



Minutes of Committee of the Whole Meeting

**November 6, 2023, 2:00 p.m.
Council Chambers
Guelph City Hall, 1 Carden Street**

Council: Mayor C. Guthrie
Councillor P. Allt
Councillor C. Billings
Councillor L. Busuttil
Councillor L. Caron
Councillor E. Caton
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor C. Klassen
Councillor D. O'Rourke
Councillor M. Richardson

Absent: Councillor K. Chew

Staff: S. Stewart, Chief Administrative Officer
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
T. Lee, Deputy Chief Administrative Officer, Corporate Services
S. O'Brien, General Manager, City Clerk's Office/City Clerk
D. McMahon, Manager, Legislative Services/Deputy Clerk
T. Di Lullo, Council and Committee Coordinator
C. Murray-Sprague, Council and Committee Coordinator
A. Sandor, Council and Committee Assistant

Also Present: Dr. Leah Levac, University of Guelph, Dr. Wai Yin Chan, University of Guelph
Sam Laban, University of Guelph

1. Call to Order

Mayor Guthrie called the meeting to order (2:09 p.m.)

1.4 Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

2. Staff Recognitions

2.1 2023 Municipal Finance Officers' Association Leadership Award

Chair Caron congratulated Tara Baker, General Manager Finance/City Treasurer on her achievement.

Vice-chair Klassen congratulated the recipients of the following awards:

2.2 Project Management Professional (PMP) from the Project Management Institute

2.3 Runner up for the MTO Road Safety Achievement Award

2.4 National Sciences and Engineering Research Council annual Synergy Awards for Innovation

2.5 Corporate-wide ISO 50001 Energy Management Systems Certificate

4. Consent Agenda - Governance

4.1 Staff Report - Mayor and Council Expense and Education Policy Update - 2023-411

Moved By Councillor Gibson
Seconded By Councillor Goller

1. That Council approve the updated *Mayor and Council Expense and Education Policy*, attached as Attachment-2 to the report entitled "Mayor and Council Expense and Education Policy Update" dated November 6, 2023, and repeal the *Policy on Councillor Attendance at Municipal Events*.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (13 to 0)

5. Items for Discussion - Governance

5.1 Redesigning Advisory Committees of Council – A Governance Framework - 2023-413, 2023-413

Stephen O'Brien, General Manager, City Clerk's Office, City Clerk, introduced the presentation.

Dr. Leah Levac, University of Guelph, provided an overview of the report's contents.

Dr. Wai Yin Chan, University of Guelph, outlined the highlights of the framework.

Dylan McMahon, Manager Legislative Services/Deputy City Clerk discussed the next steps.

Moved By Councillor Klassen

Seconded By Councillor Gibson

1. That the Advisory Committees of Council Governance Framework, included as Attachment-1 to report 2023-413, dated November 6, 2023, be approved.
2. That City staff, in partnership with the Guelph Lab and University of Guelph, be directed to apply the Advisory Committees of Council Governance Framework to existing Advisory Committees of Council and report back to City Council in Q4 2024.
3. That the City Clerk be directed to prepare annual information reports, beginning in 2025, detailing the status of the implementation of the Advisory Committees of Council Governance Framework, included as Attachment-1 to report number 2023-413, dated November 6, 2023.
4. That the City Clerk be directed to research random representative sampling models for appointments to Advisory Committees of Council, as described in report number 2023-

413, dated November 6, 2023, and report back to City Council prior to the 2028-2031 multi-year budget.

5. That the budget implications associated with the Advisory Committees of Council Governance Framework, included as Attachment-1 to report number 2023-413, dated November 6, 2023, be referred to future multi-year budgets.
6. That Advisory Committee of Council member recruitments and appointments be paused until Q4 2024, excluding recruitments required to ensure quorum can be maintained.

Voting in Favour: (13): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (13 to 0)

7. Adjournment

Moved By Councillor Busuttil

Seconded By Councillor O'Rourke

That the meeting be adjourned (3:35 p.m.)

Carried

Mayor Guthrie

Stephen O'Brien - City Clerk