

Meeting Minutes



Meeting	Transit Advisory Committee (TAC)
Date	18/05/2023
Location	Guelph City Hall – Meeting Room A
Time	5:30 pm
Present	June Baldwin, Susan Carey (Chair), Dania El-Ayoubi, Wm. Frank Holden (Vice-Chair), Maryam Rehman (on-line), Deepak Sridhar, Abby Spielmacher - Project Manager, Customer Experience, Courtney McDonald – Manager Transit Business Service, Laura Catalano-Bragues - Supervisor, Scheduling and Service Planning (on-line), John Mather - Data Coordinator (on-line), Darron Glasgow– Transit Planning Specialist, Lindsay Blanchard – Mobility / On-Demand Supervisor and Judi Prigione – Administrative Assistant Transit.
Regrets	Colleen Harper, Eldrich Rebello, Jena-Lee Ashley, and Robin Gerus – General Manager – Transit.

Discussion Items

- 1. Call to Order – Chair Carey called the meeting to order at 5:45 pm.
 - 1.1. First Nations Acknowledgment was read by Chair Carey.
 - 1.2. Disclosure of Pecuniary Interest and General Nature Thereof – None
 - 1.3. Approval of the Minutes from April 20, 2023
Motion: **That the minutes from April 20, 2023, be adopted.**
Moved: June Baldwin
Seconded: Deepak Sridhar
Carried

- 2. Committee Items
 - 2.1. Fare Strategy Implementation
Motion: **That Transit Advisory Committee receive the verbal update from Courtney McDonald, Manager Transit Business Service, regarding the Fare Strategy Implementation.**

Moved: Wm. Frank Holden

Seconded: June Baldwin

Carried

- 2.2 Planning and Scheduling Update – Accessibility Survey and Mobility Service
Motion: **That Transit Advisory Committee receive the verbal update from Darron Glasgow, Transit Planning Specialist and Lindsay Blanchard, Mobility / On-Demand Supervisor regarding the Planning and Scheduling Update – Accessibility Survey and Mobility Service with the recommendation that representatives from Rideco be invited to a future meeting of the Transit Advisory Committee.**

Moved: Wm. Frank Holden

Seconded: June Baldwin

Carried

2.2.1 Community Engagement from People with Accessibility Concerns covered under agenda item 2.2 Planning and Scheduling Update.

- 2.3 Guelph Central Station – Platforms and Signs
Motion: **That Transit Advisory Committee receive the verbal update from Abby Spielmacher, Project Manager, Customer Service, regarding the Guelph Central Station – Platforms and Signs with the recommendations to make the route numbers more prominent on platform signage, to use letters instead of numbers on the platform signage, to simplify the platform signage, to not make the signage unique to platform location and to compare the platform signage to other comparable cities.**

Moved: June Baldwin

Seconded: Wm. Frank Holden

Carried

- 2.4 TAC Members' Feedback
- 2.4.1.1 Mobility Service – Challenges with scheduling and availability for Community Members covered under agenda item 2.2. Planning and Scheduling Update.
 - 2.4.1.2 Suggestion for Practice Bike Racks – this agenda item was deferred to the meeting of June 15, 2023.

- 2.5 General Transit Update –
Motion: **That Transit Advisory Committee receive the verbal update from Abby Spielmacher, Project Manager, Customer Service, Courtney McDonald, Manager Transit Business Service and Lindsay Blanchard, Mobility / On-Demand Supervisor regarding the General Transit Update.**

Moved: Deepak Sridhar

Seconded: Dania El-Ayoubi

Carried

2.6 Electric Bus Update – covered under agenda item 2.5 General Transit Update.

3. Chair and Staff Announcements – none

4. Adjournment

Motion: That the meeting be adjourned

Moved: Deepak Sridhar

Adjournment at 6:59 pm

5. Next Meeting

Thursday, June 15, 2023, at 5:30 pm – In Person – City Hall – Meeting Room A or via TEAMS.

DRAFT