



## **Minutes of Committee of the Whole Meeting**

**December 4, 2024, 2:00 p.m.**

**Council Chambers**

**Guelph City Hall, 1 Carden Street**

**Council:**

Mayor C. Guthrie  
Councillor P. Allt  
Councillor C. Billings  
Councillor L. Caron  
Councillor E. Caton  
Councillor K. Chew  
Councillor C. Downer  
Councillor D. Gibson  
Councillor R. Goller  
Councillor C. Klassen  
Councillor D. O'Rourke  
Councillor M. Richardson

**Absent:**

Councillor L. Busuttil

**Staff:**

T. Baker, Chief Administrative Officer  
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services  
J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Environment  
T. Lee, Deputy Chief Administrative Officer, Corporate Services  
S. ODwyer, Acting General Manager, Finance/City Treasurer  
T. Trewolla, Deputy Treasurer/Manager Finance, Strategy and Reporting  
T. Colley-Balgrave, Senior Corporate Analyst  
G. Meades, Acting Manager, Legislative Services/Deputy Clerk  
T. Di Lullo, Council and Committee Coordinator  
S. Osborn, Administrative Coordinator  
J. Tang, Legislative Coordinator

Also Present: Matt Betik, Partner, KPMG

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**1. Call to Order - Mayor**

Mayor Guthrie called the meeting to order (2:07 p.m.).

**1.4 Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**2. Staff Recognitions**

**2.1 President, Ontario Association of Committees of Adjustment and Consent Authorities**

Mayor Guthrie recognized the following staff:

Trista Di Lullo, Council and Committee Coordinator/Secretary-Treasurer, Committee of Adjustment

**2.2 Recognition of Life-Saving Acts by Members of the Community**

Vice-chair Downer recognized members of the public, YMCA employees and Guelph-Wellington Paramedic Service's staff for life-saving care given to a member of the public in medical distress

**3. Service Area - Audit**

Councillor Goller assumed the position of Chair.

**4. Items for Discussion - Audit**

**4.1 2024 External Audit Plan, 2024-489**

Matt Betik, Partner, KPMG, presented.

Moved By Mayor Guthrie

Seconded By Councillor Richardson

1. That KPMG LLP's 2024 External Audit Plan be received for information.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

**5. Service Area Chair and Staff Announcements**

There were no announcements.

**6. Service Area - Governance and Office of the Chief Administrative Officer**

Mayor Guthrie assumed the position of Chair.

**7. Consent Agenda - Governance and Office of the Chief Administrative Officer**

**7.1 2024 Third Quarter Budget Monitoring Report, 2024-504**

Moved By Councillor O'Rourke

Seconded By Councillor Caron

1. That the funding adjustments detailed in Table 4 of Attachment-2 of the 2024 Third Quarter Budget Monitoring Report dated December 4, 2024, be approved.
2. That a budget adjustment of \$448 thousand for PM0001 Paramedics Facility Renewal, be approved.

Voting in Favour: (12): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Gibson, Councillor Goller, Councillor Klassen, Councillor O'Rourke, and Councillor Richardson

Carried (12 to 0)

**8. Service Area Chair and Staff Announcements**

There were no announcements.

**9. Adjournment**

Moved By Councillor Allt

Seconded By Councillor Klassen

That the meeting be adjourned (2:45 p.m.).

Carried

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Mayor Guthrie

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Garrett Meades – Acting Deputy City Clerk