

**To: Committee of Adjustments
City of Guelph**

September 18, 2023

**From: Jim and Kim Cochrane
37 Manor Park Crescent
Guelph, ON
N1G1A2**

Re: Minor variance request for proposed carriage house

Please accept this cover letter to committee of adjustments for minor variance requests.

We have put in a request for a building permit (File number - 23 004357 000 00 BRA) that needs to come before you for review and acceptance of minor variances to our proposed architectural design plans.

We are proposing to build a separate two car garage with a two-bedroom in-law suite (accessory unit) above in our rear side yard at 37 Manor Park Crescent. The in-law suite will allow my wife's aging parents to sell their home across the street from us on Manor Park Crescent in Guelph. This will allow them to downsize to a more manageable one level unit that will be better suited to their current accessibility needs and stay in the area they have been for over 62 years.

Thank you for your consideration,

Jim and Kim Cochrane