

Staff Report



To	Committee of the Whole
Service Area	Office of the Chief Administrative Officer
Date	Tuesday, December 2, 2025
Subject	2025 External Audit Plan

Recommendation

1. That KPMG LLP's 2025 External Audit Plan be received for information.
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Executive Summary

Purpose of Report

To present KPMG LLP's audit service plan for the audit of the City's 2025 Consolidated Financial Statements.

Key Findings

Staff have reviewed KPMG LLP's audit service plan and have no concerns with the approach detailed in the attached report.

Strategic Plan Alignment

The annual external audit and consolidated financial statements support transparency and accountability of the City's financial resources. This practice aligns with the City's strategic plan objective under the Foundations pillar: Maintain the City's healthy financial position.

Future Guelph Theme

Foundations

Future Guelph Objectives

Foundations: Maintain the City's healthy financial position

Financial Implications

External audit fees are agreed upon in advance and included in the City's approved budget.

Report

Under the Municipal Act, the City must complete an annual external audit and prepare consolidated financial statements. The City's external auditor is also required to report to Council on their audit approach and findings of the annual audit. KPMG LLP is the City's external auditor for fiscal years 2025 through 2029 as selected through a competitive procurement process and approved by Council in October 2025.

Interim audit fieldwork for the 2025 fiscal year began in November 2025. Final audit testing and fieldwork will occur between March and May 2026. The consolidated financial statements and audit findings will be reported to Council for approval in June 2026.

Attachment-1 Audit Planning Report for the year ended December 31, 2025, will be presented by Audit Partner, Brendan Hall, from KPMG LLP.

Financial Implications

External audit fees are agreed upon in advance based on the scope of work outlined in the annual audit plan. Any significant changes to the audit scope are discussed with KPMG LLP prior to implementation. Resulting fee adjustments are managed through the City's budget variance process to ensure transparency and alignment with approved financial controls.

Consultations and Engagement

None.

Attachments

Attachment-1 KPMG LLP Audit Planning Report for the year ended December 31, 2025

Departmental Approval

Justin Wei, Deputy Treasurer, Manager Financial Strategy and Reporting

Report Author

Teisha Colley-Balgrave, Senior Financial Analyst, Financial Strategy and Reporting

This report was approved by:

Shanna O'Dwyer
General Manager, Finance – City Treasurer and Chief Financial Officer
Office of the Chief Administrative Officer
519-822-1260 extension 2300
shanna.odwyer@guelph.ca

This report was recommended by:

Tara Baker
Chief Administrative Officer
Office of the Chief Administrative Officer
519-822-1260 extension 2221
tara.baker@guelph.ca