

The Corporation of the City of Guelph

By-law Number (2026) - 21236

A By-law to amend By-law number (2024) – 20994, being a by-law to delegate certain administration powers and duties to City staff, to govern execution of documents.

Whereas section 23.1 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended (the “Act”), authorizes a municipal council to delegate its powers and duties under the Act or any other Act to a person or body, subject to the rules and restrictions set out in Part II of the Act;

And whereas the Council of the City has passed a Delegation of Authority By-law being By-law Number (2024)-20994, as amended, through by-laws (2025) – 21037, (2025) – 21063, (2025) – 21074, (2025) – 21109, and (2026) - 21207 (the “Delegation of Authority By-law”);

And whereas the council of the City wishes to amend that Delegation of Authority By-law

The Council of the Corporation of the City of Guelph enacts as follows:

Amendment to Schedule A – Delegation of Powers and Duties amend item 6.2 as approved by Committee of the Whole, on April 7, 2026:

Table 6: City Clerk's Office

Number	Delegation	Signing Authority	Additional Information
6.2	Authority to approve and designate events as “municipally significant”, or “a community event”, or a “cultural event”, as required by the Alcohol and Gaming Commission of Ontario (AGCO) to permit the sale and/or service of alcohol beverages at such events.	CAO General Manager, City Clerk’s Office/City Clerk	<p>Limitation: Applicants must adhere to relevant City policies and meet all insurance and risk management requirements requested by City staff.</p> <p>Applicants must submit a drawing clearly indicating the proposed permit area.</p> <p>For “bring-your-own events” applications, the events must be held in outdoor public space.</p> <p>Applicants who are seeking permits on City-owned property must adhere to the Alcohol Risk Management Policy (ARMP).</p> <p>Review: Where an application has been denied by the signing authority, the applicant may request that the decision be review by Council.</p> <p>Document Execution Record: Required</p> <p>Reporting: Annual Information Report to Council</p>

Passed this twenty-first day of April, 2026.

Schedules:

None

Cam Guthrie, Mayor

Dylan McMahon, City Clerk