

## **Minutes Accessibility Advisory Committee (AAC)**

**Tuesday, June 20, 2023, 3:00 pm - 5:00 pm**  
**Hybrid in-person and virtual meeting**

Members:

- L. Root, Chair
- K. Beitz
- A. Cameron
- S. Ferguson Prior
- Z. Jacobs
- D. McMurdo
- J. Popkey
- D. Stienstra

Members Absent

- M. Ashkewe, Vice-Chair
- S. Cooper-Webb
- E. Lowenger
- C. Lytle
- B. McPherson
- T. Stevens
- J. Svehla

Staff:

- S. Cunneyworth, Accessibility Coordinator
- L. Warren, Project Specialist, Accessibility
- E. Barber, Board and Committee Coordinator
- J. Zettle, Program Manager
- R. Bond, Principle, BA Group
- S. Cumming, Engagement Consultant, Cumming and Company
- L. Blanchard, Route Supervisor
- J. Juste, Manager Transportation Planning
- M. Lemon, Manager Park and Trail Development
- D. McMahon, Manager Legislative Services/Deputy Clerk

## **1. Call to Order**

The Chair called the meeting to order. (3:05 p.m.)

### **1.1 Welcome to All**

### **1.2 Territorial Acknowledgement**

Chair Root delivered the Territorial Acknowledgement.

### **1.3 Disclosure of Conflict of Interest**

There were no disclosures or conflicts declared.

### **1.4 Approval of Agenda**

Moved By: Member Ferguson Prior

Seconded By: Member Stienstra

That the June 20, 2023 AAC Meeting Agenda be approved.

Carried

### **1.5 Approval of Minutes**

Moved By: Member McMurdo

Seconded By: Member Stienstra

That the April, 18, 2023 Meeting Minutes be approved.

Carried

## **2. Committee Items**

### **2.1 Downtown Guelph Parking Master Plan**

Jamie Zettle, Program Manager, Ralph Bond, Principal and Sue Cumming, Engagement Consultant, made a presentation and received committee member comments on the Downtown Guelph Parking Master Plan.

Moved By: Member Cameron

Seconded By: Member Ferguson Prior

That the AAC recommend the following prioritization of recommendations:

1. Establish working group to determine if some existing on-street spaces should be redistributed from one street to another
2. Improve access to sidewalks (from/to accessible parking)
3. Ensure supply of sheltered accessible parking spaces
4. Provide accessible electric vehicle charging and parking spaces
5. Develop mobile app to identify available accessible spaces

And further that the Accessibility Advisory Committee supports the Downtown Parking Master Plan Study in its goal of creating a system that ensures safe and equitable access to parking for all users and assists in identifying considerations for improving how accessible parking is provided.

Carried

## **2.2 Guelph Transit: RideCo Partnership, Standing Order List and Bus Stop with Shelter Design**

Lindsay Blanchard, Route Supervisor, made a presentation and received committee member comments on the Guelph Transit RideCo Partnership, Standing Order List and Bus Stop with Shelter Design.

Moved By: Member Ferguson Prior

Seconded By: Member Jacobs

That the Guelph Transit maintain the standing order list with medical, including mental health medical appointments prioritized, and other standing order appointments first come first serve. In addition, that Guelph Transit liaison with the AAC, and return at their earliest convenience.

Carried

Moved By: Member McMurdo  
Seconded By: Member Popkey

That the AAC receive the presentation and that Guelph Transit return to the AAC in October to prioritize a new list of bus stop location(s).

Carried

Moved By: Member Cameron  
Seconded By: Member Ferguson Prior

That the AAC recommend that staff return to the AAC next year during the staff annual review of when this design takes place.

Carried

### **2.3 Multi-Year Accessibility Plan**

Leanne Warren, Project Specialist made a presentation on the Multi-Year Accessibility Plan.

Moved By: Member Stienstra  
Seconded By: Member Ferguson Prior

That the Accessibility Advisory Committee recommend the draft Multi-Year Accessibility Plan with the following additions:

- Using intersectionality to examine the guiding principles of this plan initially, from the beginning.

Carried

### **2.4 Complete Streets Design Guide (CSDG) Project**

Jennifer Juste, Manager Transportation Planning, made a presentation and received committee member comments on the Complete Streets Design Guide Project.

Moved By: Member Jacobs  
Seconded By: Member Ferguson Prior

That the AAC supports the draft Vision, Objectives and Recommendations of the Complete Streets Design Guide with the addition of the prioritization of the needs of disabled people who use or need cars for accessibility purposes.

Carried

## **2.5 Draft Parks and Recreation Master Plan (PRMP)**

Mallory Lemon, Manager Park and Trail Development, made a presentation and received committee member comments on the Draft Parks and Recreation Master Plan.

Moved By: Member Cameron

Seconded By: Member Jacobs

That the AAC receive the draft Parks and Recreation Master Plan when it is posted for public review and provide feedback during the public review period. That the liaison follow-up with the AAC via email on the public review period. And that Parks Planning return to the AAC as the Parks and Recreation Master Plan is implemented.

Carried

## **2.6 Vehicle for Hire Program**

Sarah Cunneyworth, Accessibility Coordinator, made a presentation and received committee member comments on the Vehicle for Hire Program.

Moved By: Member Stienstra

Seconded By: Member Popkey

That the AAC meeting be extended by 5 minutes.

Carried

Moved By: Member Stienstra

Seconded By: Member Popkey

That the AAC recommend funds of the Vehicle for Hire Program be allocated to allow mobility registered participants to purchase an extra TaxiSCRIP booklet for \$20.00 per month, equaling a total of three TaxiSCRIP booklets per passenger per month. And that the funds be used to promote the TaxiSCRIP program. Further that the AAC review the funds being allocated by the Vehicle for Hire Program in a year's time, to see if there are considerations for other accessibility needs.

Carried

## **2.7 Site Plan Internal Review Report**

Sarah Cunneyworth, Accessibility Coordinator, reported to committee members on the number of site plan reviews.

### **3. Staff Announcements**

There were no verbal staff announcements.

### **4. Adjournment of the meeting**

Moved By: Member Ferguson Prior

Seconded By: Member Cameron

That the Accessibility Advisory Committee be adjourned. (5:04 p.m.)

Carried