

2025 Internal Audit Work Plan

Table 1-Internal Audit Workplan

Name of Project	Type of Audit
Fleet Maintenance Perform an operational review of fleet maintenance processes including fire, transit, and fleet operations to assess the effectiveness and efficiency of processes as well as the adherence to policies, procedures and legislation.	Operational Review
Facilities Cleaning Services To assess the economy, effectiveness and efficiency of cleaning services at city owned or occupied facilities where we have responsibility.	Value for Money and Operational Review
Building Permit Approvals and Building Inspections To assess the economy, effectiveness and efficiency of Building Services permit and inspection processes.	Value for Money and Operational Review
Enterprise Risk Management (ERM) Framework Implementation Phase One Implement an Enterprise Risk Management (ERM) program to identify and manage risks at an enterprise level. This has been identified as a strategic initiative.	Consulting
Departmental Project – 2024 Institute of Internal Auditors (IIA) internal audit standards framework update Conduct a detailed departmental examination of the significant changes to the updated standards, focusing on the new mandatory requirements and how they impact the internal audit function.	Departmental project
Whistleblower / Tip Line Review Review and update the cities employee fraud reporting mechanism to expand its use to encourage internal reporting of suspected misconduct.	Consulting

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Status Report on Outstanding Audit Recommendations Provide an update to the Audit Committee on management's implementation status of recommendations agreed upon by staff.	Ongoing Reporting