



## **Minutes of Committee of the Whole Meeting**

**September 7, 2021, 1:00 p.m.**

**Remote meeting live streamed on [guelph.ca/live](https://guelph.ca/live)**

**Council:**

Mayor C. Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor L. Caron  
Councillor C. Downer  
Councillor D. Gibson  
Councillor R. Goller  
Councillor J. Gordon  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor D. O'Rourke  
Councillor M. Salisbury

**Staff:**

C. Clack-Bush, Acting Chief Administrative Officer  
J. Holmes, Deputy Chief Administrative Officer,  
Infrastructure, Development and Enterprise Services  
T. Lee, Deputy Chief Administrative Officer, Corporate  
Services  
T. Baker, General Manager, Finance/City Treasurer  
C. Cooper, General Manager, Legal, Realty and Court  
Services/City Solicitor  
D. Evans, General Manager, Culture, Tourism and Community  
Investment  
D. Godfrey, General Manager, Operations  
G. Matthews, General Manager, Parks  
A. Vilko, General Manager, Facilities and Energy  
Management  
S. Green, Manager, Corporate and Community Safety  
B. Ho-Yan, Manager, Corporate Energy and Climate Change  
L. Jefferson, Manager, Park and Trail Development

J. Krauter, Manager, Taxation and Revenue/Deputy Treasurer  
S. O'Dwyer, Manager, Financial Reporting and Accounting  
A. Harvie, Service Performance and Development Analyst  
S. O'Brien, General Manager, City Clerk's Office/City Clerk  
L. Cline, Council and Committee Coordinator  
G. Meades, Council and Committee Coordinator

Also Present: Dr. Nicola Mercer, Chief Medical Officer of Health, Wellington-Dufferin-Guelph Public Health  
Dr. Matthew Tenenbaum, Associate Medical Officer of Health, Wellington-Dufferin-Guelph Public Health  
Christopher Beveridge, Director, Health Protection, Wellington-Dufferin-Guelph Public Health  
Stacey Stahlmann, Senior Manager, Audit Services, KPMG LLP  
Alex Chapman, Executive Director, Our Energy Guelph  
Alex Ciccone, Chair, Our Energy Guelph Board of Directors

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**1. Call to Order - Mayor**

Mayor Guthrie called the meeting to order (1:00 p.m.).

**1.1 Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**2. Authority to move into closed meeting**

Moved By Councillor Hofland  
Seconded By Councillor Gibson

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2)(a), (b), (f) and (i) of the Municipal Act relating to the security of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (13 to 0)

The following items were discussed:

**2.1 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)**

**2.2 Information Technology Security Assessment Results and Actions, 2021-259**

**2.3 Community Energy Initiative Update, 2021-274**

**3. Open Meeting**

Mayor Guthrie called the meeting to order (2:04 p.m.).

**3.1 Closed Meeting Summary**

Mayor Guthrie spoke regarding matters discussed in closed session and identified the following:

**Information Technology Security Assessment Results and Actions, 2021-259**

Staff were given direction regarding this matter.

**Community Energy Initiative Update, 2021-274**

Information was received and Committee of the Whole will move back into a closed meeting to further consider this matter following the completion of the open meeting.

**4. Staff Recognitions**

Mayor Guthrie presented the following staff recognitions:

James Krauter, Greg Bedard, Rita Pezzano, Mathew Thomas, Mike DeManche, Claire Lin, Mike Bartholomew, David Boyle, Jeremy Smith and Helen Chen were recognized for receiving the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) 2021 E. A. Danby Award for outstanding achievement in improving performance in the category of municipal finance.

Tara Baker, Karen Newland, Greg Clark, Ron Maeresera, Patricia Zukowski, Wendy McQuade, Mary Jo Milhomens, Alex Brossault and Greg Hahn were

recognized for receiving the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the 2021 budget.

**5. Service Area - Governance**

**6. Items for Discussion - Governance**

**6.1 Managing the Impacts of COVID-19: Update Number 9, 2021-275**

Dr. Nicola Mercer, Medical Officer of Health, Wellington-Dufferin-Guelph Public Health, provided an update on the vaccination progress in Guelph. Dr. Mercer also provided information regarding third doses of the vaccine and the future outlook of the fourth wave of the pandemic.

Colleen Clack-Bush, Acting Chief Administrative Officer, presented the ninth COVID-19 update. She outlined how the City continues to support the community, local businesses and the organization, and how financial implications are being managed as a result of the pandemic.

Moved By Councillor Allt  
Seconded By Councillor Billings

That the report "Managing the Impacts of COVID-19: Update 9" dated September 7, 2021 be forwarded to the local Member of Parliament and Member of Provincial Parliament, Federation of Canadian Municipalities, Association of Municipalities Ontario, Ontario Big City Mayors and the Federal Minister of Finance and the Ministers of Municipal Affairs and Housing and Minister of Finance for the Province of Ontario.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

**7. Service Area - Public Services**

Councillor MacKinnon assumed the chair.

**8. Items for Discussion - Public Services**

**8.1 Third Party Trail Agreements, 2021-249**

Gene Matthews, General Manager, Parks, provided opening remarks regarding Third Party Trail Agreements.

The following delegates spoke regarding this item:

John Fisher, President, Guelph Hiking Trail Club

Susan Watson

Chair MacKinnon ruled that Susan Watson's delegation is out of order as it is not relevant to the discussion surrounding Third Party Trail Agreements.

### **Point of Order**

Councillor Caron raised a point of order to request that a vote be called on the Chair's ruling that the delegation is out of order.

### **Vote on Chair's Ruling**

Moved By Councillor Caron

Seconded By Mayor Guthrie

That the Chair's ruling on the delegation being out of order is out of order.

Voting in Favour: (7): Councillor Allt, Councillor Bell, Councillor Caron, Councillor Downer, Councillor Gordon, Councillor Hofland, and Councillor Salisbury

Voting Against: (5): Mayor Guthrie, Councillor Billings, Councillor Goller, Councillor MacKinnon, and Councillor O'Rourke

Carried (7 to 5)

Chair MacKinnon's ruling was not upheld and Susan Watson was permitted to finish her delegation.

Moved By Mayor Guthrie

Seconded By Councillor Billings

1. That staff be authorized to enter into a three-party license agreement between the City of Guelph, Guelph Hiking Trail Club and Grand River Conservation Authority as outlined in the Public Services Report 2021-249 dated September 7, 2021, subject to the form and content being satisfactory to the Deputy Chief Administrative Officer of Public Services and the City Solicitor.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

### **New Motion**

Moved By Mayor Guthrie

Seconded By Councillor O'Rourke

1. That staff be authorized to enter into future three-party license agreements between the City of Guelph, Guelph Hiking Trail Club, and parties yet to be determined, for continuous implementation of the Council approved Guelph Trail Master Plan, subject to the form and content being satisfactory to the Deputy Chief Administrative Officer of Public Services and the City Solicitor.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

## **8.2 Business Licensing - Payday Loan Establishments, 2021-255**

The following registered delegate withdrew their delegation request:  
Ryan Donahue

Moved By Councillor Billings

Seconded By Councillor Hofland

1. That By-law Number (2009)-18855 be amended to include licensing of Payday Loan Establishments.
2. That By-law Number (2020)-20550 be amended to include licensing fees for Payday Loan Establishments.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

**9. Service Area - Audit**

Councillor Allt assumed the chair.

Council recessed at 3:45 p.m. and reconvened at 3:53 p.m.

**10. Consent Agenda - Audit**

Moved By Councillor Hofland

Seconded By Councillor O'Rourke

That the September 7, 2021 Consent Agenda - Audit, as identified below, be adopted:

**10.1 Specified Auditing Procedures Report on Compliance with Long-Term Care Services Agreement, 2021-250**

1. That staff be directed to initiate an update to the 2015 Long-Term Care Services Agreement, in accordance with report 2021-250, with The Elliott Community including a review of the Indirect Cost Allocation Schedule.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

**11. Service Area - Infrastructure, Development and Enterprise Services**

Councillor O'Rourke assumed the chair.

**12. Items for Discussion - Infrastructure, Development and Enterprise Services**

**12.1 Our Energy Guelph Two-Year Progress Report, 2021-266**

Alex Chapman, Executive Director, Our Energy Guelph, provided an overview of the organization and summarized completed activities over the previous two years. He outlined planned work activities for the next three years as well as the request for renewed funding.

Moved By Councillor Allt

Seconded By Mayor Guthrie

1. That Council receive the Our Energy Guelph Annual Report for Year Ending August 31, 2021.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

Council recessed at 5:10 p.m. and reconvened at 5:32 p.m.

### **13. Authority to move into closed meeting**

Moved By Councillor Salisbury  
Seconded By Councillor Downer

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239(2)(b), (f) and (i) of the Municipal Act relating to personal matters about an identifiable individual, including municipal or local board employees; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Voting in Favour: (11): Mayor Guthrie, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (11 to 0)

### **14. Open Meeting**

Mayor Guthrie called the meeting to order (7:38 p.m.).

#### **14.1 Closed Meeting Summary**

Mayor Guthrie spoke regarding matters discussed in closed session and identified the following:

#### **Community Energy Initiative Update, 2021-274**

Staff and Mayor Guthrie were given direction on this matter.



**15. Adjournment**

Moved By Councillor Billings  
Seconded By Councillor O'Rourke

That the meeting be adjourned (7:39 p.m.).

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Goller, Councillor Gordon, Councillor Hofland, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

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Mayor Guthrie

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Stephen O'Brien - City Clerk