



## **Minutes of Committee of the Whole Meeting**

**September 6, 2023, 1:30 p.m.**  
**Council Chambers**  
**Guelph City Hall, 1 Carden Street**

Council: Mayor C. Guthrie  
Councillor P. Allt  
Councillor C. Billings  
Councillor L. Busuttil  
Councillor E. Caton  
Councillor K. Chew  
Councillor C. Downer  
Councillor D. Gibson  
Councillor R. Goller  
Councillor C. Klassen  
Councillor D. O'Rourke  
Councillor M. Richardson

Absent: Councillor L. Caron

Staff: S. Stewart, Chief Administrative Officer  
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services  
J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services  
T. Lee, Deputy Chief Administrative Officer, Corporate Services  
T. Gayman, General Manager, Engineering and Transportation Services/City Engineer  
K. Walkey, General Manager, Planning and Building Services  
S. Anderson, Strategic Business Advisor  
J. Zettle, Program Manager, Parking  
S. Sayyed, Senior Advisor, Equity, Anti-Racism and Indigenous Initiative  
K. Krawczyk, Manager, Policy and Intergovernmental

Relations

D. Owen, Museum Curator

S. O'Brien, General Manager, City Clerk's Office/City Clerk

E. Barber, Board and Committee Coordinator

J. da Silva, Council and Committee Coordinator

C. Murray-Sprague, Council and Committee Coordinator

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**1. Call to Order - Mayor**

Mayor Guthrie called the meeting to order (1:34 p.m.).

**2. Authority to move into closed meeting**

Moved By Councillor Goller

Seconded By Councillor Klassen

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to The Municipal Act, Section 239(2) (c), (d) and (e) of the Municipal Act relating to proposed or pending acquisition or disposition of land by the municipality or local board; labour relations or employee negotiations; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (13 to 0)

The following items were considered:

**2.1 Call to Order (closed meeting)**

**2.2 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)**

**2.3 Downtown Riverfront Park Acquisition Plan, 2023-336**

**3. Closed Meeting Summary**

Mayor Guthrie explained that what was discussed in closed was not resolved and that Council would reconvene in closed after the open portion of the meeting.

**4. Open Meeting - 2:00 p.m.**

Mayor Guthrie called the open meeting to order (2:15 p.m.)

**4.4 Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**5. Staff Recognitions**

**5.1 Certified Engineering Technologist (C.E.T.) Designation from OACETT**

Phil McIntyre, Supervisor, Lab Services and Environmental Compliance, Wastewater Services, Environmental Service

**5.2 PMP Designation**

Babawale Oke, Engineering Records Technician, Design and Construction, Engineering and Transportation Services  
Chair O'Rourke congratulated both staff members.

**6. Service Area - Governance**

**7. Consent Agenda - Governance**

Moved By Councillor Busuttil  
Seconded By Councillor Goller

That the September 6, 2023 Committee of the Whole Consent Report identified below be adopted.

**7.1 Updates Resulting from the Extension of Strong Mayor Powers, 2023-340**

1. That the City Clerk be directed to report back regarding the opportunities, benefits and costs of a municipal lobbyist registry for City Council's consideration in Q1, 2024.
2. That the City Clerk be directed to amend the previously approved Special City Council Budget Meeting dates based on the outline of the new multi-year budget approval process included in the Updates Resulting from the Extension of Strong Mayor Powers report dated September 6, 2023.
3. That the amended Procedure By-law, included as Attachment-1 to the Updates Resulting from the Extension of Strong Mayor Powers report dated September 6, 2023, be approved.

4. That the amended Code of Conduct for Members of City Council and Local Boards, included as Attachment-2 to the Updates Resulting from the Extension of Strong Mayor Powers report dated September 6, 2023, be approved.
5. That the amended CAO Performance Evaluation Process – Terms of Reference, included as Attachment-3 to the Updates Resulting from the Extension of Strong Mayor Powers report dated September 6, 2023, be approved.
6. That the amended CAO Recruitment, Selection and Performance Sub-committee Terms of Reference, included as Attachment-4 to the Updates Resulting from the Extension of Strong Mayor Powers report dated September 6, 2023, be approved.
7. That the amended Recruitment, Appointment and Contract Administration Policy for Municipal Officers, included as Attachment-5 to the Updates Resulting from the Extension of Strong Mayor Powers report dated September 6, 2023, be approved.
8. That the amended Recruitment, Hiring and Involuntary Departure Procedures for Municipal Officers, included as Attachment-6 to the Updates Resulting from the Extension of Strong Mayor Powers report dated September 6, 2023, be approved.

**7.2 2024 - 2027 City Council and Committee Meeting Schedule, 2023-49**

1. That the 2024-2027 City Council and Committee Meeting Schedule, included as Attachment-1 to report 2024-2027 City Council and Committee Meeting Schedule dated September 6, 2023, be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, and Councillor Richardson

Carried (12 to 0)

**8. Items for Discussion - Governance**

### **8.1 Refreshed Territorial Acknowledgment, 2023-59**

Sara Sayyed, Senior Advisor, Equity, Anti-Racism and Indigenous Initiatives, discussed the process that occurred to draft the new territorial acknowledgment.

Dawn Owen, Museum Curator, expanded on the exercises staff underwent to write the new territorial acknowledgement.

Kimberly Krawczyk, Manager, Policy and Intergovernmental Relations, introduced the new territorial acknowledgment and the next steps in the process.

Moved By Councillor Busuttil

Seconded By Councillor Klassen

1. That the refreshed Territorial Acknowledgement for the City of Guelph, included in the report titled Refreshed Territorial Acknowledgement, dated September 6 2023, be approved.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (13 to 0)

### **9. Service Area Chair and Staff Announcements**

Mayor Guthrie announced that this was Juan DaSilva's last meeting with the City of Guelph, thanked him for all of his hard work and dedication to the City of Guelph and congratulated him on his new position with the City of Brantford.

Council recessed (3:00 p.m.).

Council reconvened (3:06 p.m.).

### **10. Service Area - Infrastructure, Development and Enterprise Services**

Councillor O'Rourke assumed the chair.

### **11. Items for Discussion - Infrastructure, Development and Enterprise Services**

#### **11.1 Downtown Parking Master Plan, 2023-323**

Terry Gayman, General Manager, Engineering and Transportation Services, introduced the topic.

Jamie Zettle, Program Manager Parking, explained the renewal and public consultations.

Steve Anderson, Strategic Business Advisory, elaborated on the financial considerations.

Krista Walkey, General Manager, Planning and Building Services, discussed the plan and public consultations.

The following delegates spoke:

Richard Overland

Victor Labreche

Kevin Thompson

Mauricio Canebo

### **Authority to move into closed meeting**

Moved By Mayor Guthrie

Seconded By Councillor Busuttil

1. That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to The Municipal Act, Section 239(2) (c)(d) and (f) of the Municipal Act relating to proposed or pending acquisition or disposition of land by the municipality or local board, labour relations or employee negotiations and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (13 to 0)

Council recessed (5:35 p.m.)

Council reconvened in open session (6:07 p.m.)

### **Closed Meeting Summary**

Chair O'Rourke stated that Council received information from staff and no direction was given.

Moved By Councillor Allt

Seconded By Councillor Downer

1. That Council approve the Downtown Parking Master Plan, as included as Attachment 2, outlined in the report entitled

"Downtown Parking Master Plan" dated September 6, 2023, inclusive of the tax supported financial model Scenario #2 as outlined in this report;

2. That staff be directed to develop a Payment-in-lieu of Parking program policy, and related bylaw for Council's approval with Appendix A of the General Reserve and Reserve Fund Policy being amended to reflect the creation of a Parking Payment-in-lieu Reserve Fund (303) with the terms and authority as identified in the 2023-323 Downtown Parking Master Plan report, dated September 6, 2023;
3. That staff evaluate and report back during the Downtown Parking Master Plan update in 2028 on the implementation of paid parking on street following the completion of each street reconstruction in the Downtown Infrastructure Renewal Program;
4. That Report 2023-323, which provides information for the Statutory Public Meeting for the proposed Zoning By-law Amendments to amend residential parking regulations in the Downtown Zones in both Zoning By-law (1995)-14864 and Zoning By-law (2023)-20790, dated September 6, 2023, be received.
5. That the Council decision on the proposed Zoning By-law Amendments to amend residential parking regulations in the Downtown Zones in both Zoning By-law (1995)-14864 and Zoning By-law (2023)-20790 as shown in Attachment-4 of Report 2023-323 be referred to the September 26, 2023 Council Meeting for approval.

Voting in Favour: (12): Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Voting Against: (1): Mayor Guthrie

Carried (12 to 1)

## **12. Service Area Chair and Staff Announcements**

Chair O'Rourke noted that Guelph stands in solidarity with the municipalities that have been battling fires and floods this year.

**13. Downtown Riverfront Park Acquisition Plan, 2023-336**

**Authority to move into closed meeting**

Moved By Councillor Goller

Seconded By Councillor Allt

That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to The Municipal Act, section 239(2) (c) of the Municipal Act relating to proposed or pending acquisition or disposition of land by the municipality or local board.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (13 to 0)

**14. Closed Meeting Summary**

Mayor Guthrie called the open meeting back to order (7:58 p.m.). Mayor Guthrie stated that staff direction was provided in the closed session of the meeting.

**15. Adjournment**

Moved By Councillor Richardson

Seconded By Councillor Goller

That the meeting be adjourned. (8:00 p.m.)

Carried

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Mayor Guthrie

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Stephen O'Brien - City Clerk