrbowen@gmail.com

## Mailing address

**Unit**

**Street address \***

94 York Road

**City \***

Guelph

**Postal code \***

N1E 3E6

**Name \***

Benjamin Percy

**Phone \***

(519) 820-8536

**Extension**

**Email \***

bdpercy@gmail.com

## Mailing address

**Unit**

**Street address \***

94 York Road

**City \***

Guelph

**Postal code \***

N1E 3E6

Is there an authorized agent? \*

☒ Yes

☐ No

## Agent information

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**Organization/company name**

Gerrard's Design & Drafting Inc.

**Name \***

Mackenzie Carroll

**Phone \***

(905) 299-1076

**Email**

mackenzie@gerrards.ca

**Is the agent mailing address the same as the one for the registered owner? \***

☒ Yes

☐ No

**Agent mailing address**

**Street address \***

7 Cloverdale Crescent

**City \***

Mannheim

**Province \***

Ontario

**Postal code \***

N0B 2H0

**Organization/company name**

Gerrard's Design & Drafting Inc.

**Name \***

Jim Gerrard

**Phone \***

(519) 579-3306

**Email**

jim@gerrards.ca

**Is the agent mailing address the same as the one for the registered owner? \***

☒ Yes

☐ No

**Agent mailing address**

**Street address \***

7 Cloverdale Crescent

**City \***

Mannheim

**Province \***

Ontario

**Postal code \***

N0B 2H0

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# Committee of Adjustment Application for Minor Variance

## Property information

An asterisk (\*) indicates a response is required

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### Property address

**Street number \***

94

**Street \***

York Road

**City \* ?**

Guelph

**Province \***

Ontario

**Postal code**

N1E 3E6

### Legal Description of the property

The legal description is the registered plan and lot number(s)

**Legal description of the property \***

Part of lot 148 registered plan 113 city of Guelph.

[Official Plan Designation – Schedule: Land Use \(PDF\)](#)

**Official Plan Designation – Land Use \***

Low Density Residential

[Current Zoning Designation – Interactive Map](#)

**Current zoning designation \***

R.1B-10

**Date property was purchased \***

7/1/2011



**Is a building or structure proposed? \***

☒ Yes

☐ No

**Date of proposed construction \***

9/1/2021



**Is this a vacant lot? \***

☐ Yes

☒ No

**Is this a corner lot? \***

☐ Yes

☒ No

**Length of time existing uses have continued \***

Always - To the best of our knowledge

**Existing use of the subject property \***

Residential

**Proposed use of land \***

Residential

**Dimensions of the property**

Please refer to survey plan or site plan

**Frontage (metres) \***

6.6

**Area (metres squared) \***

397.3

**Depth (metres) \***

60.4

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# Committee of Adjustment Application for Minor Variance

## Application details

An asterisk (\*) indicates a response is required

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## Purpose of the application

**Is the purpose of the application enlargement/extension of legal non-conforming use? \***

☒ Yes

☐ No

**In addition to the application for extension/enlargement of a Legal Non-conforming Use, is a minor variance(s) required? \***

☒ Yes

☐ No

**Purpose of the application \* ?**

☐ new building

☒ building addition

☐ accessory structure

☐ accessory apartment

☐ fence height

☐ additional use

☐ variance(s) related to a consent application

☐ other

**Type of proposal (select all that apply) \***

☐ Existing

☒ Proposed

## Variance(s) required

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### Section of Zoning By-law \*

Table 5.1.2, Row 7 & Section 5.1.2.1. - Left Side Yard

### Proposed \*

1.5m

### Required \*

3.0m

### Section of Zoning By-law \*

Table 5.1.2, Row 7 - Right Side Yard

### Proposed \*

0.18

### Required \*

1.5m

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## Why is it not possible to comply with the Zoning By-law?

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### Please describe the reasons why the variance(s) are needed \*

The proposed variances are required to permit an addition which matches the existing width of the subject side of the semi-detached building. The variances will also aid in maximizing the function and layout of the proposed addition.

### Other development applications that relate to this minor variance. Has the subject land ever been the subject of:

- |  |  |
|--|--|
| <input type="checkbox"/> Official Plan Amendment             | <input type="checkbox"/> Zoning By-law Amendment |
| <input type="checkbox"/> Plan of Subdivision                 | <input type="checkbox"/> Site Plan               |
| <input type="checkbox"/> Building Permit                     | <input type="checkbox"/> Consent                 |
| <input type="checkbox"/> Previous Minor Variance Application |  |

Has the property been subject of a site-specific by-law amendment (rezoning) within the last two years? \*

☐ Yes

☒ No

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# Committee of Adjustment Application for Minor Variance

## Building information

An asterisk (\*) indicates a response is required

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### Existing buildings and structures

Are there any buildings or structures on the subject property? \*

☒ Yes

☐ No

### Main building (dwelling and building)

Gross floor area of main building (square metres) \*

104.2

Number of stories of main building \*

2

Height of the main building (metres) \*

6.68

Width of the main building (metres) \*

5.45

Length of the main building (metres) \*

11.58

### Additional existing buildings

**Are there any additional buildings or structures on the subject property? \***

☐ Yes

☒ No

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# Committee of Adjustment Application for Minor Variance

## Building information (continued)

An asterisk (\*) indicates a response is required

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### Proposed buildings and structures

**Are there any buildings or structures proposed to be constructed on the subject property? \***

☒ Yes

☐ No

### Additional existing buildings

**Add a proposed building or structure (check all that apply) \***

☐ Accessory structure

☒ Building addition

☐ Deck

☐ Porch

☐ Other

Proposed building addition

**Gross floor area of proposed building addition (square metres) \***

78.1

**Number of stories of proposed building addition \***

2

**Height of building addition (metres) \***

6.98

**Width of building addition (metres) \***

4.9

**Length of building addition (metres) \***

6.96

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# Committee of Adjustment Application for Minor Variance

## Setbacks, access and services

An asterisk (\*) indicates a response is required

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### Setbacks for all Buildings and Structures

A setback is the distance from a property line to the nearest wall/structure/building.

Proposed

**Front setback (metres) \***

8.8

**Rear setback (metres) \***

33.10

**Left setback (metres) \***

1.5

**Right setback (metres) \***

0.18

### Type of Access to the Subject Lands

**Type of Access to the Subject Lands (check all that apply) \***

☐ Provincial highway

☒ Municipal road

☐ Private road

☐ Water

☐ Other

### Types of Municipal Services



**Types of Municipal Service (check all that apply)**



Water



Sanitary  
sewer



Storm  
sewer

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# Committee of Adjustment Application for Minor Variance

## Summary and review

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## Sworn Declaration

I solemnly declare that all of the above statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

**Name \***

Mackenzie Carroll

**Date \***

4/30/2021



**Street address \***

24 Birchway Pl.

**City \***

Halton Hills

**Province \***

Ontario

## Appointment and Authorization

I have been authorized by the registered property owner(s) as the agent for the purpose of submitting an application(s) to the Committee of Adjustment and I am acting on behalf of the owner(s) in relation to this application.

**Name \***

Mackenzie Carroll

**Date \***

4/30/2021



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## Additional fees

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### Committee of Adjustment

For the application fee related to the Committee of Adjustment, please visit the [Committee of Adjustment fees](#) page.

### Conservation Authority - GRCA

Should the lands be within an area of interest to the [Grand River Conservation Authority](#) (GRCA), a further fee may be required for GRCA comments.

### Legal and Realty Services

Any municipal agreement required as a condition of minor variance approval will be subject to a fee of \$412.00 plus HST and applicable search and registration costs.

### Building Services

For fees related to permits issued by Building Services, please visit [Building Services fee webpage](#)

### Other Fees

For information on any other additional user fees, please visit the [2021 User Fee Guide](#)

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**I have read and understood the statements above the above. \***

☒ I agree

**What email address would you like us to contact you with? \***

mackenzie@gerrards.ca

**Need help?** Call us at 519-822-1260 extension 2524 or [email us](#).

# Office use only

File number

**A-33/21**

## Address

94 York Road  
Guelph, Ontario  
N1E 3E6

Comments from staff

**Application received on May 5, 2021**