

Staff Report



To	City Council
Service Area	Corporate Services
Date	Monday, January 31, 2022
Subject	January 2022 Public Appointments to the Downtown Guelph Business Association, Board of Management and Guelph Public Library Board of Trustees

Recommendation

1. That _____ be appointed a director to the Downtown Guelph Business Association Board of Management for a term ending November 15, 2022, or until such time as a success is appointed.
 2. That _____ and _____ be appointed directors to the Guelph Public Library Board of Trustees for a term ending November 15, 2022, or until such time as a successor is appointed.
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Executive Summary

Purpose of Report

To appoint persons to vacant director seats on the Downtown Guelph Business Association Board of Management (DGBA Board) and Guelph Public Library Board of Trustees (GPL Board)

Key Findings

Downtown Guelph Business Association Board of Management

The DGBA Board has received a resignation from one of its directors.

Upon receipt of the resignation, the Board put out a call to the DGBA membership to fill the vacant position. Nominations were received and a vote of the DGBA membership was held.

One individual was elected by the DGBA membership to fill the vacant position.

Appointments are made by City Council in accordance with section 6.7 of the City's Downtown Business Improvement Area Board of Management By-law being By-law Number (2014)-19694, as amended (the By-Law).

Guelph Public Library Board of Trustees

The GPL Board has received resignations from two of its directors.

In October 2021, the GPL Board provided public notice of the vacancies to fill the vacant positions. Applications were received and recommendations from the GPL Nomination Committee were provided to the GPL Board for approval.

Two individuals have been recommended by the GPL Board to City Council for appointment to fill the vacant position.

Appointments to the GPL Board of Trustees are made in accordance with the [Public Libraries Act, R.S.O, 1990, c.P44](#)

Financial Implications

None.

Report

The current vacancies are a result of director resignations from the DGBA Board and GPL Board.

Downtown Guelph Business Association Board of Management

Meetings: the third Tuesday of every month.

The role of the [Downtown Guelph Business Association Board of Management](#) is to ensure that downtown is a vibrant urban center for the community and remains the community's civic, cultural, social and economic center. It also improves business through the creation of a unique environment downtown and the promotion and advertising of the varied businesses.

Board Composition

Section 6.2 of the By-law, as amended, sets out the composition of the Board of Management to consists of 12 members as follows:

- a) four directors appointed by Council, as follows:
 - i. Two members of Council, one of which represents Wards one two or three one which represents Wards four, five or six.; and,
 - ii. A representative of each of the two members of the Downtown Business Improvement Area who are the property owners assessed the highest levy on an individual rateable property in the Downtown Business Improvement Area; and,
- b) The remaining eight directors selected by a vote of the members and appointed by Council with a minimum of six of such directors to be members or a representative of a corporate member nominated in accordance with subsection 5.2. of By-law (2014)-19694.

The liaison is the Executive Director, Downtown Guelph Business Association.

Director Appointments

Section 6.7 of the By-law sets out the appointment of vacant director seats as follows:

- 6.7 If the seat of a director becomes vacant for any reason, Council may appoint a person to fill the vacancy for the remainder of the vacant director's term. The Board shall make a recommendation to Council regarding the person or person to be appointment.

Upon receipt of the resignation, the Board put out a call to the DGBA membership to fill the three vacant director seat. Three nominations were received and a vote of the DGBA membership was held in accordance with section 6.2(b) of the By-law.

One individual was elected by the DGBA membership to fill the vacant positions.

The Board has provided the name of the successful nominee for City Council appointment through the January 2022 Director Appointments to the Downtown Guelph Business Association Board of Management and Guelph Public Library Board of Trustees closed report dated January 31, 2022.

Guelph Public Library Board of Trustees

Meetings: the third Tuesday of every month.

The role of the [Guelph Public Library Board](#) is to provide, in co-operation with other boards, a comprehensive and efficient public library service that reflects the community's unique needs.

Board Composition

The Guelph Public Library Board includes up to 11 members of the public. The liaison for the Public Library Board is the Chief Executive Officer of the Guelph Public Library.

Director Appointments

Appointments are made in accordance with [section 12 of the Public Libraries Act](#), which states where a vacancy arises in the membership of a board, the appointing Council shall promptly appoint a person to fill the vacancy and to hold office for the unexpired term, except where the unexpired term is less than forty-five days.

Upon receipt of two resignations, the GPL Board commenced a recruitment by posting public notice on the GPL website, guelph.ca and distribution through community partners. The vacancy posting included the number of vacancies, length of term, description of general and specific duties and a contact for additional information.

Applications were received and reviewed by the GPL Nominating Committee who conducted interviews and provided recommendations to the GPL Board of two individuals to fill the vacant positions.

The GPL Board has provided the name of the two individuals who were approved by the GPL Board at their meeting held on December 21, 2021 for City Council appointment through the January 2022 Director Appointments to the Downtown Guelph Business Association Board of Management and Guelph Public Library Board of Trustees closed report dated January 31, 2022.

Financial Implications

None.

Consultations

Marty Williams, Executive Director, Downtown Guelph Business Association

William McTaggart, Chair, Downtown Guelph Business Association, Board of Management

Steve Kraft, Chief Executive Officer, Guelph Public Library

Scott Butler, Chair, Guelph Public Library Board of Trustees

Strategic Plan Alignment

This report supports the Strategic Plan – Working Together for our Future priority, by improving how the City communicates with residents and delivers services.

In addition, local boards are an important community engagement tool. Ensuring that public appointments are made to these groups enables them to continue their work.

Attachments

None.

Departmental Approval

Dylan McMahon, Manager, Legislative Services/Deputy City Clerk

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