

Staff Report



To	City Council
Service Area	Corporate Services
Date	Tuesday, October 29, 2024
Subject	2024-2026 Council Appointments

Recommendation

Audit

1. That Councillor _____ be appointed as the Committee of the Whole Audit Services chair for a term ending November 15, 2026, effective November 16, 2024.
2. That Councillor _____ be appointed as the Committee of the Whole Audit Services vice-chair for a term ending November 15, 2026, effective November 16, 2024.

Corporate Services

3. That Councillor _____ be appointed as the Committee of the Whole Corporate Services chair for a term ending November 15, 2026, effective November 16, 2024.
4. That Councillor _____ be appointed as the Committee of the Whole Corporate Services vice-chair for a term ending November 15, 2026, effective November 16, 2024.

Infrastructure, Development and Environment

5. That Councillor _____ be appointed as the Committee of the Whole Infrastructure, Development and Environment chair for a term ending November 15, 2026, effective November 16, 2024.
6. That Councillor _____ be appointed as the Committee of the Whole Infrastructure, Development and Environment vice-chair for a term ending November 15, 2026, effective November 16, 2024.

Public Services

7. That Councillor _____ be appointed as the Committee of the Whole Public Services chair for a term ending November 15, 2026, effective November 16, 2024.
8. That Councillor _____ be appointed as the Committee of the Whole Public Services vice-chair for a term ending November 15, 2026, effective November 16, 2024.

Governance and Office of the Chief Administrative Officer

9. That Councillor _____ be appointed as the Committee of the Whole Governance vice-chair for a term ending November 15, 2026, effective November 16, 2024.

Committee of Management for The Elliott

10. That Councillor _____ be appointed as the Committee of Management for The Elliott chair for a term ending November 15, 2026, effective November 16, 2024.
 11. That Councillor _____ be appointed as the Committee of Management for The Elliott vice-chair for a term ending November 15, 2026, effective November 16, 2024.
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Executive Summary

Purpose of Report

To appoint members of Council as Committee of the Whole Service Area and Committee of Management for The Elliott chairs and vice-chairs.

Key Findings

In accordance with the City's Procedure By-law, appointments are necessary to fill the vacant chair and vice-chair positions for the Committee of the Whole service areas and the Committee of Management for The Elliott.

Strategic Plan Alignment

The appointment of members of Council to committees ensures the continued effectiveness of Council processes.

Future Guelph Theme

Foundations

Future Guelph Objectives

Foundations: Lead with accountability

Financial Implications

None.

Report

Appointment Process

Members of Council provide their appointment preferences in advance of this meeting to the City Clerk and the City Clerk shares those preferences with all of City Council prior to the meeting for awareness.

Council appointments are made in accordance with the procedures set out in [Striking Committee – Council Appointment Procedure](#).

Committee of the Whole Service Area Chairs and Vice-Chairs

Committee of the Whole is comprised of five different sections:

- Audit
- Corporate Services
- Infrastructure, Development and Environment
- Public Services
- Governance and Office of the Chief Administrative Officer

Chairs and vice-chairs for each section are appointed by City Council, with the exception of the chair of the Governance and Office of the Chief Administrative Officer section. The chair of the Governance and Office of the Chief Administrative Officer section is the Mayor.

Committee of Management for The Elliott

Meetings: at least once per quarter, the timing of such meetings are to be determined by the Committee of Management for The Elliott in consultation with the Board of Trustees of The Elliott.

The Committee of Management for The Elliott is comprised of the service area vice-chairs for all five Committee of the Whole sections as well as the service area chair of Public Services, and the City Council appointee to the Board of Trustees of The Elliott.

Requirements under the Province's [Fixing Long-Term Care Act, 2021](#) require that all members of The Committee of Management for The Elliott provide a copy of a current and valid criminal records check, as well as a signed declaration disclosing any offences or acts of misconduct under a number of other provincial acts.

Chief Administrative Officer Recruitment, Selection and Performance Sub-committee

The Chief Administrative Officer Recruitment, Selection and Performance Sub-committee (the CAO Sub-committee) is comprised of the service areas chairs for all five Committee of the Whole sections. The mandate of the CAO Sub-committee includes:

- monitoring and annually reviewing the performance of the CAO and making related recommendations to Council
- ensuring that the City of Guelph undertakes appropriate measures to recruit and recommend the selection of CAOs to Council when the CAO position becomes vacant
- directing the Deputy CAO, Corporate Services and/or General Manager, Human Resources in relation to the recruitment, selection and performance management of CAOs

The next meeting of the CAO Sub-committee is scheduled for November 5th, 2024. For the purpose of establishing the members of the CAO Sub-committee, the appointments made at the October 29th, 2024 City Council meeting will be considered to be in effect as of November 5th, 2024.

Financial Implications

None.

Consultations and Engagement

None.

Attachments

None.

Departmental Approval

None.

Report Author

Dylan McMahon, Acting General Manager, City Clerk's Office/City Clerk

This report was approved by:

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