



Committee of Adjustment Application for Minor Variance

Introduction – Minor Variance

An asterisk (*) indicates a response is required

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Pre-consultation with Zoning and Planning Services staff

Was a Preliminary Zoning Review submitted for this proposal? (Residential properties only) *

☒ Yes

☐ No

Was Planning Services staff consulted? *

☒ Yes

☐ No

Committee of Adjustment fee(s)

Following the submission of this online form, Committee of Adjustment staff will contact you to complete the required fee payment and that until such time that the fee is received, the application will not be complete and will not be processed. For the application fee related to the Committee of Adjustment, please visit the [Committee of Adjustment fees](#) page.

I understand that following the submission of this online form, Committee of Adjustment staff will contact me to complete the required fee payment *

☒ I agree

Municipal Freedom of Information

In submitting this development application and supporting document, the owner/authorized agent, hereby acknowledge the City of Guelph will provide public access to all development applications and supporting documentation, and provide their consent, that personal information, as defined by Section 2 of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA. Information on this application and any supporting documentation provided by the owner/authorized agent, consultants and solicitors, will be part of the public record and will also be available to the general public. Therefore, information on this application and any supporting documentation provided by the owner/authorized agent, consultants and solicitors, will be **posted online** and available to the general public.

Questions regarding the collection, use, and disclosure of this information may be directed to the Information and Access Coordinator at privacy@guelph.ca or 519-822-1260 extension 2349.

I understand and provide my consent, that personal information, as defined by Section 2 of the MFIPPA is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA. *

☒ I agree

Permission to enter the site

The owner or authorized agent hereby authorizes the Committee of Adjustment members and City of Guelph staff to enter onto the above-noted property for the limited purposes of evaluating the merits of this application. *

☒ I agree

Posting of Advisory Sign

I understand that each sign must be posted at least ten (10) days before the scheduled hearing of this application and be replaced, if necessary, until the day following the hearing. *

☒ I agree

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Contact information

An asterisk (*) indicates a response is required

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Registered owner

If there is more than one owner, please include all registered owner(s) as listed on Transfer/Deed of Land.

Name *

Mark Bunney

Phone *

(519) 766-3661

Extension

Email *

proserveconsultant
s@gmail.com

Mailing address

Unit

Street address *

8312 Wellington
Road 124

City *

GUELPH/ERAMO
SA

Postal code *

N1H 6H7

Name *

Brenda Dawson

Phone *

(905) 872-5349

Extension

Email *

bdawson1492@icl
oud.com

Mailing address

Unit

Street address *

8312 Wellington
Road 124

City *

GUELPH/ERAMO
SA

Postal code *

N1H 6H7

Is there an authorized agent? *

☐ Yes

☒ No

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Committee of Adjustment Application for Minor Variance

Property information

An asterisk (*) indicates a response is required

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Property address

Street number *

223

Street *

Victoria Road South

City * ?

Guelph

Province *

Ontario

Postal code

N1E5P9

Legal Description of the property

The legal description is the registered plan and lot number(s)

Legal description of the property *

Plan 340 Lot 86

[Official Plan Designation – Schedule: Land Use \(PDF\)](#)

Official Plan Designation – Land Use *

Low Density Residential

[Current Zoning Designation – Interactive Map](#)

Current zoning designation *

R.1C-3

Date property was purchased *

8/18/1995



Is a building or structure proposed? *

☒ Yes

☐ No

Date of proposed construction *

8/9/2021



Is this a vacant lot? *

☐ Yes

☒ No

Is this a corner lot? *

☐ Yes

☒ No

Length of time existing uses have continued *

over 100 years

Existing use of the subject property *

Residential

Proposed use of land *

Residential

Dimensions of the property

Please refer to survey plan or site plan

Frontage (metres) *

2.43

Area (metres squared) *

131

Depth (metres) *

30.48

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Committee of Adjustment Application for Minor Variance

Application details

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Purpose of the application

Is the purpose of the application enlargement/extension of legal non-conforming use? *

☒ Yes

☐ No

In addition to the application for extension/enlargement of a Legal Non-conforming Use, is a minor variance(s) required? *

☐ Yes

☒ No

Type of proposal (select all that apply) *

☐ Existing

☒ Proposed

Why is it not possible to comply with the Zoning By-law?

**Please describe the reasons why the variance(s) are needed * **

The home is currently designated as legal non-confirming as it is a semi detached home located in a an area zoned for detached homes only (R1C-3 zone), so a minor variance to required to enlarge/extend the legal non-confirming to the addition. After a fire in November, 2020 we are in the middle of renovations and would like to increase the size of the only bathroom from its current 5 ft x 5. 5 ft size to more usable dimensions as well as increase the size of the kitchen and 3rd bedroom.

Other development applications that relate to this minor variance. Has the subject land ever been the subject of:

- | | |
|--|--|
| ☐ Official Plan Amendment | ☐ Zoning By-law Amendment |
| ☐ Plan of Subdivision | ☐ Site Plan |
| ☐ Building Permit | ☐ Consent |
| ☐ Previous Minor Variance Application | |

Has the property been subject of a site-specific by-law amendment (rezoning) within the last two years? *

- ☐ Yes
- ☒ No

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Building information

An asterisk (*) indicates a response is required

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Existing buildings and structures

Are there any buildings or structures on the subject property? *

☒ Yes

☐ No

Main building (dwelling and building)

Gross floor area of main building (square metres) *

115

Number of stories of main building *

2

Height of the main building (metres) *

6.7

Width of the main building (metres) *

3.4

Length of the main building (metres) *

15.85

Additional existing buildings

Are there any additional buildings or structures on the subject property? *

☐ Yes

☒ No

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Building information (continued)

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Proposed buildings and structures

Are there any buildings or structures proposed to be constructed on the subject property? *

☒ Yes

☐ No

Additional existing buildings

Add a proposed building or structure (check all that apply) *

☐ Accessory structure

☒ Building addition

☐ Deck

☐ Porch

☐ Other

Proposed building addition

Gross floor area of proposed building addition (square metres) *

7.4

Number of stories of proposed building addition *

2

Height of building addition (metres) *

2

Width of building addition (metres) *

3.4

Length of building addition (metres) *

2.2

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Setbacks, access and services

An asterisk (*) indicates a response is required

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Setbacks for all Buildings and Structures

A setback is the distance from a property line to the nearest wall/structure/building.

Proposed

Front setback (metres) *

2.43

Rear setback (metres) *

1.63

Left setback (metres) *

2.54

Right setback (metres) *

1.63

Type of Access to the Subject Lands

Type of Access to the Subject Lands (check all that apply) *

☐ Provincial highway

☒ Municipal road

☐ Private road

☐ Water

☐ Other

Types of Municipal Services

Types of Municipal Service (check all that apply)



Water



Sanitary
sewer



Storm
sewer

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Summary and review

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Sworn Declaration

I solemnly declare that all of the above statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Name *

Mark Bunney

Date *

6/12/2021



Street address *

8312 Wellington
Road 124

City *

GUELPH/ERAMO
SA

Province *

Ontario

Submission of documents

The following items are required prior to the application be deemed complete.

Cover Letter

Elevation Sketch

File Name



Pages from Victoria223, Structural Dwgs, (s
422.2 KB

Site Plan/Survey *

File Name	
	223 Victoria Rd Site.pdf 227.9 KB

Additional documents

File Name	
	Victoria223, Structural Dwgs, (stamped), M 941.5 KB

If one or more required documents are missing, you may contact Committee of Adjustment staff for assistance. Please be aware documents indicated with a star (*) are required prior to deeming an application complete.

Additional fees

Committee of Adjustment

For the application fee related to the Committee of Adjustment, please visit the [Committee of Adjustment fees](#) page.

Conservation Authority - GRCA

Should the lands be within an area of interest to the [Grand River Conservation Authority](#) (GRCA), a further fee may be required for GRCA comments.

Legal and Realty Services

Any municipal agreement required as a condition of minor variance approval will be subject to a fee of \$412.00 plus HST and applicable search and registration costs.

Building Services

For fees related to permits issued by Building Services, please visit [Building Services fee webpage](#)

Other Fees

For information on any other additional user fees, please visit the [2021 User Fee Guide](#)

I have read and understood the statements above the above. *

☒ I agree

What email address would you like us to contact you with? *

proserveconsultants@gmail.com

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).

Office use only

File number

A-38/21

Address

223 Victoria Road South
Guelph, Ontario
N1E5P9

Comments from staff

Application received: June 8, 2021