



Minutes of Guelph City Council

**December 12, 2023, 3:30 p.m.
Council Chambers
Guelph City Hall, 1 Carden Street**

Council: Mayor C. Guthrie
Councillor C. Billings
Councillor L. Busuttil
Councillor L. Caron
Councillor E. Caton
Councillor K. Chew
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor D. O'Rourke
Councillor M. Richardson

Absent: Councillor P. Allt
Councillor C. Klassen

Staff: S. Stewart, Chief Administrative Officer
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
T. Lee, Deputy Chief Administrative Officer, Corporate Services
S. O'Brien, General Manager, City Clerk's Office/City Clerk
G. Meades, Council and Committee Coordinator
C. Murray-Sprague, Council and Committee Coordinator
A. Sandor, Council and Committee Assistant
S. Hare, Program Manager, Customer Service and Customer Experience

1. Call to Order

Mayor Guthrie called the meeting to order 3:46 p.m..

1.1 Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

2. Authority to move into closed meeting

Moved By Councillor Goller
Seconded By Councillor Richardson

- 1. That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, Sections 239(2)(b)(d)(e) and (f) and Section 239 (3.1) related to personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and a meeting for the purpose of educating or training the members.

Carried

The following items were considered:

- 2.1 Call to Order (closed meeting)**
- 2.3 Confirmation of Minutes for the closed Council meetings held November 21, 28 and 29, 2023**
- 2.4 Clair Maltby Secondary Plan – Ontario Land Tribunal Update**
- 2.5 Chief Administrative Officer Sub-committee Performance Evaluation for 2023**
- 2.6 Procedure By-law Training and Clarity**

3. Closed Meeting Summary

Mayor Guthrie provided a summary stating that staff direction was given on item 2.4, Clair Maltby Secondary Plan. Mayor Guthrie also advised that Council received Procedure By-law training and had discussions to clarify sections of the by-law, but no direction was given.

Moved By Councillor Richardson
Seconded By Councillor Goller

1. That the 2023 Chief Administrative Officer performance evaluation, as described and outlined in the closed Council report dated Tuesday, December 12, 2023, be approved.

Voting in Favour: (11): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (11 to 0)

4. Open Meeting - 5:00 p.m.

Mayor Guthrie Called the open meeting to order (5:02 p.m.)

5. Recognitions

5.1 Recipient of the Order of Ontario

Mayor Guthrie acknowledged the recipient Marva Wisdom.

5.2 2023 First Robotics World Championship Winners

Mayor Guthrie acknowledged the recipients.

6. Confirmation of Open Minutes

Moved By Councillor Richardson
Seconded By Councillor Caton

That the minutes of the open Council Meetings held November 6, 7, 15, 21, 28 and 29 2023, and the Committee of the Whole Meeting held November 6, 2023, be confirmed as recorded and without being read.

Voting in Favour: (11): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (11 to 0)

7. Items for Discussion

7.1 Implementing Service Simplified Guelph's Customer Service Strategy - 2023-476

Stephen O'Brien, General Manager City Clerk's Office, City Clerk, introduced the presentation.

Stacey Hare, Program Manager, Customer Service and Customer Experience, provided an update on the Customer Service Strategy.

Moved By Councillor Goller

Seconded By Councillor Caton

- 1. That the report titled Implementing Service Simplified: Guelph's Customer Service Strategy, dated December 12, 2023, be received.

Voting in Favour: (11): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor O'Rourke, and Councillor Richardson

Carried (11 to 0)

9. Adjournment

Moved By Councillor Billings

Seconded By Councillor Chew

That the meeting be adjourned (5:53 p.m.).

Carried

Mayor Guthrie

Stephen O'Brien - City Clerk