



**Guelph Public Library**  
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**DAN ATKINS, CEO**

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March 31, 2026

Mayor Cam Guthrie

Guelph City Hall

1 Carden Street

Guelph, ON N1H 3A1

Your Worship:

At its meeting on March 30, 2026, the Guelph Public Library Board was advised that there is an anticipated \$123,772 year-end-surplus in the Guelph Public Library 2025 operating budget. The Board passed the following motion:

That the Guelph Public Library Board directs staff to draft a letter to be forwarded to the City Treasurer requesting that the 2025 surplus be transferred to the Guelph Public Library Operating Contingency Reserve.

The Guelph Public Library Board would respectfully request consideration of the aforementioned recommendation by Guelph City Council.

I look forward to hearing from you.

Sincerely,

Bang Ly, Chair

Copies: Shanna O'Dwyer, General Manager, Finance – City Treasurer and CFO, City of Guelph

Dan Atkins, Chief Executive Officer, Guelph Public Library