



Committee of Adjustment Application for Minor Variance

Introduction – Minor Variance

An asterisk (*) indicates a response is required

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Pre-consultation with Zoning and Planning Services staff

Was a Preliminary Zoning Review submitted for this proposal? (Residential properties only) *

☐ Yes

☒ No

Was Planning Services staff consulted? *

☒ Yes

☐ No

It is **highly recommended** that a [Preliminary Zoning Review](#) and pre-consultation with Planning Services staff be completed prior to submitting your application to the Committee of Adjustment. Failure to do so may result in your application being deferred, refused or deemed incomplete.

[Preliminary Zoning Review form](#)

If you would like to schedule a pre-consultation with Planning staff, please email planning@guelph.ca before submitting this form.

I understand that a Preliminary Zoning Review and pre-consultation with Planning Services staff is highly recommended *

☒ I agree

Committee of Adjustment fee(s)

Following the submission of this online form, Committee of Adjustment staff will contact you to complete the required fee payment and that until such time that the fee is received, the application will not be complete and will not be processed. For the application fee related to the Committee of Adjustment, please visit the [Committee of Adjustment fees](#) page.

I understand that following the submission of this online form, Committee of Adjustment staff will contact me to complete the required fee payment *

☒ I agree

Municipal Freedom of Information

In submitting this development application and supporting document, the owner/authorized agent, hereby acknowledge the City of Guelph will provide public access to all development applications and supporting documentation, and provide their consent, that personal information, as defined by Section 2 of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA. Information on this application and any supporting documentation provided by the owner/authorized agent, consultants and solicitors, will be part of the public record and will also be available to the general public. Therefore, information on this application and any supporting documentation provided by the owner/authorized agent, consultants and solicitors, will be **posted online** and available to the general public.

Questions regarding the collection, use, and disclosure of this information may be directed to the Information and Access Coordinator at privacy@guelph.ca or 519-822-1260 extension 2349.

I understand and provide my consent, that personal information, as defined by Section 2 of the MFIPPA is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of MFIPPA. *

☒ I agree

Permission to enter the site

The owner or authorized agent hereby authorizes the Committee of Adjustment members and City of Guelph staff to enter onto the above-noted property for the limited purposes of evaluating the merits of this application. *

☒ I agree

Posting of Advisory Sign

I understand that each sign must be posted at least ten (10) days before the scheduled hearing of this application and be replaced, if necessary, until the day following the hearing.*

☒ I agree

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Contact information

An asterisk (*) indicates a response is required

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Registered owner

If there is more than one owner, please include all registered owner(s) as listed on Transfer/Deed of Land.

Name *

Jimsgate Inc.

Phone *

(647) 295-0529

Extension

Email *

greg@canprop.ca

Mailing address

Unit

Street address *

City *

Postal code *

145 Hillview Road

Aurora

L4G2M6

Is there an authorized agent? *

☒ Yes

☐ No

Agent information

**Organization/company
name**

GSP Group Inc.

Name *

Hugh Handy

Phone *

(519) 569-8883

Email

hhandy@gspgroup.
ca

**Is the agent mailing address the same as the
one for the registered owner? ***

☐ Yes

☒ No

Agent mailing address

Street address *

201-72 Victoria
Street South

City *

Kitchener

Province *

Ontario

Postal code *

N2G4Y9

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Committee of Adjustment Application for Minor Variance

Property information

An asterisk (*) indicates a response is required

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Property address

Street number *

110

Street *

Stevenson Street S

City * ?

Guelph

Province *

Ontario

Postal code

N1E5N4

Legal Description of the property

The legal description is the registered plan and lot number(s)

Legal description of the property *

Part Lot 3, Range 3, Division F (Former Township of Guelph), being Part 4 61R-11793, City of Guelph

[Official Plan Designation – Schedule: Land Use \(PDF\)](#)

Official Plan Designation – Land Use *

Mixed Business

[Current Zoning Designation – Interactive Map](#)

Current zoning designation *

Industrial (B.4) Zone

Date property was purchased *

12/14/2020



Is a building or structure proposed? *



Yes



No

Is this a vacant lot? *



Yes



No

Is this a corner lot? *



Yes



No

Length of time existing uses have continued *

Unknown

Existing use of the subject property *

Other

Existing use of the subject property - other *

vacant

Proposed use of land *

Industrial

Dimensions of the property

Please refer to survey plan or site plan

Frontage (metres) *

64

Area (metres squared) *

5925

Depth (metres) *

61

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Application details

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Purpose of the application

Is the purpose of the application enlargement/extension of legal non-conforming use? *

☐ Yes

☒ No

Purpose of the application * ?

☐ new building

☐ building addition

☐ accessory structure

☐ accessory apartment

☐ fence height

☒ additional use

☐ variance(s) related to a consent application

☐ other

Type of proposal (select all that apply) *

☐ Existing

☒ Proposed

Variance(s) required

Section of Zoning By-law *

7.1.3

Proposed *

storage facility

Required *storage facility not
identified as
permitted use

Why is it not possible to comply with the Zoning By-law?

Please describe the reasons why the variance(s) are needed * ?

Please refer to the attached Cover Letter identifying that the proposed "storage facility" use is appropriate for the site and meets the four tests of a minor variance in accordance with Section 45(1) of the Planning Act..

Other development applications that relate to this minor variance. Has the subject land ever been the subject of:

- | | |
|--|--|
| <input type="checkbox"/> Official Plan Amendment | <input type="checkbox"/> Zoning By-law Amendment |
| <input type="checkbox"/> Plan of Subdivision | <input type="checkbox"/> Site Plan |
| <input type="checkbox"/> Building Permit | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Previous Minor Variance Application | |

Has the property been subject of a site-specific by-law amendment (rezoning) within the last two years? *

- ☐ Yes
- ☒ No

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Building information

An asterisk (*) indicates a response is required

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Existing buildings and structures

Are there any buildings or structures on the subject property? *

☐ Yes

☒ No

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Committee of Adjustment Application for Minor Variance

Building information (continued)

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Proposed buildings and structures

Are there any buildings or structures proposed to be constructed on the subject property? *

☒ Yes

☐ No

Additional existing buildings

Add a proposed building or structure (check all that apply) *

☐ Accessory structure

☐ Building addition

☐ Deck

☐ Porch

☒ Other

Proposed other structure

Please specify

Type of proposed structure *

Storage Facility

Gross floor area of proposed structure
(square metres) *

8700

Number of stories of
structure *

3

Height of structure
(metres) *

12.1

Width of structure
(metres) *

45

Length of structure
(metres) *

71

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Setbacks, access and services

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Setbacks for all Buildings and Structures

A setback is the distance from a property line to the nearest wall/structure/building.

Proposed

**Front setback
(metres) ***

6

**Rear setback
(metres) ***

4

**Left setback (metres)

16

**Right setback
(metres) ***

6

Type of Access to the Subject Lands

Type of Access to the Subject Lands (check all that apply) *

☐ Provincial highway

☒ Municipal road

☐ Private road

☐ Water

☐ Other

Types of Municipal Services

Types of Municipal Service (check all that apply)



Water



Sanitary
sewer



Storm
sewer

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).



Committee of Adjustment Application for Minor Variance

Summary and review

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Sworn Declaration

I solemnly declare that all of the above statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Name *

Hugh Handy of GSP Group

Date *

6/17/2021



Street address *

201-72 Victoria
Street South

City *

Kitchener

Province *

Ontario

Appointment and Authorization

I have been authorized by the registered property owner(s) as the agent for the purpose of submitting an application(s) to the Committee of Adjustment and I am acting on behalf of the owner(s) in relation to this application.

Name *

Hugh Handy of GSP Group

Date *

6/7/2021



Additional fees

Committee of Adjustment

For the application fee related to the Committee of Adjustment, please visit the [Committee of Adjustment fees](#) page.

Conservation Authority - GRCA

Should the lands be within an area of interest to the [Grand River Conservation Authority](#) (GRCA), a further fee may be required for GRCA comments.

Legal and Realty Services

Any municipal agreement required as a condition of minor variance approval will be subject to a fee of \$412.00 plus HST and applicable search and registration costs.

Building Services

For fees related to permits issued by Building Services, please visit [Building Services fee webpage](#)

Other Fees

For information on any other additional user fees, please visit the [2021 User Fee Guide](#)

I have read and understood the statements above the above. *

☒ I agree

What email address would you like us to contact you with? *

astellings@gspgroup.ca

Need help? Call us at 519-822-1260 extension 2524 or [email us](#).

Office use only

File number

A-39/21

Address

110 Stevenson Street South
Guelph, Ontario
N1E5N4

Comments from staff

Application received: June 8, 2021