

Meeting Minutes



Meeting	Transit Advisory Committee (TAC)
Date	15/06/2023
Location	Guelph City Hall – Meeting Room A
Time	5:30 p.m.
Present	Susan Carey (Chair) joined at 6:20 pm, Wm. Frank Holden (Vice-Chair), June Baldwin, Colleen Harper (Online), Eldrich Rebello, Deepak Sridhar, Robin Gerus – General Manager, Transit, Courtney McDonald – Manager, Finance, Laura Catalano-Bragues – Supervisor, Scheduling and Service Planning, Mike Van Kooy – Route Supervisor/Fleet Electrification and Facilities Supervisor and John Mather - Data Coordinator.
Regrets	Dania El-Ayoubi, Jena-Lee Ashley, and Judi Prigione – Administrative Assistant – Transit.

Discussion Items

- 1. Call to Order – Vice-Chair Frank Holden called the meeting to order at 5:40 p.m. Vice Chair Holden acted as Chair for the meeting.
 - 1.1. First Nations Acknowledgment was read by Member June Baldwin.
 - 1.2. Disclosure of Pecuniary Interest and General Nature Thereof. There were none.
 - 1.3. Approval of the Minutes from May 18, 2023
Motion: **That the minutes from May 18, 2023, be adopted.**

Moved: June Baldwin
Seconded: Deepak Sridhar
Carried

- 2. Chair and Staff Announcements
 - 2.1 Resignation of Maryam Rehman

Motion: **That the Transit Advisory Committee receive the verbal update from Vice-Chair Frank Holden regarding the resignation of Transit Advisory Committee Member Maryam Rehman.**

Moved: June Baldwin
Seconded: Eldrich Rebello
Carried

3. Committee Items

3.1. Fare Strategy Implementation

Motion: **That Transit Advisory Committee endorse the Information Report presented by Courtney McDonald, Manager Transit Business Service, regarding the Fare Strategy Implementation – Fare Capping.**

Moved: June Baldwin
Seconded: Eldrich Rebello
Carried

3.2. Mobility Services Expansion Pack

Motion: **That the Transit Advisory Committee endorse the Information Report presented by Laura Catalano-Bragues, Supervisor Planning, Scheduling and Operating Systems regarding the Mobility Services Expansion Plan with two recommendations:**

- 1. Recommendation to consult with the customer after 6 cancellations within the time window, where at ten cancellations the automatic booking limitation would become active.**
- 2. Recommendation to provide more information relating to the number of active users that fall within the category affected by ten cancellations.**

Moved: Colleen Harper
Seconded: Susan Carey
Carried

3.3 TAC Member Rider Feedback

3.3.1 Vice Chair Frank Holden related his recent positive experience with a Transit Operator.

3.3.2. Suggestion for Practice Bike Racks

Motion: That the Transit Advisory Committee endorse the verbal presentation from Susan Carey regarding Bike Rack with two recommendations:

- 1. The procedures be included in the "Travel Training" program.**
- 2. That the installation of a demonstration rack/bike repair station be considered at the Guelph Central Station and the University Centre.**

Moved: Colleen Harper
Seconded: Susan Carey
Carried

3.4 General Transit Update, Including Electric Buses

3.4.1 Motion: **That Transit Advisory Committee endorse the verbal updates from Robin Gerus - General Manager, Courtney McDonald - Manager Transit Business Services Laura Catalano-Bragues, Supervisor - Planning Scheduling and Operating Systems and Mike Van Kooy - Route Supervisor/Fleet Electrification and Facilities Supervisor.**

Moved: Colleen Harper
Seconded: Eldrich Rebello
Carried

4. Adjournment

Motion: That the meeting be adjourned.

Moved: Susan Carey
Seconded: June Harper
Adjournment at 7:00 p.m.

5. Next Meeting

Thursday, September 21, 2023, at 5:30 pm – In Person – City Hall – Meeting Room A or via TEAMS.