

# Heritage Guelph Committee Meeting Minutes

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Monday January 13, 2020

From 12:00pm to 2:00pm

Marg MacKinnon Meeting Room, Guelph City Hall, 1 Carden St.

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## **Members present:**

P. Brian Skerrett, Chair

Arlin Otto

Bob Foster

David Waverman

James Smith

Kesia Kvill

Michael Winters

## **Members absent:**

Charles Nixon

Michael Crawley

## **Staff present:**

Stephen Robinson, Senior Heritage Planner

Garrett Meades, Planning Clerk – Policy

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## **Call to Order**

The meeting was called to order by the Chair at 12:02 pm

## **Acknowledgements**

The committee welcomed its new member Michael Winters

## **Disclosure of Pecuniary Interest**

None

## **Approval of Minutes**

Moved by Arlin Otto

Seconded by Kesia Kvill

That the minutes from the December 9, 2019 Meeting of the Heritage Guelph Committee be approved.

Carried

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## **Heritage Guelph Member Support**

Stephen Robinson provided detailed information on a number of items to help support the work of the committee in 2020. The topics include:

Accessing and navigating the Heritage Guelph webpage

Information about previous year's meeting minutes and how to access them

Heritage Guelph Designation Working Group

Accessing and navigating the Heritage Planning webpage

There was a formal request from staff to the committee to provide suggestions for information articles and links to help update the Heritage Best Practices webpage. This information will be used as reference material for the committee and is to be shared with the public on the webpage.

## **Resource Material for Heritage Guelph**

Stephen Robinson continued with introducing resource material to the committee to help support their work. These resources included:

Ontario Heritage Act

Provincial Policy Statement

City of Guelph's Official Plan

Draft Cultural Heritage Action Plan (CHAP)

Parks Canada's Standards and Guidelines for the Conservation of Historic Places in Canada

Development of a Heritage Guelph Handbook

Heritage Permit Applications

## **Next Meeting**

Heritage Guelph – February 10, 2020 at 12:00 pm

Designation Working Group – January 27, 2020

## **Adjournment**

Moved by James Smith

Seconded by Kesia Kvill

That the Heritage Guelph Committee meeting be adjourned at 1:42 pm  
Carried