



Minutes of Committee of the Whole Meeting

**February 6, 2024, 1:00 p.m.
Council Chambers
Guelph City Hall, 1 Carden Street**

Council: Mayor C. Guthrie
Councillor C. Billings
Councillor L. Busuttil
Councillor L. Caron
Councillor E. Caton
Councillor K. Chew
Councillor C. Downer
Councillor D. Gibson
Councillor R. Goller
Councillor C. Klassen
Councillor D. O'Rourke
Councillor M. Richardson

Absent: Councillor P. Allt

Staff: S. Stewart, Chief Administrative Officer
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services
T. Lee, Deputy Chief Administrative Officer, Corporate Services
S. O'Brien, General Manager, City Clerk's Office/City Clerk
T. Di Lullo, Council and Committee Coordinator
G. Meades, Council and Committee Coordinator
A. Sandor, Council and Committee Assistant

1. Call to Order - Mayor

Mayor Guthrie called the meeting to order (1:03 p.m.)

2. Authority to move into closed meeting

Moved By Councillor Klassen

Seconded By Councillor Caron

1. That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to the Municipal Act, to consider:

- Clair-Maltby Secondary Plan - Ontario Land Tribunal Update
- 2024 Chief Administrative Officer Performance Objectives

Section 239(2) (e) and (f) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

Section 239(2)(b) and (d) of the Municipal Act, related to personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations.

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

The following items were considered:

2.1 Call to Order (closed meeting)

2.2 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)

2.3 Clair-Maltby Secondary Plan - Ontario Land Tribunal Update

2.4 2024 Chief Administrative Officer Performance Objectives

3. Closed Meeting Summary

Mayor Guthrie spoke regarding the matters discussed in closed session and identified the following:

Clair-Maltby Secondary Plan - Ontario Land Tribunal Update

Council received information and provided direction to staff.

2024 Chief Administrative Officer Performance Objectives

Council discussed and an open meeting motion relating to this discussion is noted below.

Moved By Councillor Caron

Seconded By Councillor Klassen

1. That the 2024 Chief Administrative Officer performance objectives, as presented and discussed at the February 6, 2024, closed Committee of the Whole meeting, be approved and that the Chief Administrative Officer present a public presentation on their 2024 performance objectives at the February 6, 2024, Committee of the Whole meeting.

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

Scott Stewart, Chief Administrative Officer, presented on the 2024 Chief Administrative Officer Performance Objectives.

4. Open Meeting - 2:00 p.m.

Mayor Guthrie called the meeting to order. (2:02 p.m.)

4.4 Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

5. Staff Recognitions

5.1 Southwestern Ontario Top Employers of 2024

Mayor Guthrie recognized the following staff:

Mark Ellis, General Manager, Human Resources

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services

Scott Stewart, Chief Administrative Officer

5.2 Waterloo Area's Top Employers of 2024

Mayor Guthrie recognized the following staff:

Mark Ellis, General Manager, Human Resources

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services

Scott Stewart, Chief Administrative Officer

5.3 University of Waterloo, Leadership Certificate

Chair O'Rourke recognized the following staff:
Crystal Kaminski, Manager, Business Services

5.4 Project Management Professional (PMP) from the Project Management Institute

Chair O'Rourke recognized the following staff:
Samy Mohamed, Construction Contract Administrator

5.5 Housing Accelerator Fund

Mayor Guthrie recognized the following staff:
Tara Baker, General Manager/City Treasurer, Finance
Teisha Colley-Balgrave, Corporate Analyst, Long-Term Planning
Jason Downham, Planner II, Policy Analytics
Kim Krawczyk, Manager, Policy and Intergovernmental Relations
Cushla Matthews, Development Advisor
Jodie Sales, General Manager, Strategy, Innovation and Intergovernmental Services
Krista Walkey, General Manager, Planning and Building Services

6. Presentations

6.1 Housing Accelerator Fund Summary

Kim Krawczyk, Manager, Policy and Intergovernmental Relations, and
Cushla Matthews, Development Advisor, presented.

7. Service Area - Governance

8. Consent Agenda - Governance

8.1 Expansion of the Governance Section at Committee of the Whole - 2024-08

Moved By Councillor Busuttil
Seconded By Councillor Downer

1. That the Committee of the Whole Terms of Reference be revised to expand the mandate of the Governance section to include the Office of the CAO, as outlined in report 2024-08, dated February 6, 2024.
2. That the City Clerk be directed to revise other governance policies and procedures which relate to the Governance section

of the Committee of the Whole to reflect the changes outlined in report 2024-08, dated February 6, 2024.

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

9. Service Area Chair and Staff Announcements

There were no announcements.

10. Service Area - Corporate Services

Councillor Caron assumed the chair.

11. Consent Agenda - Corporate Services

Moved By Councillor Caron

Seconded By Councillor Goller

That the February 6, 2024 Committee of the Whole Consent Report identified below be adopted.

11.1 Budget Impacts per Ontario Regulation 284 - 09 and Budget - Public Sector Accounting Standards Reconciliation 2024 - 2024-56

1. That the Budget Impacts per Ontario Regulation 284-09 and Budget - Public Sector Accounting Standards Reconciliation for the 2024 budget be approved.

11.2 Physician Recruitment Initiative - 2024-47

1. That the one-time contribution for physician recruitment as adopted in the 2024-2027 budget be transferred to the Guelph-Wellington Ontario Health Team without the receipt of the corresponding contribution from the Guelph Chamber of Commerce.

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

12. Service Area Chair and Staff Announcements

There were no announcements.

13. Service Area - Infrastructure, Development and Environment Services

Councillor O'Rourke assumed the chair.

14. Consent Agenda - Infrastructure, Development and Environment Services

14.1 Financial Plan for Water and Wastewater Services - 2024-34

Moved By Councillor Downer

Seconded By Councillor Richardson

1. That City Council, as the owner of the Guelph Municipal Drinking Water System, approve the current six-year financial plan as required under Ontario Regulation 453/07 and the Municipal Drinking Water License.

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

15. Items for Discussion - Infrastructure, Development and Environment Services

15.1 Payment-in-lieu of Parking Policy - 2024-42

The following delegates spoke:

Doug Minett

Chris Greyson-Gaito, Guelph Coalition for Active Transportation

Moved By Mayor Guthrie

Seconded By Councillor Richardson

1. That the Payment-in-lieu of Off-street Parking Policy effective March 1, 2024 attached as Attachment-1 to the report entitled "Payment-in-lieu of Off-street Parking Policy", be approved.

Voting in Favour: (11): Mayor Guthrie, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Voting Against: (1): Councillor Billings

Carried (11 to 1)

Moved By Mayor Guthrie

Seconded By Councillor Richardson

1. That Schedule A of the Development Application Fee Bylaw be amended to include the "Estimated cost of a parking space" and the "Payment-in-lieu of Off-street Parking application fee".

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

15.2 Wyndham Street North Cross Section and St George's Square Intersection - 2024-37

Terry Gayman, General Manager, Engineering Services, and Reg Russwurm, Manager, Design and Construction, presented.

The following delegates spoke:

Ben Cullen, Guelph Coalition for Active Transportation

Doug Minett

Andrea Bidgood, Guelph Coalition for Active Transportation

Alison Stewart

Mike Darmon, Guelph Coalition for Active Transportation

Charlie Nash, Downtown Guelph Business Association

Moved By Mayor Guthrie

Seconded By Councillor Goller

1. That Council direct staff to reconstruct the Wyndham Street North corridor as follows:
 - a. Wyndham Street – Carden Street to Woolwich Street as one lane of traffic in each direction with parallel parking and

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separated unidirectional bike paths along both sides of the road with flexibility to accommodate the seasonal patio program; and,

- b. St. George's Square as an offset intersection similar to existing conditions with operational improvements and separated unidirectional bike paths.

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

16. Service Area Chair and Staff Announcements

There were no announcements.

17. Adjournment

Moved By Mayor Guthrie

Seconded By Councillor Klassen

That the meeting be adjourned. (5:22 p.m.)

Voting in Favour: (12): Mayor Guthrie, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

Mayor Guthrie

Stephen O'Brien - City Clerk