



## **Minutes of Guelph City Council**

**November 22, 2021, 5:00 p.m.**

**Remote meeting live streamed on [guelph.ca/live](https://guelph.ca/live)**

**Council:**

Mayor C. Guthrie  
Councillor P. Allt  
Councillor B. Bell  
Councillor C. Billings  
Councillor L. Caron  
Councillor C. Downer  
Councillor D. Gibson  
Councillor R. Goller  
Councillor J. Gordon  
Councillor M. MacKinnon  
Councillor D. O'Rourke  
Councillor M. Salisbury

**Absent:**

Councillor J. Hofland

**Staff:**

S. Stewart, Chief Administrative Officer  
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services  
J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services  
T. Lee, Deputy Chief Administrative Officer, Corporate Services  
M. Ellis, General Manager, Human Resources  
D. Godfrey, General Manager, Operations  
R. Jelacic, General Manager, Internal Audit  
S. O'Brien, General Manager, City Clerk's Office/City Clerk  
J. Slater, Manager Information, Privacy and Elections/Deputy Clerk  
J. da Silva, Council and Committee Assistant  
T. Di Lullo, Council and Committee Coordinator

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## **2. Call to Order**

Mayor Guthrie called the meeting to order (5:04 p.m.).

### **2.1 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)**

Councillor Downer declared a conflict of interest as it relates to closed item 3.3 Bargaining Mandate Report Canadian Union of Public Employees Local 241 and 973 as she has a family member working for the City in CUPE Local 973.

## **3. Authority to move into closed meeting**

Moved By Councillor Gibson

Seconded By Councillor O'Rourke

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Sections 239(2)(b), (d), (e), and (f) of the Municipal Act relating to personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Voting in Favour: (11): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, and Councillor O'Rourke

Carried (11 to 0)

The following items were considered:

### **3.1 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)**

### **3.2 November 2021 Public Appointments to Advisory Committees of Council and Local Boards - 2021-339**

### **3.4 70 Fountain Street - Ontario Land Tribunal Appeal - Update, 2021-360**

**3.3 Bargaining Mandate Report Canadian Union of Public Employees Local 241 and 973, 2021-353**

**4. Open Meeting – 6:30 p.m.**

Mayor Guthrie called the meeting to order (6:31 p.m.).

**4.4 Disclosure of Pecuniary Interest and General Nature Thereof**

Councillor Caron declared a conflict of interest as it relates to item 7.3 Guelph Farmers' Market - 10C Negotiation Update as she is a community bond holder.

Councillor O'Rourke declared a conflict of interest as it relates to item 7.3 Guelph Farmers' Market - 10C Negotiation Update as she is a community bond holder.

**4.5 Closed Meeting Summary**

Mayor Guthrie spoke regarding matters discussed in closed session and identified the following:

**November 2021 Public Appointments to Advisory Committees of Council and Local Boards - 2021-339**

A motion will be brought forward regarding this item.

**Bargaining Mandate Report Canadian Union of Public Employees Local 241 and 973, 2021-353**

Staff were given direction regarding this matter.

**70 Fountain Street - Ontario Land Tribunal Appeal - Update, 2021-360**

Staff were given direction regarding this matter.

**5. November 2021 Public Appointments to Advisory Committees of Council and Local Boards - 2021-340**

Moved By Councillor Allt

Seconded By Councillor Gibson

1. That Erin Caton, Nancy Bennett and Danni Leigh be appointed to the Accessibility Advisory Committee for a term ending November 2022 or until such time as successors are appointed.
2. That Jordan Jocius be appointed to the Art Gallery of Guelph for a term ending November 2022 or until such time as a successor is appointed.

3. That Ravi Sathasivam be reappointed to the Board of Trustees of The Elliott for a one-year term ending November 2023 or until such time as a successor is appointed.
4. That Hillary Ballban and Joanne Hohenadel be appointed to the Board of Trustees for The Elliott for a three-year term ending November 2024 or until such time as a successor is appointed.
5. That Keith Hamilton be appointed to the Committee of Adjustment for a term ending November 2022 or until such time as a successor is appointed.
6. That Richard Carson, Lily Wan-Li Ho, Carol Lohuis and Gabriele Simmons be appointed to the Community Grant Allocation Panel for a term ending November 2022 or until such time as a successor is appointed.
7. That Jillian Cockburn be reappointed to the Community Grant Allocation Panel for a term ending November 2022 or until such time as a successor is appointed.
8. That Miranda Corman and Jack Mallon be appointed to the Heritage Guelph for a term ending November 2022 or until such time as successors are appointed.
9. That Chrisoula Vergis be appointed to the Guelph Museums Advisory Committee for a term ending November 2022 or until such time as a successor is appointed.
10. That Carolyn Lee be reappointed to the Guelph Sports Hall of Fame Board of Directors for a term ending November 2022 or until such time as a successor is appointed.
11. That Megan Milton be appointed to the Municipal Property and Building Commemorative Naming Committee for a term ending November 2022 or until such time as a successor is appointed.
12. That Patrick Kelly, Hart Slater-Eddy, Alexandria Wilson and Mary Anne Young be appointed to the Natural Heritage Advisory Committee for a term ending November 2022 or until such time as a successor is appointed.
13. That Martin Straathof and Lou Thompson be appointed to the Planning Advisory Committee for a term ending November 2022 or until such time as a successor is appointed.

14. That Julian Akrey, Scarlett Raczycki and Ahmri Vandeborne be appointed to the Public Art Advisory Committee for a term ending November 2022 or until such time as a successor is appointed.
15. That Douglas Frank, Eldrich Rebello and Deepak Sridhar be appointed to the Transit Advisory Committee for a term ending November 2022 or until such time as a successor is appointed.
16. That Danielle Marchant be appointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November 2022 or until such time as a successor is appointed.
17. That Gordon Price be reappointed to the Waste Resource Innovation Centre Public Liaison Committee for a term ending November 2022 or until such time as a successor is appointed.
18. That Rahim Kanji and Taylor Dorland be reappointed to the Water Conservation and Efficiency Public Advisory Committee for a term ending November 2022 or until such time as a successor is appointed.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

## **6. Confirmation of Open Minutes**

Moved By Councillor O'Rourke  
Seconded By Councillor Gordon

That the minutes of the open Council Meetings held October 12, 18, and 20, 2021, be confirmed as recorded and without being read.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

## **7. Committee of the Whole Consent Report**

The following item was extracted:

**Internal Audit Work Plan 2022 -2024 - 2021-302**

Moved By Councillor Goller  
Seconded By Councillor Gibson

That the following items of the November 22, 2021 Committee of the Whole Consent Report as identified below, be adopted:

**7.1 Use of Corporate Resources During an Election Policy Update - 2021-300**

1. That the Use of Corporate Resources During an Election Policy, as updated and included as Attachment-1 to this report dated November 1, 2021, be approved.

**7.2 Dixon's Distilled Spirits– By the Glass Manufacturer’s Limited Liquor Sales Licence Application - 2021-312**

1. That Council support Dixon's Distilled Spirits’ application to the Alcohol and Gaming Commission of Ontario for a By the Glass – Manufacturer’s Limited Liquor Sales Licence for their brewery located at 355 Elmira Road, Unit 106, Guelph.
2. That City Council direct staff to bring back the Delegation of Authority Bylaw with proposed amendments authorizing staff to issue letters of support on Council’s behalf for future requests of breweries and wineries located within the City of Guelph for “By the Glass” Manufacturer’s Limited Liquor Sales Licenses.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

Councillor Caron and Councillor O'Rourke left the meeting at 6:41 p.m.

**7.3 Guelph Farmers' Market - 10C Negotiation Update - 2021-338**

Moved By Councillor Allt  
Seconded By Councillor Gordon

1. That Council delegate authority to the Deputy Chief Administrative Officer of Infrastructure, Development and Enterprise Services to enter into an agreement with 10 Carden Shared Space for the property municipally known as 2 Gordon Street, to manage and operate the Saturday Farmers’ Market and program the building and grounds on other days of the week in accordance with the

Market's Council-approved vision and mission and 10 Carden Shared Space's proposal, entitled Engage Possibility, subject to the satisfaction of the City Solicitor.

2. That 10 Carden Shared Space assume all operating costs and expenses related to the Market building's maintenance, repair, administration, management, and operation while having the opportunity to establish and collect all fees, charges, rent and recoveries.
3. That 10 Carden Shared Space pay rent based on a percentage of revenue generated formula.
4. That the City provide to 10 Carden Shared Space transitional funding totaling \$500,000 over six years (2022 to 2027), recognizing the loss of revenue incurred by the Saturday Farmers' Market due to COVID-19, the costs associated with developing and implementing new programming, and the Market's 200<sup>th</sup> anniversary in 2027, and that this be included in the 2022/23 multi-year budget.
5. That staff ensure a smooth transition from City of Guelph operation and management of the Guelph Farmers' Market to 10 Carden Shared Space with existing regulation remaining in place during 2022, and that By-law Number (2009) – 18874, known as a By-law to regulate the operations of the Guelph Farmers' Market, be repealed on December 31, 2022 and replaced with 10 Carden Shared Space's Market Operating Policies and Procedures.

Voting in Favour: (10): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, and Councillor Salisbury

Carried (10 to 0)

Councillor Caron and Councillor O'Rourke joined the meeting at 6:42 p.m.

## **8. Items for Discussion**

### **8.1 Bylaw Regulations Regarding the Parking of Trailers - 2021-311**

The following delegates spoke on the item:

Hy Ly

Craig Ling

**Main Motion**

Moved By Councillor MacKinnon

Seconded By Councillor Goller

1. That staff be directed to report back no later than the second quarter of 2022 on options to allow for, under certain conditions related to safety, the parking of recreational vehicles and trailers within residential driveways, and that the options provided for Council's consideration include short-term parking options, a seasonal parking option aligned with the City's 2:00 a.m. to 6:00 a.m. on-street parking restriction, and a year-round parking option.

**First Amendment**

Moved By Councillor O'Rourke

Seconded By Councillor Bell

1. That staff be directed to report back no later than the second quarter of 2022 on options to allow for, under certain conditions related to safety, the parking of recreational vehicles and trailers within residential driveways, and that the options provided for Council's consideration include short-term parking options, a seasonal parking option, and a year-round parking option.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

**Second Amendment**

Moved By Councillor Caron

Seconded By Councillor Bell

1. That staff be directed to report back no later than the second quarter of 2022 on options to allow for, under certain conditions related to safety, the parking of recreational vehicles and trailers within residential driveways, and that the options provided for Council's consideration include, **but not limited to**, short-term



parking options, a seasonal parking option, and a year-round parking option.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

### **Third Amendment**

Moved By Councillor O'Rourke

Seconded By Councillor Salisbury

1. That staff be directed to report back no later than the second quarter of 2022 on options to allow for, under certain conditions related to safety, the parking of recreational vehicles and **recreational** trailers within residential driveways, and that the options provided for Council's consideration include, but not limited to, short-term parking options, a seasonal parking option, and a year-round parking option.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

Councillor Salisbury raised a point of order. Councillor Salisbury requested that the amended motion be displayed on screen. Mayor Guthrie asked the Clerk to display the motion on screen which was done.

### **Main Motion As Amended**

Moved By Councillor MacKinnon

Seconded By Councillor Goller

1. That staff be directed to report back no later than the second quarter of 2022 on options to allow for, under certain conditions related to safety, the parking of recreational vehicles and recreational trailers within residential driveways, and that the options provided for Council's consideration include, but not limited

to, short-term parking options, a seasonal parking option, and a year-round parking option.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

## **8.2 Remote Accessible Vote by Mail as a Voting Method for the 2022 Municipal Election - 2021-301**

The following delegates spoke on the item:

James Beare

Erin Caton, Environmental Sensitivities Coalition of Canada

Andrew Cameron

Brooke Sillaby

Colin Perkins

Lorelei Root

The following delegate did not speak:

Lori Guest

Councillor Allt raised a Point of Order. Councillor Allt requested that the motion be displayed on screen. Mayor Guthrie asked the Clerk to display the motion on screen which was done.

### **Main Motion**

Moved By Councillor Downer

Seconded By Councillor Caron

1. That the City continue with the current approved alternative voting methods of vote by mail (VBM) and a home vote service pilot for the 2022 municipal election.
2. That no more than two (2) alternative voting methods be approved for the 2022 municipal election.
3. That Remote Accessible Vote by Mail (RAVBM) not be approved as an alternative voting method for the 2022 municipal election.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

### **First Amendment**

Moved By Councillor Downer

Seconded By Councillor Caron

4. That staff be directed to research and investigate further accessible voting service enhancements, including the Remote Accessible Vote by Mail (RAVBM) method, in consultation with the AAC, in advance of the 2026 municipal and school board election and report back to Council by Q4 of 2024 for implementation during the 2026 municipal election.

### **Amendment to the First Amendment**

Moved By Councillor Goller

Seconded By Councillor O'Rourke

4. That staff be directed to research and investigate further accessible voting service enhancements, including the Remote Accessible Vote by Mail (RAVBM) method, in consultation with the AAC, in advance of the 2026 municipal and school board election and report back to Council by **Q2** of **2023** for implementation during the 2026 municipal election.

The motion was withdrawn by Councillor Goller as the mover and Councillor O'Rourke as the seconder.

### **Amendment to the First Amendment**

Moved By Councillor Goller

Seconded By Councillor O'Rourke

4. That staff be directed to research and investigate further accessible voting service enhancements, including the Remote Accessible Vote by Mail (RAVBM) method, in consultation with the AAC, in advance of the 2026 municipal and school board election and report back to Council by **Q2** of 2024 for implementation during the 2026 municipal election.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

### **Main Motion as Amended**

Moved By Councillor Downer

Seconded By Councillor Caron

1. That the City continue with the current approved alternative voting methods of vote by mail (VBM) and a home vote service pilot for the 2022 municipal election.
2. That no more than two (2) alternative voting methods be approved for the 2022 municipal election.
3. That Remote Accessible Vote by Mail (RAVBM) not be approved as an alternative voting method for the 2022 municipal election.
4. That staff be directed to research and investigate further accessible voting service enhancements, including the Remote Accessible Vote by Mail (RAVBM) method, in consultation with the AAC, in advance of the 2026 municipal and school board election and report back to Council by Q2 of 2024 for implementation during the 2026 municipal election.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

### **8.3 Internal Audit Work Plan 2022 -2024 - 2021-302**

Moved By Councillor Downer

Seconded By Councillor Allt

1. That Guelph City Council respectfully request that the Guelph Police Services participate in discussions with City Staff to consider participation in the City's Internal Audit Program, and;

2. That discussions include adherence to legislative limitations and scope of internal audits, and;
3. That Staff provide an update of discussions in Q1 2022.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

Moved By Councillor Gibson  
Seconded By Councillor Billings

That report titled 'Internal Audit Work Plan 2022- 2024' dated November 1, 2021 be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

## **9. By-laws**

Moved By Councillor Salisbury  
Seconded By Councillor Gibson

That By-laws Numbered (2021)-20633, (2021)-20648 to (2021)-20650, inclusive, and (2021)-20657 are hereby passed.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

## **10. Mayor's Announcements**

Councillor MacKinnon announced that there will be a Ward 6 Town Hall on November 24, 2021. Information about the meeting can be found on Councillor MacKinnon's and Councillor O'Rourke's social media pages. He also

mentioned that staff is hosting a citywide Budget Town Hall event on November 23, 2021.

Councillor Salisbury announced that there will be a Ward 4 budget conversation on November 30, 2021. Information about the meeting can be found on [ward4guelph.ca](http://ward4guelph.ca).

## **11. Adjournment**

Moved By Councillor Billings  
Seconded By Councillor Caron

That the meeting be adjourned (9:24 p.m.).

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Bell, Councillor Billings, Councillor Caron, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Gordon, Councillor MacKinnon, Councillor O'Rourke, and Councillor Salisbury

Carried (12 to 0)

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Mayor Guthrie

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Stephen O'Brien - City Clerk