



Minutes of Committee of the Whole Meeting

**June 3, 2025, 1:00 p.m.
Council Chambers
Guelph City Hall, 1 Carden Street**

Council: Mayor C. Guthrie
Councillor P. Allt
Councillor C. Billings
Councillor L. Busuttil
Councillor L. Caron
Councillor E. Caton
Councillor K. Chew
Councillor C. Downer
Councillor R. Goller
Councillor C. Klassen
Councillor M. Richardson

Absent: Councillor D. Gibson

Staff: T. Baker, Chief Administrative Officer
C. Clack-Bush, Deputy Chief Administrative Officer, Public Services
J. Holmes, Deputy Chief Administrative Officer, Infrastructure, Development and Environment
G. Matthews, Acting Deputy Chief Administrative Officer, Corporate Services
T. Gayman, General Manager, Engineering and Transportation Services
A. Ip, General Manager, Human Resources
J. Sales, General Manager, Strategy, Innovation and Intergovernmental Services
A. Goss, Manager, Equity and Community Investment
K. Pletch, Manager, Talent and Organizational Development
K. Nelson, Corporate Asset Management Advisor
S. O'Brien, General Manager, City Clerk's Office/City Clerk

G. Brennan, Council and Committee Coordinator
J. McDonald, Council and Committee Assistant
A. Sandor, Council and Committee Coordinator

1. Call to Order - Mayor

Mayor Guthrie called the meeting to order (1:01 p.m.).

1.1 Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

2. Authority to move into closed meeting

Moved By Councillor Caton

Seconded By Councillor Richardson

1. That the Council of the City of Guelph now hold a meeting that is closed to the public, pursuant to Section 239(2)(c)(e) and (f) and Section 239(3.1) of the Municipal Act, regarding a proposed or pending acquisition or disposition of land by the municipality or local board; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a meeting held for the purpose of educating or training the members. Orientation, education and training sessions including information relating to the Enterprise Risk Management, Phase 1.

Voting in Favour: (8): Mayor Guthrie, Councillor Allt, Councillor Busuttil, Councillor Caton, Councillor Downer, Councillor Goller, Councillor Klassen, and Councillor Richardson

Carried (8 to 0)

The following items were considered:

2.1 Call to Order (closed meeting)

2.2 Disclosure of Pecuniary Interest and General Nature Thereof (closed items)

2.3 ERM Implementation Phase 1, 2025-271

2.4 Hanlon Creek Business Park, 2025-272

2.5 35, 45 and 55 Silvercreek Parkway - Ontario Land Tribunal Update, 2025-278

3. Closed Meeting Summary

Mayor Guthrie called the meeting to order (3:30 p.m.).

Mayor Guthrie noted the following:

ERM Implementation Phase 1, 2025-271

Council received information.

Hanlon Creek Business Park, 2025-272

Council received information and gave direction to staff.

35, 45 and 55 Silvercreek Parkway - Ontario Land Tribunal Update, 2025-278

Council received information and gave direction to staff.

4. Open Meeting - 3:00 p.m.

4.4 Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

5. Staff Recognitions

5.1 Top Female Safety Leaders in Canada, Safety Magazine

Chair Caron recognized Caroline Forsyth for their achievements.

5.2 Municipal Administration Program, AMCTO

Chair Caron recognized Carrie Murray-Sprague for their achievements.

5.3 Business Administration Certification, York University

Chair Downer recognized Mila Cunningham for their achievements.

6. Presentation

6.1 Employee Engagement Update

The following staff presented the Employee Engagement Update:

Andy Ip, General Manager, Human Resources

Kerry Pletch, Manager, Talent and Organizational Talent

7. Service Area - Corporate Services and Office of the Chief Administrative Officer

Councillor Caton assumed the Chair.

8. Items for Discussion - Corporate Services and Office of the Chief Administrative Officer

8.1 Community Benefit Agreement Program Review - 2025-220

The following staff spoke regarding the Community Benefit Agreement Program Review:

Jodie Sales, General Manager, Strategic Initiatives and Intergovernmental Services

Alex Goss, Manager, Equity and Community Investment

Moved By Councillor Goller

Seconded By Councillor Allt

1. That recommendations outlined in the Community Benefit Agreement Program Review – 2025-220 staff report dated June 3, 2025 be approved.

Voting in Favour: (10): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Goller, and Councillor Klassen

Carried (10 to 0)

9. Service Area Chair and Staff Announcements

Councillor Caton recognized National Indigenous History Month, and Pride Month.

10. Service Area - Infrastructure, Development and Environment

Mayor Guthrie assumed the Chair.

11. Items for Discussion - Infrastructure, Development and Environment

11.1 2025 Corporate Asset Management Plan and Levels of Service - 2025-45

Monica Silva, Manager, Corporate Asset Management, presented on the 2025 Corporate Asset Management Plan and Levels of Service.

Moved By Councillor Goller

Seconded By Councillor Allt

1. That Council approve the 2025 Corporate Asset Management Plan, including the targeted asset levels of service, for submission to the Ministry of Infrastructure on or before July 1, 2025.

Voting in Favour: (10): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Goller, and Councillor Klassen

Carried (10 to 0)

13. Service Area - Public Services

14. Consent Agenda - Public Services

14.1 Ontario Health – Multi-Sector Service Accountability Agreement, Declaration of Compliance - 2025-273

Moved By Councillor Caton

Seconded By Councillor Downer

1. That the Mayor be authorized to sign the Declaration of Compliance for the Ontario Health Multi-Sector Service Accountability Agreement for the period of April 1, 2024 to March 31, 2025.

Voting in Favour: (10): Mayor Guthrie, Councillor Allt, Councillor Billings, Councillor Busuttil, Councillor Caron, Councillor Caton, Councillor Chew, Councillor Downer, Councillor Goller, and Councillor Klassen

Carried (10 to 0)

16. Adjournment

Moved By Councillor Klassen

Seconded By Councillor Goller

1. That the meeting be adjourned (5:05 p.m.).

Carried

Mayor Guthrie

Stephen O'Brien - City Clerk