

## **Minutes Accessibility Advisory Committee (AAC)**

**Tuesday, February 21, 2023, 3:00 pm - 5:00 pm**  
**Hybrid in-person and virtual meeting**

Members:	L. Root, Chair M. Ashkewe, Vice-Chair K. Beitz A. Cameron S. Ferguson Prior D. McMurdo B. McPherson J. Popkey T. Stevens D. Stienstra
Members Absent	S. Cooper-Webb Z. Jacobs E. Lowenger C. Lytle J. Svehla
Staff:	D. McMahon, Manager Legislative Services/Deputy City Clerk C. Vannelli, Park Planner J. Zettle, Program Manager, Parking A. Miller, Project Engineer A. Watts, Program Manager, Policy Planning E. Pompa, Planner I J. Kay, Project Engineer S. Cunneyworth, Accessibility Coordinator L. Warren, Project Specialist Accessibility E. Barber, Board and Committee Coordinator D. Tremblay, Board and Committee Coordinator
Also Present:	Stewart B. Anderson, BA Group

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## **1. Call to Order**

The Chair called the meeting to order. (3:11 p.m.)

### **1.1 Welcome to All**

Chair Root advised that the meeting was being recorded.

### **1.2 Territorial Acknowledgement**

Chair Root delivered the Territorial Acknowledgement.

### **1.3 Disclosure of Conflict of Interest**

There were no disclosures or conflicts declared.

### **1.4 Approval of Agenda**

Moved By: Vice-Chair Ashkewe

Seconded By: Member Cameron

That the February 21, 2023 AAC Meeting Agenda be approved.

Carried

### **1.5 Approval of Minutes**

Moved by: Member Stienstra

Seconded by: Member McPherson

That the Meeting Minutes for October 18, 2022 (as amended) be approved.

Carried

Moved by: Member Steinstra

Seconded by: Member Ferguson Prior

That the Meeting Minutes for December 20, 2023 be approved.

Carried

Moved by: Member Cameron

Seconded by: Member Ferguson Prior

That the Meeting Minutes for January 17, 2023 be approved.

Carried

## **2. Committee Items**

### **2.1 Legislated Minute Taking Standards**

Dylan McMahon, Manager, Legislative Services/Deputy Clerk provided the committee with information regarding legislated minute taking standards.

### **2.2 Margaret Greene Park - New Splash Pad**

Christina Vannelli, Park Planner, made a presentation and received committee member comments regarding the new Margaret Greene Park splash pad.

### **2.3 Downtown Parking Master Plan - Early Engagement**

Jamie Zettle, Program Manager, Parking, and Stewart B. Anderson, BA Group made a presentation and received committee member comments regarding the Downtown Parking Master Plan.

### **2.4 Protected Cycling Network Study: College Avenue Corridor**

Andrew Miller, Project Engineer made a presentation and received committee member comments regarding the protected cycling network study for the College Avenue Corridor.

### **2.5 Comprehensive Zoning Bylaw Update**

Abby Watts, Program Manager, Policy Planning and Elyssa Pompa, Planner I, Policy Planning provided an update on the Comprehensive Zoning Bylaw.

### **2.6 Project Introduction: Emma Street to Earl Street Cycling and Pedestrian Bridge**

Jackie Kay, Project Engineer, made a presentation introducing the Emma Street to Earl Street cycling and pedestrian bridge project.

Moved by: Member Cameron

Seconded by: Member McPherson

That the AAC receive the presentation.

Carried

## **2.7 Site Plan Internal Review Report and New Legislation Impacts**

Sarah Cunneyworth, Accessibility Coordinator provided a summary of the site plan internal review report and new legislation impacts.

Meeting quorum was lost.

The committee recessed to re-establish quorum.

Quorum was not re-established and this item was not completed.

## **4. Adjournment of the meeting**

The meeting was adjourned as quorum was lost (5:02 PM).