



## **Minutes of Heritage Guelph Committee**

**February 5, 2024, 12:00 p.m. - 2:00 p.m.  
Remote meeting via Cisco Webex**

Member: S. Epp, Chair  
J. Abou-Jaoude  
D. Cameletti  
K. Carroll  
M. Corman  
L. Wood  
C. Downer, City Councillor

Absent: C. McCarthy-Tilley

Staff: J. Mallon, Heritage Planner  
S. Robinson, Senior Heritage Planner  
E. Barber, Board and Committee Coordinator  
J. Tang, Legislative Coordinator  
D. McMahon, Manager, Legislative Services/Deputy Clerk  
R. Flewelling, Heritage Research Assistant

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### **1. Call to Order**

The meeting was called to order by the Chair at 12:01 p.m.

#### **1. Territorial Acknowledgement**

The Chair provided the Indigenous Territorial Acknowledgement.

#### **2. Disclosure of Pecuniary Interest and General Nature Thereof**

Member K. Carroll declared a conflict of interest with respect to item 2.1, as she is involved in working with on these properties through her employer.

**3. Approval of Minutes**

Moved by: Member J. Abou-Jaoude

Seconded by: Member D. Cameletti

That the minutes from the **January 15, 2024** and **January 29, 2024** meetings of the Heritage Guelph Committee, be approved.

Carried

**2. Committee Items**

**1. 408 Willow Road: Heritage Attributes and Designation Recommendation**

The Chair spoke to this item. The owners of the property have asked for a revision of the heritage attributes listed in the report and therefore it is best to defer this item to the next meeting.

Moved by: Member M. Corman

Seconded by: Member J. Abou-Jaoude

THAT Heritage Guelph defer item 3.1 of the Heritage Guelph Agenda dated February 5th, 2024, 408 Willow Road: Heritage Attributes and Designation Recommendation to the March 4th, 2024 Heritage Guelph meeting.

Carried

**2. Appointment of a member to delegate to Council on February 13, 2024**

The Chair spoke to this item.

Moved by: Member L. Wood

Seconded by: Member M. Corman

THAT Heritage Guelph appoint Member D. Cameletti and Member J. Abou-Jaoude to delegate on behalf of the committee at the February 13, 2024 Council Planning Meeting on the notices of objection to the intention to designate 2187 Gordon St and 331 Clair Road East

Carried

**3. Transition of Heritage Guelph Meetings to Hybrid Meetings**

Jack Mallon, Heritage Planner, spoke to this item.

Moved by: Member M. Corman

Seconded by: Member L. Wood

THAT Heritage Guelph meetings be hosted in a hybrid format, both virtually and in-person at City Hall.

Carried

**4. Advisory Committees of Council Governance Framework Phase 2**

Dylan McMahon, Manager of Legislative Services/Deputy City Clerk, delivered a presentation and engaged with committee members on the Advisory Committees of Council Governance Framework Phase 2 project.

**5. 40 Spring Street: Notice of Amendment of Heritage Designation Bylaw (2004)-17606**

Stephen Robinson, Senior Heritage Planner, provided an overview of the 40 Spring Street: Notice of Amendment of Heritage Designation By-law (2004)- 17606.

Moved by: Member L. Wood

Seconded by: Member D. Cameletti

THAT Heritage Guelph supports the proposed amendment to heritage designation By-law (2004)-17606 as presented in the staff report dated February 5, 2024; and

THAT Heritage Guelph recommends that City Council give notice of the proposed by-law amendment pursuant to Part IV, Section 29 of the Ontario Heritage Act.

Carried

**6. 331 Clair Road East - Heritage Permit Application**

Jack Mallon, Heritage Planner, presented the 331 Clair Road East - Heritage Permit Application and the removal of the summer kitchen.

The following delegate spoke:

Emily Elliott, MHBC

Moved by: Member L. Wood

Seconded by: Member J. Abou-Jaoude

THAT Heritage Guelph provides the following comments to the General Manager, Planning and Building Services with respect to the heritage permit application for 331 Clair Road East:

The proposed removal of the summer kitchen at 331 Clair Road East does not negatively impact the heritage attributes identified in the Notice of Intention to Designate issued November 23, 2023.

Carried

### **3. Designation Updates**

#### **1. 15-23 Fountain Street: Cultural Heritage Evaluation Report**

Jack Mallon, Heritage Planner, presented the 15-23 Fountain Street: Cultural Heritage Evaluation Report.

The following comments from the Committee were received for staff:

- Member Corman presented the opinion that the property meets criterion 1, 4, 5, and 8
- Member Wood noted that it should be recognized that not all properties the committee identifies as candidates for designation may meet the criteria
- Member Cameletti expressed reluctance to abandon a type of building that is not represented by designation elsewhere in the City
- Member Abou-Jaoude suggested that a representative example of row-housing be prioritized for designation
- Member Corman suggested that the motion be separated into two motions.
- Members asked clarifying questions about the process if the committee did not agree with staff's assessment

Moved by: Member M. Corman

Seconded by: Member J. Abou-Jaoude

THAT the comments provided by Heritage Guelph members on the '15-23 Fountain Street East: Cultural Heritage Evaluation Report' be provided to staff and Council for their consideration.

Carried

Moved by: Member L. Wood

Seconded by: Member D. Cameletti

THAT Heritage Guelph advise City Council that based on current research, 15-23 Fountain Street East does not meet the provincial criteria for determining cultural heritage value or interest as outlined in O.Reg 9/06

Carried

**2. 108 Queen Street: Cultural Heritage Evaluation Report**

Moved by: Member J. Abou-Jaoude

Seconded by: Member L. Wood

THAT the comments provided by Heritage Guelph members on the '108 Queen Street: Cultural Heritage Evaluation Report' be provided to staff and Council for their consideration.

Carried

**4. Staff and Chair Announcements**

**1. Downtown Heritage Conservation District Study Open House - February 20, 2024**

Jack Mallon, Heritage Planner, spoke to this item and reminded committee members that the Downtown Heritage Conservation District Study Open House is taking place on February 20, 2024 from 4:30-6:30 p.m.

**5. Adjournment**

Moved by: Member K. Carroll

Seconded by: Member L. Wood

That the Heritage Guelph meeting be adjourned at 1:57 p.m.

Carried

**6. Next Meeting**

The Chair spoke to this item and reminded members that the next meeting is scheduled for March 4, 2024 at 12:00 p.m. and will be hybrid.