

# Staff Report



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To	<b>City Council</b>
Service Area	Corporate Services
Date	Monday, June 29, 2020
Subject	<b>June 2020 Public Appointments to Advisory Committees, Local Boards, Agencies, Commissions and Associations</b>

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## Recommendation

1. That \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ be appointed to the Natural Heritage Advisory Committee for a term ending April, 2021 or until such time as a successor is appointed.
  2. That \_\_\_\_\_ be appointed to the Transit Advisory Committee for a term ending April, 2021 or until such time as a successor is appointed.
  3. That \_\_\_\_\_ be appointed to the Solid Waste Management Master Plan Public Advisory Committee for a term ending April, 2021 or until such time as a successor is appointed.
  4. That \_\_\_\_\_ and \_\_\_\_\_ be appointed to the Property Standards Committee for a term ending April, 2021 or until such time as a successor is appointed.
  5. That \_\_\_\_\_ and \_\_\_\_\_ be reappointed to the Wellbeing Grant Application Panel for a term ending June, 2022 or until such time as a successor is appointed.
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## Executive Summary

### Purpose of Report

To appoint members of the public to the various advisory committees, local boards, agencies, commissions and associations.

### Key Findings

Current vacancies are the result of terms ending in June, 2020, resignations and remaining vacancies from the November 2019 recruitment cycle, as well as appointments to the new Natural Heritage Advisory Committee (NHAC) which was approved by City Council on July 8, 2019 as part of report [IDE-2019-72 Environmental Advisory Committee and River Systems Advisory Committee Review](#).

Vacancies were advertised in accordance with the City's [Public Appointment Policy](#).

Staff liaisons have reviewed all applications and are recommending appointees. The terms of the appointments are in accordance with the City's [Public Appointment Policy](#).

## Financial Implications

None.

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## Report

### Background

Current vacancies are the result of terms ending in June, 2020, resignations and remaining vacancies from the November 2019 recruitment cycle, as well as appointments to the new Natural Heritage Advisory Committee (NHAC) which was approved by City Council on July 8, 2019 as part of report [IDE-2019-72 Environmental Advisory Committee and River Systems Advisory Committee Review](#).

Vacancies were advertised in the Guelph Mercury Tribune, on January 30 and February 6, 2020, posted to the City's website and provided to the People and Information Network for posting. Advertisements included the number of vacancies, the term of office, a summary of duties, the frequency of meetings and staff contact information.

Staff liaisons were provided all of the completed applications received from the January and February advertising. The closed companion report titled June 2020 Public Appointments to Local Boards, Agencies, Commissions and Associations dated June 29, 2020 provides City Council with the staff liaisons' recommendations.

Whenever a member of the public is being recommended to serve on more than one advisory committee, local board, agency, commission or association at the same time, consideration is given to the expertise required, availability of other applicants and the need to ensure continuity and succession planning. Each applicant will receive a letter advising of the outcome of their application.

First time appointments are for one year in keeping with the City's [Public Appointment Policy](#).

### Natural Heritage Advisory Committee

Meetings: between two and six times per year.

The [NHAC](#) provides input and perspectives on strategic, high-level natural heritage conservation matters relating to City-led initiatives. Specifically, city plans, strategies and studies with a natural heritage focus such as the Natural Heritage Action Plan, the Urban Forest Management Plan and subwatershed studies; and reviews and updates to the Official Plan natural heritage and watershed planning and water resource policies.

The membership of the NHAC consists of nine members of the public who demonstrate informed interest in natural heritage conservation and/or civic and community matters through employment, volunteer or personal experience. The committee is a balanced membership with residents who are practicing professionals in the natural heritage industry and those who are not.

The liaison for NHAC is the Manager, Policy Planning and Urban Design.

### Transit Advisory Committee

Meetings: once per month.

The [Transit Advisory Committee](#) (TAC) provides a forum for input, exchange of ideas and debate on conventional and mobility transit related issues with representation from all affected groups in the community.

The TAC consists of nine members of the public including: two regular users of Guelph Transit conventional services, one regular user of Guelph Transit mobility services, one Guelph and Wellington Task Force for Poverty Elimination member, one University of Guelph student, one University of Guelph member of administration, one member representing environmental interests and two community members at large.

The liaison for the TAC is the General Manager, Guelph Transit.

### **Solid Waste Management Master Plan Public Advisory Committee**

Meetings: eight meetings held throughout the course of the master plan review.

The [Solid Waste Management Master Plan Public Advisory Committee](#) (SWMMPPAC) facilitates greater collaboration and exchange of ideas between City Council and the public with respect to the Solid Waste Management Master Plan's process and outcomes. Allows for input and perspectives on related matters from members of the public and local businesses with an interest in solid waste management and/or the delivery of the City's waste management programs.

The SWMMPPAC consists of nine members of the public. The liaison for SWMMPPAC is the Solid Waste Management Master Plan Project Specialist.

### **Property Standards Committee**

Meetings: as required.

The [Property Standards Committee](#) (PSC) hears appeals against orders issued under the Property Standards By-law. The PSC has the authority to confirm, modify or rescind an order and may extend the time for compliance, if the general intent of the Property Standards By-law, Official Plan and policy statement are maintained.

The PSC consists of five members of the public. The liaison for the PSC is the Manager, By-law Compliance, Security and Licensing.

### **Wellbeing Grant Allocation Panel**

Meetings: approximately 10 meetings per year with the majority of meetings taking place between October and February.

The role of the [Wellbeing Grant Allocation Panel](#) is to allocate City funding to eligible community benefit organizations through the Wellbeing Grant Program to improve the wellbeing of Guelph residents.

The Panel currently consists of eight members of the public. The Council-approved maximum number of members is 12. The liaison for this Panel is the Manager, Community Investment.

### **Next Steps**

Once appointments have been made, each applicant will receive a letter advising of the outcome of their application and the staff liaison will be advised of the successful candidates.

## **Financial Implications**

None.

## **Consultations**

Staff from the various departments overseeing the advisory committees, local boards, agencies, commissions and associations were consulted.

## **Strategic Plan Alignment**

This report supports the Strategic Plan – Working Together for our Future priority, by improving how the City communicates with residents and delivers services.

In addition, advisory committees, local boards, agencies, commissions and associations are an important community engagement tool. Ensuring that citizen appointments are made to these groups enables them to continue their work.

## **Attachments**

None.

## **Departmental Approval**

Dylan McMahon, Manager, Legislative Services/Deputy City Clerk

## **Report Author**

Donna Tremblay, Council and Committee Coordinator

## **This report was approved by:**

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## **This report was recommended by:**

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