

Schedule "C" – Hauled Sewage Discharge Permit

| | | | |
|-------------------|---------------------------------|--------------------|--|
| Permit Number | | | |
| Permit Holder | hereinafter "Company" | | |
| Date of Issue | | Date of Expiration | |
| Date of Amendment | | Date of Renewal: | |

CONTACT INFORMATION

| | | | | | |
|-----------------|--|-----------|--|-------------|--|
| Company | | | | | |
| Company Mailing | | | | | |
| | | | | | |
| City | | Province | | Postal Code | |
| Telephone | | Facsimile | | Email | |

| | | | | | |
|--|--|-----------|--|-------------|--|
| Name of Company | | | | | |
| Name of Company | | | | | |
| Position / | | | | | |
| Company Contact Mailing Address: (if different than above) | | | | | |
| | | | | | |
| City | | Province | | Postal Code | |
| Telephone | | Facsimile | | Email | |

| | | | | | |
|--------------------------------------|--|----------|--|------|--|
| Name of Company Emergency Contact | | | | | |
| Position / | | | | | |
| Telephone | | Cellular | | Home | |

DOCUMENTATION

| | | |
|--|---------------|----------------|
| Ministry of the Environment CofA for a Waste Management System (Hauled Sewage) | | |
| Certificate Number | Date of Issue | |
| | | |
| Ministry of Municipal Affairs and Housing – Building Code License – Sewage Systems | | |
| License Number | Date of Issue | Date of Expiry |
| N/A | N/A | N/A |

VEHICLE INFORMATION

| | | | |
|----------------------|------|-------|---------------------|
| Vehicle # | Make | Model | Year |
| | | | |
| License Plate Number | VIN | | Rated Tank Capacity |
| | | | |

| | | | |
|----------------------|------|-------|---------------------|
| Vehicle # | Make | Model | Year |
| N/A | | | |
| License Plate Number | VIN | | Rated Tank Capacity |
| | | | |

| | | | |
|----------------------|------|-------|---------------------|
| Vehicle # | Make | Model | Year |
| N/A | | | |
| License Plate Number | VIN | | Rated Tank Capacity |
| | | | |

| | | | |
|----------------------|------|-------|---------------------|
| Vehicle # | Make | Model | Year |
| N/A | | | |
| License Plate Number | VIN | | Rated Tank Capacity |
| | | | |

Company must possess automobile insurance for the above noted vehicles. Such insurance must be maintained in force for the duration of the hauled sewage discharge permit (including any renewal of such permit), and proof of renewal of such insurance must be provided to the City during such time.

Notification of Change of Information

The Company shall within fourteen (14) days notify the City in writing of any change of information associated with this permit by way of submitting correct information using the Application for Hauled Sewage Discharge Permit Form. Notification of change of information should be forwarded to:

Environmental Services Department,
Wastewater Services Division
Water Resource Recovery Centre
530 Wellington Street West
Guelph, ON N1H 3K5
Attention: General Manager of Environmental Services

All changes in information, other than Contact Information, shall be considered as a request to amend a valid permit and shall be subject to a fee as set out in Section 11 of By-law Number (2024) – 20911

TERMS AND CONDITIONS

In accordance with the provisions in clauses 2.-(8)(a) through 2.-(8)(c) and Section 11 of Bylaw (2024)-20911 you are hereby permitted to discharge hauled sewage, as defined in Section 1 of By-law Number (2024)-20911, as may be amended from time to time (hereinafter “hauled sewage”) at the City of Guelph Water Resource Recovery Centre (hereinafter “WRRC”), 530 Wellington Street West, Guelph, Ontario (or such other location as may be determined by the General Manager of Environmental Services), subject to the following terms and conditions:

1. This hauled sewage discharge permit (hereinafter “permit”) is valid for a period of one calendar (1) year from the time of issue.
2. Pursuant to Section 11 of By-law Number (2024)-20911 Company may apply for approval to renew no later than a minimum of sixty (60) days prior to the expiration of a valid permit.
3. Company shall only transport to and discharge at the WRRC hauled sewage that is generated from within the municipal boundaries of the City of Guelph, unless expressly authorized in writing by the General Manager of Environmental Services or his or her designate.
4. Company shall not transport to or discharge of any material other than hauled sewage which is otherwise compliant in all respects with the provisions of By-law (2024)-20911

5. The discharge of said hauled sewage by Company shall only occur at the WRRC unless expressly authorized in writing by the General Manager of Environmental Services or his or her designate.
6. Only the vehicles approved as identified in the Vehicle Information section of this permit are permitted to access and discharge hauled sewage at the WRRC.
7. Company shall ensure that all hauled sewage collected by Company for discharge at the WWTP is manifested in the form as provided by the City of Guelph from time to time. The manifest must be completed legibly, accurately and in full for each independent customer load. Completed manifests must be submitted in person to the Administration Office of the WWTP prior to discharge. Manifest forms can be obtained from the Administration Office of the WWTP.
8. As a condition of this permit Company understands that City staff may conduct periodic audits which may include sample collection and analysis, volume measurements, review of manifests and confirmation of sources of the material transported to and discharged at the WRRC. Company agrees to cooperate with the City in conducting such audits and to provide information as may be required by the City in order to carry out any such audit.
9. Standard Operating Procedures for but not limited to; manifesting, sample collection and identification, record keeping and discharge as may be amended from time to time by the City of Guelph will be provided to Company. Company must ensure that all of its servants, agents, officers and employees engaged in the transport and discharge of hauled sewage are made aware of and abide by the requirements of the Standard Operating Procedures.
10. All Company servants, agents, officers and employees engaged in the transport and discharge of hauled sewage must attend a mandatory orientation and training session conducted by City staff. An orientation and training package as amended from time to time by the City of Guelph will be provided to Company.
11. This permit does not relieve Company its servants, agents, officers and employees of their legal responsibilities under any municipal, provincial or federal legislation. For greater certainty and without limiting the foregoing, this permit does not relieve Company from complying with the provisions of By-law Number (2024)-20911, except as specifically stated herein. Company shall ensure that it complies at all times with all applicable laws and regulations, and all published rules, guidelines and policies of all governmental entities having jurisdiction over its activities. Without limiting the foregoing, it shall be the responsibility of Company to ensure that it obtains and maintains all licenses and approvals required for the activities carried out by it in relation to hauled sewage, including but not limited to collection, transportation and discharge of such hauled sewage.

12. Company shall for the duration of this permit, provide the City with evidence of renewal of all licenses and approvals required by law for the activities carried out by Company in relation to hauled sewage.
13. Failure to comply with the terms and conditions of this permit, including without limiting the generality of the foregoing, the procedures for discharge of hauled sewage as set out in the Standard Operating Procedures from time to time, may result in the termination of the permit by the Director of Environmental Services or his or her designate and prosecution under the City of Guelph By-law (2024)-20911 in addition to any other remedies available to the City at law.
14. The Company shall indemnify and save harmless The Corporation of the City of Guelph, its servants, agents, officers and employees against any and all liabilities, loss, damages, costs (including legal costs) or claims arising directly or indirectly from the discharge of matter pursuant to this permit, or from any act or omission of the Company, its servants, agents, officers or employees, that relates to the matters contained in this permit.
15. The Company shall supply proof of comprehensive general liability insurance and environmental liability insurance in an amount of not less than \$1,000,000.00 and shall maintain such insurance in force for the duration of this permit or any renewal hereof. The City of Guelph must also be added as an additional named insured. Company shall provide proof of renewal of such insurance to the City for the duration of this permit.
16. Company shall provide the City with a current "Certificate of Clearance" from the Workplace Safety and Insurance Board and the City may, at any time during the term of this permit or any renewal hereof or upon the termination or expiry of this permit, require a further declaration that assessments or compensation required to be paid pursuant to the Workers' Compensation Act, as amended from time to time, or any successor thereof.
17. Without limiting the generality of any other provision of this permit, Company shall conform to and enforce strict compliance with the Occupational Health and Safety Act, R.S.O. 1990, c. O.1, as amended from time to time, or any successor thereof (hereinafter "OHSA"), including, without restricting the generality of the foregoing, "Company's" obligations as an "employer" under section 25 and 26 thereof, and with all regulations made under the OHSA. In connection with the obligation of an "employer" under clause 25(2)(I) of the OHSA as to a written occupational health and safety policy, Company shall at a minimum comply with the City's Health and Safety Policy. Company shall not bring onto the WWTP site any hazardous material as defined in the OHSA. During the term of this permit or any renewals hereof, Company shall, in a timely manner, furnish the City with a copy of all correspondence, reports, compliance orders or charges or the like under the OHSA and regulations that apply to any of the activities conducted under this permit.

18. Company may terminate this permit at any time upon thirty (30) days written notice sent by registered mail to the Director of Environmental Services, The Corporation of the City of Guelph, 530 Wellington St W, Guelph, Ontario, N1H 3K5. In the event that Company terminates the permit as set out herein, the application or renewal fee, as the case may be, shall be refunded on a pro-rated basis for the unexpired portion of the term of the permit, calculated from the expiry of the thirty
(30) day notice period to the expiry date set out on the face of the Permit.
19. In addition to the fees set out in By-law Number (2024)-20911 relating to the issuance, renewal and amendment of the permit, Company acknowledges that the City may by by-law impose a fee to recover the full cost of treating hauled sewage and agrees to pay any such fee as may be imposed by the City from time to time.
20. In the event that the Director of Environmental Services or his or her designate determines that the hauled sewage of Company is to be discharged at a location other than the WRRC, Company shall discharge the hauled sewage at the location as directed by the General Manager of Environmental Services or his or her designate. All terms and conditions of this permit, other than Section 5 herein, shall continue to apply with respect to discharge at the new location.
21. This permit is issued to Company and cannot be assigned or transferred to another party or authority.
22. Additional Conditions: (if applicable)

General Manager of Environmental Services
or his or her designate

Date (Month/Day/Year)