



Minutes of Committee of the Whole Meeting

March 7, 2023, 1:30 p.m.

Council Chambers

Guelph City Hall, 1 Carden Street

- Council:**
- Mayor C. Guthrie
 - Councillor P. Allt
 - Councillor C. Billings
 - Councillor L. Busuttil
 - Councillor L. Caron
 - Councillor E. Caton
 - Councillor K. Chew
 - Councillor C. Downer
 - Councillor D. Gibson
 - Councillor R. Goller
 - Councillor D. O'Rourke
 - Councillor M. Richardson
- Absent:**
- Councillor C. Klassen
- Staff:**
- S. Stewart, Chief Administrative Officer
 - C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
 - J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
 - T. Lee, Deputy Chief Administrative Officer, Corporate Services
 - D. Evans, General Manager, Culture, Tourism and Community Investment
 - D. Godfrey, General Manager, Operations
 - R. Jelacic, General Manager, Internal Audit
 - G. Matthews, General Manager, Parks
 - A. Vilkkko, General Manager, Facilities and Energy Management
 - S. Green, Manager, Corporate and Community Safety

J. Krauter, Manager, Revenue and Taxation/Deputy Treasurer
K. Newland, Manager, Client Services and Budget
I. Scott, Manager, Facility Design and Construction
T. Filer, Urban Forest Field Technologist
S. O'Brien, General Manager, City Clerk's Office/City Clerk
D. McMahon, Manager, Legislative Services/Deputy Clerk
G. Meades, Council and Committee Coordinator
C. Murray-Sprague, Council and Committee Coordinator

2. Call to Order - Mayor

Mayor Guthrie called the meeting to order at 1:30 p.m.

2.1 Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

3. Authority to move into closed meeting

Moved By Councillor Billings

Seconded By Councillor Busuttil

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239 (2) (a) of the Municipal Act relating to the security of the property of the municipality or local board.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

The following items were discussed:

3.1 Call to Order (closed meeting)

3.2 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)

3.3 Corporate Cyber Security Briefing, 2023-74

4. Open Meeting - 2:00 p.m.

Mayor Guthrie called the open meeting to order at 2:09 p.m.

4.1 Closed Meeting Summary

Council received information and provided staff direction regarding corporate cyber security initiatives.

5. Staff Recognitions

5.1 Retirement of Fire Chief

Councillor Downer spoke to the career and retirement of Fire Chief Dave Elloway.

5.2 Diploma in Municipal Administration, with Honours

Councillor Downer congratulated Liz McGee on achieving her diploma.

5.3 2022 Lean Green Belt Graduates

Councillor Caron spoke to what each Lean green belt graduate accomplished.

5.3.1 Lean Green Belt (wave 1) Summary Report - 2023-97

5.4 Masters of Arts in Leadership from Royal Roads University

Councillor Caron congratulated Shanna O'Dwyer on her acquiring her Masters of Arts in Leadership.

6. Service Area - Corporate Services

7. Consent Agenda - Corporate Services

7.1 2022 Municipal and School Board Election Report, 2023-57

Moved By Councillor Gibson

Seconded By Mayor Guthrie

1. That the report number 2023-57, titled 2022 Municipal and School Board Election Report, be received.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

8. Items for Discussion - Corporate Services

8.1 2023 Property Tax Policy, 2023-89

James Krauter, Manager, Revenue and Taxation/Deputy Treasurer spoke to property taxes and budget as it relates to the City.

Moved By Councillor Allt

Seconded By Councillor Richardson

1. That the 2023 City of Guelph property tax ratios and corresponding tax rates, as set out in Attachment-2 to the report 2023-89 titled 2023 Property Tax Policy dated March 7, 2023, be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

8.2 Revenue Budgeting Policy, 2023-84

Karen Newland, Manager, Client Services and Budget, presented the revenue budgeting policy.

Moved By Councillor Allt

Seconded By Councillor Busuttil

1. That the Revenue Budgeting Policy attached to Report 2023-84 – Revenue Budgeting Policy, be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

10. Service Area - Public Services

11. Consent Agenda - Public Services

11.1 Transit Advisory Committee – Terms of Reference, 2023-40

Moved By Councillor Billings

Seconded By Councillor Allt

1. That the Terms of Reference for the Transit Advisory Committee dated January 19, 2023 be approved.

Voting in Favour: (11): Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (11 to 0)

12. Items for Discussion - Public Services

12.1 One Canopy Tree Planting Strategy, 2023-61

Gene Matthews General Manager, Parks introduced the One Canopy Tree Planting strategy.

Timea Filer, Urban Forest Field Technologist, presented the objectives and implementation of the One Canopy Tree Planting Strategy.

The following delegates spoke:

Susan Rietschin.

Lisa Mactaggart.

Kya Mason-Wetherill.

Moved By Councillor Caron

Seconded By Councillor Goller

1. That the One Canopy Tree Planting Strategy (TPS) dated January 2023, included as Attachment-1 to this report, and the proposed actions and recommendations noted within the plan be approved.
2. That the funding requirements for the One Canopy Tree Planting Strategy be considered in future operating and capital budgets in order to implement the recommendations of the strategy.

Voting in Favour: (11): Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (11 to 0)

Meeting was recessed (5:00 p.m.)

Meeting recommenced (5:35 p.m.)

12.2 Business Licensing – Short-Term Rental Accommodations, 2023-70

Doug Godfrey, General Manager, Operations, introduced Scott Green, Manager, Corporate and Community Safety, who spoke to the licensing of short-term rental accommodations.

The Following delegate spoke:
Hilary McCann.

Moved By Councillor Goller
Seconded By Councillor Richardson

1. That staff be directed to create a new schedule under the City's Business Licensing By-law (2009)-18855 to regulate the licensing of short-term rental accommodations that incorporates the recommendations contained within this report.

Voting in Favour: (11): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Voting Against: (1): Councillor Gibson

Carried (11 to 1)

13. Service Area Chair and Staff Announcements

Colleen Clack-Bush, Deputy Chief Administrative Officer, Public Services advised of Scott Greens upcoming retirement.

14. Service Area - Audit

15. Items for Discussion - Audit

15.1 Internal Audit Work Plan 2023 – 2025, 2023-60

Robert Jelacic, General Manager, Internal Audit provided information regarding the role of internal audits.

Moved By Councillor O'Rourke
Seconded By Councillor Caron

1. That report titled 'Internal Audit Work Plan 2023- 2025' dated March 7, 2023 be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

16. Service Area Chair and Staff Announcements

There were no announcements.

17. Service Area - Infrastructure, Development and Enterprise Services

18. Items for Discussion - Infrastructure, Development and Enterprise Services

18.1 Implementation Strategy Report: South End Community Centre, 2023-64

Antti Vilkkö, General Manager, Facilities and Energy Management introduced the presentation for the South End Community Centre. Danna Evans, General Manager, Culture and Recreation, spoke to the planned usage of the proposed Community Centre. Ian Scott, Manager, Facility Design and Construction, discussed the updated construction design that has been modified from the original plan, due to inflation.

Moved By Mayor Guthrie

Seconded By Councillor Chew

1. That the construction of the South End Community Centre be approved for a project cost of \$115.5 million, with the project scope as approved under the October 7, 2020 report IDE 2020-141 South End Community Centre Project Update.
2. That additional budget of \$35.5 million be approved for project RF0092 South End Community Centre Construction, funded \$33,725,000 from Parks and Recreation Development Charge Reserve Fund (#319) and \$1,775,000 from tax supported debt funded from the Infrastructure Renewal Reserve Fund (#150).

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

19. Service Area Chair and Staff Announcements

Chair O'Rourke wished everyone a happy International Women's' Day.

20. Adjournment

Moved By Councillor Chew

Seconded By Councillor Caton

That the meeting be adjourned. (7:16 p.m.)

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

Mayor Guthrie

Stephen O'Brien - City Clerk