



Minutes of Committee of the Whole Meeting

**May 3, 2021, 2:00 p.m.
Remote meeting live streamed
on guelph.ca/live**

Council:

Mayor C. Guthrie
Councillor P. Allt
Councillor B. Bell
Councillor C. Billings
Councillor L. Caron
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor J. Gordon
Councillor J. Hofland
Councillor M. MacKinnon
Councillor D. O'Rourke
Councillor M. Salisbury

Staff:

S. Stewart, Chief Administrative Officer
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
T. Lee, Deputy Chief Administrative Officer, Corporate Services
S. O'Brien, Acting Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
T. Baker, General Manager, Finance/City Treasurer
T. Gayman, General Manager, Engineering and Transportation Services/City Engineer
R. Gerus, General Manager, Transit Services
D. Godfrey, General Manager, Operations
J. Regan, General Manager, Business Development and Enterprises
A. Vilkkö, General Manager, Facilities and Energy Management

K. Walkey, General Manager, Planning and Building Services
M. Aldunate, Manager, Policy Planning and Urban Design
G. Clark, Manager, Financial Strategy and Long-term
Planning
B. Ho-Yan, Manager, Corporate Energy and Climate Change
K. Newland, Manager, Finance Client Services
N. Goss, Senior Policy Planner
S. Laughlin, Senior Policy Planner
P. Zukowski, Senior Corporate Analyst
D. McMahon, Acting General Manager, City Clerk's Office/City
Clerk
L. Cline, Council and Committee Coordinator
J. da Silva, Council and Committee Assistant

1. Call to Order - Mayor

Mayor Guthrie called the meeting to order (2:01 p.m.).

1.1 Disclosure of Pecuniary Interest

There were no disclosures.

2. Staff Recognitions

Mayor Guthrie presented the following staff recognition:

Staff from the Office of the CAO, including Jennifer Smith, Stewart McDonough, Kelly Guthrie, Alison Springate, Barb Swartzentruber and Michelle Lowther, were recognized with a Highly Commended award in the International Project of the Year Category at the 2020 International Association for Public Participation (IAP2) Core Values Awards for their work on Guelph's Community Plan.

3. Presentation

3.1 Wellington-Dufferin-Guelph Public Health - COVID-19 Update

Chris Beveridge, Director, Health Protection, Wellington-Dufferin-Guelph Public Health, provided a COVID-10 update including a summary of case numbers, variants of concern and an update on vaccine allocation and distribution.

4. Service Area - Infrastructure, Development and Enterprise Services

Councillor O'Rourke assumed the chair.

5. Consent Agenda - Infrastructure, Development and Enterprise Services

The following item was extracted:

Core Asset Management Plans - 2021-116

Moved By Mayor Guthrie

Seconded By Councillor Billings

That the balance of the May 3, 2021 Consent Agenda - Infrastructure Development and Enterprise Services, as identified below, be adopted:

5.1 Additional Residential Dwelling Unit Registration By-law - 2021-118

1. That By-law Number (2017)-20199, short titled the Two-unit House Registration By-law be repealed and that the Additional Residential Dwelling Unit Registration By-law included as Attachment 1 of the report titled "Additional Residential Dwelling Unit Registration By-law" be adopted.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

6. Items for Discussion - Infrastructure, Development and Enterprise Services

6.1 Official Plan Review - Policy Directions - 2021-121

Krista Walkey, General Manager, Planning and Building Services, provided opening remarks regarding the five-year review of the Official Plan.

Natalie Goss, Senior Policy Planner, discussed the scope of the Official Plan review and provided a timeline of the review process. She also provided an overview of community and stakeholder engagement, Planning Act changes and conformity to A Place to Grow: Growth Plan for the Greater Golden Horseshoe.

Stacey Laughlin, Senior Policy Planner, provided an overview of legislative changes and policy directions including the Provincial Policy Statement, Grand River Source Protection Plan and the Ontario Heritage Act. She also outlined next steps in the Official Plan review project.

Moved By Councillor Allt

Seconded By Councillor Goller

1. That the Official Plan Review policy paper, attached as Attachment-2 to the "Official Plan Review – Policy Directions" report dated May 3, 2021, be received.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

6.2 City Operations Campus - Business Case and Staging Plan - 2021-135

Stephen O'Brien, Acting Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services, provided opening remarks regarding the City Operations Campus, including strategic plan alignment.

Antti Vilkkö, General Manager, Facilities and Energy Management, provided an overview of the business case, social benefit and risk assessment, and a comparison of the three alternatives.

Tara Baker, General Manager, Finance/City Treasurer, discussed the staging plan, financial planning for the campus and next steps.

The following delegate spoke via video:

Sandy Clipsham

Moved By Councillor Allt

Seconded By Councillor Hofland

1. That in accordance with the City Operations Campus Business Case, as included in Attachment 1 of report City Operations Campus – Business Case and Staging Plan dated May 3, 2021, the municipal-owned site located at the northwest corner of Watson

Parkway South and Stone Road East be approved as the site for the future City Operations Campus.

2. That in accordance with the multi-year Staging Plan, as included in Attachment 2 of report City Operations Campus – Business Case and Staging Plan dated May 3, 2021, staff proceed with site preparation and servicing of the City Operations Campus.
3. That staff proceed with the planning and design of the future facilities consistent with the City Operations Campus Business Case and Staging Plan and be directed to seek Council approval through the annual budget process.

It was requested that the clauses be voted on separately.

Moved By Councillor Allt

Seconded By Councillor Hofland

1. That in accordance with the City Operations Campus Business Case, as included in Attachment 1 of report City Operations Campus – Business Case and Staging Plan dated May 3, 2021, the municipal-owned site located at the northwest corner of Watson Parkway South and Stone Road East be approved as the site for the future City Operations Campus.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

Moved By Councillor Allt

Seconded By Councillor Hofland

2. That in accordance with the multi-year Staging Plan, as included in Attachment 2 of report City Operations Campus – Business Case and Staging Plan dated May 3, 2021, staff proceed with site preparation and servicing of the City Operations Campus.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Voting Against: (1): Councillor Bell

Carried (12 to 1)

Moved By Councillor Allt

Seconded By Councillor Hofland

3. That staff proceed with the planning and design of the future facilities consistent with the City Operations Campus Business Case and Staging Plan and be directed to seek Council approval through the annual budget process.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Voting Against: (1): Councillor Bell

Carried (12 to 1)

6.3 Core Asset Management Plans - 2021-116

Moved By Councillor Gibson

Seconded By Councillor Goller

1. That the Core Asset Management Plans dated May 3, 2021, included as Attachment-1 to this report, be approved.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

Committee of the Whole recessed at 4:15 p.m. and reconvened at 4:26 p.m.

7. Service Area - Corporate Services

Councillor Goller assumed the chair.

8. Consent Agenda - Corporate Services

The following item was extracted:

2020 Year-end Operating Budget Monitoring and Surplus Allocation and Deficit Funding - 2021-139

Moved By Councillor Allt

Seconded By Councillor Hofland

That the balance of the May 3, 2021 Consent Agenda - Corporate Services, as identified below, be adopted:

8.1 2020 Long-term Financial Statement - Reserves and Debt - 2021-136

1. That an obligatory reserve fund (344) be opened to manage Federal/Provincial grant funds received in 2021 from the Safe Restart Agreement Public Transit Funding Program as a requirement of the transfer payment agreement.
2. That the Greenhouse Gas reserve (352) and the Ontario Municipal Commuter Cycling reserve fund (350) with nil balances be closed.

8.2 2020 Year-end Capital Budget Monitoring Report - 2021-138

1. That in accordance with the 2020 Year-end Capital Budget Monitoring Report dated May 4, 2021, reallocations BR-20CAP-38 and BR-20CAP-40 in Table 3 of Attachment-3 2020 Capital Budget Reallocations be approved at a net zero change to the 2020 approved capital budget.
2. That in accordance with the 2020 Year-end Capital Budget Monitoring Report dated May 4, 2021, budget adjustment BR-21CAP-28 in Attachment-1 Additional Approved Capital Funding be approved at a net budget increase of \$240,000 to the 2021 approved capital budget.
3. As a result of the new provincial On-Site and Excess Soil Regulation, and understanding that impacted projects may result in costs in excess of approved capital budget of approximately \$5 million, that a one-time strategy to authorize staff to proceed with these projects in 2021 while reporting on these over budget requirements as part of the quarterly budget monitoring reports be approved.
4. That staff seek Council funding approval of the total budget requirement resulting from the On-Site and Excess Soil Regulation at year-end as part of the 2021 year-end budget monitoring report, if in-year capital budget surplus is not sufficient to mitigate this pressure.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

9. Items for Discussion - Corporate Services

9.1 2020 Year-end Operating Budget Monitoring and Surplus Allocation and Deficit Funding - 2021-139

Moved By Mayor Guthrie

Seconded By Councillor Hofland

1. That the net operating deficit of \$947,524 be allocated to or funded from the City's reserve and reserve funds or grants as follows:
 - a. Transfer from Safe Restart Transit Stream grant of \$3,814,405 to fund deficit in Transit Services.
 - b. Transfer from Safe Restart Operating Stream grant of \$2,069,019 to fund combined deficit in Parking Services, Ontario Building Code Services, and Court Services.
 - c. Transfer to the 100RE Reserve Fund (355) of \$1,000,000
 - d. Transfer to the City Building Reserve Fund (159) of \$1,524,115
 - e. Transfer to the Police Operating Contingency Reserve (115) of \$417,996
 - f. Transfer to the Library Operating Contingency Reserve (102) of \$200,000
 - g. Transfer to the Water Capital Reserve Fund (152) of \$63,791
 - h. Transfer to the Wastewater Capital Reserve Fund (153) of \$965,693
 - i. Transfer to the Stormwater Capital Reserve (165) of \$764,305
2. That the remaining Phase 1 Safe Restart Transit Stream grant of \$1,282,130 be deferred and applied to expected COVID-related deficit from January 1 to March 31, 2021.
3. That the remaining Phase 1 Safe Restart Operating Stream grant of \$4,842,081 be transferred to the Tax Operating Contingency

Reserve (180) to be utilized for expected ongoing COVID-related deficits through 2021 and 2022.

Amendment:

Moved By Mayor Guthrie

Seconded By Councillor Gibson

3. That the remaining Phase 1 Safe Restart Operating Stream grant of \$4,842,081 be transferred to the Tax Operating Contingency Reserve (180) to be utilized as follows:

- \$350,000 to increase the amount of COVID-related fiscal relief available within the Tourism Rebuild Fund
- \$350,000 to increase the amount of COVID-related fiscal relief available within the Community Investment Program Emergency Fund
- Remaining balance for expected ongoing COVID-related deficits through 2021 and 2022.

Voting in Favour: (8): Mayor Guthrie, Councillor Bell, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Gordon, Councillor O'Rourke, and Councillor Salisbury

Voting Against: (5): Councillor Allt, Councillor Billings, Councillor Goller, Councillor Hofland, and Councillor MacKinnon

Carried (8 to 5)

Motion as Amended:

Moved By Mayor Guthrie

Seconded By Councillor Hofland

1. That the net operating deficit of \$947,524 be allocated to or funded from the City's reserve and reserve funds or grants as follows:
 - a. Transfer from Safe Restart Transit Stream grant of \$3,814,405 to fund deficit in Transit Services.
 - b. Transfer from Safe Restart Operating Stream grant of \$2,069,019 to fund combined deficit in Parking Services, Ontario Building Code Services, and Court Services.
 - c. Transfer to the 100RE Reserve Fund (355) of \$1,000,000

- d. Transfer to the City Building Reserve Fund (159) of \$1,524,115
 - e. Transfer to the Police Operating Contingency Reserve (115) of \$417,996
 - f. Transfer to the Library Operating Contingency Reserve (102) of \$200,000
 - g. Transfer to the Water Capital Reserve Fund (152) of \$63,791
 - h. Transfer to the Wastewater Capital Reserve Fund (153) of \$965,693
 - i. Transfer to the Stormwater Capital Reserve (165) of \$764,305
2. That the remaining Phase 1 Safe Restart Transit Stream grant of \$1,282,130 be deferred and applied to expected COVID-related deficit from January 1 to March 31, 2021.
3. That the remaining Phase 1 Safe Restart Operating Stream grant of \$4,842,081 be transferred to the Tax Operating Contingency Reserve (180) to be utilized as follows:
- o \$350,000 to increase the amount of COVID-related fiscal relief available within the Tourism Rebuild Fund
 - o \$350,000 to increase the amount of COVID-related fiscal relief available within the Community Investment Program Emergency Fund
 - o Remaining balance for expected ongoing COVID-related deficits through 2021 and 2022.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

10. Adjournment

Moved By Councillor Billings

Seconded By Councillor Salisbury

That the meeting be adjourned (4:57 p.m.).

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

Mayor Guthrie

Dylan McMahon - Acting City Clerk